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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, February 6, 2019
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

Scott Harrington, Chief Financial Officer
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder

Excused: Kristie Overson, Mayor; John Taylor, City Administrator; Tracy Wyant, UPD Precinct Chief; Mark McGrath, Community Development Director; Kim Horiuchi, Communications Director; Wayne Harper, Economic Development Director; Jay Ziolkowski, UFA Assistant Chief; Kristy Heineman, Council Coordinator



6:01 PM Chairman Daniel Armstrong conducted the Briefing Session, which convened at 6:01 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present, except Council Member Meredith Harker who would be participating in the meeting electronically. Council Member Harker joined the meeting via electronic means at 6:07 p.m.

1. Review Agenda

 6:01 PM The agenda for the City Council Meeting was reviewed. It was noted that Council Members have had opportunity to review the proposed mid-year budget adjustments. The possible allocation of additional funds for economic development was cited by Council Member Brad Christopherson. Chief Financial Officer Scott Harrington gave a clarification on funds that may be allocated. City Attorney Tracy Cowdell offered direction on making a motion when the time comes to include any applicable amendment to the budget resolution as presented.

 6:04 PM Council Chair Dan Armstrong asked that Council Members do not raise questions while a report is being given but, rather, save any questions until after completion of the report. He said that, unless otherwise approved by the Council, those giving reports are limited to eight minutes for presentations.

 6:04 PM Mr. Cowdell gave explanation on the proposed resolution for an interlocal agreement with Salt Lake County to include several public services that are provided to Taylorsville.

 6:06 PM Committee assignments were referenced and it was noted that they would be discussed further during the regular meeting.

 6:07 PM Council Member Christopherson cited complaints received regarding a leashed animal in a Taylorsville neighborhood during dangerously cold weather. Mr. Cowdell referenced code that may need to be reviewed. It was acknowledged that both Animal Services and UPD personnel visited the property and thoroughly investigated, but found the dog in good health. It was confirmed that Animal Services did not ultimately find any supporting evidence.

 6:13 PM Council Member Curt Cochran called for additional discussion regarding committee involvement with the food truck event this summer. He relayed that he has asked Council Coordinator Kris Heineman to contact each committee chair regarding possible participation.

2. Adjourn

Chair Armstrong declared the Briefing Session adjourned at 6:16 p.m.

REGULAR MEETING

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Saul Bailey, UPD Precinct Lieutenant
Kim Horiuchi, Communications Director

Excused: Wayne Harper, Economic Development Director; Jay Ziolkowski, UFA Assistant Chief; Kristy Heineman, Council Coordinator

Others: David Moss, Kathy Schuster, John Gidney, UPD Officer Orin Neal, UPD Detective Nate Clark, UPD Captain Kendra Herlin, Dana Anderson, Jess Gomez

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

 6:33 PM Chairman Daniel Armstrong called the meeting to order at 6:33 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present. Council Member Meredith Harker participated in the entire meeting via electronic means.

1.1 Opening Ceremonies – Pledge and Reverence – *Mayor Overson* (Opening Ceremonies for February 20, 2019 to be arranged by *Youth Council Member*)

Mayor Kristie Overson directed the Pledge of Allegiance.

Mayor Overson offered the Reverence.

1.2 Mayor's Report

 6:34 PM Mayor Kristie Overson reported on the legislative session. She cited a productive meeting a few weeks ago with Taylorsville's legislative representatives to discuss issues that affect the city. She relayed that Taylorsville's Government Relations Team is working hard on identified issues and John Hiskey is providing weekly updates. She noted that daily and weekly legislative recaps are also available from ULCT. The Mayor is also sharing information from legislative meetings she attends.

 6:37 PM The Mayor noted that she recently attended the swearing-in ceremony for new Salt Lake County Mayor Jenny Wilson, who is aware of Taylorsville's position in the valley and will be a great asset. She cited plans to meet with Mayor Wilson soon to discuss Taylorsville's needs and review opportunities for the city and county to partner together.

 6:38 PM Mayor Overson referenced the Bus Rapid Transit (BRT) Project and a recent article in the Salt Lake Tribune. She noted that BRT is important in Taylorsville and the city is moving forward with that opportunity.

 6:38 PM The Mayor discussed public safety in Taylorsville and described her observation of a night-time "Knock and Announce Search Warrant Operation Plan" with the city's UPD Precinct and other law enforcement agencies in the valley. She also mentioned an occasion to watch the UPD S.W.A.T. Team take action on a home in the city. She cited the high level of detail, precision, exactness, and organization that went into that well-planned incident. She noted that an issue was brought to the city's attention and action occurred just a few days later. She stated appreciation for UPD Chief Tracy Wyant and law enforcement personnel in Taylorsville. She also thanked concerned residents for their proactive efforts. She commended the communication that took place to solve neighborhood problems.

 6:41 PM Mayor Overson noted many current concerns regarding big snow storms and snow removal. She shared that the city is doing the best it can to keep up with the heavy volume of snow. She announced that garbage pickup in Taylorsville will occur on Friday this week, instead of Thursday, due to the recent snowstorm. She asked that residents ensure cars are off the streets to allow for snow removal and encouraged neighbors to help each other move snow.

1.3 Citizen Comments

 6:42 PM Chairman Daniel Armstrong reviewed the citizen comment procedures and called for any citizen comments.

 6:43 PM Taylorsville resident Dana Anderson commented on a serious animal problem she has witnessed on a neighboring property. She described what she viewed as cruel and inhumane treatment of a small dog kept on a short chain at the property. She inquired about any laws the city has in place on tethering.

 6:45 PM There were no additional citizen comments, and Chairman Armstrong closed the citizen comment period.

 6:46 PM Council Member Brad Christopherson noted that Taylorsville City does not have specific leash laws. He asked City Attorney Tracy Cowdell to comment on current county ordinances. Mr. Cowdell reviewed State and Salt Lake County laws regarding the care of animals. He referenced criminal code Taylorsville implements as it relates to abused animals. He cited Salt Lake County ordinance stating that a dog cannot be tethered more than 10 hours in a 24-hour period. He also cited length requirements for tethering. He said that his office will discuss ideas with West Valley City, who provides animal services in Taylorsville. He agreed to forward a memo to elected officials outlining code in other jurisdictions that may be considered for implementation in Taylorsville.

2. APPOINTMENTS

There are no appointments.

3. REPORTS

3.1 UPD Awards – *Precinct Chief Tracy Wyant*

 6:48 PM Unified Police Department Precinct Chief Tracy Wyant presented UPD awards, as follows:

December, 2018 Officer of the Month Award – Officer Orin Neal
January, 2019 Officer of the Month Award – Detective Nate Clark
Retirement Recognition (41 years of service) – Captain Kendra Herlin

3.2 West Valley Animal Services Report – *David Moss*

 7:00 PM Kathy Schuster, Shelter Supervisor with West Valley Animal Services, reported on shelter operations. She cited 2018 statistics regarding adoptions, rescues, returns to homes, and the kitten nursery. She also reviewed numbers for strays, adoptions, euthanasia, and shelter intakes. Ms. Schuster discussed the number of animal licenses sold in Taylorsville and also the numbers of lives saved.

 7:07 PM West Valley City Animal Services Director David Moss reported on field operations for animal services provided in Taylorsville during the past quarter. He discussed numbers for the various types of service calls. He shared statistics regarding Millrace Park patrols and discussed changes that will be implemented for 2019, specifically adding two more officers and contracting for a veterinarian.

 7:11 PM Mr. Moss described legislative efforts to define shelters in State Code under the animal cruelty statute.

 7:13 PM Council Member Brad Christopherson asked Mr. Moss to comment on the animal issue discussed previously during citizen comments. Mr. Moss reported on several responses to calls at the property. He clarified that Animal Services enforces only city ordinance. Discussion ensued regarding standards of proof.

 7:18 PM City Attorney Tracy Cowdell commented on enforcement issues and challenges related to claims of animal abuse. Council Member Christopherson asked that a city ordinance regarding tethering be drafted for consideration. Mr. Cowdell agreed to do so and said he would model a city ordinance after Salt Lake County's existing ordinance.

 7:22 PM Council Member Ernest Burgess agreed with the need to consider an ordinance.

 7:23 PM Dana Anderson commented on her experience with the dog next door over the past two years. She confirmed that she has taken photographs. Council Member Christopherson acknowledged that evidence is needed to pursue the issue.

 7:26 PM City Administrator John Taylor relayed that the city asked a police officer to also follow up with a visit to the subject property, but there was no evidence of cruel treatment found. He noted that there is documentation that the service provider has thoroughly investigated and pursued the issue to ensure that the dog is safe. He agreed that providing a more specific city ordinance for enforcement options is a good idea.

 7:28 PM Ms. Anderson observed that she has never seen such a case where a small dog is tethered 24/7, 365 days per year.

4. CONSENT AGENDA

4.1 Minutes – City Council Meetings: January 9, 2019 and January 16, 2019

 7:29 PM Council Member Curt Cochran **MOVED** to adopt the Consent Agenda. Council Member Brad Christopherson **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 Public Hearing – To Receive Public Comment Regarding Resolution No. 19-05 – A Resolution of the City of Taylorsville Amending the Adopted Budget for the 2018-2019 Fiscal Year to Incorporate Mid-Year Budget Adjustments – *Scott Harrington*

 7:30 PM Finance Director Scott Harrington discussed the proposed adjustments to the 2018-2019 Fiscal Year Budget. He relayed that the budget amendments were first brought before the City Council in January, 2019 and have since been reviewed individually with Council Members. He noted that the Budget Committee has also reviewed the proposed adjustments and there have been no changes since they were first presented. He observed that the budget is looking good and the financial health of the city is in great shape. He said that sale tax is up \$675,000; interest income is up \$75,000; and use of the fund balance is \$1,546,890.

Mr. Harrington reviewed specific adjustments, including: transfer of a GIS position to the Community Development Department (\$50,000); addition of a police officer and equipment (\$90,000); master planning/revitalization (\$100,000); and a transfer to capital for Redwood Road improvements (\$840,000).

 7:34 PM Council Member Brad Christopherson proposed an additional transfer amount to allow for one more employee position, or an assistant, within the Economic Development Department. A proposed allocation of \$100,000 was suggested.

 7:35 PM Mayor Kristie Overson said that she thanks the Council for any additional allocations, but would like to get Economic Development Director Wayne Harper's recommendation regarding needs in his department. Council Member Ernest Burgess suggested dealing with this at the end of the year.

 7:37 PM Council Member Christopherson observed that Mr. Harper is doing a tremendous job, but said he would like to have someone well trained for the future. Council Member Curt Cochran agreed that he would like to have someone prepared to take over reins in the future and also give Mr. Harper extra support now.

 7:39 PM Council Member Christopherson noted that just because an amount is funded, it does not have to be expended now if the right fit is not found. He stated that he would simply like to provide Administration with the tools for additional resources.

 7:40 PM Mayor Overson confirmed that if the City Council allocates money for additional help, then it will be up to Administration to implement any hiring process.

 7:43 PM Chair Armstrong suggested that a decision should not be made tonight to further amend the budget. Mr. Harrington acknowledged that this suggestion can be included as part of next year's FY 2019-2020 budget.

 7:44 PM Council Member Meredith Harker indicated that she would be more comfortable putting it in next year's budget.

 7:44 PM Chairman Armstrong opened the public comment period on this matter and called for citizen comments.

 7:45 PM Dana Anderson commented on vacant property (the old Albertson's Store) near her residence, and cited the need to revitalize empty centers in the city. She commented on economic development needs and said sometimes money must be spent in order to make money.

 7:46 PM There were no additional citizen comments and Chairman Armstrong declared the public comment period closed.

 7:46 PM Council Member Curt Cochran asked for clarification on the proposed amendment to add additional funds for an employee if a person is found during these last few months of the budget year. Mr. Harrington confirmed that the budget resolution may be adopted tonight with inclusion of the additional transfer amount suggested by Council Member Christopherson and then the current budget would reflect the additional increase and related expense. If the amount

is not spent by the end of this fiscal year, it would just fall to the bottom line in the General Fund.

 7:47 PM Mr. Cowdell gave additional instruction on any motion to include an amendment to the proposed budget resolution.

6.1.1 Resolution No. 19-05 – A Resolution of the City of Taylorsville Amending the Adopted Budget for the 2019-2019 Fiscal Year to Incorporate Mid-Year Budget Adjustments – *Scott Harrington*

 7:50 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-05, including an additional \$100,000 allocation for economic development personnel purposes, to be used at Administration's discretion. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. Council Member Christopherson noted that, although Mr. Harper is not here tonight to weigh in, the idea was previously mentioned to him. Council Member Christopherson said he does not believe Mr. Harper would turn down funds for additional help. There being no further discussion, Chair Armstrong called for a roll-call vote. The vote was as follows: Armstrong-no, Cochran-yes, Christopherson-yes, Burgess-no, and Harker-yes. **All City Council members voted and the motion passed with a 3-to-2 vote.**

7. OTHER MATTERS

7.1 Resolution No. 19-06 – A Resolution of the City of Taylorsville Approving an Interlocal Cooperation Agreement Between Salt Lake County and the City of Taylorsville for Salt Lake County to Provide Certain Public Services to the City – *Tracy Cowdell*

 7:50 PM City Attorney Tracy Cowdell presented the subject resolution to adopt an interlocal agreement with Salt Lake County to provide certain public works, park maintenance services, etc. in Taylorsville. He detailed specific provisions within the agreement.

 7:53 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-06, as presented. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

7.2 City Council Member Advisor and Committee Assignments Review – Council Chair Armstrong

 7:54 PM Council Chair Dan Armstrong called for a review of City Council Member Committee Advisor assignments.

It was noted that the Council Chair is required to serve on the Arts Council Board of Trustees. It was agreed that Council Member Brad Christopherson will take over Chair Armstrong's assignment with the Association of Municipal Governments. Other assignments will remain the same.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

 7:56 PM

8.1 Council Chair Armstrong – nothing for subsequent consideration.

8.2 Council Vice Chair Harker – nothing for subsequent consideration.

8.3 Council Member Burgess – nothing for subsequent consideration.

8.4 Council Member Christopherson – nothing for subsequent consideration.

8.5 Council Chair Cochran – Relayed that he recently met with the Food Truck League and Community Development Director Mark McGrath to recap what went well last year and start planning for the upcoming season. He noted that Taylorsville committee members would also like to be involved with food trucks. Council Member Cochran has asked Council Coordinator Kris Heineman to send out a letter to Committee Chairs regarding planning committee events in correlation with food trucks.

 7:58 PM City Administrator John Taylor asked for clarification on exactly who is coordinating the food truck event. City Attorney Tracy Cowdell called for the need to clarify whether the Council or Administration is running plans for food trucks. Council Member Cochran agreed that this is better run and permitted by Administration, but said he just wanted to note that committee members would like to be involved. He said that specifically the Cultural Diversity Committee would like to provide some cultural events in conjunction with food trucks.

 8:02 PM Discussion ensued regarding the permitting process for food trucks, legal issues to be considered in dealing with everyone fairly, and unknown factors related to work on the Performing Arts Center at the city hall campus.

 8:03 PM Council Member Meredith Harker asked the Mayor if there is a timeline available for planning movies in the park. The Mayor indicated that Administration needs to understand what commitments have been made and internally determine plans for the food trucks. She confirmed that last year they came beginning in June.

 8:04 PM Council Member Curt Cochran asked that, if there are multiple committees who want to be involved with food truck events, they be notified so plans can be made. Mr. Taylor stated a need to treat food trucks the same way that other individuals and entities who request use of city property are treated.

 8:04 PM Mr. Cowdell advised of legal and liability issues to be worked out through permits. He cautioned against subordinating the city's authority to another entity to do whatever it likes on city property. He noted that the city is still working out kinks on construction that will be happening in relation to the Performing Arts Council. He said that, for this reason, the city is still uncomfortable making any commitments for use of the city hall campus.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

 8:06 PM

- 9.1 Planning Commission Work Session – Tuesday, January 12, 2019 – 6:00 p.m.
- 9.2 Planning Commission Meeting – Tuesday, February 12, 2019 – 7:00 p.m.
- 9.3 City Council Briefing Session – Wednesday, February 20, 2019 – 6:00 p.m.
- 9.4 City Council Meeting – Wednesday, February 20, 2019 – 6:30 p.m.
- 9.5 Planning Commission Work Session – Tues., February 26, 2019 – 6:00 p.m.

10. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City's Website)

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

 8:06 PM It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

Council Member Brad Christopherson **MOVED** to adjourn the City Council Meeting. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City**

Council members voted in favor and the motion passed unanimously. The meeting was adjourned at 8:07 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 02-20-19

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder