

City of Taylorsville
Work Session
Minutes

Wednesday, June 9, 2010
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84118

Attendance:

Mayor Russ Wall

Council Members:

Chairman Morris Pratt
Vice-Chairman Jerry Rechtenbach
Council Member Dama Barbour
Council Member Bud Catlin
Council Member Larry Johnson

City Staff:

John Inch Morgan, City Administrator
John Brems, City Attorney
Cheryl Peacock Cottle, City Recorder
Jessica Springer, Council Coordinator
Del Craig, Chief of Police
Mark McGrath, Community Development Director
John Taylor, City Engineer
Scott Harrington, Chief of Finance
Keith Snarr, Economic Development Director
Donald Adams, Grants Manager
Jean Ashby, Administrative Assistant
Pat Kimbrough, Executive Assistant
Rosie Rivera, Police Lieutenant
Dan Moriarty, Police Sergeant
Wayne Dial, Assistant Chief of Police
Penny Knight, Business License Clerk
Marsha Thomas, Judge
Gerry Orr, Senior Accountant
Patrick Tomasino, Building Official
MarRae Boyer, Receptionist
Michael Kwan, Judge
Lisa Schwartz, Emergency Response Coordinator
Mary Lund, Building Department Clerk

Others: Chad Woolley, Tracy Cowdell, Gordon Wolf, Lynn Handy, Ken Cook, Kevin DeKorver, Shauna DeKorver, Israel Grossman, Ken Acker

18:01:10 Chairman Morris Pratt called the Work Session to order at 6:01 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present, except Council Member Catlin who was excused.

1. Closed Session:

a. Strategy Session to Discuss the Professional Competence of an Individual

18:02:09 Council Member Rechtenbach **MOVED** to convene a Closed Session to discuss the professional competence of an individual at 6:02 p.m. Council Member Larry Johnson **SECONDED** the motion. Chairman Morris Pratt called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Rechtenbach-yes, Johnson-yes, Catlin-excused, Barbour, and Pratt-yes. **All members of the City Council voted and the motion carried by a unanimous vote.**

CLOSED SESSION

A meeting of the City Council held on June 9, 2010 was closed to discuss the professional competence of an individual, wherein no other items were discussed.

Those in attendance at this Closed Session were: Council Members Barbour, Johnson, Pratt, and Rechtenbach. Council Member Catlin was excused. Also present were Mayor Wall, City Administrator John Inch Morgan, City Attorney John Brems, and City Recorder Cheryl Peacock Cottle.

Council Member Jerry Rechtenbach **MOVED** to adjourn the Closed Session at 6:21 p.m. and convene an additional Closed Session to discuss the sale and purchase of real property. Council Member Larry Johnson **SECONDED** the motion. Chairman Morris Pratt called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Rechtenbach-yes, Johnson-yes, Catlin-excused, Barbour, and Pratt-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

b. Strategy Session to Discuss the Sale and Purchase of Real Property

Council Member Jerry Rechtenbach **MOVED** to convene a Closed Session to discuss the sale and purchase of real property at 6:24 p.m. Council Member Larry Johnson **SECONDED** the motion. Chairman Morris Pratt called for discussion on the motion. There being none, he called

for a roll-call vote. The vote was as follows: Rechtenbach-yes, Johnson-yes, Catlin-excused, Barbour, and Pratt-yes. **All members of the City Council voted and the motion carried by a unanimous vote.**

CLOSED SESSION

Those in attendance at this Closed Session were: Council Members Barbour, Johnson, Pratt, and Rechtenbach. Council Member Catlin was excused. Also present were Mayor Wall, City Administrator John Inch Morgan, City Attorney John Brems, City Recorder Cheryl Peacock Cottle, Economic Development Director Keith Snarr, and Grants Manager Donald Adams.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

Council Member Larry Johnson **MOVED** to adjourn the Closed Session at 7:15 p.m. and convene the City Council Work Session. Council Member Dama Barbour **SECONDED** the motion. Chairman Morris Pratt called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Rechtenbach-yes, Johnson-yes, Catlin-excused, Barbour, and Pratt-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The City Council Work Session was reconvened at 7:17 p.m.

2. Justice Court Report – Judge Kwan

19:17:19 Judge Michael Kwan reported on the Justice Court through a Power Point presentation. He relayed that headway has been made on uncollected fines. He stated that the case disposition rate is up 7% over the last 90 days and overall enforcement of court orders has increased due to closer case supervision. The Judge relayed that increased enforcement has increased the clerical workload.

19:18:20 Judge Kwan reviewed comparative reports and graphs on case disposition rates for traffic, criminal and small claims cases.

19:20:34 The Judge reviewed factors influencing traffic cases, including weather, economy, police activity, and road construction.

19:21:00 Judge Kwan cited factors that influence criminal cases, i.e. police activity, screening process of the District Attorney, aggravating factors, and economy.

19:22:31 Chairman Pratt inquired about the filing costs for small claims. The Judge said that filing fees generally cover the costs for small claims. He noted that beginning in September,

2010 all small claims in Taylorsville will be handled by the Municipal Court because the District Court will no longer take such cases. He clarified that the jurisdictional limit for small claims is \$10,000. Judge Marsha Thomas gave additional explanation on the breakdown of fees for small claims cases.

19:24:18 Factors that influence Small Claims Cases were addressed, including economy, availability of alternative dispute resolution (mediation and arbitration), status of criminal cases, and the availability of court resources.

19:24:09 The Judge addressed additional questions from the Council regarding Small Claims Cases. He clarified that mediation is not required, but is an option.

19:26:22 Productivity Projections for next year were reviewed, with projected filings of 14,626 and projected dispositions of 14,892 for FY 2011.

19:26:30 The Judge reviewed the Revenue and Expense Analysis and addressed questions from the Council regarding three month revenue and expenses.

19:28:16 Council Member Johnson inquired about the dollar amount on outstanding collections to be made. Judge Kwan indicated that Jamie Brooks is currently gathering that data and more information should be provided by the next Court Briefing.

19:28:39 Judge Kwan referenced revenue trends and detailed year-to-date revenue.

19:29:26 The Judge said that the tentative FY 2011 Budget submitted to the Council shows a net deficit in revenue over expenses at approximately \$27,500. He stated that the budget anticipates a 7% increase in budgeted revenues. He cited staff reductions reflected in the budget. The Judge suggested that with less staff, productivity in collections will be decreased.

19:30:25 Judge Kwan stated that, based on projected year end revenues, he believes a 15% increase in revenue can be achieved by decreasing the levels of staff reduction. Options for full-time employee (FTE) positions were reviewed.

19:32:30 Potential personnel assignments were discussed and the Judge suggested that one FTE be assigned to the Financial Compliance Team, one FTE be assigned to the Judicial Services Team, and a .5/.75 FTE be assigned to the Judicial Case Team as a Judicial Assistant. He recommended that one .5 FTE position be left unfunded. He cited a potential net gain through a change in personnel assignments of \$34,210.

19:34:48 Clarification was given on Judge Kwan's staff recommendation and it was confirmed that he is requesting modification of the tentative budget in order to leave staff as it is now.

19:38:11 It was determined to have Administration refine the Court Budget numbers and include amendments in the next version of the budget for future consideration.

19:38:34 It was confirmed that the next Court Report will be scheduled for the third week of July.

3. Discussion Regarding Pay Grade and Salaries – *John Brems*

19:39:51 Chairman Pratt noted that City Attorney John Brems has responded to the Council with a memo regarding pay grade and salaries. Mr. Pratt called for any further discussion.

19:40:29 Mayor Russ Wall stated that he has seen Mr. Brems' recommendations and has also seen a memo from another attorney. He said that there are different interpretations of the legal opinions. The Mayor said that John Morgan has prepared a list of remedies to be distributed to the Council. He suggested that a meeting be scheduled with the Council Chair, one other Council Member, and himself for further discussion. The Mayor acknowledged that he still has some questions regarding these issues and referenced a difference of opinion on where authority lies. It was decided to schedule a meeting for the first of the week.

19:43:15 Mayor Wall said that out of the 11 positions in question, there are approximately seven different scenarios for discussion.

19:43:14 Mr. Morgan distributed information to the Council regarding potential remedies. It was asked that the material be reviewed and further discussion held.

19:44:22 Mayor Wall said that he will ask his assistant Patricia Kimbrough to set up a meeting with the Council Chair and another member of the Council for next Tuesday or Monday.

19:44:41 The Mayor noted that if an agreement is not reached on the budget, a Special City Council Meeting could still be scheduled.

19:45:15 Council Coordinator Jessica Springer agreed to deliver a copy of Mr. Morgan's memo to Council Member Catlin by June 10, 2010.

4. Budget Discussion – *John Inch Morgan*

19:45:57 Budget Committee Chair Gordon Wolf referenced comments provided to the Council from members of the Budget Committee. Chairman Pratt briefly reviewed the memo and noted that out of 10 or 11 members serving on the Committee, four have provided comments.

19:48:13 Budget Chairman Gordon Wolf reviewed points in the Budget Committee Memo regarding the FY 2010/2011 Memo, as follows:

- A majority of the members of the Citizen Budget Committee do support a property tax increase.
- The Budget Committee does support economic development as presented by the City Administration.
- The Budget Committee does support an employee wage freeze.
- The Budget Committee does support city employees sharing a larger portion of total health care benefits.
- The Budget Committee does agree with continued efforts to keep overhead expenses as low as possible.

19:51:12 Mr. Wolf confirmed that the majority of the members of the Budget Committee are in support of a property tax increase. Chairman Pratt noted that a new budget line for economic development has now been added in the 2010-2011 Budget.

19:52:58 Mr. Wolf said that the Committee does not believe it is appropriate to reduce City staff. Chairman Pratt said that, although he doesn't know what future the economy holds, it is not his intention to freeze employee wages permanently and this issue will need to be addressed in the future. Mr. Wolf agreed that freezing wages should be a temporary solution. It was clarified that the wage freeze does not apply to public safety employees.

19:56:07 Chairman Pratt asked for the Budget Committee's recommendations on use of any funds that would result in a property tax increase. Mr. Wolf suggested that a tax increase should be used for economic development.

19:57:39 Chairman Pratt noted that the budget initially proposed included capital projects.

19:58:24 Council Member Barbour cited cuts to services that are reflected in the tentative budget, i.e. snow removal services, etc. Mr. Pratt said that imposing a tax increase would not necessarily restore those cuts to service.

19:59:39 City Administrator John Inch Morgan cited an approximate amount of \$400,000 that fell to the bottom line of the original tentative budget. He said that there is now about \$175,000 falling to the bottom line as the budget presently stands. He confirmed that the recent adjustments made to insurance will increase that amount.

20:00:26 Mayor Wall clarified that Administration also anticipates a \$900,000 under-spend that will fall to the bottom line in the FY 2009-2010.

20:01:26 Chairman Pratt pointed out that the tax increase has been removed from the current tentative budget, other adjustments have been made, and contributions are still being made to the capital project fund, so he does not see a need to implement a tax increase. Mr. Pratt cited the necessity of making a commitment to the economic development fund, but said that in his opinion there is no need for a \$750,000 allocation to that fund this year. He said additional commitments to economic development will be needed in the future.

20:03:39 Council Member Johnson agreed that a tax increase is not necessary because expenses are being cut.

20:04:45 Council Member Rechtenbach expressed his appreciation for the Budget Committee's input. He stated that he doesn't agree with all the input from the Committee, but thinks there are some things to work toward.

20:07:05 Chairman Pratt invited the Budget Committee to provide input to the Council year-round and not just at budget time. He said he would like to see the Budget Committee receive the same budget documentation that is given to the Council.

20:09:43 Mr. Morgan confirmed that electronic copies of the entire budget will be provided to the Budget Committee.

20:10:55 Mr. Morgan reviewed budget housekeeping issues. He relayed that the estimated property tax levy was received two days previous. He said the valuation figures are still not available from the auditor. Mr. Morgan gave clarification on recent legislative changes related to delinquencies.

20:13:15 Mr. Morgan indicated that Mr. Harrington has made calculations relating to the change in insurance contributions and those amendments will be provided to the Council by June 10, 2010.

20:13:35 Mr. Morgan referenced an issue related to surcharges that is still being resolved with the Judge. He said that an amendment will also be made to reflect the Judge's recommendations regarding personnel and then the Council can determine whether to leave that amount in the budget or take it out.

20:14:11 Mr. Morgan asked that the Police Department, the Community Development Department, and the Economic Development Department address their departmental budgets, followed by City Engineer John Taylor reviewing capital projects if time allows.

20:15:15 Chief Del Craig reported that the Police Department budget remains tight on all line items and said roughly 5% has been cut. He noted that his budget includes one additional

allocation to help deal with the shortage of personnel. He clarified that the City is still funding two officers who are on long-term disability. Chief Craig referenced dilemmas in filling temporarily vacant positions without allocations.

20:18:13 The Chief reviewed issues with traffic overtime.

20:19:52 Mr. Harrington made clarification on police overtime and noted that it is reflected in salaries and wages.

20:20:29 Chairman Pratt asked how much was being spent on traffic overtime/special assignments. The Chief said that overtime is being tracked. Mr. Morgan noted that breakdowns can be provided if desired.

20:22:14 Mr. Morgan clarified that long-term disability amounts are paid by insurance. Mayor Wall stated that direction has already been given to fill one slot left vacant in relation to an employee on long-term disability in order to put officers back on the street. He noted that if an officer comes off disability, someone else must then be laid off or a mid-year budget adjustment must be made.

20:25:25 Discussion ensued regarding the initial investment that must be made to bring on a new officer.

20:27:20 Council Member Johnson cited a need for the City to do all it can to get more police officers.

20:28:35 The Mayor said that it is probably safe to fill one allocation to cover an officer on long-term disability.

20:29:35 Council Member Barbour cited a need for more public safety and spoke in favor of bringing one more officer on board.

20:29:47 Council Member Johnson spoke in favor of bringing on another officer.

20:30:03 Chief Craig confirmed that the City presently has 51 sworn officers.

20:30:32 Council Member Rechtenbach asked for clarification on why the City had 38 officers when contracting with Salt Lake County and now is considered to have a shortage in officers. He said that he takes exception with numbers being cited in regard to the need for officers

20:31:43 Chief Craig gave explanation on support services and pooled services that were previously shared with the County.

20:34:09 Chief Craig said that the minimum staffing requirement is four officers per shift for patrol. Council Member Barbour stated that four officers seems slim for a population of 62,000, but she noted more cannot be done with only a \$20,000,000 budget.

20:37:01 Council Member Johnson stated that it is important for the City to re-evaluate the police department and to provide more public safety for the community.

20:37:27 Mayor Wall relayed that the City's cost for an officer per year is approximately \$116,000. He said that is one reason why regular tax increases may be necessary.

20:39:09 Chairman Pratt noted that in 2009-2010, the City had opportunity to apply for grants to hire additional officers. He asked for clarification on why that tool wasn't used.

20:40:22 Mayor Wall clarified that he was opposed to applying for such grants without having a funding source in place. He noted that the City would have received the five officers for free for three years, but then the City would have had to come up with \$500,000 for funding in year four.

20:41:16 Chief Craig noted that the opportunity to apply for those same grants has reopened and the City is moving forward to see if it qualifies. He relayed that Grants Manager Don Adams is currently examining grant options at the direction of Mayor Wall.

20:42:36 Council Chairman Pratt indicated that he supports the grant program and said funding plans for such need to be made now.

20:43:48 Mayor Wall said that it will be easier for citizens if tax increases are implemented in small bites at a time.

20:44:31 Council Member Johnson cited call volume and reasons the force needs to be increased.

20:44:52 Chairman Pratt asked for explanation regarding a potential paid reserve program.

20:45:50 Chief Craig gave clarification on the process for implementing reserves and a hiring pool.

20:46:28 Chairman Pratt asked if the Council is interested in any further discussion on a reserve program.

20:46:54 Chief Craig cited the concerns of full time employees that they may be replaced by reserve officers, but stated that existing officers would appreciate more help.

20:48:01 Chief Craig referenced agreements with other agencies in the valley and confirmed that in an emergency situation, other jurisdictions can be called on.

20:49:01 Chairman Pratt inquired about philosophies behind incentive awards and hospitality lines. Chief Craig said that gift cards from local businesses are occasionally given to employees to reward jobs well done. He explained that the hospitality budget includes trainings or meetings that may be hosted by the Taylorsville Police Department. He clarified that mileage reimbursement is usually for office personnel.

20:51:52 Chairman Pratt inquired about outlay equipment. Chief Craig cited the need to keep up on the rotation of laptops, which is the main source of communication for officers. He said laptops usually need to be replaced every three years. He relayed that there are approximately five in-car cameras currently in place. Mr. Morgan stated that grants are being pursued to offset the expense of cameras at \$5,000 each.

