

City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, December 2, 2015
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor Lawrence Johnson

Council Members:

Council Chairman Kristie Overson
Vice-Chairman Ernest Burgess
Council Member Daniel Armstrong
Council Member Dama Barbour
Council Member Brad Christopherson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Mark McGrath, Community Development Director
Wayne Harper, Economic Development Director
Tracy Wyant, UPD Precinct Chief
Todd Caldwell, UFA Battalion Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer

Excused:

5:30 – 6:00 P.M. – LIVE SOCIAL MEDIA QUESTION AND ANSWER WITH THE CITY COUNCIL

City Council Members were available to address live questions from residents via social media.
No questions were presented.

6:00 BRIEFING SESSION

Chairman Kristie Overson conducted the Briefing Session, which convened at 6:00 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Administrative Report – *Administration*

The Administrative Report was reviewed and questions were addressed. Council Member Dama Barbour commented on the process of updating the City's General Plan and inquired about the status of the General Plan update. Community Development Director Mark McGrath referenced things that have been accomplished in the City that were in the General Plan developed back in 2006. He cited the need to further examine priorities for the next 10 to 20 years.

2. Review Agenda

The agenda for the City Council Meeting was reviewed.

Chair Kristie Overson led discussion regarding whether a City Council Meeting will be needed on December 16, 2015. It was determined that a City Council Meeting will not be held on December 16, 2015.

Chair Overson suggested that the City Council host an *Employee Appreciation Lunch* on Wednesday, January 6, 2016.

Chair Overson confirmed that a meeting with the City Council and the Committee Chairs will be held on Wednesday, January 13, 2016. It was agreed that Council Coordinator Kris Heineman will provide a list of the Council's committee advisor and board member assignments to make determination on 2016 assignments and appointments.

Chair Overson noted that January 27, 2016 is the *Annual Day at the Legislature* with the Youth Council. Chair Overson asked the Council to notify Council Coordinator Kris Heineman by January 6, 2016 regarding whether they will be attending, so that she might handle registration.

3. Adjourn

Chair Overson declared the Briefing Session adjourned at 6:14 p.m.

REGULAR MEETING

Attendance:

Mayor Lawrence Johnson

Council Members:

Council Chairman Kristie Overson
Vice-Chairman Ernest Burgess
Council Member Daniel Armstrong
Council Member Dama Barbour
Council Member Brad Christopherson

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Todd Caldwell, UFA Battalion Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Ben Gustafson, Emergency Response Coordinator

Others: Pauline McBride, Joan Thalmann, John and Chantel Mark, Daniel and Eileen Suggs, Jens Knoell, Melanie Sleeth, Jackie Willardson, Gordon Willardson, Lynn Handy, Royce Larsen, Lynette Wendel, Ed Dieringer, Scouts from Summit Seekers Scout Troop

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

[6:32:48 PM](#) Chairman Kristie Overson called the meeting to order at 6:32 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge/Reverence – *Council Member Dama Barbour (Opening Ceremonies for January 6, 2016 to be arranged by Council Chair Overson)*

Council Member Barbour recognized the Summit Seekers Scout Troop members who reside in her Council District. The scouts then directed the Pledge of Allegiance.

[6:35:56 PM](#) Council Member Dama Barbour offered the Reverence and described events occurring during the Civil War. She also paid tribute to former Utah Governor Olene Walker, who recently passed away. Council Member Barbour listed the many contributions of Governor Walker.

1.2 Mayor's Report

No Mayor's Report was given.

1.3 Citizen Comments

[6:39:18 PM](#) Chairman Kristie Overson reviewed the Citizen Comment Procedures for the audience. She then called for any citizen comments.

[6:39:27 PM](#) There were no citizen comments, and Chairman Overson closed the citizen comment period.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 Senior Center Report – *Pauline McBride*

[6:39:45 PM](#) Pauline McBride, of the Taylorsville Senior Center, reported on recent events and upcoming activities at the Senior Center. Ms. McBride cited staff members at the Senior Center, as follows: Program Assistant April Torres, Office Specialist P.R. Banks, and new Kitchen Helper Mae Dumas. Ms. McBride cited an Advisory Committee comprised of 16 individuals and said a new committee will be selected in 2016. She invited elected officials and community members to attend Advisory Meetings that are held on the first Tuesday of the month.

[6:40:55 PM](#) Ms. McBride cited the following Senior Center statistics for January through October, 2015:

- Recreation Attendance – 3770 (up 3.4% from 2014)
- Recreation Units – 43,101 (up 14.9% from 2014)
- Number of Rides – 3500 (Thanks to Taylorsville for providing transportation)
- Meals Order – 12,761 (\$3 donation per individual)
- Meal Participants – 2039 (up 12.7% from 2014)
- Meals Served – 13,447 (up 7.6% from 2014)

- Meals Wasted – 285
- Number of Active Volunteers – 83
- Number of New Volunteers – 8
- Total Volunteer Hours – 10,529 (up 34.9% from 2014)

Ms. McBride described a few evening classes that have been started recently, i.e. a computer class, a cardio dance class and resistance training. She said that the Senior Center has 61 partnerships throughout Taylorsville and Salt Lake County. She noted that an ESL Class was started last March and is currently going very well. Ms. McBride referenced an “Enhance Wellness” Program that has been implemented on Wednesdays.

[6:45:40 PM](#) Ms. McBride described an activity known as “Seniors Giving Back” that was held recently, wherein Christmas stockings were stuffed for soldiers in partnership with Memorial Mortuary and Cemeteries. She stated that the Thanksgiving holiday meal was served in November and 149 seniors were fed. She indicated that the next holiday meal is December 15, 2015 at 11:30 a.m. She invited elected officials to attend if possible. Ms. McBride referenced the *Senior Health Fair* that was held at the Taylorsville Senior Center and reviewed aspects of that event.

[6:46:37 PM](#) Ms. McBride expressed appreciation for the Senior Center’s partnership with Taylorsville City.

[6:47:17 PM](#) Chair Overson thanked Ms. McBride and her staff for all they do. She recognized the increase in statistics and acknowledged the nice new room that is available at the Senior Center. She noted that seniors from other areas visit the center because of what is offered there.

3.2 Emergency Management Report – *Ben Gustafson*

[6:47:51 PM](#) Emergency Response Coordinator Ben Gustafson reported on emergency management activities and practices in Taylorsville.

[6:48:13 PM](#) Mr. Gustafson described coordination efforts with volunteer emergency responders. He relayed that a CERT Training Course was held in the month of October and another two-day CERT training course is being planned for March, 2016. He referenced members of the City’s CERT Coordination Committee.

[6:51:04 PM](#) Mr. Gustafson reviewed statistics related to the Amateur Radio *Ham Cram Course* that was held on November 7, 2015. He reported that 65 individuals registered and 62 participated. He said that 51 exams were offered and 40 licenses were issued from that class. He described an exercise being planned to analyze ‘dead spots’ within City limits.

[6:51:33 PM](#) Mr. Gustafson cited activities involving the Public Safety Committee, i.e. the *Night Out Against Crime* and a Radon Study Project.

[6:52:05 PM](#) Mr. Gustafson reported on the *Second Annual Emergency Preparedness Fair* that was held September 10, 2015 at the Taylorsville Senior Center. He noted that 8 to 10 public safety organizations were involved. He stated that Joe Dougherty and Bob Carey from the Utah Division of Emergency Management gave a presentation on large-scale emergencies. He relayed that next year's *Emergency Preparedness Fair* has already been scheduled for September 8, 2016 at the Taylorsville Senior Center. He confirmed that Maralin Hoff, known as the "Earthquake Lady, will be presenting ideas on family preparation for an earthquake.

[6:53:11 PM](#) Mr. Gustafson described a program called "*SAFE Neighborhoods*" that has been implemented county-wide based on Salt Lake City's model. He stated that grant funding was secured for program equipment to be placed in schools.

[6:54:44 PM](#) Mr. Gustafson reported on an emergency situation surrounding a hydrant break that occurred in October, 2015. He relayed that he assisted with the actual response when a hydrant was broken by a vehicle. He demonstrated sand bags called "quick dams" that absorb large amounts of water within minutes. He stated that these were used to help prevent water from entering the house following the hydrant damage. He noted that the bags have been placed in City vehicles to allow for quick response.

[6:55:53 PM](#) Council Member Dama Barbour thanked Mr. Gustafson for all his hard work. She asked whether grants are still received for employees to attend the Emergency Management Institute (EMI) in Pennsylvania. Mr. Gustafson explained that there are still FEMA grants available when requested. He said he has not pushed attendance because it is a difficult learning experience and he wants individuals to first be well prepared. He cited plans to implement a training program to help employees better understand their roles during an emergency.

[6:57:23 PM](#) Council Member Barbour asked about caches located at elementary schools. Mr. Gustafson described recent break-ins of caches. He said he hesitates to invest in caches if break-ins are still occurring. He confirmed that options are currently being re-evaluated. He relayed that inventories will be done by the Public Safety Committee during warmer spring weather.

3.3 LARP Beautification and Halloween Awards – Joan Thalmann

[6:59:53 PM](#) Joan Thalmann, Vice-Chair of the LARP Committee, presented a *Beautification Award* for 2015 Traditional Landscaping to Daniel and Eileen Suggs.

[7:02:28 PM](#) Ms. Thalman presented awards for 2015 Halloween decorations to the following: Jens Knoell and Melanie Sleeth; and John and Chantel Mark.

The award recipients received certificates and gift baskets from the LARP Committee. They commented on their properties.

4. CONSENT AGENDA

4.1 Minutes – 11-04-15 City Council Meeting; 11-17-15 Board of Canvassers Meeting

[7:06:43 PM](#) Council Member Brad Christopherson **MOVED** to adopt the Consent Agenda. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

5.1 Public Hearing – To Receive Public Comment on Amending the City of Taylorsville General Plan Map from Low Density Residential to Neighborhood Commercial for Property Located at 3325 West 6200 South, 3337 West 6200 South, and 3361 West 6200 South

[7:07:45 PM](#) Community Development Director Mark McGrath illustrated the subject parcels located directly across from the new proposed senior community. He referenced two ordinances before the Council that are related to requests to rezone the properties. He described proposed amendments to the General Plan Map and Zoning District Map to facilitate expansion of the existing commercial daycare. Mr. McGrath gave history on previous development codes and cited the need to rezone the property to accommodate a neighborhood commercial use.

[7:10:12 PM](#) Mr. McGrath described the specific proposal to change zoning on the General Plan Map to Neighborhood Commercial. He called for any questions on the General Plan portion. Council Member Ernest Burgess asked about any issues with cars or parking. Mr. McGrath confirmed that the amendment will not change the existing land use.

[7:11:33 PM](#) Mr. McGrath explained that once the General Plan is changed, that facilitates a Zoning Change. He described the proposal to change the Zoning District Map to Limited Commercial for the three subject parcels. He relayed that this is a low intensity use and Staff has recommended approval. Mr. McGrath reported that the Taylorsville Planning Commission heard this matter on November 10, 2015 and gave unanimous recommendation for approval.

[7:13:28 PM](#) Council Member Brad Christopherson asked about notification given to adjacent property owners. Mr. McGrath affirmed that neighbors within 300 feet received notice of the

proposals and no opposition has been expressed. He listed other types of uses that would be low intense commercial or low intensity retail. He clarified that no convenience stores, gas stations, etc. would be allowed with this use.

[7:14:29 PM](#) Chair Overson opened the public hearing on this matter and called for citizen comments.

[7:14:51 PM](#) There were no citizen comments and Chair Overson declared the public hearing closed.

**5.1.1 Ordinance No. 15-14 – An Ordinance of the City of Taylorsville to Amend the City of Taylorsville General Plan Map from Low Density Residential to Neighborhood Commercial for Properties Generally Located at 3325 West 6200 South, 3337 West 6200 South, and 3361 West 6200 South
– Mark McGrath**

[7:15:18 PM](#) Council Member Brad Christopherson **MOVED** to adopt Ordinance 15-14 – To Amend the City of Taylorsville General Plan Map from Low Density Residential to Neighborhood Commercial for Properties Generally Located at 3325 West 6200 South, 3337 West 6200 South, and 3361 West 6200 South. Council Member Ernest Burgess **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

5.2 Public Hearing – To Receive Public Comment on Amending the City of Taylorsville Zoning Map from R-1-8 to Limited Commercial (LC) for Properties Generally Located at 3325 West 6200 South, 3337 West 6200 South, and 3361 West 6200 South

[7:15:01 PM](#) Chair Overson opened the public hearing on this matter and called for citizen comments.

[7:15:11 PM](#) There were no citizen comments and Chair Overson declared the public hearing closed.

5.2.1 Ordinance No. 15-15 – An Ordinance of the City of Taylorsville to Amend the City of Taylorsville Zoning Map from R-1-8 to Limited Commercial (LC) for Properties Generally Located at 3325 West 6200 South, 3337 West 6200 South, and 3361 West 6200 South – *Mark McGrath*

[7:16:19 PM](#) Council Member Dan Armstrong **MOVED** to adopt Ordinance 15-15 – To Amend the City of Taylorsville Zoning Map from R-1-8 to Limited Commercial (LC) for Properties Generally Located at 3325 West 6200 South, 3337 West 6200 South, and 3361 West 6200 South. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

6. FINANCIAL MATTERS

6.1 Resolution No. 15-34 – Transfer to Capital Fund Minimum of \$500,000 – *Scott Harrington*

[7:17:27 PM](#) Chief of Finance Scott Harrington presented the subject resolution to set a minimum annual transfer amount of \$500,000 to the Capital Fund.

[7:17:44 PM](#) Council Member Brad Christopherson **MOVED** to adopt Resolution No. 15-34 – Transfer to Capital Fund Minimum of \$500,000. Council Member Dan Armstrong **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.2 Resolution No. 15-35 – Setting the Fund Balance at a 19.5% Minimum – *Scott Harrington*

[7:18:16 PM](#) Chief of Finance Scott Harrington presented a resolution to set a policy that the City's Fund Balance be maintained at a 19.5% minimum. He confirmed that the allowed fund balance range is between 5% and 25%. Chairman Kristie Overson referenced previous discussion the Council held on this proposal.

[7:19:01 PM](#) Council Member Ernest Burgess **MOVED** to adopt Resolution No. 15-35 – Setting the Fund Balance at a 19.5% Minimum. Council Member Dan Armstrong **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes,

Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.3 Resolution No. 15-33 – Approving the Execution of an Interlocal Cooperation Agreement with Salt Lake County to Transfer Local Corridor Preservation Funds to the City in the Amount of \$388,500 for the Purpose of Widening 6200 South Near the Bangerter Highway Intersection – *Scott Harrington*

[7:19:39 PM](#) Chief of Finance Scott Harrington presented a resolution to approve an interlocal agreement with Salt Lake County concerning the transfer of \$388,500 in local corridor preservation funds to the City for the widening of the intersection at 6200 South and Bangerter Highway.

[7:19:54 PM](#) Council Member Dan Armstrong inquired when construction will start and how much the City must contribute. Mr. Harrington indicated that it will be quite a while before construction begins.

[7:20:21 PM](#) City Administrator John Taylor explained that the City is just purchasing the property at this point and there are no plans in place yet to demo the two duplexes. He clarified that this is a move to preserve the corridor on 6200 South. He observed that once the Senior Development actually goes in and the roadway is widened on 6200 South, timing will be better known. Council Member Brad Christopherson questioned whether any City funds are going into this at present. Mr. Taylor confirmed that there are no City funds needed now and this is only to secure the two duplexes. He acknowledged that additional funds will need to be expended for the road widening. He said there is State money that has been allocated to the City for 6200 South and the UDOT Property area. He indicated that those funds will be used, along with Erickson Development's funds. Clarification was given that UDOT controls the intersection near the duplexes.

[7:21:40 PM](#) Council Member Dan Armstrong **MOVED** to adopt Resolution No. 15-33 – Approving the Execution of an Interlocal Cooperation Agreement with Salt Lake County to Transfer Local Corridor Preservation Funds to the City in the Amount of \$388,500 for the Purpose of Widening 6200 South Near the Bangerter Highway Intersection. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

7.1 **Resolution No. 15-36 – A Resolution of the City of Taylorsville Approving the Execution of an Interlocal Cooperation Agreement with the Utah Transit Authority to Conduct a Transportation Study of Redwood Road** – *John Taylor*

[7:22:13 PM](#) City Administrator John Taylor presented a resolution to approve an interlocal agreement with the Utah Transit Authority (UTA) to Conduct a Transportation Study of Redwood Road. He explained that a number of years ago UTA and Wasatch Front Regional Council came to Taylorsville in conjunction with West Valley City and West Jordan City to conduct a study. The City funded the study at \$42,000 at that time, but it was never conducted. Mr. Taylor listed several entities who are now all putting money in to complete the study. He relayed that Taylorsville's portion has now been reduced to \$35,000 and a refund will be issued. He confirmed that a representative to the Policy Committee is yet to be determined, but it could either be him or someone else the Council wants to appoint. He agreed to bring recommendations back to the Council for an appointee.

[7:24:44 PM](#) Council Member Dama Barbour asked for clarification that this is a separate study from the one in place with Murray for the BRT. Mr. Taylor affirmed that is correct and this is more of a transportation study on Redwood Road.

[7:25:13 PM](#) Council Member Ernest Burgess **MOVED** to adopt Resolution No. 15-36 – Approving the Execution of an Interlocal Cooperation Agreement with the Utah Transit Authority to Conduct a Transportation Study of Redwood Road. Council Member Brad Christopherson **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Barbour-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

[7:25:58 PM](#) Council Member Barbour asked for an update on a lighted crosswalk plan for various areas in the City. City Administrator John Taylor reported that a new light has been installed on the west side of the intersection at 2700 West and 5000 South. He said that yellow flashing lights are also ordered and will go in there soon. He indicated that lighting will also go in further south on 2700 West. He cited additional lighting that has been ordered for four 4000 West cross walks between 6200 South and 4700 South, at the Bangerter Intersection by Westbrook Elementary, on Canal Road, at 1300 West, and on 4200 South. Mr. Taylor gave clarification on the timeline and indicated that most will be done by the end of the year. He cited coordination that must first be done with Salt Lake County and Rocky Mountain Power.

[7:28:37 PM](#) Council Member Barbour cited concern over lights needed at Westbrook Elementary. Mr. Taylor said that more answers on that timeline will be available after a meeting with Salt Lake County next week.

[7:29:08 PM](#) Council Member Brad Christopherson referenced a Facebook petition going around and asked about any updated response posted from the City. Mr. Taylor said that the person leading the petition met with the City and is working on donating money to the family. He said he has not seen a Facebook post requesting 2000 signatures. He agreed to follow up and address the issue.

[7:30:57 PM](#) Council Member Barbour clarified that the City is paying for the new lights to be installed and there is no fundraiser happening to fund the lights. Mr. Taylor confirmed that is the case.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

[7:32:16 PM](#)

- 9.1 **Planning Commission Meeting – Tuesday, December 8, 2015 – 7:00 p.m.**
- 9.2 **City Council Media/Briefing Session – Wednesday, December 16, 2015 – 5:30 p.m. – 6:30 p.m. – It was determined previously that this meeting will be cancelled.**
- 9.3 **City Council Meeting – Wednesday, December 16, 2015 – 6:30 p.m. – This meeting will be cancelled.**
- 9.4 **Newly Elected Officials “Swearing-In Ceremony” – Monday, January 4, 2016 – 12:00 p.m.**

10. CALENDAR OF UPCOMING EVENTS

- 10.1 **“Nunsense, a Musical Comedy” – December 2-5, 2015 – 7:30 p.m. at the Taylorsville Senior Center. Tickets are \$7.00. For More Information, Visit the City’s Website**
- 10.2 **Taylorsville/SLCC Symphony Orchestras Present “Winter Concert” – Friday, December 4, 2015 – 7:30 p.m. at Bennion Junior High School**
- 10.3 **“Handel’s Messiah Sing-Along” – Saturday, December 12, 2015 – 7:00 p.m. – City Council Chambers**
- 10.4 **“Saturday with Santa” – Saturday, December 12, 2015 – 2:00-4:00 p.m. – Taylorsville Bennion Heritage Center**

11. CLOSED SESSION (*Conference Room 202*)
- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

7:33:55 PM Council Member Brad Christopherson **MOVED** to adjourn the City Council Meeting. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:33 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 01-06-16

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder