

City of Taylorsville
Planning Commission Meeting
Minutes
June 26, 2012
Work Session – 6:00 p.m.
2600 West Taylorsville Blvd – Council Chambers

Attendance:

Planning Commission

Ted Jensen, Acting Chair
Anna Barbieri, Vice Chair
Dale Kehl
Steven Faurischou
Dan Fazzini, Jr.
Israel Grossman
Curt Cochran (Alternate)
Excused: Garl Fink

Community Development Staff

Michael Meldrum – Principal Planner
Jean Gallegos – Admin Asst/Recorder
Excused: Mark McGrath, Dan Udall

PUBLIC: None

WELCOME: **Commissioner Jensen** assumed duties as Chair and welcomed those present, explained the process to be followed this evening and opened the meeting at 6:06 p.m. [18:06:33](#)

WORK SESSION

1. Discussion of the General Plan. (Mr. Michael Meldrum/Principal Planner)

1. **Mr. Meldrum** presented this item.

- He covered what a General Plan is by discussing goals, objectives, policies and action statements. [18:07:50](#) **Commissioner Fazzini** wondered if they as Commissioners could discuss this proposed plan with their neighbors and **Mr. Meldrum** said that would be appropriate in this case. That Staff and the Commission will commence working on the new Plan as soon as the new Code has been approved by the City Council, which he anticipated would be during their July 11th meeting.
- Discussion ensued about the purpose of the General Plan which was summarized by saying that the Taylorsville General Plan provides "guidance in terms of how the City will look, function, provide services, and manage resources." It provides the basis for City regulations, and articulates the "shared vision" of the community.
- As to why Taylorsville has a General Plan, **Mr. Meldrum** advised that "Utah State law requires that each City prepare and adopt a "Comprehensive, long-range plan" to focus on present and future needs of the City. Each City is able to "determine the comprehensiveness, extent and format of the General Plan".
- The Taylorville General Plan Mission Statement is as follows: "Articulate and provide clarity in our vision and direction as a community and provide a framework for decision making to implement that vision and direction."
- He broke down the sections of the General Plan as follows: (1) Community character; (2) Land Use; (3) Transportation; (4) Economic Development; (5) Parks, recreation and trails; and (6) Neighborhoods and housing.
- He closed his presentation by saying that the first General Plan was adopted by Taylorsville in 1997; the second General Plan was adopted in 2006, and it is now time to begin work on the third iteration of the General Plan. As soon as the City Council has approved the new Code, Staff will begin the process to update the General Plan.

2. Discussion Regarding Motions. (Mr. Michael Meldrum/Principal Planner) [18:14:49](#)

1. **Mr. Meldrum** presented this item.

- He first discussed the steps for making a motion as follows:
 - a. A Commissioner seeks recognition from the Chair.
 - b. The Commissioner is recognized by the Chair and "has the floor".
 - c. The Commissioner makes the motion.
 - d. The motion is seconded.
 - e. The Chair indicates who seconded the motion.
 - f. The Chair restates the motion.
 - g. The Commission debates the motion.
 - h. If there is significant debate, the Chair restates the motion prior to the vote.
 - i. The Commission votes on the motion.

- j. The Chair announces the result of the motion.
 - k. Any Commissioner (except the alternate) may make or second a motion.
 - l. The motion should state findings of fact and a recommendation for approval, denial, continuation, or approval with conditions.
 - m. The motion may reference the Staff report for findings of fact and conditions of approval.
 - n. Motions may be repeated for clarification following discussion and prior to the vote.
 - o. Additional or supplementary motions may be made and must follow the same process as the main motion.
 - p. Each motion must be seconded in order for discussion to take place.
- **Withdrawing a motion:** After a motion is stated and under discussion, the author of the motion may withdraw the motion prior to a vote. Withdrawal of the second is not necessary.
 - **Amending motions:** When a motion is pending, any Commissioner may suggest an amendment without a second, at any time prior to the Chair putting the motion to vote. The amendment must be accepted by the author and the second of the motion in order for it to amend the stated motion. The author and the second may choose not to accept the amendment.
 - **To Reconsider a Motion:** A motion to reconsider may be made by a Commissioner who voted with the majority. The motion to reconsider must pass with a majority vote. If accepted, the former motion may be amended and debated, then put to a formal vote. Motions to reconsider must take place during the same meeting in which the motion was made.
 - **Motion to continue an item:** [18:27:52](#) **Mr. Meldrum** said that is done when there is need for additional research, there has been some variation in what was written in the staff report and what is heard at the Planning Commission meeting, the applicant has changed their mind about what part of something they are going to use for whatever it is they are doing. He added that this Commission does a very good job of stating why that is being done and when that is going to be. A specific date to rehear the matter is included whenever possible so that people that are seated in the audience know exactly when it is they can come back for the rehearing. An example of that was when the sub-station proposed by the Community College was heard, Staff monitored that and specifically sent out E-Mails to the family most directly involved by having lived directly behind the proposed site. **Mr. Meldrum**, himself, did that for three months in a row to make sure they were kept up-to-date. **Commissioner Fazzini** commented that family advised that they didn't particularly like the end result but were grateful for having been kept in the loop.
 - During this entire discussion, Commissioners asked many questions and offered comments. The two newest members, Commissioners Grossman and Cochran expressed that this was very helpful to them.

CITY COUNCIL MEETING DISCUSSION: **Commissioner Jensen** (Jun 20, 2012) [18:33:18](#) **Commissioner Jensen** said that he did not attend the meeting but read the newspaper coverage and gave a presentation from what he had gleaned therein.

OTHER BUSINESS:

1. Cancellation of the Planning Commission Meeting Scheduled for July 24th. [18:34:24](#)
MOTION: **Commissioner Fazzini** - I will make a motion to cancel the meeting scheduled for July 24, 2012 as being a State holiday.
SECOND: **Commissioner Jensen** seconded that motion.
VOTE: All Commissioners voted in favor.
2. Change in schedule for the August meetings to be one meeting held on August 21, 2012. The change is necessary due to the City Council holding their Truth in Taxation Hearing on August 14th. [18:36:26](#)
MOTION: **Commissioner Jensen** - I will make a motion to combine the August 14th regular meeting with the August 28th work session into a meeting on August 21, 2012. [18:39:36](#)
SECOND: **Commissioner Fauschou**
VOTE: All Commissioners voted in favor.

ADJOURNMENT: By **MOTION** of **Commissioner Fazzini** and **SECOND** by Commissioner Fauschou, the meeting was adjourned at 6:40 p.m. [18:40:58](#)



Respectfully submitted by Jean Gallegos,
 Administrative Assistant/Recorder for the Planning Commission

Approved in meeting held on August 21, 2012.