

**TAYLORSVILLE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**MEETING DATE:** April 06, 2011

**AGENDA ITEM:** Consideration of Resolution No. 11-09, authorizing a 0.5 Full Time Equivalent (FTE) detective allocation to be paid for by the Violence Against Women Act grant in the amount of \$35,857.13.

**PUBLIC HEARING REQUIRED** \_\_\_\_\_ **No**   **X**  

**RESOLUTION ORDINANCE REQUIRED**

**ORDINANCE** \_\_\_\_\_ **RESOLUTION**   **X**  

**PRESENTER:** Chief Del Craig

**ISSUE SUMMARY:** On January 05, 2011, the City Council approved Resolution 11-01, accepting the award of a VAWA grant in the amount of \$35,857.13. The grant award was half of the amount the Police Department had submitted in their request, and at the time Resolution 11-01 was approved the City was in discussion with the grantor to determine the best way to accomplish the goals of the grant given the reduced amount. The determination of the State was the funds would be awarded to hire an employee at 1,040 hours rather than to contract for the services with other agencies or qualified individuals.

**STAFF RECOMMENDATION:** Approve Resolution No. 11-09

**ATTACHMENT:**  
Resolution No. 11-09  
Exhibits A, grant award notification

**ACTION REQUIRED:** Council Vote to approve Resolution 11-09

**Taylorsville Utah**  
**Resolution 11-09**

**A RESOLUTION OF THE CITY OF TAYLORSVILLE  
AUTHORIZING AN ADDITIONAL PART-TIME (0.5 FTE) POLICE OFFICER  
ALLOCATION FOR THE PURPOSE OF INVESTIGATING VIOLENCE AGAINST  
WOMEN AS DETAILED IN THE GRANT AWARD NOTIFICATION FROM THE  
UTAH STATE OFFICE OF CRIME VICTIM REPARATIONS  
IN THE AMOUNT OF \$35,857.13**

**WHEREAS**, the Taylorsville City Council (*the Council*) met in regular session on April 06, 2011 to consider, among other things authorizing a part-time (0.5 FTE) police officer allocation to be funded by the grant award of \$35,875.13 from the Utah State Office of Crime Victim Reparations to investigate and participate in the prosecution of perpetrators under the Violence Against Women Act; and

**WHEREAS**, the City Council, the City Administration, City Prosecutors and the Municipal Court recognize the critical needs to provide services to victims of sexual violence within our community, including investigative services, direct victim services to women, prosecution of perpetrators and strengthening the criminal justice system response to sexual assault and domestic violence; and

**WHEREAS**, after careful consideration, the Council hereby determines that it is in the best interest of the health, safety and welfare of the citizens of Taylorsville to authorize an additional half-time (0.5 FTE) police officer allocation, allowing the Police Department to hire a part-time detective to function as described in the Violence Against Women Act grant dated February 28, 2011.

**NOW THEREFORE BE IT RESOLVED** that the Taylorsville City Council hereby authorizes an additional half-time (0.5 FTE) police officer allocation, and directs the City Administrator and the Police Chief to recruit and hire a part-time detective to function as described in the Violence Against Women Act grant. This Resolution assigned 11-09 shall take effect immediately on passage and acceptance as provided herein.

**PASSED AND APPROVED** by the City Council of Taylorsville Utah  
this \_\_\_\_\_ day of April, 2011.

**TAYLORSVILLE CITY COUNCIL**

By: \_\_\_\_\_

**Jerry Rechtenbach, Chairman**

**VOTING:**

Bud Catlin            Yea \_\_\_ Nay \_\_\_

Dama Barbour       Yea \_\_\_ Nay \_\_\_

Morris Pratt         Yea \_\_\_ Nay \_\_\_

Jerry Rechtenbach Yea \_\_\_ Nay \_\_\_

Larry Johnson       Yea \_\_\_ Nay \_\_\_

**PRESENTED** to the Mayor of the City of Taylorsville for his approval this  
\_\_\_\_\_ day of April, 2011.

**APPROVED** this \_\_\_\_\_ day of April, 2011.

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**Russ Wall, Mayor**

**ATTEST:**

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**Cheryl Cottle Peacock, City Recorder**

**DEPOSITED** in the Recorder's office this \_\_\_\_\_ day of April, 2011.

**RECORDED** this \_\_\_\_\_ day of April, 2011.



GARY R. HERBERT  
Governor

GREGORY S. BELL  
Lieutenant Governor

# State of Utah

## OFFICE OF CRIME VICTIM REPARATIONS

MELVIN C. WILSON  
Director, CVR

February 28, 2011

City of Taylorsville Police Department  
Attn Donald Adams  
2600 West Taylorsville Road  
Taylorsville, UT 84118

Dear Mr. Adams,

I am pleased to inform you that the Utah Office of Crime Victim Reparations (OCVR) has approved an award in support of the City of Taylorsville Police Department in the amount of \$35,857.13. **Please use the assigned grant number 10-VAWA-08 in all correspondence regarding this project.** The award period is from January 1, 2011 through December 31, 2011.

By accepting this award, you assume certain administrative and financial responsibilities including the timely submission of all financial and programmatic reports, and resolution of all audit findings. Should your organization not adhere to the terms and conditions of this award, it is subject to termination for cause or other administrative action as appropriate. For these reasons, I encourage you to read the Certified Assurances and Grant Conditions, as they summarize important grant management issues.

Note that all project-related materials and accounting records must be maintained for a period of three years from the date of your last financial status report, unless an audit has been initiated or unresolved audit findings remain. All records must be maintained until the audit findings are resolved.

Enclosed is one copy of the approved contract. The Financial Status Reports, Grant Change Request Form, and Quarterly Grant Progress Report Form can be found online at CVR's website at [www.crimevictim.utah.gov](http://www.crimevictim.utah.gov). Please make additional copies of these forms to be used during the grant period and submit the reports to CVR as required. The quarterly Grant Progress Report and Financial Status Report must be submitted at least quarterly-no later than April 30, July 31, October 31, and January 31. Financial reports may be submitted on a monthly basis. The Annual Performance Report is due January 30, 2012, four weeks after the grant period ends.

If you have any questions regarding this award, please contact Christine Watters, Victim Assistance Coordinator, Office of Crime Victim Reparations at 801-238-2369. We look forward to working with you during the coming program year.

Sincerely,

Melvin C. Wilson  
Director, Office of Crime Victim Reparations

## PROGRAM BUDGET

The applicant must provide a budget with detailed justification for all costs, including a basis for computation of these costs. The program budget must be complete, reasonable and cost-effective in relation to the proposed program. This section should include the (1) Budget Detail Worksheet, (2) Match Worksheet, (3) the Program Expenditure Comparison Summary, and (4) the Equipment Summary Sheet. It is important that instructions on each section are strictly followed. THE TOTALS OF EACH SECTION WILL AUTOMATICALLY SUM AND TRANSFER TO THE CONTRACT COVER SHEET.

### BUDGET DETAIL WORKSHEET

**A. Personnel** - (1) List each employee by name (if available); (2) the total hours this employee will provide to your agency (ex: the employee listed provides 2080 hours to the agency although the VAWA request may only be funding 1560 of the 2080 hours); (3) the position/title; (4) indicate the number of hours the employee will spend on the project (VAWA funded hours); and (5) indicate the hourly rate of reimbursement. Include only individuals assigned to the program whose salaries are paid with VAWA victim assistance monies. **PLEASE DO NOT LIST ANY MATCH AMOUNTS IN THIS SECTION.**  
**NOTE:** Each agency will be required to keep detailed documentation of VAWA Personnel & Fringe Benefit expenditures (e.g. time-sheets, check stubs, activity log, etc).

Name (if not yet hired, list "New")	Agency Hours	Position/Title	VAWA Hours	Hourly Rate	TOTAL SALARY
1 New	2080	Detective	1040	21.17	22,016.80
2					0.00
3					0.00
4					0.00
5					0.00
6					0.00
7					0.00
8					0.00
9					0.00
10					0.00

**TOTAL VAWA FUNDED HOURS:** 1040

**TOTAL PERSONNEL:** \$22,016.80

**B. Fringe Benefits** - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are only for the personnel listed in Budget Category (A) and only for the percentage of time devoted to the project. (1) Indicate personnel name or position; (2) include all applicable benefit categories VAWA will fund. Please abbreviate each category (FIC=FICA; MED=Medicare; INS=insurance; UNE=unemployment; RIT=retirement; OTH=all other); (3) List the total salary (not to exceed amounts in section A); and (4) the total fringe benefit percentage. **PLEASE BE SURE TO INCLUDE THE PERCENTAGE SIGN (ex: 30%).** This table will calculate and sum the total benefit for each position listed. **PLEASE DO NOT LIST ANY MATCH AMOUNTS IN THIS SECTION.**

Name or Position	List Benefit Type	Total Salary	Benefit Percent	BENEFIT COST
1 New Detective	Full	22,016.80	61.50%	13,540.33
2				0.00
3				0.00
4				0.00
5				0.00
6				0.00
7				0.00
8				0.00
9				0.00
10				0.00
11				0.00

**TOTAL BENEFIT COST:** \$13,540.33

**TOTAL PERSONNEL/BENEFIT:** \$35,557.13

**C. Personnel & Fringe Benefit Justification** - Justify all VAWA funded changes to your agency's staff, including: (a) salary and/or fringe benefit increases; (b) increased number of VAWA-funded hours; (c) VAWA funded staff changes and/or position adjustments; and (d) new VAWA funded personnel. **NOTE: GRANT FUNDS MAY NOT BE USED TO REPLACE STATE OR LOCAL FUNDS THAT WOULD, IN THE ABSENCE OF FEDERAL AID, BE AVAILABLE OR FORTHCOMING FOR PROGRAMS TO COMBAT VIOLENCE AGAINST WOMEN. INSTEAD, GRANT FUNDS MUST BE USED TO INCREASE THE TOTAL AMOUNT OF FUNDS USED TO COMBAT VIOLENCE AGAINST WOMEN. POTENTIAL SUPPLANTING SHOULD BE EXPLAINED IN THIS SECTION.** Space is limited to the area below. To "Tab" within the Text Box press "Ctrl" & "Tab".

Personnel Name	(this section will fill automatically following completion of the Personnel Section of the Detailed Budget Worksheet).	Indicate Change (1) specify which change: either (a), (b), (c), or (d) from the instructions above; and (2) specify the amount of increase (\$ or hrs)
1	New	D
2	0	
3	0	
4	0	
5	0	
6	0	
7	0	
8	0	
9	0	

Figures are based upon existing Taylorsville Police Department Figures for comparable positions and employees

Case load for VAWA eligible crimes necessitates the need for additional detectives. The VAWA funding request is for 1 officer.

Police Officer with min 5 years of experience = \$21.17/hour  
Fringe Benefits as a percent of salary = 61.5%

**D. Contracted Fees** - (1) Specify the type of consultant services or contracts needed; (2) list the total amount of hours dedicated to the project; and (3) indicate the rate of reimbursement. The maximum reimbursement amount for contract fees is \$56.25 per hour or \$450 per eight hour work day. All consultant services or contracts must be pre-authorized by OCVR and must be bid through the proper channels. **PLEASE DO NOT INCLUDE ANY MATCH AMOUNTS IN THIS SECTION.**

	Type of Consultant Services or Contracts	Total Hours/etc.	Rate	CONTRACTED FEES
1				0.00
2				0.00
3				0.00
4				0.00
5				0.00
6				0.00

**TOTAL CONTRACTED FEES: \$0.00**

**E. Equipment** - List nonexpendable items that are to be purchased. Nonexpendable equipment is tangible property having a useful life of more than 1 year and/or an acquisition cost of \$1,000 or more per unit. **ALL APPLICANTS are required to fill out and sign the Equipment Summary (Section's')**. Remember, if the equipment is used for other programs, the acquisition cost must be shared with those programs (example: acquisition cost x 60% VAWA usage). (1) List the equipment to be purchased; (2) list the VAWA Use Percentage; (3) indicate the quantity; and (4) indicate the unit price. **PLEASE INCLUDE THE PERCENTAGE SIGN IN THE VAWA USE CATEGORY (example: 60%). PLEASE DO NOT INCLUDE ANY MATCH AMOUNTS IN THIS SECTION.**

Item	VAWA Use Percentage	Quantity	Unit Price	EQUIPMENT COST
1 Uniforms & Equipment	0%	1	\$3,570.00	0.00
2 Computer & printer	0%	1	\$3,122.00	0.00
3 Car	0%	1	\$22,000.00	0.00
4 Radios	0%	1	\$4,500.00	0.00

5				0.00
6				0.00
7				0.00
8				0.00
9				0.00

**TOTAL EQUIPMENT COST: \$0.00**

F. Travel - Include (1) the travel destination and purpose; (2) the anticipated miles to be traveled; and (3) the per-mile reimbursement rate (Not to exceed \$0.50/mile or \$0.36 /mile for an agency vehicle ). Agencies will be required to keep a current travel log with miles traveled, odometer reading, purpose of travel, date of travel, driver, and signature. PLEASE DO NOT INCLUDE ANY MATCH AMOUNTS IN THIS SECTION.

	Travel Destination/Purpose	Total Miles	Per-Mile Rate	TRAVEL COST
1				0.00
2				0.00
3				0.00
4				0.00
5				0.00
6				0.00

**TOTAL TRAVEL COST: \$0.00**

Training - Include (1) the name of conference and category (hotel, flight, per diem, cab, registration, etc.); (2) the number of people attending (list as "1" person if; sharing rooms/cab/etc. or costs are combined); (3) the number of anticipated days (list as "1" for registration, cab, flight and any cost where the number of days are not a factor); and (4) the rate of hotel, registration, per diem, flight and other associated training costs (PLEASE SEPARATE EACH COST). NOTE: Subgrantees are required to keep accurate documentation (e.g. receipts, agendas, etc). PLEASE DO NOT INCLUDED ANY MATCH AMOUNTS IN THIS SECTION.

	Conference Name & Category \$36.00/day per diem Hotel/Registration/flight/Cab/ Per Diem/etc.	Number of People Attending <i>If sharing rooms, cab, etc., list as "1" person.</i>	Number of Days -enter "1" for Registration, Cab, & Flight -	Rate: Hotel/Registration/ \$90.00/day Per Diem/ & Flight/etc.	TRAINING COST
X	NOVA camp Hotel (Example)			\$300	\$300.00
X	NOVA camp Per Diem (Example)			\$200	\$200.00
X	NOVA camp Registration (Example)			\$200	\$200.00
2	Weber State DV course	1	1	300	300.00
3					0.00
4					0.00
5					0.00
6					0.00
7					0.00
8					0.00
9					0.00
10					0.00
11					0.00

**TOTAL TRAINING COST: \$300.00**

**TOTAL TRAVEL/TRAINING: \$300.00**

**G. Supplies -** (1) List items within this category by major type (e.g. office supplies, telephones, utilities, postage, etc). Generally, supplies include materials that are expendable or consumed during the course of the project. Large items should be separately listed and identified. (2) List the quantity of the item (if quantity item is unknown or difficult to determine, give best estimation); and (3) list the unit price. **NOTE: Subgrantees are required to maintain detailed documentation of expenditures (e.g. receipts with date, cost, etc). PLEASE DO NOT INCLUDE ANY MATCH AMOUNTS IN THIS SECTION.**

	Item & Description	Quantity	Unit Price	SUPPLIES COST
1				0.00
2				0.00
3				0.00
4				0.00
5				0.00
6				0.00
7				0.00
8				0.00
9				0.00
10				0.00
11				0.00

**TOTAL SUPPLIES COST: \$0.00**

**H. Other -** Other funds are those monies that are allocated to assist victims of crime for emergency purposes (petty cash funds) and miscellaneous items. (1) List the item and brief description; (2) list the quantity of the item; and (3) list the unit price. **PLEASE DO NOT INCLUDE ANY MATCH AMOUNTS IN THIS SECTION.**

	Item & Description	Quantity	Unit Price	OTHER COST
1				0.00
2				0.00
3				0.00
4				0.00
5				0.00

**TOTAL OTHER COST: \$0.00**

**TOTAL VAWA GRANT COST: \$35,857.13**