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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, May 2, 2018
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Meredith Harker
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Mark McGrath, Community Development Director
Kristy Heineman, Council Coordinator
Scott Harrington, Chief Financial Officer

Excused: Tiffany Janzen, Public Information Officer, Jay Ziolkowski, UFA Assistant Chief

Others: Howard Wilson

 6:07 PM Chairman Brad Christopherson conducted the Briefing Session, which convened at 6:07 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Agenda

 6:07 PM The agenda for the City Council Meeting was reviewed. Chair Christopherson recommended adding some Special City Council/Work Session Meetings for additional budget discussions. It was determined to tentatively schedule those meetings for May 23 and June 13, 2018. It was agreed that the meeting on May 23rd should begin at 5:00 p.m.

2. Adjourn

 6:12 PM Chair Christopherson declared the Briefing Session adjourned at 6:12 p.m.

REGULAR MEETING

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Meredith Harker
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Jean Ashby, Economic Development Assistant

Others: Howard Wilson, Lynn Handy, Megan Squire, Angelique Canepari, Bryn Gale, Kaylee Westover, Kenna Bradley, Malia Hansen, Natalie Pitts, Kendra Burnett, Paige Smith, Aaron Carpenter, McKenzie Green, Maizie Romney, Chris Stockslager, John Gidney, Wendy Cochran, Connie Taney, Anna Barbieri, Ken Acker, Gordon Willardson, Marc McElreath, Cary Davis, John Hadlock, Carl Fauver, Scouts from Troop 750

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

 6:30 PM Chairman Brad Christopherson called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge and Reverence – *Council Member Burgess (Opening Ceremonies for May 16, 2018 to be arranged by Council Member Harker)*

 6:30 PM Arts Council Chairman Howard Wilson recognized Susan Holman and John Gidney in attendance from the Arts Council. He referenced upcoming tryouts for the musical “Annie Get Your Gun.” He reviewed other upcoming events for the Arts Council. Mr. Wilson then directed the Pledge of Allegiance.

 6:35 PM Chris Stockslager offered the Reverence by sharing a musical number (“New York, New York”).

1.2 Mayor’s Report

 6:39 PM Mayor Kristie Overson thanked Council Member Meredith Harker, as Advisor to the Parks and Recreation Committee, for helping with a Tree Planting event. She also thanked Council Member Ernest Burgess, Advisor to the Green Committee, for assistance in organizing the city’s recent Earth Day/Clean-Up event. The Mayor described a Quarterly Staff meeting held and another recent meeting regarding a redesign of the city website. She thanked PIO Tiffany Janzen for facilitating the review of options for the new website.

 6:42 PM The Mayor thanked those elected officials and staff members who participated in a recent Strategic Planning Meeting. She observed that the meeting was very productive. She described her opportunity to attend the recent ULCT Mid-Year Conference, along with some Council Members.

 6:43 PM Mayor Overson relayed that two scholarships were recently awarded to Taylorsville High School students by the Taylorsville Exchange Club. She recognized another student who received a prestigious UPD award yesterday.

 6:44 PM The Mayor thanked UPD Officer Byam for serving the youth at Taylorsville High School. She also recognized Taylorsville Precinct Officer Barnett for his recent efforts in Taylorsville. She thanked elected officials, staff, committee members, and volunteers for their fine efforts in making a difference in Taylorsville.

 6:46 PM Chair Christopherson recognized scouts in attendance from Troop 750.

1.3 Citizen Comments

 6:47 PM Chairman Brad Christopherson reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

 6:47 PM Ken Acker spoke regarding the city's preliminary budget. He addressed annual cost increases for health insurance. He suggested that the city obtain an alternative proposal for health insurance from HSA Health Plan to investigate potential cost decreases with similar benefits.

 6:50 PM There were no additional citizen comments, and Chairman Christopherson closed the citizen comment period.

2. APPOINTMENTS

2.1 Appoint Wendy Cochran to the Historic Preservation Committee – Council Member Harker

 6:50 PM Council Member Meredith Harker relayed that she took her third grade class to visit the Taylorsville-Bennion Heritage Center and it was a valuable experience. She nominated Wendy Cochran to serve as a member of the Historic Preservation Committee. Ms. Cochran addressed the Council and described reasons she would like to serve on the committee. She cited her love of Taylorsville and her passion for preserving its history.

 6:51 PM Council Member Meredith Harker **MOVED** to appoint Wendy Cochran to the Historic Preservation Committee. Council Member Ernest Burgess **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Harker-yes, Christopherson-yes, Armstrong-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

3. REPORTS

3.1 Budget Committee Report – Lynn Handy

 6:52 PM Budget Committee Chair Lynn Handy recognized members of the Taylorsville Budget Committee in attendance. Mr. Handy reported on functions of the Taylorsville Budget Committee in reviewing the city budget monthly. He indicated that the committee reviews the

city audit each fall and has recently reviewed the proposed FY 2018-2019 Budget. He noted that the committee also accepts special assignments from the city at times regarding financial matters.

 6:56 PM Chair Christopherson thanked members of the Budget Committee for sharing their expertise and service with the city.

3.2 Youth Council Report – *Megan Squire*

 6:57 PM Youth Council Chair Megan Squire reported on the following recent activities for the Taylorsville Youth Council:

- Attended the Leadership Conference at Utah State University in March
- Planted Pinwheels for Child Abuse Awareness Month in April
- Assisted at the Easter Egg Hunt at Labrum Park in April
- Assisted with the Earth Day Cleanup event in April

 7:04 PM Youth Ambassadors presented tokens of appreciation to Mayor Kristie Overson and Council Coordinator Kris Heineman and thanked them for serving as advisors to the Youth Council.

3.2.1 Youth Ambassador Service Projects – Megan Squire, Angelique Canepari, Bryn Gale

 7:05 PM Taylorsville Youth Ambassadors reported on their completed service projects, as follows:

Megan Squire described her service project gathering needed supplies for the Golden Living Senior Center in Taylorsville.

Angelique Canepari described her service project making care kits for the UPD Taylorsville Precinct.

Bryn Gale described her service project at the Taylorsville Senior Center recording personal histories of seven senior citizens.

 7:09 PM Ms. Gale described the efforts of Youth Council Members to amend city ordinances in regard to smoking, etc.

3.3 Youth Council Senior Recognition Awards – Kris Heineman

 7:10 PM Council Coordinator/Youth Council Advisor Kris Heineman cited the high caliber of students who are serving as Taylorsville Youth Council Members. She, along with Mayor Kristie Overson, recognized the following high school seniors who have been serving on the Taylorsville Youth Council: Angelique Canepari, Bryn Gale, Kaylee Westover, Kenna Bradley, Malia Hansen, and Megan Squire.

 7:20 PM Council Member Ernest Burgess expressed his appreciation for Taylorsville Youth Council Members and their advisors.

4. CONSENT AGENDA

4.1 Minutes – City Council Meeting: April 18, 2018

 7:20 PM Council Member Curt Cochran **MOVED** to adopt the Consent Agenda. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Harker-yes, Christopherson-yes, Armstrong-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

5.1 Ordinance No. 18-14 – Public Comment and Consideration of Ordinance No. 18-14 – An Ordinance of the City of Taylorsville Approving a Zoning Text Amendment to the Taylorsville Municipal Code 13.07.020 (B) (Note 7), 13.23.030 (D) and 13.23.220 (D)(2) – *Mark McGrath*

 7:21 PM Community Development Director Mark McGrath introduced a proposed ordinance to amend various sections of city code regarding minimum setbacks in commercial zones. He relayed that the application was initiated by 7-Eleven to address two setback issues related to their potential development of the former gas station property across the street from Taylorsville City Hall.

 7:22 PM Mr. McGrath summarized the applicant's request to reduce the city's side and rear setback requirements in the Limited Commercial and Neighborhood Commercial zones from 30 feet to 20 feet. He also described the city-initiated amendments, as follows:

- Change the method of front setback measurement
- Change setback requirements throughout commercial districts based on new method of measurement
- Clean-up inconsistencies, redundancies, and contradictions
- Remove language from the LC zone to allow parking on the front and rear of the property

 7:24 PM Mr. McGrath illustrated the subject site and a preliminary site plan submitted by 7-Eleven. He referenced unique aspects of the site and described some complicating factors. He noted that, if approved, this would be a city-wide amendment.

 7:28 PM Chair Christopherson inquired about the option of a variance. Mr. McGrath indicated he would be discussing that option.

 7:28 PM Mr. McGrath illustrated a chart regarding setback standards.

 7:29 PM Mr. McGrath relayed that the Taylorsville Planning Commission voted unanimously to recommend approval of the staff initiated amendments and denial of the application to reduce residential setbacks. The Planning Commission has suggested pursuing a variance. Mr. McGrath clarified that the proposed ordinance reflects setback amendments as requested by the applicant. The Planning Commission recommended keeping the requirement at 30 feet and the applicant wants 20 feet. The Planning Commission determined that the more appropriate solution was for the applicant to seek a variance because of the unique challenges with this piece of property.

 7:31 PM Chairman Brad Christopherson stated that he is in favor of the Planning Commission's recommendation. He noted that he supports development of the property, but believes a variance should be pursued that is specific to this property.

 7:33 PM Chairman Christopherson opened the public comment period on this matter and called for citizen comments. There were no citizen comments and Chairman Christopherson declared the public comment period closed.

 7:34 PM Council Member Dan Armstrong **MOVED** to adopt Ordinance No. 18-14, striking the setback amendment as requested by the applicant, and approving amendments as recommended by the Planning Commission. Council Member Ernest Burgess **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. Council Member Curt Cochran called for clarification and confirmation was given by City Attorney Tracy Cowdell. There being no further discussion, Chair Christopherson called for a roll-call vote. The

vote was as follows: Burgess-yes, Harker-yes, Christopherson-yes, Armstrong-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

6. FINANCIAL MATTERS

6.1 Resolution No. 18-11 – A Resolution of the City of Taylorsville Acknowledging Receipt of a Tentative Budget and Tentatively Adopting the Tentative Budget for the 2018-2019 Fiscal Year – *Scott Harrington*

 7:36 PM Chief of Finance Scott Harrington presented the tentative budget for FY 2018-2019. He noted that a copy of the tentative budget has now been placed in the City Council Dropbox folder. He relayed that public hearings regarding the proposed FY 2018-2019 Budget and final amendments to the current FY 2017-2018 Budget will be noticed and scheduled for May 16, 2018. He relayed that the certified tax rate will also need to be approved in June.

 7:37 PM Mayor Kristie Overson relayed that a fiscally sound, balanced, and transparent budget is being presented, with no proposed tax increase. She expressed confidence that this budget demonstrates the city's commitment to provide critical services, invest in Taylorsville's future, and enhance the quality of life in the community.

 7:38 PM Mr. Harrington stated that this budget is down a little bit in total from last year because of transfers from fund balance to capital funds, specifically for the Performing Arts Center that is being built. He thanked Department Directors and employees for preparing a budget that is very conservative. He acknowledged that he is available to meet with individual City Council Members to discuss the budget at any time.

 7:40 PM Council Member Ernest Burgess **MOVED** to adopt Resolution No. 18-11 to acknowledge and tentatively adopt the tentative FY 2018-2019 Budget, as presented. Council Member Curt Cochran **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Harker-yes, Christopherson-yes, Armstrong-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

There were no other matters.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

 7:41 PM

- 8.1 Council Chair Christopherson** – He noted that additional Work Sessions will be scheduled to facilitate budget discussions on May 23 and June 13, 2018, if needed.
- 8.2 Council Vice Chair Armstrong** – Nothing for subsequent consideration.
- 8.3 Council Member Burgess** – He asked about the procedure to consider requests to change speed limits on a particular street. City Administrator John Taylor clarified that there are many determining factors and asked that specific requests be forwarded to him.
- 8.4 Council Member Cochran** – He asked about signage along 1175 West and Mr. Taylor gave clarification. He also called for discussion regarding the potential review of city ordinances for the number of committee members allowed on committees and the requirement that they must be a Taylorsville resident. Discussion ensued regarding the appropriate number of committee members. City Attorney Tracy Cowdell observed that, as the policy-making body, the City Council may make any amendments to city ordinance. He cited the option of appointing a Taylorsville business owner to a committee. He gave additional clarification on specific aspects in the code to consider. It was suggested that the number of committee members be determined on an individual committee basis. Mr. Cowdell also discussed areas of liability and the option of allowing ex-officio participation from those who are not necessarily appointed as committee members.

It was noted that seven members are currently allowed on the Cultural Diversity Committee, but no one has yet been officially appointed to that committee. Chair Christopherson expressed a preference to largely appoint committee members who are Taylorsville residents, although others may be involved.

Mayor Overson noted that the Budget Committee and Economic Development Committee are the only other committees that have a limit established for membership. Council Member Ernest Burgess commented on members of the Green Committee who are not Taylorsville residents, but have been tremendous assets to the committee.

- 8.5 Council Member Harker** – Nothing for subsequent consideration.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

 **8:02 PM**

- 9.1 Redevelopment Agency Board Meeting – Wednesday, May 2, 2018, 7:00 p.m.**
- 9.2 Planning Commission Meeting – Tuesday, May 8, 2018, 7:00 p.m.**
- 9.3 City Council Briefing Session – Wednesday, May 16, 2018, 6:00 p.m.**
- 9.4 City Council Meeting – Wednesday, May 16, 2018, 6:30 p.m.**
- 9.5 Redevelopment Agency Board Meeting–Wednesday, May 16, 2018, 7:00 p.m.**
- 9.6 Planning Commission Meeting – Tuesday, May 22, 2018, 6:00 p.m.**
- 9.7 Special City Council Meeting/Work Session – Wed., May 23, 2018, 5:00 p.m.**
- 9.8 City Council Briefing Session – Wednesday, June 6, 2018, 6:00 p.m.**
- 9.9 City Council Meeting – Wednesday, June 6, 2018, 6:30 p.m.**

10. CALENDAR OF UPCOMING EVENTS

 **8:03 PM**

- 10.1 Taylorsville Dayzz – June 28-30, 2018 – See City’s Website for More Detailed Information**

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

 **8:04 PM** Council Member Dan Armstrong **MOVED** to adjourn the City Council Meeting. Council Member Curt Cochran **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Harker-yes, Christopherson-yes, Armstrong-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:04 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 05-16-18

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder