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**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, March 7, 2018**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

**Mayor:**

Kristie Overson

**Council Members:**

Vice-Chairman Daniel Armstrong  
Council Member Ernest Burgess  
Council Member Meredith Harker  
Council Member Curt Cochran

**City Staff:**

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Cheryl Peacock Cottle, City Recorder  
Tracy Wyant, UPD Precinct Chief  
Mark McGrath, Community Development Director  
Jay Ziolkowski, UFA Assistant Chief  
Kristy Heineman, Council Coordinator  
Tiffany Janzen, Public Information Officer  
Scott Harrington, Chief Financial Officer

**Excused:** Council Chairman Brad Christopherson

 6:03 PM Vice-Chairman Dan Armstrong conducted the Briefing Session, which convened at 6:04 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present except Council Chairman Brad Christopherson, who was excused.

**1. Review Agenda**

 6:04 PM Vice-Chairman Armstrong reviewed the agenda for the City Council Meeting.

## 2. Adjourn

 6:06 PM Vice-Chairman Armstrong declared the Briefing Session adjourned at 6:06 p.m.

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### REGULAR MEETING

#### Attendance:

#### Mayor:

Kristie Overson

#### Council Members:

Vice-Chairman Daniel Armstrong  
Council Member Ernest Burgess  
Council Member Meredith Harker  
Council Member Curt Cochran

#### City Staff:

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Mark McGrath, Community Development Director  
Tracy Wyant, UPD Precinct Chief  
Cheryl Peacock Cottle, City Recorder  
Scott Harrington, Chief Financial Officer  
Jay Ziolkowski, UFA Assistant Chief  
Kristy Heineman, Council Coordinator  
Tiffany Janzen, Public Information Officer  
Angela Price, Associate Planner

**Excused:** Council Chairman Brad Christopherson, Economic Development Director Wayne Harper

**Others:** Loretta Markham, Heather Hamilton, Soren Simonsen, Ken Donarski, Carl Fauver, Kim Corria, Barbara Stallone, Elaine Newton, Jason Wheeler, McKenzie Rodarte, Amanda Hughes, Peggy Daniel, John Gidney, Jordan Duberow, Alexa Black, Andrea Sherman, Lynn Handy, Jenn Jensen, Lynda Jensen, Gary Westenskow, Sue Westenskow, Tylor Boston, Rae Lynne Harper, David Young, Scouts from Troop 771

## 1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Vice-Chairman Dan Armstrong called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present except Council Chairman Brad Christopherson, who was excused.

 6:30 PM Vice-Chair Armstrong recognized scouts in attendance from Troop 771.

**1.1 Opening Ceremonies – Pledge and Reverence – *Council Member Cochran*  
(Opening Ceremonies for March 21, 2018 to be arranged by *Mayor Overson*)**

 6:30 PM Council Member Curt Cochran directed the Pledge of Allegiance.

Council Member Curt Cochran offered the Reverence.

**1.2 Mayor's Report**

 6:32 PM Mayor Kristie Overson reported on the legislative session and specific activities of the ULCT Legislative Policy Committee and the ChamberWest Legislative Action Committee. She mentioned several bills that will impact Taylorsville.

 6:40 PM The Mayor cited several community events she participated in during the past week. She relayed that she will be attending the annual Leadership Conference at Utah State University with the Taylorsville Youth Council over the next two days.

**1.3 Citizen Comments**

 6:42 PM Vice-Chairman Dan Armstrong reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments. There were no citizen comments, and Vice-Chairman Armstrong closed the citizen comment period.

**2. APPOINTMENTS**

There were no appointments.

**3. REPORTS**

**3.1 Jordan River Commission Annual Report – *Soren Simonsen***

 6:43 PM Executive Director Soren Simonsen reported on activities of the Jordan River Commission. He covered the following points in his presentation:

- Overview and History of the Jordan River Commission
- Establishment of the Vision for the Jordan River
- Blueprint Jordan River – Vision and Goals
- Current Composition of the Commission

- Best Practices for River Development
- Comprehensive Management Plan
- Strategic Plan for 2015-2018
- Current Strategic Priorities
- Volunteer Coordination
- Habitat Renewal
- Major Restoration
- Outreach and Events
- Technical Assistance
- Partner Support
- Parkway Trail and Connections
- Water Trail and Boat Access
- Urban Rangers
- Wayfinding Signage
- Tools and Resources
- Community Engagement

Mr. Simonsen thanked Council Member Ernest Burgess for representing the City on the Jordan River Commission and Mayor Kristie Overson for her representation last year. He encouraged those in attendance to follow the Jordan River Commission through social media and to visit its website.

### **3.2 Unified Police Department Quarterly Report – *Precinct Chief Wyant***

 7:07 PM UPD Precinct Chief Tracy Wyant reported on law enforcement services provided during the previous quarter (October – December, 2017). He reviewed crime trends for 2012-2017, along with statistics on all areas general offenses and offenses within individual council districts during the quarter. He discussed response times and quarterly comparisons for such.

 7:10 PM Chief Wyant illustrated maps showing locations of traffic accidents and citations issued in Taylorsville from October through December, 2017. He reviewed monthly citation comparisons, types of citations, burglaries/burglary alarms, drug cases, and activities of the Investigations Unit. He cited pooled services, including SWAT and the CAR Unit.

 7:11 PM Questions from the Council were addressed. Vice-Chair Armstrong thanked law enforcement officers for their service in the community.

### **3.3 Mid-Valley Connector Project – *Loretta Markham***

 7:18 PM Project Manager Loretta Markham stated that she is part of the Consultant Team for the Bus Rapid Project. She recognized Engineering Lead Heather Hamilton, who is also a member of the Consultant Team. Ms. Markham gave a presentation on the Mid-Valley Connector Project. She cited the partnership between several entities, including Taylorsville, on this project. She described the bus rapid transit route and outlined the environmental study process. She covered reasons behind the need for the connector project. She illustrated the proposed station design, and the proposed configuration for lanes that would include a dedicated BRT lane. She showed maps illustrating the proposed routes and alignment of the project, including station locations.

 7:34 PM Ms. Markham answered questions from the Council and confirmed that no homes will be relocated in conjunction with the project, although some easements may be required.

 7:37 PM Vice-Chair Armstrong expressed concern regarding the planned removal of the left-turn lane at the intersection of 1175 West and 4700 South. Ms. Markham agreed to ask traffic analysts on the team to review concerns and bring back additional information regarding options to the Council.

 7:44 PM Ms. Markham outlined the next steps in the process, noting that the Environmental Study Report will be completed in June 2018, with final design planned for early 2019, and right-of-way and construction completed in 2021, depending on availability of funding.

### **3.4 Unified Fire Authority Quarterly Report – *Assistant Fire Chief Ziolkowski***

 7:48 PM UFA Assistant Chief Jay Ziolkowski reported on fire services provided in Taylorsville during the previous quarter of October through December, 2017. He reviewed statistics for quarterly call volume and calls by month for each station. He discussed medical calls and fire calls. The Chief cited the community service activities of UFA and contact information for UFA personnel.

 7:53 PM Chief Ziolkowski discussed current events within UFA, including budget preparation. He announced that a meeting of the UFA Board, including new elected officials is scheduled next week and will include a tour of Fire Station 117. He cited new legislation regarding fireworks that shortens the periods when the discharge of fireworks is allowed.

#### 4. CONSENT AGENDA

There were no items for the Consent Agenda.

#### 5. PLANNING MATTERS

There were no Planning Matters.

#### 6. FINANCIAL MATTERS

##### 6.1 ***Public Hearing*** – To Receive Public Comment Regarding Funding Priorities for the 2018-2019 Community Development Block Grant (CDBG) and HOME Programs

 7:57 PM CDBG Consultant Ken Donarski gave a brief overview of the CDBG program and described allocations that are appropriated by Congress to local governments, including Taylorsville. He outlined requirements in place for the allocation of CDBG funds. He listed the types of programs that have received funding in the past.

 8:01 PM Mr. Donarski explained that the city has received 18 applications from non-profit organizations and government agencies. He briefly summarized the types of applications submitted. He relayed that representatives from various organizations are in attendance to share needs and requests for funding. He noted that last year the city received \$385,000 and is expecting to receive that approximate amount again this year.

