

**TAYLORSVILLE CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: September 7, 2011

AGENDA ITEM: Ordinance No. 11-15 – An Ordinance Of Taylorsville Implementing Authority To Conduct Electronic Meetings And Providing Procedures For Participation In Electronic Meetings Of The City Council

PUBLIC HEARING REQUIRED – YES _____ **NO** **X**

RESOLUTION/ORDINANCE REQUIRED

ORDINANCE **X** **RESOLUTION** _____ **NONE** _____

PRESENTER: John Brems

ISSUE SUMMARY: Consideration of Ordinance No. 11-15 - An Ordinance Of Taylorsville Implementing Authority To Conduct Electronic Meetings And Providing Procedures For Participation In Electronic Meetings Of The City Council

COMMISSION / ADVISORY BOARD RECOMMENDATION:
N/A

STAFF RECOMMENDATION: N/A

CITY ATTORNEY (Approved as to form):
N/A

ACTION REQUIRED: Motion to approve Ordinance 11-15

CONTACT INFORMATION: John Brems

TAYLORSVILLE, UTAH
ORDINANCE NO. 11-15

**AN ORDINANCE OF TAYLORSVILLE IMPLEMENTING AUTHORITY TO
CONDUCT ELECTRONIC MEETINGS AND PROVIDING PROCEDURES FOR
PARTICIPATION IN ELECTRONIC MEETINGS OF THE CITY COUNCIL**

WHEREAS, the Taylorsville City Council ("*Council*") met in a regular session on September 7, 2011, to consider, among other things, implementing authority to conduct electronic meetings and providing procedures for participation in electronic meetings of the City Council; and

WHEREAS, the Council believes, it is in the best interest to conduct telephonic or electronic meetings from time to time to assure that all members of the Council have the opportunity to participate in meetings of the City regardless of physical location of the individual member of the Council; and

WHEREAS, the City has adequate facilities to support the conduct of a telephonic or electronic meeting; and

WHEREAS, after careful consideration, the Council has determined that it is in the best interests of the health, safety and welfare of the citizens of the City to implement authority to conduct electronic meetings and to provide procedures for participation in electronic meetings of the Council

NOW, THEREFORE, BE IT ORDAINED that the following be added to the City of Taylorsville Code of Ordinances 1998 as follows:

2.12.033: ELECTRONIC MEETING:

- A. Definitions. The following terms are defined as follows for the purpose of this section:
1. "Anchor Location" means the Council Chambers located in the City offices at 2600 West Taylorsville Boulevard, Taylorsville, Utah 84118, in Salt Lake County, Utah, where interested persons and the public may attend and monitor the open portions of the meeting.
 2. "Meeting Administrator" means the City Recorder or another employee of the City specifically assigned and designated to operate the electronic meeting equipment at the anchor location to assure that all members of the City Council are continuously able to participate in the electronic meeting and to advise the party conducting the meeting of the initiation, recess, if appropriate, or adjournment of an electronic meeting.
 3. "Electronic Meeting" means a public meeting of the City Council convened and conducted by means of a telephonic conference device or other electronic means, allowing each member of the City Council to be in contact with the

anchor location and participate concurrently with all other members of the City Council in the conduct of such meeting.

- B. Electronic Meetings. The City Council may convene electronic meetings when necessary pursuant to specific public notice of an electronic meeting by posting written notice of the electronic meeting at the Anchor Location and providing written or electronic notice to the media as otherwise provided by law. Notice of the electronic meeting shall also be provided to each member of the City Council at least 24 hours before the meeting, including a description of how members will be connected to the electronic meeting. The notice to members of the City Council shall indicate the process including telephone numbers, access codes, internet addresses, etc. in order to connect to the electronic meeting.
- C. Quorum Verification. Before an electronic meeting may be called to order, all members of the City Council shall be given an opportunity to participate in the meeting and no electronic meeting shall be convened unless the quorum of the City Council is present at the Anchor Location for the meeting.
- D. Public Attendance. Each electronic meeting shall be convened by the meeting administrator by announcing the parties present at the meeting and by making available to members of the public at the anchor location an amplified speaker enabling members of the public to hear the comments of City Council members and participate if appropriate.
- E. Conduct of the Meeting. Upon determining that a sufficient number of the City Council is present at the Anchor Location and members of the public can adequately hear the comments of all members of the City Council and participate if appropriate, the Chairman shall formally convene the meeting and take or cause a roll call of those participating. The Chairman shall provide opportunity for each matter on the agenda to be presented and discussed, in an order set forth in the agenda, as amended.
- F. Compliance with Law. In all other respects, electronic meetings shall be conducted, recorded, and minutes shall be kept as required by law.

This Ordinance, assigned Ordinance No. 11-15, shall take effect as soon as it shall be published or posted as required by law, deposited, and recorded in the office of the City Recorder, and accepted as required herein.

PASSED AND APPROVED this _____ day of _____, 2011.

TAYLORSVILLE CITY COUNCIL

By: _____
Jerry W. Rechtenbach, Chairman

VOTING:

Dama Barbour	Yea	___	Nay	___
Bud Catlin	Yea	___	Nay	___
Larry Johnson	Yea	___	Nay	___
Morris K. Pratt	Yea	___	Nay	___
Jerry W. Rechtenbach	Yea	___	Nay	___

PRESENTED to Mayor of Taylorsville for his approval this ___ day of _____, 2011.

APPROVED this _____ day of _____, 2011.

Russ Wall, Mayor

ATTEST:

Cheryl P. Cottle, City Recorder