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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, February 7, 2018
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor Kristie Overson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Curt Cochran
Council Member Meredith Harker

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Saul Bailey, UPD Precinct Lieutenant
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Scott Harrington, Chief Financial Officer

6:00 BRIEFING SESSION

Chairman Brad Christopherson conducted the Briefing Session, which convened at 6:04 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Agenda

The agenda for the City Council Meeting was reviewed. It was determined to add discussion regarding status of the 3200 West Wall Project under Other Matters during the regular meeting. Chair Christopherson asked that each Council Member be given opportunity to present any items they may have for subsequent consideration. Direction was given to have each Council Member listed by name under Item 8 (New Items for Subsequent Consideration) on future agendas.

2. Adjourn

Chairman Christopherson declared the Briefing Session adjourned at 6:10 p.m.

REGULAR MEETING

Attendance:

Mayor Kristie Overson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Curt Cochran
Council Member Meredith Harker

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Saul Bailey, UPD Precinct Lieutenant
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer

Others: Marc McElreath, Joan Thalmann, Laurie Allen, Megan Squire, Howard Wilson, Tom and Linda Schow, Carl Fauver, Lynette Wendel, John Gidney, David Young, Craig Yeaman, Paige Smith, Jeff Webster, Ryan Short, Maddie Van Wagonen, Maizie Romney, Kyndra Burnett, Annalee Morgan, Kaylee Westover, Lucas Carpenter, Tiffany Do, David Stump, Scouts from Troops 851, 872, and 277

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

[6:31:32 PM](#) Chairman Brad Christopherson called the meeting to order at 6:31 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge/Reverence – *Youth Council (Opening Ceremonies for February 28, 2018 to be arranged by Youth Council)*

[6:32:28 PM](#) Youth Council Member David Stump directed the Pledge of Allegiance.

[6:32:42 PM](#) Youth Council Member Paige Smith offered the Reverence.

[6:33:00 PM](#) Chair Christopherson recognized members of Scout Troops 851, 872, and 277 in attendance. He also recognized members of the Taylorsville Youth Council.

1.2 Mayor's Report

[6:33:52 PM](#) Mayor Kristie Overson reported on activity during the legislative session and issues that may affect Taylorsville. She gave an update on the Unified Police Department (UPD) Board and indicated that changes have been made in relation to retirement issues. She noted that she has been assigned to the Governance Committee, which is a sub-committee of UPD. She relayed that UPD is offering training.

[6:36:43 PM](#) Mayor Overson stated that she has been assigned to the Compensation and Benefits Committee with Unified Fire Authority (UFA). She reported on a Quarterly Task Force Meeting regarding rental issues. She relayed that discussion took place on ways to be proactive instead of reactive in regard to home rentals and rooms for rent, etc.

[6:37:54 PM](#) The Mayor indicated that she will be providing her recommendations to the City Council for allocation of the City's CDBG the funds. She reported that she recently attended a quarterly General Staff Meeting and a Code Enforcement Administrative Hearing, both of which were informative and enlightening.

[6:39:06 PM](#) Mayor Overson thanked Council Members for supporting her at the recent Town Meeting and observed that it was a productive meeting. She explained that she has set aside Thursday afternoons for a time when "The Mayor is In" the office to meet with citizens. It was noted that residents may also make an appointment to meet with the Mayor at other times.

1.3 Avon Presentation to Unified Fire Authority and Unified Police Department – Laurie Allen

[6:41:01 PM](#) On behalf of Avon, Laurie Allen presented 24 plush stuffed animals to the Unified Fire Authority and the Taylorsville Precinct of the Unified Police Department. It was explained that these will be used by emergency responders to give to children in crisis.

1.4 LARP Committee Christmas Decoration Awards – Joan Thalmann

[6:42:32 PM](#) LARP Chair Joan Thalmann presented *Christmas Decoration Awards* to Brandon Robinson and Tom and Linda Schow.

1.5 Citizen Comments

[6:43:51 PM](#) Chairman Brad Christopherson reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

[6:44:40 PM](#) Craig Yeaman said he represents a group of concerned citizens calling themselves “Neighbors for a Safer Neighborhood.” He expressed appreciation to members of the Unified Police Department. He cited concerns with illegal activities occurring at LDS Church property at 5250 South 3200 West. He stated that this area has been policed by neighbors for many years. Mr. Yeaman cited attempts to have the LDS Church take action to protect the property. He indicated that there has been little or no positive action taken by the Church and neighbors are now appealing to the City. He also noted that traffic is cutting through the church parking lot and the neighborhood to avoid heavy traffic. This has resulted in speeding through neighborhoods and the running of stop signs. He referenced a suggestion to install a locked gate on 3200 West to curb the illicit activities taking place. He asked for the City’s support in seeking action by the LDS Church regarding its property.

[6:50:41 PM](#) City Administrator John Taylor relayed that the City recently sent a letter to the LDS Church Physical Facilities Group regarding this matter, but has not yet had a response. He indicated that other options may need to be examined. He referenced similar issues with inappropriate activity in the parking lot of the LDS Church further north on 3200 West.

There were no additional citizen comments, and Chairman Christopherson closed the citizen comment period.

2. APPOINTMENTS

2.1 Appointment of Marc McElreath to the Budget Committee – *Council Member Armstrong*

[6:51:28 PM](#) Council Member Dan Armstrong nominated Marc McElreath to serve as a member of the Budget Committee.

Council Member Dan Armstrong **MOVED** to appoint Marc McElreath to the Public Safety Committee. Council Member Ernest Burgess **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

3. REPORTS

3.1 Youth Council – *Megan Squire*

[6:52:54 PM](#) Youth Council Chair Megan Squire reported on recent activities and upcoming events for the Taylorsville Youth Council, as follows:

November, 2017 – Thanksgiving Boxes

December, 2017 – Sub for Santa

January, 2018 – Day at the Legislature

March, 2018 – Leadership Conference at Utah State University

April, 2018 - Planting Pinwheels for the Prevention of Child Abuse

3.2 Arts Council Report – *Howard Wilson*

[6:55:13 PM](#) Arts Council Chair Howard Wilson described the following upcoming events being sponsored or supported by the Taylorsville Arts Council:

- Taylorsville SLCC Symphony Orchestra – February 23, 2018; Bennion Jr. High
- 2018 Taylorsville Art Show – March 19 – 24, 2018; Taylorsville Senior Center
- Spring Musical Show – March 22 – 24, 2018; Taylorsville Senior Center
- Taylorsville SLCC Symphony Orchestra – May 4, 2018; Alder Amphitheater
- Fame Jr. (Junior Musical) – June 6 – 10, 2018; Alder Amphitheater
- Taylorsville Dayzz – June 28 – 30, 2018; Valley Regional Park
- Olde Time Fiddlers – July 14, 2018; Alder Amphitheater
- Annie Get Your Gun (Adult Musical) – July 16 – 21, 2018; Alder Amphitheater
- Salt Lake City Jazz – August 4, 2018; Alder Amphitheater
- Salt Lake Pipe Band – September 8, 2018; Alder Amphitheater
- 3 Additional Orchestra Concerts – Date/location to be Announced
- The Marvelous Wonderettes – November 29 – December 1, 2018 – Taylorsville Senior Center

[7:01:23 PM](#) Mr. Wilson indicated that the Arts Council is looking forward to a wonderful year ahead. He confirmed that information regarding auditions for Arts Council productions is provided on the City website, in the Taylorsville Journal, and through social media.

[7:02:22 PM](#) Mayor Overson gave an update on status of the Performing Arts Center (PAC). She cited a joint meeting with Planning Commissioners and City Council Members that will be happening later this month to review design options.

4. CONSENT AGENDA

4.1 Minutes – January 10, 2018 and January 17, 2018 City Council Meetings

[7:03:11 PM](#) Council Member Dan Armstrong **MOVED** to adopt the Consent Agenda. Council Member Curt Cochran **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 Mid-Year Budget Adjustments – *Scott Harrington*

[7:03:46 PM](#) Chief of Finance Scott Harrington presented needed mid-year adjustments to the FY 2017-2018 Budget for Council review. He noted that the Budget Committee will review the proposed adjustments during their meeting on February 22, 2018. A public hearing will be held during the February 28, 2018 City Council Meeting.

[7:05:46 PM](#) Mr. Harrington reviewed some of the changes within the budget. He said there are a few negatives in the revenue lines, but overall revenue is increasing. He cited recent changes that affect the 911/VECC funds. He relayed that a little bit is being taken from the fund balance so that the limit is not exceeded and that amount will go to the capital fund for the Redwood Road Project.

[7:06:27 PM](#) Chair Brad Christopherson gave clarification on tax for VECC that appears on every phone bill and used to pass through cities to be forwarded to VECC. Now the tax goes directly to VECC.

[7:07:35 PM](#) Mr. Harrington covered highlights on changes to expenses in the General fund, i.e. an increase to the communications budget to revamp the website and make it more user friendly; and a software upgrade for the recording system in Council Chambers.

[7:08:45 PM](#) Chair Christopherson asked that the city look at programming a city app for residents. Mayor Overson agreed to include requesting a bid for such, along with pursuing a needed overhaul to the city website. She cited intent to improve communication with citizens. Mr. Taylor noted that PIO Tiffany Janzen is already looking at options, including a city app.

[7:10:35 PM](#) Mr. Harrington relayed that the parks budget is being increased for some infrastructure that was done last fall and a transfer is being made to the cemetery fund to replace a backhoe. It was confirmed that grant revenue has been added and some changes are being made in relation to the UPD contract.

Mr. Harrington will be meeting individually with City Council Members to go over specific budget changes.

[7:12:04 PM](#) Mayor Overson said she will also be available to meet with Mr. Harrington and any City Council Members to review proposed mid-year budget adjustments.

[7:13:06 PM](#) Chair Christopherson asked about plans to replace damaged decorative street lights. Mr. Harrington cited a rough cost of \$4500 per light.

[7:14:07 PM](#) Discussion ensued regarding replacement of decorative street lights. Mr. Taylor suggested purchasing some additional lights from the public works budget to have on hand. It was recommended waiting until mid-March and then using any extra funds from the unused snow removal allocation to purchase decorative lights along Redwood Road (from 6200 South to 5400 South) and elsewhere in the city. The consensus of the Council was to use excess snow plow funds for the replacement of decorative street lights.

[7:18:16 PM](#) It was confirmed that no action will be taken on the budget amendments tonight.

7. OTHER MATTERS

7.1 ***Ordinance No. 18-04 – An Ordinance of the City of Taylorsville Approving an Amendment to Taylorsville Municipal Code Section 2.24.100 Cemetery Advisory Committee – Scott Harrington***

[7:18:40 PM](#) Chief of Finance Scott Harrington explained that in 2010, the City Council adopted an ordinance which created the Cemetery Advisory Committee. It has been determined that this committee is no longer needed and the subject ordinance repeals Section 2.24.100 to effectively dissolve the Cemetery Advisory Committee. Mr. Harrington called for consideration of the proposed ordinance.

[7:19:41 PM](#) Council Member Dan Armstrong **MOVED** to adopt Ordinance No. 18-04, as presented. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

**7.2 Ordinance No. 18-05 – An Ordinance of the City of Taylorsville Approving an Amendment to Taylorsville Municipal Code Section 2.24.040 Leisure Activities, Recreation and Parks Committee
– Council Member Meredith Harker**

[7:20:50 PM](#) Council Member Meredith Harker observed that the name of the Leisure Activities, Recreation and Parks (LARP) Committee may be confusing and suggested that the committee be renamed the “Parks and Recreation Committee.” She called for consideration of the subject ordinance amending Section 2.24.040 to reflect that name change.

[7:21:52 PM](#) Council Member Dan Armstrong **MOVED** to adopt Ordinance No. 18-05, as presented. Council Member Curt Cochran **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

7.3 Follow-Up Discussion Regarding Sidewalks and Long-Term Maintenance Funding – John Taylor

[7:22:19 PM](#) City Administrator John Taylor called for a Council policy discussion regarding sidewalk long-term maintenance and funding for such. He described the programs currently available to repair minor trip hazards and for the 50/50 participation of homeowners with the city for replacement of damaged sidewalks. It was noted that some property owners with fixed incomes are not able to participate in the 50/50 program, but there are some damaged sidewalks that should be replaced.

[7:24:46 PM](#) Chair Christopherson cited surveys being planned by Mayor Overson to improve communication with citizens. He suggested including questions about sidewalk maintenance in such a survey. He observed that the number one liability for cities is trip and fall incidents due to damaged sidewalks.

[7:26:10 PM](#) Council Member Curt Cochran discussed implementing some ramps at intersections for wheelchair access. Mr. Taylor explained that ADA access is typically addressed whenever roads are resurfaced. He noted that roads are only resurfaced every 7 to 10 years. He suggested having some ADA ramps repaired, replaced, or installed where there are known issues.

[7:27:55 PM](#) Council Member Dan Armstrong recommended prioritizing sidewalk needs and tackling them accordingly. Mr. Taylor clarified that needs are known and the list is large, with allocated funds being completely expended every year. He observed that any extra funds allocated by the City Council could easily be used for sidewalks. Council Member Armstrong

suggested directing some of the excess funds from sales tax, etc. toward sidewalks and also creating a priority list.

[7:29:57 PM](#) City Attorney Tracy Cowdell cited the legitimate safety concerns for trip and falls hazards. He noted that the city's liability defense is to have a better defined plan to establish standards and policies for sidewalk maintenance. Mr. Cowdell agreed to reach out and obtain a model policy from another city.

[7:32:04 PM](#) Chair Christopherson asked that a follow-up discussion on sidewalk maintenance issues and presentation of the sidewalk map be scheduled for the February 28, 2018 City Council Meeting.

7.4 Gateway Signs Update – *Mark McGrath*

[7:32:46 PM](#) Council Chair Christopherson called for an update on the status of the 3200 West Wall Project. City Administrator John Taylor gave explanation on why the project is three weeks behind schedule, but said demolition should begin in about two weeks with completion sometime in April. He confirmed that landscaping will be done by a separate contractor as walls are being installed. Mr. Taylor clarified that the walls will go in on the east side of 3200 West between Bennion Park and the water tanks and also on the south side of 4700 South from the credit union to the canal. He stated that a wall on the west side of 3200 West will be part of the City's improvements to the park once road funding issues are finalized.

[7:35:21 PM](#) Mayor Overson cited an email regarding construction on 3200 West in relation to the sewer line going in for the Summit Vista Project. It was relayed that notice will go out to residents in the area.

[7:37:48 PM](#) Scott Harrington gave additional clarification on upgrades to the sewer system to connect with Taylorsville-Bennion Improvement District's system for the Summit Vista Project. He said it was initially suggested that the road be closed for 10 days, but it has now been agreed to close half of the road at a time and keep one lane open. It was relayed that notices going out will include contact information for residents to call with questions.

[7:40:04 PM](#) Community Development Director Mark McGrath provided an update on the status of gateway signs. He reported that the project was re-bid but did not receive any proposals. He said that consideration is now being given to having the signs precast by a concrete company. He reviewed sign locations as previously determined. Mr. McGrath noted that there may now be more cost up front, so it may not be possible to do all of the signs that were originally planned right away. He agreed to keep the Council updated.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

8.1 Discussion Regarding Creation of a New Volunteer Committee

[7:42:49 PM](#) Chair Brad Christopherson called for consideration to create a city volunteer committee to help involve minority groups, specifically the Hispanic population, more fully in city government. He cited research performed by Deputy City Attorney Stephanie Shelman to determine what other cities are doing in this regard. Research produced a wide range of results. Chair Christopherson called for feedback from other Council Members.

[7:44:41 PM](#) Council Member Ernest Burgess spoke in favor of implementing such a committee to more fully involve minority groups. Council Member Harker asked about the amount of interest. Chair Christopherson named a couple of individuals he has discussed the idea with who are interested in being involved.

[7:46:11 PM](#) Council Member Curt Cochran suggested the inclusion of other ethnic groups that may be interested. It was agreed that there are no limitations and all minority populations will be included.

[7:47:31 PM](#) The Mayor noted that the Council may create as many volunteer committees as desired and cited the importance of engaging residents in the city.

[7:48:41 PM](#) Council Member Ernest Burgess expressed hope that all groups will be involved and included. He said it is critical to make anyone interested feel accepted.

[7:49:08 PM](#) Council Member Dan Armstrong suggested contacting David Torres for recommendations and direction in implementing such a committee.

[7:50:50 PM](#) Mayor Overson agreed to reach out to Carlos Moreno who suggested implementing the new committee. The Council directed the Attorney's Office to draft an ordinance to create the new committee. City Attorney Tracy Cowdell confirmed that an ordinance will be drafted in broad format for maximum flexibility.

[7:52:30 PM](#) Council Member Burgess called for a future update on efforts to clean up trash along 4700 South. He agreed that it may be beneficial to involve committees in joint efforts.

[7:53:58 PM](#) Council Member Meredith Harker referenced Taylorsville Park on 4700 South and Redwood Road. She observed that the County's portion is unsightly and the park is jointly owned with Salt Lake County. She said she has spoken to County Council Member Aimee Newton who believes the county may be ready to part with the park.

[7:55:53 PM](#) City Administrator John Taylor agreed to pursue the idea through ZAP funds. Chair Christopherson suggested working with County administration. Mr. Taylor recommended allocating matching funds for a partnership with the county for parks improvement. It was observed that the Council may identify desires for funding any such improvements during budget discussions beginning in March/April.

[7:57:39 PM](#) Mark McGrath confirmed that there is a master plan for Taylorsville Park that was produced in 2002 and updated six or seven years ago. He said that the General Plan currently under construction will come before the Council in a few months and will identify 11 priority city projects, including Taylorsville Park.

[7:58:58 PM](#) Council Member Harker stated that she would love to see a splash pad built somewhere in Taylorsville.

[7:59:27 PM](#) Council Member Dan Armstrong would like future discussion regarding cleaning up air, traffic, and water. He cited a need to time traffic lights on 5400 South and 4700 South.

[8:00:38 PM](#) Council Member Cochran reported on his efforts to become acquainted with citizen volunteer committee and their activities. He also encouraged the Taylorsville Journal to report on the function and activity of the Planning Commission.

[8:01:56 PM](#) Council Member Ernest Burgess asked about street light bulb replacement. Mr. Taylor said that the plan is to convert all lights to LED. He noted that Rocky Mountain Power owns about half of the city street lights.

[8:02:57 PM](#) Chair Christopherson cited a meeting held with Mr. Taylor and a resident regarding access problems at HewWood and 5400 South behind the former Texas Roadhouse building. The resident has proposed placing a block across three of the lanes and a sign with directions to “keep the intersection clear” in order to help residents get in and out of the neighborhood. Mr. Taylor will contact UDOT for feedback.

[8:04:13 PM](#) Council Member Cochran reported that he recently dined at Francesco’s Restaurant and management expressed concerns about crowded parking on the south side of the new Texas Roadhouse location. It was observed that restaurant patrons may not realize there is substantial parking available on the north side. Mr. Taylor said that the city will help facilitate discussion between the two property owners.

[8:05:27 PM](#) Council Member Meredith Harker asked about plans for Valley Regional Park. Economic Development Director Wayne Harper reported that last December there was some discussion about the Real Soccer team potentially building a training site in Taylorsville and discussion is taking place with Salt Lake County.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

[8:06:48 PM](#)

- 9.1 Planning Commission Meeting – Tuesday, February 13, 2018 – 7:00 p.m.
- 9.2 Planning Commission Meeting – Tuesday, February 27, 2018 – 7:00 p.m.
- 9.3 City Council Briefing Session – Wednesday, February 28, 2018 – 6:00 p.m.
- 9.4 City Council Meeting – Wednesday, February 28, 2018 – 6:30 p.m.

10. CALENDAR OF UPCOMING EVENTS

[8:06:59 PM](#)

- 10.1 *Taylorsville Arts Council Presents a Free Symphony Concert: Friday, February 23, 2018 – 7:30 p.m. – Bennion Junior High (6055 South 2700 West)*

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

[8:07:07 PM](#) Council Member Dan Armstrong **MOVED** to convene a Closed Session to discuss reasonably imminent litigation at 8:07 p.m. Council Member Curt Cochran **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Harker-yes, Christopherson-yes, Armstrong-yes, and Cochran-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The meeting was closed at 8:07 p.m. for the purposes listed below, wherein no other matters were discussed.

- **Discussion Regarding Pending or Reasonably Imminent Litigation**

Those in attendance at the Closed Session were: Mayor Kristie Overson, Council Members Burgess, Christopherson, Cochran, Armstrong, and Harker; City Attorney Tracy Cowdell; City Administrator John Taylor; Chief Financial Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

12. ADJOURNMENT

Council Member Dan Armstrong **MOVED** to adjourn the Closed Session and the City Council Meeting. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Christopherson-yes, Armstrong-yes, Cochran-yes,

and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 9:03 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 02-28-18

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder