

**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, April 13, 2016**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

Mayor Lawrence Johnson

**Council Members:**

Council Chairman Ernest Burgess  
Vice-Chairman Brad Christopherson  
Council Member Daniel Armstrong  
Council Member Dama Barbour  
Council Member Kristie Overson

**City Staff:**

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Cheryl Peacock Cottle, City Recorder  
Scott Harrington, Chief Financial Officer  
Mark McGrath, Community Development Director  
Wayne Harper, Economic Development Director  
Tracy Wyant, UPD Precinct Chief  
Jay Ziolkowski, UFA Battalion Chief  
Kristy Heineman, Council Coordinator  
Tiffany Janzen, Public Information Officer  
Shay Smith, Engineer

**5:30 – 6:00 P.M. – LIVE SOCIAL MEDIA QUESTION AND ANSWER WITH THE CITY COUNCIL**

City Council Members were available to address online questions from residents via social media. No questions were presented.

**6:00 BRIEFING SESSION**

Chairman Ernest Burgess conducted the Briefing Session, which convened at 6:01 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present, except Council Members Christopherson and Armstrong.

## **1. Review Administrative Report – *Administration***

[6:02:54 PM](#) The Administrative Report was reviewed and questions were addressed. Council Member Dama Barbour asked about the report on new business licenses. Mr. McGrath clarified that the report lists all new businesses and changes of ownership for businesses. He relayed that business license renewals are not included. He confirmed that IHC has not changed hands, but needed a new business license to represent a legal restructure within the organization.

[6:04:11 PM](#) Council Member Overson asked for clarification on the “Used Drug Collection” event that will take place in conjunction with the “Earth Day” event and then is scheduled again for the following weekend. UPD Precinct Chief Tracy confirmed that used drug collection will take place on both dates.

[6:04:53 PM](#) Council Member Overson asked City Administrator John Taylor about the Beautification Program on Redwood Road and 4100 South. Mr. Taylor cited hope to extend the project down to 5400 South. He noted that money was awarded back in 2012 and discussions are still underway. He referenced issues with utilities, etc. He said that the Administration and Council need to sit down and work through plans for the project.

## **2. Review Agenda**

[6:05:55 PM](#) The agenda for the City Council Meeting was reviewed.

Council Member Christopherson joined the meeting at 6:09 p.m.

[6:09:52 PM](#) Council Member Overson asked for some specific dates for presenting and reviewing the budget in connection with the Council’s May newsletter article. Chief of Finance Director Scott Harrington relayed that the tentative budget will be presented during the first Council Meeting in May and the public hearing that is required can be held in either May or June. He noted that he will also be reviewing the proposed budget individually with Council Members. He indicated that the budget must be officially adopted by June 21, but can be adopted earlier.

[6:12:26 PM](#) Council Member Barbour cited complaints she has received in past years about a public hearing on the budget only being held one time. She noted that she does not anticipate anything too controversial in the upcoming budget. She questioned whether a work meeting in May will be scheduled.

[6:13:24 PM](#) Mr. Taylor commented on the meeting schedule for May in relation to the Budget. He said that by the time it is formally presented on May 4, the Council will have a very good understanding and, hopefully, be comfortable with what is proposed. It was reiterated that the

Council will be presented the tentative budget on May 4, 2016, with a public hearing on May 18. [6:16:29 PM](#) It was noted that public comment could also be taken during the first meetings in May and June. Further discussion ensued and it was determined that public comment on the budget should be taken on May 4 and June 1, with an official public hearing noticed for May 18, 2016. Mr. Taylor stated that Administration will ask for adoption of the final budget on June 1, 2016, but it could be postponed until June 15.

Council Member Armstrong joined the meeting at 6:17 p.m.

[6:17:01 PM](#) Council Member Overson asked about using memorial bricks from the Senior Center as part of the “Remember Me Garden.” She gave background on original bricks that patrons would like to see displayed in some way. She referenced an email from Pauline McBride. Council Member Dan Armstrong said he is not aware of any plans to use the bricks for the garden. Mr. Harrington noted that it is up to the Council whether or not to utilize the bricks. He indicated that he is unsure of the quantity of the bricks referenced, but they are currently in the custody of Facilities Manager Blake Schroeder. Council Member Armstrong added that, based on designs for the garden, he does not see a place to display the bricks.

[6:20:49 PM](#) Council Member Overson asked if the City is involved with the “Get Into the River” event. Mr. Taylor confirmed that Taylorsville is not sponsoring a stop this year, although the event is still occurring in Taylorsville and being advertised by the City.

### **3. Adjourn**

Chairman Burgess declared the Briefing Session adjourned at 6:21 p.m.

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## **REGULAR MEETING**

### **Attendance:**

Mayor Lawrence Johnson

### **Council Members:**

Council Chairman Ernest Burgess  
Vice-Chairman Brad Christopherson  
Council Member Daniel Armstrong  
Council Member Dama Barbour  
Council Member Kristie Overson

### **City Staff:**

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
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Tracy Wyant, UPD Precinct Chief  
Cheryl Peacock Cottle, City Recorder

Scott Harrington, Chief Financial Officer  
Wayne Harper, Economic Development Director  
Jay Ziolkowski, UFA Battalion Chief  
Kristy Heineman, Council Coordinator  
Tiffany Janzen, Public Information Officer  
Shay Smith, Engineer

**Others:** Gordon Willardson, Jackie Willardson, Alan Rindlisbacher, John Hadlock, Richard Morley, John Gidney, Tony Henderson, Lynn Handy, David Wright, Russ Howell, Detective Orin Neal, Lieutenant Saul Bailey, Scouts from Troops 277, 872, and 676

## **1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

[6:33:17 PM](#) Chairman Ernest Burgess called the meeting to order at 6:33 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

### **1.1 Opening Ceremonies – Pledge/Reverence – *Council Member Barbour* (Opening Ceremonies for April 20, 2016 to be arranged by *Council Member Overson*)**

Council Member Dama Barbour directed the Pledge of Allegiance.

[6:35:28 PM](#) Council Member Dan Armstrong offered the Reverence by paying tribute to Thomas Jefferson.

### **1.2 Mayor's Report**

No Mayor's Report was given.

### **1.3 Citizen Comments**

[6:37:18 PM](#) Chairman Ernest Burgess reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

[6:37:25 PM](#) David Wright commented on the General Plan Update and invited elected officials to bring the document back before the community for additional input. He described information included in the General Plan, i.e. information on walkable communities, the vision of Taylorsville, etc. He stated appreciation for the opportunity to work on the update of the General Plan and called for a current status report.

[6:38:24 PM](#) Russell Howell commented on the implementation of a restoration program in the City's Skate Park. He relayed that he would like to work closely with City officials to improve safety standards at the park. He referenced a proposed plan on his website. He distributed a card containing his contact information to elected officials and staff.

[6:42:19 PM](#) There were no additional citizen comments, and Chairman Burgess closed the citizen comment period.

[6:42:26 PM](#) Chair Burgess recognized members of scout troops in attendance (Troop 277, Troop 872, and Troop 676).

## 2. APPOINTMENTS

### 2.1 Appointment of John Hadlock to the Budget Committee – *Council Member Armstrong*

[6:44:48 PM](#) Council Member Dan Armstrong recognized John Hadlock and nominated him to serve as a member of the Budget Committee.

Council Member Dan Armstrong **MOVED** to appoint John Hadlock to the Budget Committee. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 3. REPORTS

### 3.1 Public Safety Committee Report – *Tony Henderson*

[6:45:56 PM](#) Committee Chair Tony Henderson reported on recent activities and upcoming events for the Taylorsville Public Safety Committee. He cited a meeting with the City of Holladay regarding a Radon Program. He relayed that there are currently six active citizens participating on the committee, with 10 representatives from agencies. He referenced three events that the committee supports, i.e. Taylorsville Dayzz, the Night Out Against Crime event in August, and the Emergency Preparedness Fair in early fall. He stated that the committee is exploring ways to help provide education in schools and through social media. Mr. Henderson said the committee will also pursue a "Neighborhood Watch Program" with an online connection using [www.nextdoor.com](http://www.nextdoor.com).

[6:47:14 PM](#) Mr. Henderson relayed that the “Night Out Against Crime” event will be held August 11, 2016 on City Hall property. He referenced the event flyer that has been prepared. He cited a new partnership with Mountain Star Emergency Center and described ways that they will be involved at the event. He noted that 200 individuals attended last year’s event and there is hope to increase attendance this year.

[6:48:35 PM](#) Mr. Henderson indicated that the committee is currently updating its website. He cited an upcoming drill this month in connection with the “Great Shakeout” event.

[6:49:07 PM](#) Mr. Henderson referenced research conducted on Radon and distributed a proposal to City officials. He relayed that there are a significant number of Taylorsville homes who have high levels of Radon. He said the committee has a goal to increase awareness and encourage homeowners to test for Radon. He outlined a proposal for the City to buy several Radon testing kits. Mr. Henderson relayed that the City will get a report on properties containing high radon levels. He stated that the committee is proposing a budget allocation of \$1000 for about 200 kits. He cited plans to distribute Radon kits at some future community meetings.

[6:51:21 PM](#) Mr. Henderson called for any questions.

[6:52:17 PM](#) Council Member Brad Christopherson thanked Mr. Henderson for his 20 years of service on the Public Safety Committee. Council Member Overson added her thanks and indicated that she supports funding the purchase of Radon kits.

[6:53:15 PM](#) Mr. Henderson explained that the remedy for Radon is to install a vacuum-type system that removes the Radon.

### **3.2 UPD Precinct Awards – *Chief Tracy Wyant***

[6:54:13 PM](#) Unified Police Department Precinct Chief Tracy Wyant presented the March 2016 Officer of the Month Award, as follows:

***March 2016 Officer of the Month – Detective Orin Neal:*** Chief Wyant cited recent complaints received of illegal gambling activities in Taylorsville and described efforts by undercover Detective Orin Neal to unveil a large-scale illegal gambling operation. The Chief indicated that Detective Neal worked with the City Prosecutor to ensure successful prosecution. He relayed that nine people were ultimately arrested, the business was shut down, and the business license was revoked. He noted that this action also led to the successful discovery of two other businesses with illegal gambling activity and five additional people were arrested. Chief Wyant commended Detective Neal for his excellent work.

[6:58:02 PM](#) Chief Wyant cited the investigative assistance and legal advice provided by City Prosecutor Tracy Cowdell, Chad Wooley, and their team. He commended the assertive prosecutorial service given, the valuable contributions made, and the great legal counsel provided to officers. The Chief presented a plaque to Mr. Cowdell and Mr. Wooley.

[7:00:00 PM](#) Chief Wyant relayed that Lieutenant Mike Schoenfeld was recently reassigned as commander of UPD's Gang Unit. It was noted that Lieutenant Schoenfeld served in Taylorsville from August 2012 until April 2016 and will be greatly missed, but his skill set is unique to the new assignment. Chief Wyant read a plaque citing Lieutenant Schoenfeld's many contributions to law enforcement in the community.

[7:02:48 PM](#) Chief Wyant introduced Lieutenant Saul Bailey who has replaced Lieutenant Schoenfeld in the Taylorsville Precinct. The Chief cited Lieutenant Bailey's extensive background and qualifications.

[7:03:00 PM](#) Lieutenant Bailey described his long career and many varying assignments in law enforcement. He stated that he is thrilled to be working in the City of Taylorsville and looks forward to new challenges and goals.

[7:04:02 PM](#) Council Member Dama Barbour cited the impressive resume of Lieutenant Bailey and other Council Members also welcomed him to the precinct.

#### 4. CONSENT AGENDA

##### 4.1 Minutes – March 2, 2016 and March 9, 2016 City Council Meetings

[7:05:15 PM](#) Council Member Kristie Overson **MOVED** to adopt the Consent Agenda. Council Member Brad Christopherson **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

#### 5. PLANNING MATTERS

##### 5.1 ***Public Hearing*** – To Receive Comment Regarding Ordinance No. 16-04 Concerning a Zoning Map Amendment for Property Located at 3475 West 4700 South from R-1-8 to R-1-6 – *Mark McGrath*

[7:06:17 PM](#) Community Development Director Mark McGrath cited an application to rezone property located at 3475 West 4700 South from R-1-8 (single family residential on minimum 8,000 sq. ft. lots) to R-1-6 (single family residential on minimum 6,000 sq. ft. lots). He relayed

that the applicant is Ben Lakey of B&B Development. Mr. McGrath illustrated the .56 acre subject property and explained that the application is to facilitate a future three-lot residential subdivision on the property. He illustrated the existing Zoning Map, along with the current General Plan Map, and noted that the application is consistent with the designation in the General Plan. He showed an aerial photo of the subject property. Mr. McGrath described the property owner's plans to demolish or renovate existing buildings and create two new building lots, along with the existing single family home. He relayed that all three lots will meet the minimum 6000 square feet as required in code. He illustrated photos of the existing structures on the subject property.

[7:10:52 PM](#) Mr. McGrath reported that Staff recommends approval of the application, as it is consistent with the General Plan and the Subdivision Plan. He noted that the Planning Commission unanimously recommended approval of the application during the March Meeting.

[7:11:10 PM](#) Council Member Brad Christopherson asked for clarification on limitations in current code. Mr. McGrath gave explanation on medium density requirements and the required turn-around area needed for fire trucks.

[7:12:13 PM](#) Chairman Burgess opened the public hearing on this matter and called for citizen comments.

[7:12:36 PM](#) There were no citizen comments and Chairman Burgess declared the public hearing closed.

[7:12:47 PM](#) Council Member Christopherson inquired about any opposition expressed by neighbors. Mr. McGrath indicated that there were a number of questions from neighbors, but no real opposition was stated. He said most were concerned about potential rentals or apartments, but were ultimately pleased that renovations would only be for single family homes.

**5.1.1 Ordinance No. 16-04 – Concerning a Zoning Map Amendment for Property Located at 3475 West 4700 South From R-1-8 to R-1-6 – Mark McGrath**

[7:13:14 PM](#) Council Member Dama Barbour **MOVED** to adopt Ordinance No. 16-04 – Concerning a Zoning Map Amendment for Property Located at 3475 West 4700 South From R-1-8 to R-1-6. Council Member Brad Christopherson **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 6. FINANCIAL MATTERS

### 6.1 **Resolution No. 16-10 – A Resolution of the City of Taylorsville Accepting a Grant From the Utah Division of State History in the Amount of \$1,250.00 for the Historic Preservation Committee – Joan White**

[7:14:43 PM](#) Joan White presented the subject resolution to approve a \$1,250.00 CLG Grant from the Utah Division of State History for the Taylorsville Historic Preservation Committee. She explained that the committee is developing a presentation about the museum to put on the City's website. She relayed that the grant money will be used to hire a photographer and an architectural consultant to address the historical nature of buildings. She noted that matching funds will be provided by in-kind volunteer hours.

[7:15:52 PM](#) Council Member Kristie Overson **MOVED** to adopt Resolution No. 16-10 – Accepting a Grant from the Utah Division of State History in the Amount of \$1250.00 for the Historic Preservation Committee. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 7. OTHER MATTERS

### 7.1 **Resolution No. 16-11 – A Resolution of the City of Taylorsville Amending and Restating the Taylorsville Bennion Heritage Center Building Use and Rental Policy – Joan White**

[7:17:22 PM](#) Joan White presented a resolution amending the Taylorsville Bennion Heritage Center Building Use and Rental Policy. She explained that the Jones Dairy Store has been used as a facility for meetings and other events and revisions are needed on the building use policy. She noted that the store is not to be used as a reception area, but is more of a community meeting facility.

[7:18:23 PM](#) Council Member Brad Christopherson asked whether those who rent the facility need to provide their own insurance policy.

[7:18:40 PM](#) City Attorney Tracy Cowdell indicated that the Council could consider that requirement, but it may be difficult for some very small groups who utilize the facility to acquire insurance.

[7:18:55 PM](#) Council Member Christopherson referenced an inexpensive way to gain insurance and agreed to talk to the City Attorney after the meeting. He expressed concern over a potential incident taking place. Mr. Cowdell agreed to think about the issue and discuss it further.

[7:19:28 PM](#) Council Member Brad Christopherson **MOVED** to adopt Resolution No. 16-11 – Amending and Restating the Taylorsville Bennion Heritage Center Building Use and Rental Policy. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

**7.2     Resolution No. 16-12 – A Resolution of the City of Taylorsville Amending Taylorsville City Policy 006: Building Use and Rental Policy – *Joan White***

[7:20:12 PM](#) Joan White presented a resolution amending Taylorsville City Policy 006: Building Use and Rental Policy. She cited a desire to amend the City’s Building Use and Rental Policy, which includes the amount charged for rentals. She noted that \$25 per hour is currently charged for use of the museum, the gazebo, etc., and the proposed change would implement the same \$25 per hour charge for the Dairy Store. She explained that it will be easier for those overseeing the property if all charges are the same.

[7:20:48 PM](#) Council Member Brad Christopherson **MOVED** to adopt Resolution No. 16-12 – Amending Taylorsville City Policy 006: Building Use and Rental Policy. Council Member Kristie Overson **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

**7.3     Resolution No. 16-09 – A Resolution of the City of Taylorsville Approving a Right-of-Way Contract Conveying Real Property From Village II Owners Association to the City in Connection with Signal Improvements at 4100 South and 4000 West, 2700 West and 1300 West – *John Taylor***

[7:21:20 PM](#) City Administrator John Taylor presented the subject resolution to approve a right-of-way contract that conveys real property from the Village II Owners Association to the City for signal improvements at 4100 South/4000 West, 2700 West, and 1300 West. Mr. Taylor illustrated a map of the property involved. He explained that the State of Utah, in conjunction with West Valley City, Taylorsville and UDOT, is making signal improvements as part of a state-wide signal communications network. He noted that new cabinets, poles, etc. are being installed and most properties require some right-of-way clean up. Mr. Taylor illustrated the portions that will be conveyed to the City of Taylorsville for right-of-way as part of the project.

[7:22:57 PM](#) Council Member Brad Christopherson **MOVED** to adopt Resolution No. 16-09 – Approving a Right-of-Way Contract Conveying Real Property from Village II Owners Association to the City in Connection with Signal Improvements at 4100 South and 4000 West, 2700 West and 1300 West. Council Member Dan Armstrong **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

## **8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

[7:23:30 PM](#) Council Member Kristie Overson cited the upcoming Taylorsville Dayzz Parade and a need to discuss the vehicle on which Council Members will ride. She inquired whether the Council wants to ride on the City's float. It was confirmed that the date of the parade is Saturday, June 25, 2016.

[7:25:58 PM](#) Council Member Dama Barbour said she is personally leaning toward having the Council follow the float in a separate vehicle.

[7:26:43 PM](#) Council Member Brad Christopherson suggested thinking about the matter and coming back to the next meeting with some options for a vehicle.

[7:27:06 PM](#) Council Member Armstrong indicated that he has access to an old truck.

[7:27:38 PM](#) Council Member Kristie Overson cited an impressive article in the newspaper on Taylorsville baseball.

## **9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

- 9.1 City Council Social Media/Briefing Session – Wednesday, April 20, 2016 – 5:30 p.m.**
- 9.2 City Council Meeting – Wednesday, April 20, 2016 – 6:30 p.m.**
- 9.3 City Council Social Media/Briefing Session – Wednesday, May 3, 2016 – 5:30 p.m.**
- 9.4 City Council Meeting – Wednesday, May 3, 2016 – 5:30 p.m.**

## **10. CALENDAR OF UPCOMING EVENTS**

- 10.1 *Annual Earth Day Collection Event: Saturday, April 23, 2016 – 8:00 a.m. – 12:00 noon at City Hall. See City's website for more detailed information.***

**10.2 Taylorsville-Salt Lake Community College – Free Spring Concert: Friday, April 29, 2016 at 7:30 p.m. – Bennion Junior High (6055 South 2700 West)**

**10.3 Taylorsville Dayzz: June 23-25, 2016. See City’s website for more detailed information.**

**11. CLOSED SESSION (*Conference Room 202*)**

*- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

Council Member Dan Armstrong **MOVED** to convene a Closed Session to discuss the sale or purchase of real property at 7:30 p.m. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The meeting was closed at 7:31p.m. for the purposes listed below, wherein no other matters were discussed.

- **Discussion Concerning the Sale or Purchase of Real Property**

Those in attendance at the Closed Session were: Mayor Larry Johnson, Council Members Barbour, Burgess, Christopherson, Armstrong, and Overson; City Attorney Tracy Cowdell; City Administrator John Taylor; Economic Development Director Wayne Harper; Chief Financial Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

**12. ADJOURNMENT**

Council Member Dan Armstrong **MOVED** to adjourn the Closed Session and the City Council Meeting. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:05 p.m.

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Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 05-04-16

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*