

CITY OF TAYLORSVILLE



INVITATION TO BID

TRAILER

City of Taylorsville
2600 West Taylorsville Blvd.
Taylorsville, Utah 84129

BIDS ARE DUE FRIDAY, JUNE 29, 2012 @ 1:00 p.m.

The City of Taylorsville
West Taylorsville Boulevard (5320 South)
Taylorsville, UT 84129

Invitation to Bid
Trailer

Due Friday, June 29, 2012, at 1:00 p.m.

1. **Introduction.** The City of Taylorsville (the “City”) is requesting Bids (“Bids” or “Responses”) from qualified Bidders (“Bidders”) for the purchase of a Trailer to be used as a Mobile Command Unit for Emergency Management purposes. This trailer needs to be a bumper mount (ball hitch) and have a minimum of two slide-outs. The floor plan preferred has a sleeping area in the front, a U-shaped Dinette and adjacent sofa sleeper, a bathroom with an outside entrance as well as one to the interior, and Bunk over Sofa/Lounge in the rear as well as a bunk over an entertainment center/exterior wash station or similar concept.

1.1. **Intent.** It is the intent of this Invitation to Bid (*this “Bid”*) to set forth the minimum acceptable requirements for Responses to this Bid.

2. **Information Background and Specifications/Description of Trailer.** A more detailed description of the Trailer requested is attached hereto as Exhibit “A.”

3. **Bid Requirements.** Bids are to be received no later than 1:00 p.m. on June 29, 2012. Any response, modification, or amendment received after the due date and time is late. No late Bids will be accepted. Bids may be modified or withdrawn prior to the due date and time provided any such request is submitted to Patricia Kimbrough as listed below in writing prior to the due date and time. Bids must include the following elements and be signed by an authorized representative of the Bidder:

3.1. **Introductory and Execute Summary.** An introductory letter should be addressed to:

Patricia Kimbrough
City Administrator’s Office
Taylorsville City
2600 West Taylorsville Blvd.
Taylorsville, UT 84129

Include an e-mail address for the primary contact of the Bidder.

3.2. **Price.** Describe, in sufficient detail, an all-inclusive fee for the Trailer (not to exceed amount), which includes, but are not limited to, all expenses, costs, supplies, etc.

3.3. **Action.** Summarize any disciplinary actions and suits by or against the Bidder or related entities during the past three years.

3.4. **Certification.** Complete, sign, and submit the Certification Sheet that is attached to this Invitation to Bid as “Exhibit B.”

3.5. **Business License.** Include a copy of the Bidder’s current, valid business license.

4. **Selection.** Discussions may be conducted with Bidders determined by the City to be reasonably susceptible of being selected for the award of Bid.

4.1. **General Information.** The City reserves the right to reject any and all Bids. The City reserves the right to amend, modify, or waive any requirement set forth in this Bid. Response to this Bid is at the Bidders sole risk and expense. All Bidders must comply with applicable Federal, State, and local laws and regulations. Except for written responses provided by the contact person described below, the City has not authorized anyone to make any representations regarding the subject matter of this Bid. All requests for clarification or additional information regarding this Bid must be submitted via email to lschwartz@taylorsvilleut.gov no later than June 28, 2012 at 5:00 p.m. The contact person will endeavor to respond to such request for clarification or additional information and if the contact person deems, in his sole and absolute discretion, that such response is of general applicability, his response, if any, will be posted on the City’s website at www.taylorsvilleut.gov (which constitutes a written response). Entities responding to this Bid are encouraged to review such website frequently. The City anticipates selecting one or more of the responding Bidders, but there is no guaranty that any responding Bidder will be selected. Bids will be placed in the public domain and become public records subject to examination and review by any interested parties in accordance with the Government Record Excess Management Act (Utah Code Ann. § 63-2-101, et seq.). All materials submitted in response to this Bid will become the property of the City and will be managed in accordance with the Government Record Access Management Act.

5. **Terms of Contract.** The successful Bidder will be required to enter into a written agreement with the City to provide the Services. If the selected Bidder and the City attorneys’ office are unable to negotiate an acceptable agreement, then such Bidder shall be deemed withdrawn and another Bidder will be selected by the Mayor and negotiation will continue with such other Bidders until an acceptable agreement is completed.

6. **Contact Person.** For further information or for American with Disabilities Act (ADA) accommodation, contact John Inch Morgan, City Administrator, (801) 963-5400, 2600 West Taylorsville Boulevard, Taylorsville, UT 84129.

Exhibit “A”

Specifications for Trailer

The City of Taylorsville would like to purchase a Trailer that can be used as a Mobile Command Unit for Emergency Management purposes. This trailer needs to be a bumper mount (ball hitch) and have a minimum of two slide-outs. The floor plan preferred has a sleeping area in the front, a U-shaped Dinette and adjacent sofa sleeper, a bathroom with an outside entrance as well as one to the interior, and Bunk over Sofa/Lounge in the rear as well as a bunk over an entertainment center/exterior wash station or similar concept. **The following specifications are required or equivalent:**

Unloaded Weight	Net Cargo Capacity	Hitch Weight	Exterior Length	Exterior Height	Exterior Width	Fresh Water	Black Water	Gray Water	Furnace (BTUs)
7778 min.	1,902	944	35'9	11'7	8	52	42	42	34000

Touch Screen 12 V AM/FM/CD/DVD in wall stereo with MP3/IPOD input
 Interior and Exterior Speakers
 Central Command Center
 Full Extension Roller Ball Bearing Drawer Guides in Kitchen
 Deluxe Quilted Mattress
 Wood Plank Premium Vinyl Flooring
 82” Interior Ceiling Height or equivalent
 Residential Microwave Oven with Carousel
 Auto Ignition 3 Burner Range with Oven
 12 Volt Lights Over Dinette
 Sofa Sleeper
 83’U Shaped Convertible Dinette
 Wall Switches for overhead lights
 ABS Tub and Shower Surround
 Shower/Exhaust Fan
 110V GFI Outlet
 GFI Protected 110 Volt Duplex Receptacles
 Towel Hooks
 Foot Flush Toilet
Bathroom must have an outside entrance as well as door to interior
 Hardwood Cabinet Doors and Drawer Fronts Throughout
 “Store More” cabinetry
 6 Gallon Gas DSI/Water Heater or better
 Water Heater by-Pass
 35K BTU Furnace
 13.5 BTU Roof Ducted Air Conditioning

Premium 12 volt Water Pump
55 Amp electronic Converter
Digital TV Antenna with Booster
Wired for cable
Monitor Panel
Smoke Detector
Carbon Monoxide Detector
LP Leak detector

Heavy Duty Steel I-Beam Frame
Powder coated Chassis
Heated and Enclosed Underbelly
Water Resistant Floor Liner
12" on center Floor Joists
Dual Battery Tray
2 5/16" Coupler
Break-Away Trailer Switch
Heavy Duty Safety Chains
2 – 20lb. LP Bottles
Rear Stabilizer Jacks
Easy Lube Axles
Steel Rims
Folding Entry Steps
Rear Bumper
42 Gallon Fresh water tank or better

Floor: 16" on Center Studs
5/8" Tongue and Groove Floor Decking

Roof:
Walk-On Roof with Fiberglass Insulation R-7
Seamless EPDM Rubber Roof with 12 Year Mfg. Warranty
3/8" Roof Decking
Roof Ducted Air Conditioning or aluminum heat ducting in floor
Extended Rain Gutters

WALLS
0.24 Gauge Heavy Duty Aluminum Finish
Durable Vinyl Décor Board
Diamond Plate Rock Guard
Super Slide 40" Deep Slide Rooms
Aerodynamic Fiberglass Front Profile
Power Awning Detachable 30 Amp Power Cord
Hurricane straps integrate walls to roof and floor
Heavy Duty .024" Mesa Sidewall metal

47 Fiberglass insulation

Key-locking, radius corner exterior “Mega Storage” Compartments

Pebble Finish Entry Door

Patio Light

Tinted Safety Glass Windows

Large Picture Window at Dinette

120V Exterior Outlet

Acu-Weight Certification:

Real Weights – all units should be weighted before leaving the factory

Weights include options

Sink Covers

Radial Tires or better

Oven

Exterior Wash Station with small refrigerator and propane hook-up for outside cooking, etc.

Power to exterior washing station and drop door that is lockable.

Exhibit B

CERTIFICATION

The undersigned Bidder certifies that it has not:

1. Provided an illegal gift or payoff to a City officer or employee or former City officer or employee or his or her relative or business entity;
2. Retained any person to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee, other than bona fide employees or bona fide commercial selling agencies for the purpose of securing business; or
3. Knowingly influenced and hereby promised that it will not knowingly influence and City officer or an employee or former City officer or employee to break any applicable ethical standard or rules.

The undersigned Bidder certifies that:

1. The Bid is made in good faith.
2. The Bid is made in conformity with the specifications and qualifications contained in the Request.

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

Fax Number: _____

Web Site Address: _____

Email Address: _____

Date Signed: _____

Taylorsville Executive Order

Criteria to Evaluate Lowest Responsive Responsible Bidder

Utah Code Ann. § 11-39-101, *et seq.*, provides in part that if a City intends to undertake a building improvement or public works project paid for by the City and the estimated cost of building improvements or public works projects exceed the bid limit (as defined therein) and the City determines to proceed with the building improvements or public works project, then the City shall enter into a contract for the completion of the building improvements or public works project with the lowest responsive responsible bidder. Lowest responsive responsible bidder means, among other things, a prime contractor who satisfies the local entities criteria relating to financial strength, past performance, integrity, reliability, and other factors that the local entity uses to assess the ability of the bidder to perform fully and in good faith the contract's requirements. The Mayor hereby enters this Executive Order that the term "lowest responsive responsible bidder" shall include evaluation of the following criteria:

1. That the contractor and subcontractors, if any, demonstrate to the city's satisfaction that the contractor and subcontractor have and will maintain an offer of quality health insurance coverage for the contractor's and subcontractor's employees and the employee's dependents.

2. That the contractor and subcontractor, if any, demonstrate to the city's satisfaction that the contractor has and will maintain a drug and alcohol testing policy during the period of the contract that applies to all covered individuals employed or hired by the contractor or subcontractor and subject the covered individuals to random testing under the drug and alcohol testing policy.

3. That the contractor and subcontractor, if any, demonstrate to the city's satisfaction that the contractor and subcontractor have and will maintain a program to actively recruit and/or employ veterans.

4. That the contractor and subcontractors, if any, demonstrate to the city's satisfaction that the contractor and subcontractor has and will maintain a job training program, such as by way of example and not limitation, a Federal, State and/or City recognized job training program.

5. That the contractor and subcontractors, if any, demonstrate to the city's satisfaction that the contractor and subcontract has and will maintain a safety program.

As used herein:

1. "Contractor" means a person or entity who is or may be awarded a construction contract for building improvements and public works projects.

2. "Covered individual" means an individual, who, on behalf of a contractor or subcontractor, provides services directly related to design or construction contract and is in a

safety sensitive position, including a design position that has responsibilities that directly affect the safety of a building improvement or public works project.

3. “Drug and alcohol testing policy” means a policy under which a contractor or subcontractor tests a covered individual to establish, maintain, or enforce a prohibition of (i) the manufacture, distribution, dispensing, possession, or use of drugs or alcohol, except the medically prescribed possession and use of a drug, or (ii) the impairment of judgment or physical abilities due to the use of drugs or alcohol.

4. “Health benefit plan” means a policy that provides health care insurance, provides major medical expense insurance, or is offered as a substitute for hospital or medical expense insurance such as a hospital confinement indemnity or limited benefit plan. Health benefit plan does not include a policy that provides benefits solely for accidents, dental, income replacement, long-term care, a Medicare supplement, a specific disease, vision, or a short-term limited duration where it is offered and marketed as supplemental health insurance.

5. “Qualified health insurance coverage” means at the time the contract is entered into or renewed:

(a) a health benefit plan and employer contribution level with a combined actuarial value at least actuarially equivalent to the combined actuarial value of the benchmark plan determined by the Children’s Health Insurance Program under Utah Code Ann. § 26-40-106(2)(a) or a successor, and a contribution level of 50% of the premiums for the employee and the dependents of the employee who reside or work in the state in which:

i. the employer pays at least 50% of the premium for the employee and the dependents of the employee; and

ii. for purposes of calculating actuarial equivalency under this provision:

(1) rather than benchmark plan deductibles, and the benchmark plan out-of-pocket maximum based on income levels:

(A) the deductible is \$1,000 per individual and \$3,000 per family; and

(B) the out-of-pocket maximum is \$3,000 per individual and \$9,000 per family;

(b) dental coverage is not required; or

(c) a federally qualified, high-deductible health plan that at a minimum:

i. has a deductible that is either:

(1) the lowest deductible permitted for a federally qualified, high-deductible plan;

(2) or a deductible that is higher than the lowest deductible permitted for a federally qualified, high-deductible health plan, but includes an employer contribution to a health savings account in a dollar amount at least equal to the dollar amount difference between the lowest deductible permitted for a federally qualified, high-deductible plan and the deductible for employer-offered federal qualified, high-deductible plan;

- (A) has an out-of-pocket maximum that does not exceed three times the amount of the annual deductible;
- (B) and the employer pays 60% of the premium for the employee and the dependents of the employee who work or reside in the state of Utah.

6. “Random testing means that a covered individual is subject to periodic testing for drugs and alcohol in accordance with the drug and alcohol testing policy and on the basis of random selection process.

7. “Subcontractor” means any person or entity who may be awarded a contract with a contractor or another subcontractor to provide services or labor for the construction of building improvements and public works projects. Subcontractor includes a trade, contractor, or specialty contractor but does not include a supplier who provides only materials, equipment, or supplies to a contractor or subcontractor.

8. “Veteran” means an individual who has served on active duty in the armed forces for more than 180 consecutive days, or was a member of a reserve component who served in a campaign or expedition for which a campaign medal has been authorized and who has been separated or retired under honorable conditions, or any individual incurring an actual service-related injury or disability in the line of duty, whether or not that person completed 180 consecutive days of active duty.

CITY OF TAYLORSVILLE

A handwritten signature in black ink, appearing to read "Russ Wall". The signature is written in a cursive, flowing style.

Mayor Russ Wall