 8:04 PM Jason Wheeler, with ASSIST, described services provided by their organization and specific needs for CDBG funds.

 8:05 PM Peggy Daniel, of South Valley Services, described services provided by their organization and specific needs for CDBG funds.

 8:07 PM Kim Corria, with The INN Between, described services provided by their organization and specific needs for CDBG funds.

 8:10 PM Elaine Newton, with the YMCA of Northern Utah, described services provided by their organization and specific needs for CDBG funds.

 8:13 PM Barbara Stallone, Family Support Center, described services provided by their organization and specific needs for CDBG funds. UFA Assistant Chief Jay Ziolkowski stated

that he volunteers at the Family Support Center and stressed the importance of the service provided by the Center.

 8:15 PM McKenzie Rodarte, with the Haven, described services provided by their organization and specific needs for CDBG funds.

 8:17 PM Amanda Hughes, with Boy and Girls Clubs of Greater Salt Lake, described services provided by their organization and specific needs for CDBG funds.

 8:19 PM Andrea Sherman, of the Asian Association of Refugee & Immigrant Center, described services provided by their organization and specific needs for CDBG funds.

 8:22 PM Alexa Black, of the Road Home, described services provided by their organization and specific needs for CDBG funds.

 8:24 PM Jordan Duberow, with Big Brothers and Big Sisters of Utah, described services provided by their organization and specific needs for CDBG funds.

 8:26 PM There were no additional comments and Vice-Chairman Armstrong declared the public hearing closed.

 8:27 PM Ken Donarski explained the process for selecting recipients and amounts for funding. He outlined guideline amounts/percentages. He relayed that Mayor Overson will make funding recommendations and then the Council will approve the allocations by resolution at the next Council Meeting in two weeks.

 8:29 PM Mayor Overson stated that making funding determinations is an agonizing process because of the many needs of all applicants. She invited Council Members to visit with her about any of her recommendations.

## **7. OTHER MATTERS**

There were no other matters.

## **8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

**8.1 Council Chair Christopherson** – excused.

**8.2 Council Vice Chair Armstrong** – Nothing for consideration.

- 8.3 Council Member Burgess** -  Council Member Burgess cited the need in the community for the Diversity Volunteer Committee.
- 8.4 Council Member Cochran**  **8:32 PM** – Council Member Cochran commented on the formation of the new Diversity Volunteer Committee and said members are excited to begin.
- 8.5 Council Member Harker**  **8:31 PM** – Council Member Harker reported on the road project recently conducted in her neighborhood along 3200 West near 5620 South. She relayed that the project went smoothly and a great job was done.

**9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

 **8:33 PM**

- 9.1 Planning Commission Meeting – Tuesday, March 13, 2018 – 7:00 p.m.**
- 9.2 City Council Briefing Session – Wednesday, March 21, 2018 – 6:00 p.m.**
- 9.3 City Council Meeting – Wednesday, March 21, 2018– 6:30 p.m.**
- 9.4 Planning Commission Meeting – Tuesday, March 27, 2018 – 7:00 p.m.**

**10. CALENDAR OF UPCOMING EVENTS**

 **8:33 PM**

- 10.1 *Taylorsville Art Show: March 19-24, 2018 – Taylorsville Senior Center – See City Website for Additional Information***
- 10.2 *Taylorsville Arts Council Presents: Rodgers & Hammerstein: March 23-24, 2018 at 7:00 p.m., Taylorsville Senior Center (4747 Plymouth View Drive). See City Website for Additional Information***
- 10.3 *Taylorsville Exchange Club Invites You to a Pinwheel Planting Ceremony – To Bring Awareness to Child Abuse Prevention: Saturday, March 31, 2018 at 9:00 a.m. – See City Website for More Information***

**11. CLOSED SESSION (*Conference Room 202*)**

*- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

 **8:34 PM** It was determined that a Closed Session was not needed and no Closed Session was held.

## 12. ADJOURNMENT

 8:34 PM Council Member Ernest Burgess **MOVED** to adjourn the City Council Meeting. Council Member Curt Cochran **SECONDED** the motion. Vice-Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-excused, Cochran-yes, Armstrong-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:34 p.m.

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Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 03-21-18

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*