

City of Taylorsville
Planning Commission Meeting Minutes
February 1, 2011
Work Session – 6:00 p.m.
2600 West Taylorsville Blvd – Council Chambers (Conference Room)

Attendance:

Planning Commission

Dale Kehl
Kristie Overson
Ted Jensen, Acting Chair
Ernest Burgess
Steven Faurischou
Anna Barbieri
Excused: Garl Fink and Dan Fazzini, Jr.

Community Development Staff

Michael Meldrum/Principal Planner
Jean Gallegos/Admin Asst/Recorder
Excused: Mark McGrath/Director
Dan Udall/City Planner

PUBLIC: None.

WELCOME: **Commissioner Jensen** assumed duties as Chair in the absence of Commissioner Kehl (who came in at 7:00 p.m.) and opened the meeting at 6:00 p.m.

NOTE: This is an additional work session scheduled by the Planning Commission.

WORK SESSION

Discussion of the Proposed Unified Land Development Code (Chapters 26 and 29) - Michael Meldrum/Principal Planner and Don Adams/Administration.

In the absence of Commissioner Kehl (who was going to be in a little late), **Commissioner Jensen** conducted the meeting and presented the proposed schedule for this evening being review of Chapters 26 and 29 and opened the discussion.

- **Chapter 13A-26 – Signage and Outdoor Advertising.**
 1. Commissioners asked Staff to rewrite the four objectives referenced in Chapter 13A-26-01 and to better explain the permitting process involving signs.
 2. They also asked for consistency in referring to this directive as a Code or Ordinance every time and not interchange the two. They asked Staff to add verbiage to the paragraph on electronic signs regarding such things as foot candle brightness, how often the copy and flashing message on the sign changes, etc., especially on marquees or electronic message centers.
 3. They were in favor of doing away with “neighborhood signs” if there is no way to assure they are properly maintained. They do favor allowing these type signs in Planned Unit Developments because they have home owner associations that take care of the maintenance.
 4. On Chapter 13A-26-08 (Temporary Signs), Paragraph C 4, they changed the time allowed to remove holiday decorations to 10 calendar days (instead of 20 days) after the respective holiday is over.
 5. They asked that Staff clarify their intent regarding Chapter 13A-16-10 – Sign Themes and Special Zones, especially with regard to cabinet signs.
 6. They wanted some assurance of on-going maintenance for news racks (graffiti).
 7. Other issues were minor typographical errors and changes were noted on the draft.

- **Chapter 13A-29 – Addressing, Street Naming, and Design Standards.**
 1. **Commissioner Kehl** asked that Chapter 13A-29-05 (Building Identification), paragraph B, be changed to require numbers to be a minimum of 4 inches high for residential and 6 inches high for commercial.
 2. Other issues were minor typographical errors and changes were noted on the draft.

DISCUSSION: One major concern expressed by all Commissioners was the continual references throughout the proposed code for “The City”, “the City Council” and “The Director” and they wanted clarification and consistency from Staff. **Mr. Adams** said he would consult with the City Attorney, John Brems, on that issue.

OTHER BUSINESS: None

ADJOURNMENT: By motion of **Commissioner Jensen**, the meeting was adjourned at 9:20 p.m.

Respectfully submitted by:

Jean Gallegos, Admin Assistant/Recorder for the
Planning Commission

Approved in meeting held on February 8, 2011.

