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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, March 21, 2018
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Meredith Harker
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Chad Woolley, City Prosecutor
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Scott Harrington, Chief Financial Officer
Angela Price, Associate Planner

Excused: City Attorney Tracy Cowdell,

 6:02 PM Chairman Brad Christopherson conducted the Briefing Session, which convened at 6:01 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present except Council Member Dan Armstrong who was expected later.

1. Review Administrative Report

 6:02 PM Chairman Christopherson called for any questions or comments on the Administrative Report. Council Member Harker stated that she received a map of the Regional Trail, but would like more information. City Administrator John Taylor acknowledged that the trail is a Taylorsville Project. Community Development Mark McGrath explained that a trail plan has been drafted and will be part of the City's General Plan soon. He noted that the intent is to join all open spaces in the city with trails. He described the planned trail connections. Finance Director Scott Harrington confirmed that there is \$750,000 in grant monies for this project. Mr. Taylor cited issues yet to be resolved with UDOT. Council Member Ernest Burgess asked to also receive an electronic copy of the trail map.

2. Review Agenda

 6:07 PM The agenda for the City Council Meeting was reviewed. Council Member Dan Armstrong joined the meeting at 6:07 p.m.

 6:09 PM Discussion took place regarding the scheduled presentation from Qualtrics and whether it is necessary for City Council Members to hear additional information about the product. It was noted that the Council would need to approve any funding, but this may be something for Administration's further review first. Mayor Overson clarified that her top priority for use of the mid-year budget allocation is revamping the city website.

 6:13 PM Clarification was made on two resolutions and an ordinance that will be presented during the regular meeting.

3. Adjourn

 6:14 PM Chair Christopherson declared the Briefing Session adjourned at 6:14 p.m.

REGULAR MEETING

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Meredith Harker
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Chad Woolley, City Prosecutor
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Angela Price, Associate Planner
Wayne Harper, Economic Development Director

Excused: City Attorney Tracy Cowdell

Others: Keith Sorensen, Renee Sorensen, Connie Taney, Tony Henderson, Pauline McBride, Kevyn Smeltzer, Doug Stowell, Connor Roe, Carl Fauver, Barbara Stallone, Eric Rathofer, Shell Summers, Becky Scholes, Bobbi Reasch, Clark Knudsen, David Young, Gary Santy

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

 6:30 PM Chairman Brad Christopherson called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge and Reverence – *Council Chair Christopherson* (Opening Ceremonies for April 4, 2018 to be arranged by Mayor Overson)

 6:31 PM Chairman Brad Christopherson directed the Pledge of Allegiance.

 6:32 PM City Administrator John Taylor offered the Reverence.

1.2 Mayor's Report

 6:32 PM Mayor Kristie Overson thanked Council Members for their commitments in serving on various city committees and boards. She indicated that she recently met with Kearns leaders regarding a safety issue on Taylorsville's western border that is shared with the County. She reported on a planning meeting that was held concerning the Performing Arts Center. The Mayor thanked UFA Chief Jay Ziolkowski for providing training to the UFA Board. She noted that Taylorsville is fortunate to have Chief Ziolkowski as its liaison. She thanked UPD Precinct Chief Tracy Wyant for helping her to understand UPD budget matters. She also recognized Finance Director Scott Harrington for helping with budget explanations. She noted that Economic Development Director Wayne Harper is doing a great job in pursuing economic development opportunities in Taylorsville.

 6:37 PM The Mayor thanked Council Coordinator Kris Heineman for leading the Taylorsville Youth Council at the recent Youth Council Conference held at Utah State University in Logan. She also commended the fine caliber of youth serving on the Taylorsville Youth Council.

Mayor Overson commented on the productivity of *The Mayor is In Program*. She referenced recent public open houses held regarding Redwood Road mobility and the potential I-215 Frontage Road. She thanked Associate Planner Angela Price for her efforts in helping the city through the process of allocating CDBG funds.

1.3 Proclamation on Child Abuse Prevention Awareness – Mayor Overson/Renee Sorensen/Exchange Club

 6:40 PM Mayor Kristie Overson read a proclamation regarding the month of April 2018 being proclaimed as *Child Abuse Prevention Awareness Month*. She noted that the city has now participated in the "Pinwheel Planting Ceremony" at Taylorsville City Hall for six years.

Taylorsville Exchange Club President Renee Sorensen, Barbara Stallone of The Family Support Center, and Bobbi Reasch were recognized for their efforts in child abuse prevention.

 6:43 PM Ms. Sorensen extended an invitation to attend the "Pinwheel Planting Ceremony" on Saturday, March 31, 2018, at 9:00 a.m.

1.4 Citizen Comments

 6:44 PM Chairman Brad Christopherson reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

 6:44 PM Eric Rathofer commented on issues he has experienced with solicitors and trespassers. He cited his concern over lack of charges being filed. He suggested that he has sufficient evidence for prosecution. He referenced efforts to meet with City Administration. Chair Christopherson offered to meet with Mr. Rathofer following the meeting.

There were no additional citizen comments, and Chairman Christopherson closed the citizen comment period.

2. APPOINTMENTS

2.1 Appointment of Keith and Renee Sorensen to the Historic Preservation Committee – *Council Member Harker*

 6:47 PM Council Member Meredith Harker nominated Keith and Renee Sorensen to serve as members of the Historic Preservation Committee.

 6:47 PM Council Member Meredith Harker **MOVED** to appoint Keith and Renee Sorensen to the Historic Preservation Committee. Council Member Dan Armstrong **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Armstrong-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

3. REPORTS

3.1 Historic Preservation Committee Report – *Connie Taney*

 6:48 PM Chair Connie Taney reported on recent activities and upcoming events for the Historic Preservation Committee. Ms. Taney reviewed the history of the Historic Preservation Committee and cited the purchase of the former Jones Dairy property in 2001, which is now the Taylorsville Heritage Center/Museum. She outlined some proposals to address current maintenance needs at the Taylorsville Heritage Center property.

 6:56 PM Ms. Taney thanked Museum Caretaker Arven Roberts, Facilities Manager Blake Schroeder, Mayor Overson, and other city staff for always responding to needs of the committee and the Heritage Center property.

3.2 Public Safety Committee Report – *Tony Henderson*

 6:57 PM Chair Tony Henderson reported on recent activities and upcoming events for the Public Safety Committee. He cited seven active committee members. He recognized Emergency Response Manager Donny Gasu and Taylorsville public safety officials for all their support.

 6:59 PM Mr. Henderson referenced kits distributed through the Radon Project and relayed a return rate of 50-60%. He indicated that data gathered from the program will likely be published in the Taylorsville Journal. He listed events that the committee will support in 2018, as follows: the County Safety Fair on June 7; Taylorsville Dayzz in late June; and the Night out Against Crime on August 11. Mr. Henderson noted that the committee may do another Safety Fair in September.

 6:59 PM Mr. Henderson relayed that the committee will focus on three upcoming projects: distributing emergency medication preparation and disposal information; distributing emergency power generation information; and supporting the *Neighborhood Watch Program*, in conjunction with UPD and Detective Scott Lloyd.

3.3 Senior Center Report – *Pauline McBride*

 7:01 PM Senior Center Director Pauline McBride reported on recent activities and upcoming events for the Taylorsville Senior Center. She gave updates on staff changes. She also cited the large amount of volunteer support at the center and described the program to provide meals. Ms. McBride relayed that the new addition/craft room at the center has been in use since February, 2018 and is being enjoyed.

 7:05 PM Ms. McBride referenced several upcoming events, as follows: *Birthday Tuesday* on April 3, 2018; *Volunteer Appreciation Week* scheduled for April 23 – 27, 2018; *Volunteer Luncheon* on April 25, 2018; and the *Drums Alive Program* on Tuesdays at 4:00 p.m. She cited other new classes that have recently been implemented.

3.4 Salt Lake County Public Works – *Kevyn Smeltzer*

 7:07 PM Public Works Operations Director Kevyn Smeltzer introduced himself to new officials and reported on public works services provided by Salt Lake County in Taylorsville. He referenced data provided and noted that a lot of crack sealing and road maintenance has been

performed during winter months, due to the small amount of snow removal needed this year. He acknowledged that there are sometimes unintended damages to property during snow removal and described efforts to do immediate repairs. He asked that any known issues be reported to Public Works.

 7:11 PM Chair Brad Christopherson asked about the needed refurbishment of street lights. Mr. Smeltzer agreed that the process has taken too long and another vendor option is being pursued. He described the process to refurbish street lights. He indicated that the cost of new lights is being reviewed as an option.

 7:13 PM Council Member Curt Cochran referenced questions from constituents about speed bumps and noted that snow plow drivers are not in favor of speed bumps. He asked about any alternatives. Mr. Smeltzer described other speed calming devices. He indicated that he would be happy to work with city administration on whatever is desired.

 7:14 PM Council Member Ernest Burgess asked for additional clarification on damage to street light poles. Mr. Smeltzer cited contributing factors and considerations. He also gave additional feedback on speed calming options.

Mr. Smeltzer cited a public works number to call for issues at 385-468-6101.

3.5 Prosecutors/Defense Report – *Doug Stowell/Chad Woolley*

 7:18 PM Prosecutor Chad Woolley reported on prosecution services provided in the Taylorsville Justice Court. He cited the good working relationship that the prosecution team has with the city defender. He observed that the Taylorsville Justice Court is running very well and described extra efforts that have been made. He commended Taylorsville police officers and the great communication that exists between them and the court. He indicated that defenders are doing a great job.

3.6 Qualtrics Presentation – *Connor Roe and Chase Winder*

 7:29 PM Qualtrics Area Manager Connor Roe described the Qualtrics Software Program, which is the world's largest citizen insights cloud. He cited the data collection and analysis technology available through Qualtrics for municipal and public sectors. He relayed that Provo City uses the Qualtrics Program. He invited the Council to email or call him if there are any questions or more information is needed.

 7:35 PM Chair Christopherson suggested that Mr. Roe meet with Administration to work out specific proposals. Administration will then determine whether to bring back any funding requests to the Council.

4. CONSENT AGENDA

4.1 Minutes – City Council Meeting: February 28, 2018 and March 7, 2018

 7:36 PM Council Member Dan Armstrong **MOVED** to adopt the Consent Agenda. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Armstrong-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 ***Resolution No. 18-01*** – A Resolution of the City of Taylorsville Approving an Interlocal Cooperation Agreement Between Salt Lake County and the City of Taylorsville Providing for the Transfer of County Transportation Funds for Certain Transportation Projects Within Salt Lake County – *John Taylor*

 7:36 PM City Administrator John Taylor presented the subject resolution to approve an interlocal agreement with Salt Lake County that authorizes the disbursement of funds to the city in connection with the Mid-Valley BRT Project. It was confirmed that Taylorsville is to be the recipient of \$3.8 million for this project. Mr. Taylor recognized Economic Development Director/Senator Wayne Harper for his efforts in securing funding of this project.

 7:37 PM Council Member Meredith Harker **MOVED** to adopt Resolution 18-01, as presented. Council Member Dan Armstrong **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Armstrong-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.2 Resolution No. 18-08 – A Resolution of the City of Taylorsville Adopting the One-Year Action Plan for the Forty-Fourth Year of Community Development Block Grant Funding and Home Investment Partnership Funding (2018-2019) and Approving an Interlocal Cooperation Agreement Between the City of Taylorsville and the U.S. Department of Housing and Urban Development – *Angela Price*

 7:38 PM Associate Planner Angela Price thanked Mayor Kristie Overson, Finance Director Scott Harrington, and CDBG Consultant Ken Donarski for their time spent in thorough review of CDBG applications. She explained that City Council approval is required for the 2018-2019 Action Plan Community Development Block Grant (CDBG) Program and HOME Investment Partnership Program funding recommendations. She cited the application process that began last November and noted that Mayor Overson has provided her funding recommendations for the CDBG program in conjunction with the subject resolution. Ms. Price cited several factors that affected final recommendations and explained the difference between hard and soft costs. She noted that HUD has advised against awarding small contract amounts and has encouraged setting larger minimum amounts, due to the considerable amount of overhead in administering allocations.

 7:43 PM Council Member Ernest Burgess **MOVED** to adopt Resolution 18-08, as presented. Council Member Dan Armstrong **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Armstrong-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

7.1 Ordinance No. 18-10 – An Ordinance of the City of Taylorsville Amending Taylorsville Municipal Code Chapter 2.24 Diversity Advisory Committee – *Chad Woolley*

 7:44 PM Chad Woolley, filling in for City Attorney Tracy Cowdell, relayed that it has been suggested that the committee name “Diversity Advisory Committee” may not promote or invite different people to participate in municipal affairs as effectively as anticipated or desired. It has, therefore, been suggested to change the name of this committee to “Cultural Diversity Committee,” which likely better explains the goals of the committee.

 7:45 PM Council Member Curt Cochran **MOVED** to adopt Ordinance No. 18-10, as presented. Council Member Dan Armstrong **SECONDED** the motion. Chairman Brad

Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Armstrong-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

 **7:46 PM**

8.1 Council Chair Christopherson – Cited concerns that were addressed earlier today through the help of law enforcement and thanked city staff for their professionalism. He specifically recognized UPD Chief Tracy Wyant and City Administrator John Taylor for their time and effort.

8.2 Council Vice Chair Armstrong – Asked that, with the commencement of spring, Code Enforcement personnel follow up on trees in the city that need trimmed. He agreed to give the Code Enforcement Coordinator specific addresses where he has observed untrimmed trees.

8.3 Council Member Burgess – Nothing for subsequent consideration.

8.4 Council Member Cochran – Relayed that the new Cultural Diversity Committee will host an open house at City Hall on April 17, 2018 from 7:00 p.m. to 9:00 p.m. He noted that an article regarding the new committee will be included in the upcoming Taylorsville Journal. He also thanked UPD Chief Tracy Wyant for his quick response to a recent situation concerning a victim of vandalism.

8.5 Council Member Harker – Cited staff's quick response in removing graffiti that happened last night in her neighborhood and stated appreciation for those efforts. She relayed that the Parks and Recreation Committee wants to do a *Fall Festival* again and will be asking for \$8,000 in the upcoming budget for that event.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

 **7:53 PM**

9.1 Planning Commission Meeting – Tuesday, March 27, 2018 – 6:00 p.m.

9.2 City Council Briefing Session – Wednesday, April 4, 2018 – 6:00 p.m.

9.3 City Council Meeting – Wednesday, April 4, 2018 – 6:30 p.m.

9.4 Planning Commission Meeting – Tuesday, April 10, 2018 – 7:00 p.m.

9.5 City Council Briefing Session – Wednesday, April 18, 2018 – 6:00 p.m.

9.6 City Council Meeting – Wednesday, April 18, 2018 – 6:30 p.m.

9.7 Planning Commission Meeting – Tuesday, April 24, 2018 – 6:00 p.m.

10. CALENDAR OF UPCOMING EVENTS

 7:53 PM

- 10.1 ***Taylorsville Art Show: March 19-24, 2018 – Taylorsville Senior Center – See City Website for Additional Information***
- 10.2 ***Taylorsville Arts Council Presents: Rodgers & Hammerstein: March 23-24, 2018, at 7:00 p.m. Taylorsville Senior Center (4747 Plymouth View Dr.) See City Website for details***
- 10.3 ***Taylorsville Exchange Club Invites You to a Pinwheel Planting Ceremony – To Bring Awareness to Child Abuse Prevention: Saturday, March 31, 2018 at 9:00 a.m. – See City Website for More Information***
- 10.4 ***Easter Egg Hunt, Sponsored by the Bennion Lions Club: Saturday, March 31, 2018, at 9:00 a.m. – Labrum Park (6100 South Jordan Canal Road) For Ages 12 and Under***
- 10.5 ***Easter Egg Hunt, Gary C. Swensen (Valley Regional Park) Softball Complex: Saturday, March 31, 2018, at 9:00 a.m. For Ages 4-12***

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

 7:54 PM It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

 7:54 PM Council Member Dan Armstrong **MOVED** to adjourn the City Council Meeting. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Armstrong-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:54 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 04-04-18

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder