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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, January 16, 2019
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Scott Harrington, Chief Financial Officer

 6:04 PM Chairman Daniel Armstrong conducted the Briefing Session, which convened at 6:04 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Agenda

 6:05 PM The agenda for the City Council Meeting was reviewed. Council Member Harker indicated she would present a plan from the Parks and Recreation Committee during Items for Subsequent Consideration in the regular Council Meeting. Chair Armstrong said he would like to discuss issues regarding the Public Safety Committee during the regular meeting. It was

decided that a review of Council Member advisor and committee assignments will be done during the February 6, 2019 City Council Meeting.

2. Adjourn

Council Member Brad Christopherson **MOVED** to adjourn the Briefing Session. Council Member Curt Cochran **SECONDED** the motion. **All those present voted in favor.** Chair Armstrong declared the Briefing Session adjourned at 6:10 p.m.

REGULAR MEETING

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
John Hiskey, Government Relations Specialist

Others: John Gidney, Joan Thalmann, Lynn Handy, Carl Fauver, Don Farschou, Tony Henderson, Donna Pittman, Darrin Sluga, David Young

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

 6:30 PM Chairman Daniel Armstrong called the meeting to order at 6:31 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge and Reverence – *Council Vice Chair Harker (Opening Ceremonies for February 6, 2019 to be arranged by Mayor Overson)*

 6:32 PM Vice Chair Meredith Harker directed the Pledge of Allegiance.

 6:33 PM John Gidney offered the Reverence.

1.2 Mayor's Report

 6:37 PM Mayor Kristie Overson reported on attending the Taylorsville Exchange Club Meeting earlier this morning, where UPD Detective Kresdon Bennett was honored as “Law Enforcement Officer of the Year.” She noted that UPD Taylorsville Precinct Chief Tracy Wyant also presented information about the community to the Exchange Club.

 6:39 PM The Mayor gave an update on the Performing Arts Center (PAC) and relayed that a site logistics plan is currently being reviewed with Facilities Manager Blake Shroeder. She noted that a pre-construction meeting for the PAC is scheduled for tomorrow. She cited the city's excitement for this two-year process.

 6:40 PM The Mayor relayed that West Jordan has announced intent to join ChamberWest. She observed that this will expand collaborative efforts on the west side. She described a recent opportunity to interact with students through an activity conducted with Arcadia Elementary.

 6:42 PM Mayor Overson commended the city's HamNet Group and thanked Taylorsville. Emergency Response Coordinator Donny Gasu for his efforts. She also referenced a ribbon cutting held for Carl's Jr. on December 31, 2018.

 6:44 PM The Mayor noted that Youth Council Members are just finishing up their job-shadowing efforts with Taylorsville officials and employees. She thanked those who participated and commended Council Coordinator Kris Heineman who advises the Youth Council.

 6:44 PM Mayor Overson thanked Unified Fire Authority (UFA) Assistant Chief Jay Ziolkowski for his support of Taylorsville and described a proposal regarding UFA board member voting. She relayed this this will be further discussed next month and asked that any input be directed to her.

 6:47 PM The Mayor commended John Hiskey and Kim Horiuchi for the great strides made in their areas of expertise and said she is excited for their reports later in this meeting.

1.3 Citizen Comments

 6:48 PM Chairman Daniel Armstrong reviewed the citizen comment procedures and called for any citizen comments. There were no citizen comments, and Chairman Armstrong closed the citizen comment period.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 Parks and Recreation Committee Report – *Joan Thalmann*

 6:48 PM Committee Chair Joan Thalmann reported on recent activities and upcoming events for the Taylorsville Parks and Recreation Committee.

 6:54 PM Ms. Thalmann relayed that “Movies in the Park” will be held next summer in coordination with food trucks, possibly in Valley Regional Park. She commented on the recent success of the “Sub for Santa” event and cited plans to hold that again next December.

3.2 Government Relations Specialist Report – *John Hiskey*

 6:57 PM Taylorsville’s Government Relations Specialist John Hiskey distributed a legislative update to the City Council. He referenced the upcoming Local Elected Officials Day on January 30, 2019 and described the schedule for the 2019 General Session of the Legislature. He relayed that the Legislative Policy Committee of the Utah League of Cities and Towns (ULCT) will meet every Monday at noon, beginning on February 4, 2019, except on President’s Day. He discussed the following legislative issues: Local Option Sales Tax Distribution; Firefighter Retirement Shortfall; Land Use Task Force Legislation; Commission on Housing Affordability Bill; and Communication Strategy.

 7:06 PM Mr. Hiskey and Scott Harrington addressed a question regarding tax distribution. The impact was noted of the collection of online sales tax effective January 1, 2019.

Mr. Hiskey shared information on 2019 open bill files from UtahPolicy.com. He stated that he would be emailing a “bill tracking report” on Friday of each week during the General Session of the Legislature and more frequently for urgent items needing immediate attention. He discussed issues regarding the Tier 2 Public Safety Retirement System and shared an example of how highlighted provisions of bills will be provided through bill tracking.

 7:25 PM Mr. Hiskey commended Taylorsville staff for their efforts in obtaining grants.

 7:26 PM Questions were addressed regarding HB 136.

3.3 Communications Director Report – *Kim Horiuchi*

 7:27 PM Communications Director Kim Horiuchi cited the importance of communication with Taylorsville residents. She discussed the city’s 20/20 vision and tools being implemented to better hone communication. She outlined the following communication tools used in Taylorsville: social media, city newsletter, city website, visual content, written and verbal communication, events/meetings, media, and collateral material/advertising. She reviewed statistics related to the city’s social media accounts.

Ms. Horiuchi reported on the status of the city’s website redesign project and illustrated the newly designed home page of the website. She discussed the format and content for the Taylorsville Newsletter/Valley Journal and distributed samples of other cities’ newsletters. She cited communication goals on the horizon and the potential of polling residents.

 7:55 PM Ms. Horiuchi acknowledged that discussion is being held about the best way to live-stream City Council Meetings.

4. CONSENT AGENDA

There were no matters for the Consent Agenda.

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 Mid-Year Budget Adjustments – *Scott Harrington*

 7:56 PM Chief of Finance Scott Harrington presented and reviewed proposed mid-year budget adjustments. He invited Council Members to direct any questions to him regarding the proposed amendments over the next three weeks. He stated that he will be available for discussion at any time by phone or to meet in person. It was noted that a public hearing regarding the mid-year budget will be noticed and held during the February 6, 2019 City Council Meeting. A resolution to adopt the amendments can be considered at that time or during the following meeting on February 20, 2019. Mr. Harrington relayed that the Budget Committee will review the mid-year budget adjustments at their next meeting during the fourth week of January.

6.2 **Resolution No. 19-02** – **A Resolution of the City of Taylorsville Accepting Federal Funds from the Utah Department of Transportation for the Redwood Mobility Project, Authorizing the City to Match the Federal Funds, and Requesting that the City Administration Include the Match Changes in the City’s Mid-Year Budget Adjustment** – *John Taylor*

 8:02 PM City Administrator John Taylor presented the subject resolution to accept federal funds from UDOT for the Redwood Mobility Project and to authorize the city’s required match amount as part of mid-year budget adjustments.

 8:03 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-02, as presented. Council Member Meredith Harker **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.3 **Resolution No. 19-04** – **A Resolution of the City Council Appointing Two Representatives to Serve on the Taxing Entity Committee for All Urban Renewal and Economic Project Areas in the City of Taylorsville, Utah** – *Wayne Harper*

 8:03 PM Economic Development Director Wayne Harper presented a resolution to appoint representatives to serve on the Taxing Entity Committee in regard to all urban renewal and economic project areas in Taylorsville. It was recommended that City Administrator John Taylor be appointed as one of the voting representatives. It was determined that Council Member Brad Christopherson should be appointed as the city’s other voting representative and Council Member Curt Cochran should serve as the alternate representative.

 8:06 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-04, with inclusion of the names of John Taylor and Brad Christopherson as the city representatives and Curt Cochran as the alternate representative. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

7.1 Annual Training on the Open and Public Meetings Act and the Employee's Ethics Act – *Tracy Cowdell*

 8:07 PM City Attorney Tracy Cowdell presented training for elected officials regarding the Open and Public Meetings Act and the Employee's Ethics Act. (A copy of Mr. Cowdell's presentations are attached and incorporated as part of this record therein).

7.1.1 Resolution No. 19-01 – A Resolution of the City of Taylorsville Acknowledging that the City of Taylorsville City Council Has Received the Required Annual Training on Both the Open and Public Meetings Act and the Utah Public Officer's and Employee's Ethics Act – *Tracy Cowdell*

 8:45 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-01, as presented. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

7.2 Resolution No. 19-03 – A Resolution of the City of Taylorsville Declaring Support for the Locally Preferred Alternative for the Mid-Valley Connector Bus Rapid Transit Project – *Mark McGrath*

 8:46 PM The subject resolution was considered to declare Taylorsville's support for the locally preferred alternative for the Mid-Valley Connector Bus Rapid Transit Project, as outlined during last week's City Council Meeting.

 8:46 PM Council Member Curt Cochran **MOVED** to adopt Resolution No. 19-03, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan

Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

8.1 Council Vice Chair Harker – Called for input on support for a spring carnival activity, possibly at Millrace Park. The consensus of the council was to be in favor of this event. Council Member Harker suggested asking the Green Committee and the Cultural Diversity Committee to be involved. Community Development Director Mark McGrath relayed that he has asked Facilities Manager Blake Schroeder for input on where trees might be planted. Mayor Overson noted the need to ensure that there are budgeted funds to be used. Chief of Finance Scott Harrington noted that committee budgets can be reviewed in monthly finance statements that are distributed.

 8:51 PM Council Member Harker asked how to respond to questions about Utopia. Mr. Cowdell acknowledged that Utopia would like to come into Taylorsville, but would want the city to pay for the infrastructure and 20-year bonds. Elected officials in the past have been uncomfortable making that commitment, but reconsideration can be given at any time.

8.2 Council Member Burgess – Nothing for subsequent consideration.

8.3 Council Member Christopherson - Nothing for subsequent consideration.

8.4 Council Member Cochran - Nothing for subsequent consideration.

8.5 Council Chair Armstrong – Invited Public Safety Committee Chair Tony Henderson to address the Council. Mr. Henderson asked for input from the Council regarding any preferences for the committee's focus. Mayor Overson cited Neighborhood Watch and CERT. She suggested coordinating efforts with the City Emergency Response Manager. Council Member Christopherson asked about the status of CERT caches in the city. Mr. Harrington acknowledged that some of the caches need to be restocked or relocated. Council Member Ernest Burgess suggested efforts to educate the public regarding traffic and pedestrian safety. Any additional ideas may be forwarded to Mr. Henderson.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

 **9:06 PM**

9.1 Planning Commission Work Session – Tuesday, January 22, 2019 – 6:00 p.m.

9.2 “Let’s Talk Taylorsville” – Wednesday, January 30, 2019 – 6:00 p.m.

- 9.3 City Council Briefing Session – Wednesday, February 6, 2019 – 6:00 p.m.
- 9.4 City Council Meeting – Wednesday, February 6, 2019 – 6:30 p.m.
- 9.5 Planning Commission Work Session – Tues., February 12, 2019 – 6:00 p.m.
- 9.6 Planning Commission Meeting – Tuesday, February 12, 2019 – 7:00 p.m.
- 9.7 City Council Briefing Session – Wednesday, February 20, 2019 – 6:00 p.m.
- 9.8 City Council Meeting – Wednesday, February 20, 2019 – 6:30 p.m.
- 9.9 Planning Commission Work Session – Tues., February 26, 2019 – 6:00 p.m.

10. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City's Website)

 9:07 PM Council Member Ernest Burgess asked for input on additional funds (approximately \$200 to \$400 for shredding capabilities) that may be needed for the Spring Cleanup event. The Council agreed that this would not be a problem.

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

 9:09 PM Council Member Meredith Harker **MOVED** to adjourn the City Council Meeting. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Armstrong-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 9:09 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 02-06-19

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder