

DRAFT

City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, October 5, 2016
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Council Members:

Council Chairman Ernest Burgess
Council Member Dama Barbour
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Battalion Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Scott Harrington, Chief Financial Officer

Excused: Mayor Lawrence Johnson, Council Member Dan Armstrong, Council Member Brad Christopherson

6:00 BRIEFING SESSION

1. Roll Call of Council Members

6:00:19 PM Chairman Ernest Burgess conducted the Briefing Session, which convened at 6:00 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present, except Council Members Daniel Armstrong and Brad Christopherson who were excused.

1 **2. Review Administrative Report – Administration**

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3 Chair Burgess called for any questions or comments on the Administrative Report and there were
4 none. Council Member Overson commended the caliber of information contained in the report.

5
6 **3. Review Agenda**

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8 6:01:32 PM The agenda for the City Council Meeting was reviewed. Discussion was held
9 regarding accessing and navigating the City code online. Council Member Dama Barbour
10 indicated that she would like access to a hard copy of codified City ordinances. It was confirmed
11 that hard copies are available. It was also noted that City ordinances may be accessed online
12 through the City's website. Assistance with navigation techniques on the codifier's website was
13 offered.

14
15 6:09:32 PM Council Member Kristie Overson inquired about plans for the two monument signs
16 that were approved by the Council. City Administrator John Taylor indicated that design details
17 will be dealt with during the winter and the signs will be constructed in the spring.

18
19 6:09:41 PM Council Member Dama Barbour asked for clarification on the signs referenced.
20 Council Member Overson cited the \$50,000 budget approved for a couple of signs in locations
21 that were recommended. She said that she does not want work stopped at the park to work on
22 signs. Mr. Taylor cited details related to the signs selected, i.e. landscaping, land acquisition,
23 water, etc. He explained that there are priority project needs to accomplish before snowfall and
24 then signs will be worked on after snow falls, unless that is a problem. Council Members agreed
25 that plan was fine.

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27 **4. Adjourn**

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29 6:12:04 PM Chairman Burgess declared the Briefing Session adjourned at 6:12 p.m.
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1 **REGULAR MEETING**

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3 **Attendance:**

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5 **Council Members:**

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7 Council Chairman Ernest Burgess
8 Vice-Chairman Brad Christopherson
9 Council Member Daniel Armstrong
10 Council Member Dama Barbour
11 Council Member Kristie Overson

5 **City Staff:**

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Battalion Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Shay Smith, City Engineer

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19 **Excused:** Mayor Lawrence Johnson

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21 **Others:** Gordon Willardson, Jackie Willardson, Royce Larsen, Howard Wilson, Aaron Tibbitts,
22 Abigail Philpott, Angelique Canepari, Anthony Haynes, Arianna Jones, Bryn Gale, Cole Arnold,
23 Ethan Ford, Jared De Leon, Kenna Bradley, Lucas Carpenter, Malia Hansen, Megan Squire,
24 Natalie Pitts, Sarah Kendall, Shelby Handy, Sydney Mendenhall, Kammie Jones, Rebecca
25 Carpenter, Dan Tibbitts, Diane Wright, Shannon Howell, Scouts from Troop 1728

26
27 **1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

28
29 6:30:22 PM Chairman Ernest Burgess called the meeting to order at 6:30 p.m. and welcomed
30 those in attendance.

31
32 **1.1 Roll Call of Council Members**

33
34 City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were
35 present, except Council Member Brad Christopherson who was expected later in the meeting.

36
37 **1.2 Opening Ceremonies – Pledge/Reverence – Youth Council (Opening**
38 **Ceremonies for October 19, 2016 to be arranged by Council Member**
39 **Armstrong)**

40
41 6:31:26 PM Youth Council Member Jared De Leon directed the Pledge of Allegiance.

1 6:31:32 PM Youth Council Member Cole Arnold offered the Reverence.

2
3 **1.3 Mayor's Report**

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5 No Mayor's Report was given, as Mayor Johnson was excused.

6
7 **1.4 Citizen Comments**

8
9 6:32:18 PM Chairman Ernest Burgess reviewed the Citizen Comment Procedures for the
10 audience. He then called for any citizen comments.

11
12 There were no citizen comments, and Chairman Burgess closed the citizen comment period.

13
14 6:32:30 PM Chair Burgess recognized Scouts in attendance from Troop 1728.

15
16 **2. APPOINTMENTS**

17
18 6:34:38 PM Prior to the appointment of new Youth Council Members, Youth Council Chair
19 Shelby Handy presented a Power Point presentation regarding Youth Council activities and
20 events. She described the *Annual USU Leadership Conference*. She stated that the Youth
21 Council assisted with *Veterans Day* activities last year, but Draper City will be doing that event
22 this year. She cited the upcoming *Thanksgiving Boxes* and *Sub for Santa Programs* with which
23 the Youth Council will assist in November and December.

24
25 6:35:40 PM Ms. Handy also described the *Day at the Legislature* event at the State Capitol
26 attended by Youth Council the end of January. She relayed that the Youth Council will be
27 participating in the Taylorsville Dayzz event and parade next June. She reported that Youth
28 Council Members recently helped out with the *Remember Me Rose Garden*.

29
30 6:37:14 PM Ms. Handy explained that Youth Council Members did job shadowing of City
31 officials and staff. She described service projects completed, as follows: pinwheels placed at City
32 Hall for child abuse awareness last April; eggs placed at Labrum Park for the *Easter Egg Hunt*;
33 the City's Christmas tree decorated at City Hall; and fire hydrants painted for a Youth
34 Ambassador project.

35
36 **2.1 Appointment of 2016-2017 Youth Council Members – Kris Heineman**

37
38 6:33:12 PM Council Coordinator/Youth Council Advisor Kris Heineman introduced the
39 following 17 individuals proposed for appointment to the Taylorsville Youth Council: Aaron
40 Tibbitts, Abigail Philpott, Angelique Canepari, Anthony Haynes, Arianna Jones, Bryn Gale,

1 Cole Arnold, Ethan Ford, Jared DeLeon, Kenna Bradley, Lucas Carpenter, Malia Hansen, Megan
2 Squire, Natalie Pitts, Sarah Kendall, Shelby Handy, and Sydney Mendenhall.

3
4 6:44:44 PM Council Member Kristie Overson **MOVED** to appoint those individuals, as
5 presented, as members of the Taylorsville Youth Council. Council Member Dama Barbour
6 **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There
7 being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Barbour-
8 yes, Overson-yes, Christopherson-excused, and Burgess-yes. **All City Council members**
9 **present voted in favor and the motion passed unanimously.**

10
11 **2.2 Appointment of 2016-2017 Youth Ambassadors – Kris Heineman**

12
13 6:41:38 PM Council Coordinator Kris Heineman presented the following names for appointment
14 as Taylorsville Youth Ambassadors: Cole Arnold, Jared DeLeon, and Shelby Handy.

15
16 6:46:04 PM Council Member Kristie Overson **MOVED** to appoint those individuals as presented
17 to serve as Taylorsville Youth Ambassadors. Council Member Dama Barbour **SECONDED** the
18 motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he
19 called for a roll-call vote. The vote was as follows: Armstrong-yes, Barbour-yes, Overson-yes,
20 Christopherson-excused, and Burgess-yes. **All City Council members present voted in favor**
21 **and the motion passed unanimously.**

22
23 6:42:18 PM Council Member Kristie Overson relayed that she is excited to be the Council
24 Advisor to the Youth Council this year. She cited goals of the Youth Council and described a
25 pilot program wherein Youth Ambassador Shelby Handy will be interning within different City
26 departments for a few hours per week until January.

27
28 **3. REPORTS**

29
30 **3.1 Youth Council Report – Shelby Handy**

31
32 6:33:38 PM (Youth Council Chair Shelby Handy presented her report prior to *Agenda Item 2.1 –*
33 *Appointment of 2016-2017 Youth Council Members*).

34
35 6:47:10 PM Council Member Dama Barbour thanked Council Coordinator Kris Heineman and
36 Council Member Kristie Overson for their time and efforts spent on behalf of the City's Youth
37 Council Program.

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1 **4. CONSENT AGENDA**

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3 **4.1 Minutes - City Council Meeting of September 21, 2016**

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5 6:48:05 PM Council Member Dan Armstrong **MOVED** to adopt the Consent Agenda. Council
6 Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for
7 discussion on the motion. There being none, he called for a roll-call vote. The vote was as
8 follows: Armstrong-yes, Overson-yes, Christopherson-excused, Burgess-yes, and Barbour-yes.
9 **All City Council members present voted in favor and the motion passed unanimously.**

10
11 **5. PLANNING MATTERS**

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13 **5.1 Discussion Concerning Current Taylorsville Regulations for Residential**
14 **Rental Units – *Mark McGrath***

15
16 6:49:35 PM Council Member Brad Christopherson joined the Council Meeting at 6:49 p.m.

17
18 6:49:50 PM Community Development Director **Mark McGrath** presented an update on
19 Taylorsville's current regulations concerning residential rental units and covered the following
20 points:

21
22 ***Current Rental Regulations***

- 23 • Business Licensing Requirements
24 • Good Landlord Program Description
25 • Accessory Apartment Requirements
26 • Definitions of Short Term Rentals – boarding houses; short-term leases in residences; and
27 transient lodging

28
29 6:59:03 PM Mr. McGrath noted that boarding houses, short-term residential leases, and transient
30 lodging are not permitted uses in any residential zone. He illustrated a table of Residential Uses
31 in regard to rental properties. He clarified that housing offered by "Airbnb" is not permitted in
32 Taylorsville's residential zones, but illegal uses are still happening. He cited an internet search
33 conducted earlier in the day regarding short-term rental properties in Taylorsville that rendered
34 46 results.

35
36 7:00:37 PM Council Member Dan Armstrong inquired about the price of business licenses for
37 landlords and penalties associated with not having a license. Mr. McGrath relayed that business
38 licenses are required at a cost of \$20/unit for participants in the Good Landlord Program and
39 \$90/unit if not participating in the Good Landlord Program. He stated that the cost for a landlord
40 not having a business license is \$50 per day. He confirmed that if they do not pay for a business
41 license, those fees can be tied to property tax collections. He acknowledged that landlords are

1 required to provide sufficient parking for renters, but there is a question as to whether that is
2 actually happening.

3
4 7:02:05 PM Mr. McGrath explained that Code Enforcement does visual inspections whenever
5 there is a business license application or a renewal application for any rental property. He noted
6 that they do not do interior inspections, but do perform exterior inspections.

7
8 7:03:10 PM Council Member Dan Armstrong cited the financial incentive for landlords to
9 participate in the Good Landlord Program. He suggested significantly increasing business
10 license fees (approximately \$1,000+) as penalties for properties that are not in compliance or
11 where police activity is occurring more than once. He described potential problems with short-
12 term rentals and cited a specific property in his area that has caused significant problems within
13 the community. He stated that the City needs to find ways to enforce ordinances related to rental
14 properties.

15
16 7:05:20 PM Mr. McGrath cited a conversation held with the City's Administrative Law Judge
17 (ALJ) this morning, who has recommended increasing the penalty to motivate people to appear
18 before him. Mr. McGrath said that a proposal to increase fees will be brought forward in the
19 next couple of months. He acknowledged that illegal rental activity is the most difficult of code
20 violations to enforce, as it is tough to identify the number of individuals living in homes and the
21 associated relationships. He observed that bad rental situations are very difficult for
22 neighborhoods.

23
24 7:07:24 PM Council Member Armstrong asked if there is a way to obtain information from the
25 State Tax Commission to identify rental properties. Mr. McGrath explained that they are
26 typically identified by seeing differing addresses on county records for property owners and the
27 property locations. He said that all of these types of properties in the City were identified when
28 the program was initially launched.

29
30 7:08:14 PM Council Member Armstrong asked if someone is working on this effort full-time to
31 constantly check property records. Mr. McGrath said that this is part of the work done through
32 business licensing and code enforcement. He clarified that a lot of work was expended when
33 rental properties were first required to be licensed. He relayed that there are currently 642 single
34 family homes licensed, which probably represents 80-85% of rentals that are out in the
35 community. He confirmed that Code Enforcement Officers are regularly out looking for rental
36 properties that are not properly licensed.

37
38 7:09:25 PM City Administrator John Taylor clarified that the City does not have someone who is
39 dedicated full-time to checking property records related to rentals, but when landlords apply for
40 business licenses those properties are checked. He noted that if there is a code enforcement
41 issue, properties are also inspected. He observed that when there is no mechanism to trigger

1 some reason to look at the property, or if it sells and changes hands, there is nobody proactively
2 looking for unlicensed rentals.

3
4 7:09:40 PM Council Member Armstrong stated that this may be a good opportunity for an
5 entrepreneur to identify those properties/landlords that are out of code compliance.

6
7 7:09:55 PM Council Member Dama Barbour asked about the 46 short-term rentals being
8 advertised in Taylorsville. She observed that this is proof of non-compliance and asked about
9 any action being taken against those identified.

10
11 7:10:53 PM Mr. Taylor said that Code Enforcement has not proactively pursued "Airbnb," but is
12 following up on issues identified through complaints or by issues that are discovered while
13 driving by a property. He noted that Code Enforcement has a long list of code enforcement
14 issues that keep them busy. He said that following up with "Airbnb" will be added to the list. He
15 acknowledged that once those who are not in compliance realize the City is checking, it may
16 slow down activity. He stated that he likes the idea of working with the State Tax Commission to
17 help the City proactively address illegal rental properties.

18
19 7:12:03 PM Council Member Brad Christopherson addressed reasons that the City Council cares
20 about this issue. He referenced property rights and activities that affect neighboring properties.
21 He cited an example in another City where a single family residence has been turned into a
22 boarding house and many cars are being illegally parked on that single property. He referenced a
23 desire to determine Taylorsville's regulatory powers concerning these types of situations. He
24 noted that property values are affected by illegal rentals and criminal activities often occur on
25 short-term rental properties.

26
27 7:17:45 PM Council Member Kristie Overson cited questions related to short-term rentals. She
28 noted that often the City is not aware of short-term rentals until there is a complaint. Mr.
29 McGrath stated that issues are also identified by seeing a property owner who has a different
30 address than the location.

31
32 7:19:34 PM Mr. Taylor cited scenarios surrounding short-term rentals that exist within City
33 subdivisions. He said "Airbnb" is not the main issue, but there are overall problems with rentals
34 in Taylorsville. He referenced parking and safety issues and suggested that UFA Battallion Chief
35 Ziolkowski might be asked to address this.

36
37 7:20:33 PM City Attorney Tracy Cowdell described complicated issues related to individual
38 property rights and due process. He cited the lengthy amount of time it can take to work through
39 that process. He noted that property rights are an important freedom, but cannot encroach on
40 other people's property rights. He said some of the actions taken by the City are reactionary, but

1 Taylorsville is also being proactive. He relayed that rental problems are a focus of
2 Administration.

3
4 7:22:38 PM Council Member Dan Armstrong asked if the identity of a property changes when it
5 becomes a rental. Mr. Taylor said it does not change with information the City has, but maybe
6 additional information can be obtained from the County. He acknowledged that this is a
7 discussion the City needs to have with Salt Lake County.

8
9 7:23:41 PM Chief Jay Ziolkowski spoke about safety issues related to rental properties and
10 multiple cars parked on streets. He noted that this becomes problematic in causing limited
11 access for emergency vehicles on streets. He acknowledged that this is an occasional problem.

12
13 7:25:32 PM Council Member Brad Christopherson cited scenarios wherein residents are moving
14 away because of problems within neighborhoods that are caused by rental properties.

15
16 7:26:54 PM Mr. Cowdell relayed that not too long ago the City put together a problem-solving
17 task force under the City Administrator's direction. He stated that the purpose of this task force
18 is to deal with these kinds of problems. He said that, if the Council wants to be more proactive
19 instead of reactive, they may want to consider budgeting for such. He noted that it may require
20 the Council's approval of additional resources for another code enforcement full-time employee
21 (FTE).

22
23 7:29:10 PM Council Member Barbour commended the idea of a task force. She said she can
24 almost guarantee that if a department needs additional funds to make this type of program work,
25 they would be given.

26
27 7:29:42 PM Mr. McGrath confirmed that the Good Landlord Program started in 2010, with a big
28 push at the start and incremental increases in participation. He cited 18 apartment complexes in
29 the City and said all those are members of the Good Landlord Program. He noted that, especially
30 for large complexes, there is a huge financial incentive to be in the program. He reported that
31 2/3 of single family homes in Taylorsville are also participating (with 642 licensed and 490
32 being members of the Good Landlord Program).

33
34 7:31:23 PM Council Member Barbour said she believes this issue needs to be reported on
35 periodically. She indicated that this is a number one problem in the City. She stated that she
36 would like periodic reports on rentals and on activities of the task force.

37
38 7:32:10 PM Mr. Taylor asked how proactive the Council wants to be and how they want to staff
39 those proactive efforts. He indicated that right now there is only enough staffing for reactionary
40 issues. He cited common problems seen, i.e. illegal parking on streets and parking on
41 landscaping resulting in damaged park strips.

1 7:33:05 PM Council Member Barbour suggested the Council should make sure that
2 Administration has every tool needed to do the job. She stated that the City needs to be in front
3 of this problem, rather than behind it.
4

5 7:33:54 PM Council Member Dan Armstrong said the City ordinance needs to be changed, fees
6 need to be raised and background checks implemented. He recommended increasing penalties
7 and doing inspections before licenses are issued. He suggested giving a big reduction for
8 participating in the Good Landlord Program; but when police activity is seen, landlords should
9 lose that deduction. He observed that if the police go to the property more than on average, there
10 needs to be an increase to the business license fee. He also suggested recruiting someone who
11 would identify illegal properties for a cut. He proposed that the City ordinance be amended to
12 allow for more enforcement.
13

14 7:36:26 PM Council Member Brad Christopherson observed that the City does have to be careful
15 with federal law and Fair Housing regulations. He said he does not want to see families have to
16 move because of these rental issues. Mr. Taylor acknowledged that neighborhoods are losing
17 good families. Council Member Christopherson recommended changing the ordinance, with
18 legal input and review, along with tax expertise oversight from Council Member Armstrong.
19

20 7:38:06 PM Council Member Overson cited the City's vision and a desire to have residents take
21 pride in their properties. She noted the need to remember the human element. She said the City
22 is not trying to be mean, but is simply trying to allow citizens to take pride in their
23 neighborhoods.
24

25 7:38:57 PM Mr. Taylor cited appreciation that has been expressed from neighbors to Code
26 Enforcement Officers for finally taking care of huge issues within their neighborhoods.
27

28 7:39:25 PM Mr. Cowdell described code enforcement issues that are being handled through the
29 ALJ and the types of hearings that are held. He reported that large fines are being assessed. It
30 was confirmed that these hearings with the ALJ are held the first Wednesday of every month.
31 Mr. Cowdell invited Council Members to attend such hearings. He said due process is being
32 followed with multiple hearings and fine assessments. He cited the ability to then certify fines
33 with the Tax Commission and attach them to property taxes. Mr. Cowdell stated that the ALJ is
34 doing a good job for the City.
35

36 7:41:59 PM Council Member Christopherson observed that this process is not the City coming
37 down hard on anyone, especially those with mitigating circumstances. He noted that the City is
38 very willing to work with people and this is a case of wanting to make neighborhoods nice for
39 everyone. He relayed that money is put aside every year just to help with special circumstances
40 and to assist individuals who cannot maintain their properties. He clarified that the City does
41 work with people and they are not instantly brought before the judge.

1 7:43:54 PM Chair Burgess described a situation where an individual with 80 trees in her yard
2 was helped with needed clean-up through volunteer efforts. He said this is just a desire to
3 mitigate things before they get out of hand and curb appeal completely goes away. He
4 encouraged each property owner to do their part and help keep good neighbors. He said this will
5 ultimately preserve the City's condition in the long run. Chair Burgess observed that the
6 Council's intent is to look at items now instead of later and not get to the point that code
7 violations are acceptable.

8
9 **6. FINANCIAL MATTERS**

10
11 There were no financial matters.

12
13 **7. OTHER MATTERS**

14
15 **7.1 Ordinance Review Discussion – City Council**

16
17 7:47:30 PM Council Member Overson relayed that she asked for this discussion as she has
18 identified an area where the City can be a little more transparent. She cited concerns with the
19 City's election ordinance and a reporting gap related to campaign finances. She indicated that
20 she wanted to address this proposed amendment during a non-election year. Council Member
21 Overson described a potential gap in transparency related to accounting for campaign
22 dollars. She referenced recent issues brought forth in the media. She observed that an easy fix to
23 this may be requiring a yearly accounting report from elected officials.

24
25 7:49:36 PM Council Member Christopherson agreed that this is a great idea. He noted that
26 transparency is key.

27
28 7:49:57 PM Council Member Dama Barbour agreed that this is a good idea and discussed how
29 this might work. It was suggested that at the first of each year, elected officials be required to
30 submit some type of form regarding declaration of any activity within an open campaign
31 account. It was reiterated that this would be a great transparency tool.

32
33 7:50:51 PM Council Member Overson noted that annual reporting is required of state legislators,
34 and state and local school boards. She stated that Salt Lake City and Salt Lake County also
35 requires this regular reporting and she wonders why Taylorsville has not done so. She suggested
36 that requiring a yearly disclosure would be a good way to track campaign finances.

37
38 7:51:16 PM City Attorney Tracy Cowdell reviewed requirements outlined in State law for
39 municipalities which Taylorsville currently follows. He clarified that State law is the floor, but
40 cities can implement more stringent requirements. He outlined current State requirements for

1 campaign finance reporting dates related to municipalities. He reiterated that the City can
2 require more frequent reporting.

3
4 7:54:53 PM Mr. Cowdell said that he believes State law will soon follow a trend to make
5 campaign finance reporting requirements more uniform for cities. He observed that if the
6 Council wants to add an annual reporting requirement for elected officials, it would be easy to do
7 so by ordinance. He affirmed that if the Council gives that direction, an ordinance will be drafted
8 for consideration.

9
10 7:55:40 PM Council Member Dama Barbour said she sees no reason not to implement regular
11 reporting and suggested that annual campaign finance statements may be required.

12
13 7:56:05 PM Council Member Brad Christopherson agreed that he would propose implementing
14 an annual reporting date through ordinance.

15
16 7:56:33 PM Council Member Kristie Overson recommended doing an amendment this year
17 while it is a non-election year.

18
19 7:56:56 PM Mr. Cowdell gave clarification on disclosures for all campaign contributions and
20 expenses that must be tracked and included on the next finance statement submitted by
21 candidates. He acknowledged that annual reporting may make tracking contributions and
22 expenses a little easier. It was confirmed that the Council wants to implement an annual
23 disclosure requirement. Mr. Cowdell agreed to write an ordinance for annual reporting. He
24 suggested that the Council may also want to require everyone to provide campaign finance
25 disclosures seven days before a Primary Election date, whether or not a Primary is needed. He
26 confirmed that the reporting requirement dates during a municipal election year would then be
27 seven days before both the Primary and the General Elections.

28
29 7:58:40 PM Council Member Overson called for clarification and questioned whether the
30 reporting requirement dates should be moved up even earlier than seven days before actual
31 election dates because of how early ballots are now being mailed. She noted that voters are
32 evaluating candidates and voting earlier than in the past. She said she is surprised this reporting
33 date has not been moved up before now. Mr. Cowdell stated that he believes he has enough
34 information to put together a draft ordinance.

35
36 7:59:35 PM Mr. Cowdell observed that State legislators have very strict finance reporting
37 requirements. He asked how soon the Council would like to see a draft ordinance and direction
38 was given to have a draft ordinance ready for review at the next Council Meeting.

39
40 8:00:17 PM Senator Wayne Harper relayed that a finance report from State elected officials is
41 due on the 10th of January each year. He noted that reporting requirements for State legislators

1 are very stringent and very strict, but allow for great transparency. He observed that
2 implementing more stringent requirements for Taylorsville may be a good idea.

3
4 8:01:41 PM Council Chair Ernest Burgess suggested making sure the draft ordinance is within
5 the mark of what others are doing.

6
7 8:01:58 PM Mr. Cowdell questioned whether the Council wants to see the draft ordinance first or
8 whether it should first be given to the Ordinance Review Committee (ORC) for input. The
9 Council's direction was to bring back a draft ordinance for Council Members to look at first and
10 not involve the Ordinance Review Committee yet, as they are not currently functioning fully as a
11 committee.

12
13 8:02:34 PM Council Member Kristie Overson asked some questions regarding the upcoming
14 General Election. It was confirmed that Taylorsville City Hall will be an Early Voting location
15 for six days (October 26 – 28 and November 2 – 4) from 10:00 a.m. to 2:00 p.m. and is also a
16 Vote Center on Election Day, November 8, 2016, from 7:00 a.m. to 8:00 p.m. Council Member
17 Overson clarified that all registered voters will receive ballots in the mail for participation in
18 Vote-By-Mail, but they may still go and physically vote in person at the locations provided.

19
20 8:03:38 PM Council Member Overson inquired about any security issues related to Election Day.
21 Mr. Taylor agreed that bailiffs can be asked to stay at City Hall on Election Day until the Vote
22 Center closes. It was noted that the Police Department usually opens the building on Election
23 Day. Council Member Brad Christopherson suggested that if discussion is needed on detailed
24 security information it should be held in a Closed Session. Council Member Overson agreed.

25
26 8:04:36 PM Chair Burgess expressed appreciation for information regarding the election that was
27 published in both the Administrative Report and the Taylorsville Journal.

28
29 8:05:01 PM Council Member Daniel Armstrong discussed the *Remember Me Rose Garden*. He
30 relayed that applications are being completed and may be submitted to the City, along with
31 payment. He indicated that all applications will be reviewed by the Leisure Activities Recreation
32 and Parks (LARP) Committee. He clarified that the City will obtain the rose bush and the plaque
33 for planting. He also noted that the Rose Garden will be maintained by the City. Council
34 Member Armstrong relayed that the plaque will be maintained as long as the rose lives or for ten
35 years, whichever comes first. He said that the rose will come with at least a one-year guarantee.
36 At the end of ten years, a new rose and plaque would have to be purchased.

37
38 8:07:09 PM Mr. Taylor observed that the *Remember Me Rose Garden* is a work in progress. He
39 stated that it has good potential and the program will have to be developed as it is implemented.
40 Council Member Armstrong cited a *Remember Me Rose Garden* in a town in Idaho where the
41 Mayor maintains the garden.

1 **8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

2
3 There were no new items for subsequent consideration.

4
5 **9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

6 8:08:05 PM

- 7 **9.1 Planning Commission Meeting – Tuesday, October 11, 2016 – 7:00 p.m.**
8 **9.2 City Council Briefing Session – Wednesday, October 19, 2016 – 6:00 p.m.**
9 **9.3 City Council Meeting – Wednesday, October 19, 2016 – 6:30 p.m.**
10 **9.4 Planning Commission Meeting – Tuesday, October 25, 2016 – 7:00 p.m.**

11
12 **10. CALENDAR OF UPCOMING EVENTS**

13 8:08:42 PM

- 14 **10.1 National Take-Back Event – For Unused and/or Outdated Medications:**
15 **Saturday, October 22, 2016, 10:00 a.m.-2:00 p.m., at Taylorsville City Hall**

16
17 **11. CLOSED SESSION (*Conference Room 202*)**

18 *- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

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20 8:08:54 PM Council Member Brad Christopherson **MOVED** to convene a Closed Session to
21 discuss the sale or purchase of real property and pending or reasonably imminent litigation at
22 8:08 p.m. Council Member Dan Armstrong **SECONDED** the motion. Chairman Ernest Burgess
23 called for discussion on the motion. There being none, he called for a roll-call vote. The vote
24 was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-
25 yes. **All members of the City Council present voted and the motion carried by a unanimous**
26 **vote.**

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28 The meeting was closed at 8:08 p.m. for the purposes listed below, wherein no other matters
29 were discussed.

- 30
31 • **Discussion Concerning the Sale or Purchase of Real Property**
32 • **Discussion Concerning Pending or Reasonably Imminent Litigation**

33
34 Those in attendance at the Closed Session were: Mayor Larry Johnson, Council Members
35 Barbour, Burgess, Christopherson, Armstrong, and Overson; City Attorney Tracy Cowdell; City
36 Administrator John Taylor; Economic Development Director Wayne Harper; Chief Financial
37 Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

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39 Minutes for the Closed Session were taken and are now on file as a Protected Record.

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1 **12. ADJOURNMENT**

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3 Council Member Kristie Overson **MOVED** to adjourn the Closed Session and the City Council
4 Meeting. Council Member Dan Armstrong **SECONDED** the motion. Chairman Ernest Burgess
5 called for discussion on the motion. There being none, he called for a roll-call vote. The vote
6 was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-
7 yes. **All City Council members voted in favor and the motion passed unanimously.** The
8 meeting was adjourned at 8:52 p.m.

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12 _____
13 Cheryl Peacock Cottle, City Recorder

14 Minutes approved:

15 *Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*

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