

**TAYLORSVILLE CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: November 16, 2011

AGENDA ITEM: Discussion of the Park at City Center.

PUBLIC HEARING REQUIRED – No

RESOLUTION/ORDINANCE REQUIRED

ORDINANCE ____ RESOLUTION ____

PRESENTERS:

John Inch Morgan,

ISSUE SUMMARY:

CITY ATTORNEY (Approved as to form): Not Applicable at this stage

ATTACHMENTS:

Documents to be Reviewed:

1. Draft Park Rules and Regulations for the Park at City Center

ACTION REQUIRED: Discussion only

The Park at the City Center Usage Fee Structure & Rules and Regulations

Purpose

The Park at City Center is a *special use park* of the City of Taylorsville. It is intended to be used for festivals, tournaments and other special functions approved by the City of Taylorsville by the reservation of the park and the issuance of a permit under limited circumstances.

Family picnics, family reunions or small group park activities are permitted on a first-come, first serve basis at times when there are no other reservations for festivals or tournaments scheduled in the park.

All special events that anticipate parades, athletic events, street closures and public assemblies require a permit. These permits ensure that traffic in the City remains safe. In most cases, the event qualifies as a public assembly.

Events with 50 or more participants are required to have a Mass Gathering Permit. For additional information and park availability, please call 801-963-5400. Permit must be secured 30 days prior to any event.

Large Events

Events Sponsored by a Fee-Profit Entity: \$2,000.00

Events Sponsored Without a Fee-Profit Entity: \$1,500.00

Events Sponsored by a Non-Profit Entity Charging an Entry Fee: \$ 800.00

Events Sponsored by a Non-Profit Entity Without an Entry Fee: \$ 500.00

Note: Non-profit organizations must submit evidence of non-profit status and supply the organization's tax-exempt number prior to the confirmation of a reservation date.

Alcoholic Beverages in City Parks

- Section 5.24.430 B provides that it is unlawful to drink alcoholic beverages in a park unless a special event license is issued (pursuant 5.24.110).

Electrical and Plumbing Services

- It is the Permittee's responsibility to secure any electrical and plumbing services needed.
- The Permittee should contact the City of Taylorsville Facilities Manager, following the preliminary approval of a Special Events Permit at 801-963-5400 with any questions.

Litter

- It is the responsibility of the park patrons and Permittee to place all trash and debris generated by their event in park trash containers.
- Trash and debris placed in City provided trash containers will be emptied by the City.
- Groups who are issued permits shall leave the park free of all trash and debris generated by their event or the deposit shall be forfeited. Groups of less than 200 estimated attendees must place all trash in trash bags place the bags in the trash containers.
- Group events of 200 or more estimated attendees must provide and use approved dumpsters for excess trash during and following the event.

Litter and Cleanup Fee

- With groups of less than 200 estimated attendees, the litter deposit shall be \$120.00, due 10 days prior to the event.
- With groups of 200 or more estimated attendees, the litter fee deposit shall be \$500.00, due 10 days prior to the event.
- Deposits are refundable if the park area is free of all trash and debris as determined by the City.

Portable Restrooms

- Groups of 200 or more estimated attendees are required to provide portable restrooms as determined in the permit process.
- Permittee is responsible for rental of portable restrooms and the resulting charges from the waste company.
- See "Terms and Conditions" listed on the *Park Use Agreement Application* for more information on restrooms and hand washing facilities.

Security and/or Traffic Control - Festivals or Special Events

- The Permittee is responsible for security and/or traffic control during the event. Consultation with and approval of a security and traffic control plan with the Taylorsville Police Department is required and prior to the issuance of a permit. See "Terms and Conditions listed" on the *Park Use Agreement Application for Security and Traffic Control*.
- The organizer of a festival, tournament or other special event must contact the Special Permit Officer of the Taylorsville Police Department at 2600 West Taylorsville Boulevard, 801-955-2000, 30 days prior to the event.