20:56:03 Council Member Johnson inquired about fuel costs. Mr. Morgan noted that vehicle fuel, maintenance and replacement costs are very unpredictable.

20:57:49 Chief Craig reviewed the allocation for maintenance and cleaning of uniforms and described items for which funds may be used. He explained that each officer has a budget allocation in the form of uniform cards for the cleaning of uniforms and also for equipment. He confirmed that it is normal for police agencies to pay for dry cleaning of uniforms and for equipment. He said that Taylorsville's allowance is lower than others in the valley.

21:01:10 Council Member Johnson inquired about professional fees, and it was clarified that those fees cover DNA testing, drug testing, etc. Mr. Morgan noted that mid-year budget adjustments on professional fees can be made as needed.

21:02:29 Discussion was held regarding the recent petition submitted by Taylorsville officers asking the City Council to reconsider participation in the Unified Police Department (UPD).

21:08:33 The Mayor noted that when the proposal regarding UPD was presented previously, the Council made a unanimous decision not to join, so he subsequently informed the Chief to relay that UPD was off the table.

21:12:17 Chairman Pratt observed that the Police Chief, Assistant Chief, Lieutenant, and Sergeants have not signed the petition. He also referenced the controversy over the decision to cut personal use of cars. He said that personal use of cars does not affect the safety of an officer, but it does affect the budget. Mr. Pratt stated that no staff has been reduced and inquired what things have been reduced to impact safety. He noted that the Council has signed off on recommendations from the Police Chief.

21:13:51 Discussion was held to try and clarify how many individual names are contained on the two different petitions presented.

21:14:13 Chairman Pratt reviewed past brief discussions with the UPD and cited issues relating to UPD. He observed many considerations that must be made and described additional costs if the City joins UPD and then desires to add more officers.

21:16:55 Mayor Wall confirmed that he has not recommended a police fee, but would never say never. He noted that the City is under contract with UFA and does not pay a fire fee. He said he assumes that the standard for the UPD would be the same and that the Council would not impose a police fee.

21:18:31 Council Member Rechtenbach cited too many red flags that came up in the beginning of discussions regarding UPD and past difficulties encountered when contracting with the County. He said that the City cannot count on any control or any fixed costs under the UPD. He said that he has too many concerns to support joining UPD.

21:21:15 Chairman Pratt cited the disproportionate fee study that was previously conducted and the decision made not to impact businesses in Taylorsville. He noted that citizens are unhappy about the police fee.

21:22:52 Mayor Wall cited his support of UPD and said there may be some misconceptions in the department. He said that the issue of joining UPD is not dead forever, but is not part of this year's budget discussion. The Mayor said if membership becomes viable in the future, it may come up for reconsideration.

21:24:23 Council Member Barbour inquired about a potential morale problem in the Police Department. Mayor Wall relayed that he believes 80% of the department favors going with UPD and Chief Craig confirmed that figure.

21:25:42 Chief Craig cited some uncertainty in the department relating to budget cuts. He said the officers have concern, but it is not affecting their work. He stated that officers continue to do a good job. Council Member Barbour expressed appreciation for the professionalism of officers.

21:27:33 Council Member Rechtenbach said that the Council's position is not a matter of not supporting public safety, but rather a matter of dealing with the economy and the current budget.

21:29:55 Chairman Pratt said that he hopes officers understand that the Council is concerned and trying to address issues related to the police department.

21:31:19 Mayor Wall noted that the City went from a \$4.7 million budget for law enforcement services with the County to a \$7 million budget currently. Chairman Pratt said that increase is reflective of a commitment to law enforcement. He stated his belief that the City would still need a Human Resources Officer even if it joined the UPD, so he does not see a savings in that regard.

21:36:51 Council Member Johnson said that pursuing grants and reserves is a step forward. Chairman Pratt relayed that the Council is not saying no to the UPD, but has concerns. He expressed that the Council cares about the Police Department and is making the biggest commitment currently possible.

21:39:02 Mr. Morgan affirmed that contract negotiations with UPD can open up at any time.

21:40:13 The public works budget was reviewed. It was noted that two ½ time employees are being added to assist with maintenance and cleanup, etc. It was clarified that the reduction in the public works contract is primarily due to cuts to snow removal and a little bit of road maintenance. He relayed that no overlays are planned for next year. He referenced the mild winter during the past year that helped preserve the condition of Taylorsville roads.

21:42:01 Chairman Pratt referenced a potential adjustment to B&C road funds as fuel costs rise. Mr. Morgan confirmed that B&C road funds can be used for snow removal if the service is contracted. He clarified that supervision of the two part-time public works employees will be provided by City Administration through Facilities Manager Blake Schroeder. Mr. Morgan cited the value of community service hours that the City receives. He agreed to provide data on community service to the Council.

21:45:01 Mr. Morgan reviewed annual trends in public works.

21:45:45 Chairman Pratt inquired about ADA Ramp compliance. Mr. Morgan explained that the City must show a concerted effort every year to upgrade ramps. He said that anytime the City does an overlay or makes improvement to a certain area, efforts are also made to perform ramp upgrades.

21:47:02 Mr. Morgan gave clarification on an increase to the budget for the Neighborhood Cleanup Program.

21:47:51 Chairman Pratt commended Administration for its efforts with neighborhood cleanup. He reminded the Council that they may refer constituents who need help with cleanup or wish to obtain dumpsters to the Taylorsville Administration.

21:48:34 The budget for Parks and Lands was addressed. Mayor Wall gave explanation on the budget for maintenance and for acquiring the pocket parks that the County claims are owned by the City.

21:49:39 Mr. Morgan gave clarification on the utility costs for pocket parks.

21:50:26 Community Development Director Mark McGrath presented information on the Community Development Budget. He said that the department's current budget basically reflects the mid-year budget. He reported that there are no substantial changes and said his budget is "cut to the bone on everything." He called for questions from the Council.

21:52:06 Mr. McGrath clarified that the \$22,000 allocation for software covers the entire program including support, upgrades, etc. He said it is a typical software service package and confirmed that it is provided through a contract.

21:53:05 Chairman Pratt cited an increase to fuel and maintenance costs in the department. Mr. Morgan noted that vehicles in the Community Development Department have not been replaced in four years.

21:54:01 It was noted that salaries and wages in the Community Development Department are flat. Mr. Harrington relayed that the benefit line will change by approximately 8%.

21:55:04 Chairman Pratt addressed building permit fees, etc. that have decreased. Mr. McGrath confirmed that building activity has been below average but may come in substantially higher because of the Perry Project. He said fees for that project have not yet been paid but are expected to come in by July 1, 2010. Mr. McGrath said that revenue is currently about 80% of average, but building permits are actually above average with two full months to go. He said that the annual average number for building permits is 491, but this year there have been 496 issued through the month of April.

21:59:11 Discussion was held regarding the \$7,000 budget for telephone expense. Mr. Harrington explained that the telephone budget line would cover any equipment or non-routine maintenance, but it usually comes in under budget. The Mayor explained that the phone systems are getting older and Administration is considering replacing the phone system with a lease agreement through Qwest. He noted that maintenance fees are currently high due to the age of the system. Chairman Pratt noted that if the phone budget amount is not spent, it falls to the bottom line.

22:01:33 Chairman Pratt called for discussion regarding the philosophy surrounding building services. Mr. McGrath confirmed that the City stopped contracting for building services with

Sunrise Engineering on June 30, 2006. He explained that the previous contract was based on permit revenue.

Chairman Pratt suggested that the City evaluate the cost of contracting for building services versus the cost to maintain them in-house. He stated his belief that great service was received under the previous contract.

Mayor Wall, Mr. McGrath, and Council Member Barbour stated their disagreement and said there were several issues with the contract service previously provided. The Mayor reviewed history with Sunrise Engineering and said the City had good people to work with, but the company involved was not desirable. He cited control issues for the City and said bringing building services in-house resulted in a cost savings to the City.

22:08:08 Council Member Barbour said she feels very strongly that the City did not receive adequate service under the contract with Sunrise Engineering. She stated that if the City wants strong economic development, it must have a strong Community Development Department.

22:09:23 Chairman Pratt cited year-end financials for the Building Department and referenced decreases in building permits and plan check fees. Mr. McGrath reiterated reasons for his belief that the Perry project permit should be coming in by the end of the current fiscal year, which would result in additional revenue of approximately \$100,000.

