

## City of Taylorsville 2012-2013 Fiscal Year Budget Calendar

<u>Date</u>	<u>Responsibility</u>	<u>Action to be Taken</u>
March 19, 2012	Department Directors	Submit Budget Requests for Programs, Equip., Personnel Needs & Strategic Plan
March 26, 2012	Dept. Directors, City Admin.	Budget Review of Department Requests, Add Packages
April 18, 2012	City Council and Staff	Budget Retreat to solicit budget initiatives from the City Council and congruence with the Strategic Plan
April 26, 2012	Chief Financial Officer and City Administrator	Present Tentative Budget to the Budget Committee
May 2, 2012	City Council, RDA Board, Mayor, City Administrator and Chief Financial Officer	Formally present the Tentative Budget to the City Council; Acknowledge receipt of the Tentative Budget and make the budget documents available for public inspection 10 days prior to a public hearing on the budget (10-6-111/112); Set time & date of the Public Hearing for 2012-2013 Fiscal Year Budget. Set Public Hearing for Final Amendments to 2011-2012 Fiscal Year Budget (10-6-113) and make available for public inspection ten days prior to Hearing (10-6-127) (recommend both hearings be set for June 6, 2012 at 6:30 p.m.) RDA Board to set Hearing for RDA Budget (June 6, 7:00 p.m.).
May 9, 2012	City Council, Budget Comm., Staff	<p>Budget Discussion Work Meeting</p> <ol style="list-style-type: none"> <li>1) Discussion of Special Funds: a) CDBG, b) Cemetery Fund, c) Capital Funds, d) Storm Water Funds</li> <li>2) Discussion of Expenditure Funds: a) Public Safety, b) Court, c) City Council, d) Mayor, e) Administration, f) Non- Departmental, g) Government Buildings, h) Planning Commission, i) Community Activities, j) Citizen Committees, k) Public Works, l) Parks, m) Community Development, n) Economic Development.</li> <li>3) Direction from the Council to the Administration on future topic of discussion and research.</li> </ol>
May 16, 2012	City Council, Budget Comm., Staff	<p>Budget Discussion</p> <ol style="list-style-type: none"> <li>1) Discussion of Public Safety.</li> <li>2) Discussion of Outstanding items.</li> </ol>

May 23, 2012	City Council, Budget Comm., Staff	Budget Discussion Work Meeting
May 30, 2012	Mayor and Administrative Staff	Prepare to Discuss Budget Issues with the Public as Part of Town Meeting.
June 6, 2012	City Council, Mayor, RDA Board, Budget Committee, Staff	Hold Separate Public Hearings for the 2012-2013 Fiscal Year Budget; for the Final Amendments to the 2011-2012 Fiscal Year Budget; & for the 2012-2013 RDA Budget. Consider Adoption of the 2012-2013 Fiscal Year Budget by Resolution; Consider Adoption of Amendments to the 2011-2012 Budget by Resolution. Hold RDA Meeting to Consider Adoption of the 2012-2013 RDA Budget by RDA Resolution.
June 13 and June 20, 2012	City Council, Mayor, Budget Committee, Staff	If needed, further discussion of the 2012-2013 Fiscal Year Budget. Adoption of the budget must be passed by June 22, 2012.

#