

**TAYLORSVILLE CITY COUNCIL  
AGENDA ITEM SUMMARY**

**MEETING DATE:** July 20, 2011

**AGENDA ITEM:** Accepting the Edward Byrne Memorial Justice Assistance Grant Program FY2012 in the amount of \$41,988.00.

**PUBLIC HEARING REQUIRED – YES**  **NO**

**RESOLUTION/ORDINANCE REQUIRED**

**ORDINANCE**  **RESOLUTION**  **NONE**

**PRESENTER:** Chief Del Craig

**ISSUE SUMMARY:**

**Accept funds for the BJA FY2012 Byrne Memorial JAG for the purchase of Police Department equipment.**

**COMMISSION / ADVISORY BOARD RECOMMENDATION:**

**STAFF RECOMMENDATION:**

**CITY ATTORNEY (Approved as to form):**

**ACTION REQUIRED:**

**CONTACT INFORMATION:**

**TAYLORSVILLE, UTAH**  
**RESOLUTION NO. 11-21**

**A RESOLUTION ACCEPTING A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE PROGRAMS IN THE AMOUNT OF \$41,988 FOR POLICE SOFTWARE AND EQUIPMENT UPDATE**

**WHEREAS**, the Taylorsville City Council (the “*Council*”) met in regular session on July 20, 2011, to consider, among other things, accepting a Police Software and Equipment grant from the U.S. Department of Justice in the amount of \$41,988 for activities associated with the City of Taylorsville’s Police Department; and

**WHEREAS**, the City has received notice from the U.S. Department of Justice that the above referenced grant has been awarded to the City of Taylorsville; and

**WHEREAS**, Taylorsville Code of Ordinances 2.32.180 provides, among other things, that any grant that anticipates or proposes to bind the City to a particular project or contract shall be submitted to the council for approval prior to accepting the grant; and

**WHEREAS**, Taylorsville is authorized to provide law enforcement services, make applications for grants and administer such grants; and

**WHEREAS**, after careful consideration, the Council has determined that it is in the best interests of the health, safety, and welfare of the citizens of the City to accept this grant from the U.S. Department of Justice.

**NOW, THEREFORE, BE IT RESOLVED** that the Grant is approved, and the Mayor and Recorder are hereby authorized and directed to execute and deliver the same.

This Resolution, assigned No. 11-21, shall take effect immediately upon passage and acceptance as provided herein.

**PASSED AND APPROVED** by the Council of Taylorsville, Utah this 20<sup>th</sup> day of July, 2011.

**TAYLORSVILLE CITY COUNCIL**

By \_\_\_\_\_  
**Jerry Rechtenbach, Chairman**

**VOTING:**

Bud Catlin	___	Yea	___	Nay
Dama Barbour	___	Yea	___	Nay
Larry Johnson	___	Yea	___	Nay
Morris Pratt	___	Yea	___	Nay
Jerry Rechtenbach	___	Yea	___	Nay

**PRESENTED** to the Mayor of the City of Taylorsville for approval this 20<sup>th</sup> day of July, 2011.

**APPROVED** this 20<sup>th</sup> day of July, 2011.

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**Mayor Russ Wall**

**ATTEST:**

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**Cheryl Peacock Cottle, City Recorder**

**DEPOSITED** in the office of the City Recorder this \_\_\_ day of \_\_\_\_\_, 2011.

**RECORDED** this \_\_\_ day of \_\_\_\_\_, 2011.

# Budget Detail Worksheet

**Purpose:** The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

**A. Personnel** - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Position 1, each position entry limited to one line		
Position 2		
Position 3		
Position 4		
Position 5		
Position 6		
<b>SUB-TOTAL</b>		<b>\$0.00</b>

**B. Fringe Benefits** - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
Fringe benefit 1, each benefit entry is limited to one line		
Fringe benefit 2		
Fringe benefit 3		
Fringe benefit 4		
Fringe benefit 5		
<b>SUB-TOTAL</b>		<b>\$0.00</b>
<b>Total Personnel &amp; Fringe Benefits</b>		<b>\$0.00</b>

**C. Travel** - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Travel entry 1, two lines per entry				
Travel entry 2				
Travel entry 3				
Travel entry 4				
Travel entry 5				
Travel entry 6				
Travel entry 7				

**TOTAL** \$0.00

**D. Equipment** - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
Police Cruiser	1, Police Cruiser @ \$20,568.00	\$20,568.00
Software, Telestaff	Telestaff Software @ \$21,420.00	\$21,420.00
equipment entry 3		
equipment entry 4		
equipment entry 5		

**TOTAL** \$41,988.00

**E. Supplies** - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Supply item 1, one line per entry		
supply item 2		
supply item 3		
supply item 4		
supply item 5		
supply item 6		
supply item 7		
supply item 8		
supply item 9		

**TOTAL** \$0.00

**F. Construction** - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
four lines per entry, use boxes below or an additional page for more space if required		

**TOTAL** \$0.00

**G. Consultants/Contracts** - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

**Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
Supply item 1, one line per entry	maximum of three lines		
Supply item 1, one line per entry			
Supply item 1, one line per entry			
Supply item 1, one line per entry			
<i>Subtotal</i>			\$0.00

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
Consultant expense entry 1, one line per	maximum of three lines		
	maximum of three lines		
Consultant expense entry 1, one line per	maximum of three lines		
<i>Subtotal</i>			\$0.00

**Contracts:** Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost	
maximum of four lines, additional information should be attached on a separate sheet(s)		
maximum of four lines		
<i>Subtotal</i>		\$0.00
<b>TOTAL</b>		\$0.00

**H. Other Costs** - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
four lines per entry, use boxes below or an additional page for more space if required		
<b>TOTAL</b>		<b>\$0.00</b>

**I. Indirect Costs** - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
one line per entry		
one line per entry		
<b>TOTAL</b>		<b>\$0.00</b>

**Budget Summary-** When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
<b>A. Personnel</b>	\$0.00
<b>B. Fringe Benefits</b>	\$0.00
<b>C. Travel</b>	\$0.00
<b>D. Equipment</b>	\$41,988.00
<b>E. Supplies</b>	\$0.00
<b>F. Construction</b>	\$0.00
<b>G. Consultants/Contracts</b>	\$0.00
<b>H. Other</b>	\$0.00
<b>Total Direct Costs</b>	\$41,988.00
<b>I. Indirect Costs</b>	\$0.00
<b>TOTAL PROJECT COSTS</b>	\$41,988.00

**Federal Request** \$41,988.00

**Non-Federal Amount** \$1,575.00