22:11:41 Chairman Pratt said that if the City should contract it would only pay for services that are needed, but when providing in house, it pays whether services are needed or not.

22:08:49 Mr. McGrath explained that the City is currently staffing the building department at base level and then has contract services in place for additional needs. He said that for basically the same amount of money, the City is now receiving a much improved level of service. He noted that under the previous contract, the Building Official was only a half-time employee, but is now full time and thus more available within the office and in the field.

22:13:09 Mr. Morgan gave explanation on base costs for staffing the building department and said that Forsgren Engineering is available to provide additional services where needed.

22:14:19 Chairman Pratt cited growing expenses with fluctuating revenue.

22:14:56 Chairman Pratt questioned whether current staffing levels should be maintained if building services are down. He said that Council Member Catlin is not in attendance and may have a desire for future discussion on this issue.

22:16:03 Mr. McGrath reviewed current staffing levels in the building department and the planning department. He illustrated comparisons with other cities in the County, as well as Layton, Utah which most closely compares with Taylorsville in population and demographics. He relayed that Taylorsville currently has the lowest building staff per capita and is at half of the average of other municipalities throughout the county.

22:19:39 Council Member Rechtenbach questioned the relevance of tables and comparisons with differing cities. Mr. McGrath acknowledged that all cities are different, but noted that Taylorsville is a definite outlier. He stressed that additional cuts to Taylorsville Staff will substantially affect services that can be provided.

22:22:23 Chairman Pratt cited a need to consider the small size of Taylorsville's budget.

22:23:47 Mr. McGrath reviewed the staffing structure in the Community Development Department. He said that Taylorsville is staffed adequately to help people that come into the office, but still doesn't have adequate personnel for zoning matters or long-range planning.

22:26:23 Mayor Wall cited his commitment to the City Council to redo the development plan in-house in a timely manner. He said that the current Community Development Staff is needed to accomplish that goal. He gave an additional commitment to re-evaluate staffing after the development plan is finished and, if necessary, to restructure the department at that time.

22:27:35 Mr. McGrath noted that all cities operate under the same regulations, requirements and standards. He clarified that he is not asking for additional personnel in the Community Development Department, but relayed that the existing staff is used very efficiently and effectively.

22:30:09 Chairman Pratt acknowledged that the City is required to have a minimal staffing level. Mr. McGrath rendered his professional opinion that the City is currently at that minimum level.

22:30:42 Council Member Barbour relayed compliments she has received from constituents who have used building and planning services. She thanked Mr. McGrath for his efforts.

22:29:38 Council Member Barbour questioned whether Taylorsville may need to consider hiring long-range planners. Mr. McGrath acknowledged that long range planning is accomplished as time allows.

22:32:08 Economic Development Director Keith Snarr called for any questions on the Economic Development Budget. He said that the current budget is the same as last year and also reflective of the mid-year budget. He cited memberships that have been dropped and contract services that have been cut with ChamberWest. Mr. Snarr referenced the potential for possible cuts to

training and travel and reviewed training that is currently attended. He said that hospitality has been cut, primarily relating to the economic development forum. He cited a potential EDCU grant that may offset expense. Mr. Snarr also described the GIS program and its advantages.

22:35:31 Chairman Pratt relayed a question posed to him regarding the City's lack of GIS capabilities for storm drains. Mr. Morgan clarified that there are GIS capabilities for the storm drain system.

22:36:20 Chairman Pratt relayed Council Member Catlin's concerns regarding overall expenses for hospitality.

22:37:19 Mr. Morgan said that the debt service line is very straight forward. He described options for line adjustments for debt service.

22:38:44 Mr. Morgan confirmed that a new version of the budget will be e-mailed to the Council by tomorrow afternoon, June 10, 2010.

5. Other Matters

22:39:24 There were no other matters for consideration.

6. Adjournment

22:39:34 Council Member Dama Barbour **MOVED** to adjourn the City Council Work Session. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Pratt called for discussion. There being none, he called for a vote. The vote was as follows: Rechtenbach-yes, Johnson-yes, Catlin-excused, Barbour-yes, and Pratt-yes. **All City Council members present voted in favor and the motion passed unanimously.** The meeting was adjourned at 10:39 p.m.


Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 07-07-10

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder