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**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, November 7, 2018**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

**Council Members:**

Council Chairman Brad Christopherson  
Vice-Chairman Daniel Armstrong  
Council Member Ernest Burgess  
Council Member Meredith Harker  
Council Member Curt Cochran

**City Staff:**

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Cheryl Peacock Cottle, City Recorder  
Tracy Wyant, UPD Precinct Chief  
Mark McGrath, Community Development Director  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director  
Scott Harrington, Chief Financial Officer

**Excused:** Mayor Kristie Overson

**Others:** Scouts Troops, Walker Christopherson, Emily Barnes

Chairman Brad Christopherson conducted the Briefing Session, which convened at 6:02 p.m.  
City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

**1. Review Agenda**

 6:05 PM The agenda for the City Council Meeting was reviewed.

**2. Adjourn**

 6:07 PM Chair Christopherson declared the Briefing Session adjourned at 6:07 p.m.

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**REGULAR MEETING**

**Attendance:**

**Council Members:**

Council Chairman Brad Christopherson  
Vice-Chairman Daniel Armstrong  
Council Member Ernest Burgess  
Council Member Meredith Harker  
Council Member Curt Cochran

**City Staff:**

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Mark McGrath, Community Development Director  
Tracy Wyant, UPD Precinct Chief  
Cheryl Peacock Cottle, City Recorder  
Scott Harrington, Chief Financial Officer  
Wayne Harper, Economic Development Director  
Jay Ziolkowski, UFA Assistant Chief  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director

**Excused:** Mayor Kristie Overson

**Others:** Carlos Moreno, Lynn Handy, Rob Wood, Marc McElreath, Walker Christopherson, John Gidney, Carl Fauver, Emily Barnes, Donovan Haymond, David Young, John Hadlock, Scouts Troops

**1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

Chairman Brad Christopherson called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

**1.1 Opening Ceremonies – Pledge and Reverence – *Council Member Armstrong (Opening Ceremonies for November 14, 2018 to be arranged by Council Member Burgess)***

 6:31 PM A scout in attendance directed the Pledge of Allegiance.

 6:31 PM Council Member Armstrong offered the Reverence and shared historical information regarding Veterans Day. He called for a moment of silence to reflect on the cost of freedom.

**1.2 Mayor's Report**

Mayor Kristie Overson was excused from the meeting and no report was given.

**1.3 Citizen Comments**

 6:34 PM Chairman Brad Christopherson reviewed the citizen comment procedures and called for any citizen comments. There were no citizen comments, and Chairman Christopherson closed the citizen comment period.

 6:34 PM Chair Christopherson recognized several scout troops in attendance.

**2. APPOINTMENTS**

There were no appointments.

**3. REPORTS**

**3.1 Cultural Diversity Committee Report – *Carlos Moreno***

 6:36 PM Council Member Curt Cochran recognized and congratulated Cultural Diversity Committee Chair Carlos Moreno for receiving the “Salt Lake County Hero Award.” Council Member Cochran read a congratulatory letter to Mr. Moreno from the Salt Lake County Mayor’s Office of Diversity and Inclusion.

 6:38 PM Mr. Moreno reported on recent activities and upcoming events for the Cultural Diversity Committee. He outlined 2018 accomplishments and described the committee’s new Facebook page. He cited educational resources available and recognized Education and Marketing Advisor Emily Barnes. Mr. Moreno relayed that he recently took the Police Citizen Academy Course at the Unified Police Department and UPD has agreed to hold one course per

year in Spanish. He said that the Cultural Diversity Committee is working with the Parks and Recreation Committee and the Historical Preservation Committee on the upcoming *Saturday with Santa* event and a live nativity play on December 8, 2018.

Mr. Moreno outlined the committee's 2018 goals, including: (1) Education and Marketing Pillar; (2) Cultural Pillar; (3) Civic Engagement Pillar; and (4) Health Pillar.

 6:48 PM Mr. Moreno gave clarification on the committee's Facebook page and acknowledged that there are currently eight participating committee members.

### **3.2 Budget Committee Report – Lynn Handy**

 6:49 PM Chair Lynn Handy listed Budget Committee Members Ken Acker, John Gidney, Gordon Wolf, Cary Davis, Gordon Willardson, Kameron Kellett, Marc McElreath, and John Hadlock. Mr. Handy noted that Council Member Dan Armstrong is the committee's Council Advisor.

 6:51 PM Mr. Handy shared some patriotic thoughts and encouraged those in attendance to always be involved in their community and exercise their special privilege to vote.

 6:53 PM Mr. Handy relayed that the Budget Committee meets once per month and reviews financial statements, gives input on the annual budget, and reviews the year-end audit report. He thanked the City for the opportunity to serve.

## **4. CONSENT AGENDA**

### **4.1 Minutes – City Council Meeting: October 3, 2018**

 6:54 PM Council Member Curt Cochran **MOVED** to adopt the Consent Agenda. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

## **5. PLANNING MATTERS**

There were no planning matters.

## 6. FINANCIAL MATTERS

### 6.1 Resolution No. 18-29 – A Resolution of the City of Taylorsville Approving the Audit Report for the Fiscal Year Beginning July 1, 2017 and Ending June 30, 2018 – Scott Harrington/Rob Wood

 6:55 PM Chief of Finance Scott Harrington gave a brief introduction and cited the contributions of Administration, the City Council, and the Budget Committee in preparation of the audit report. He specifically thanked city department managers and employees Shelley McLaughlin and Stephanie Snow for their hard work on the audit.

 6:57 PM Chair Christopherson noted that the independent review of Taylorsville's financial position by the auditors is important in allowing the Council oversight of city funds.

 6:58 PM Auditor Rob Wood described the thorough and independent review that is performed through the audit. He commended the efforts of city staff and the dedicated volunteer members of the Budget Committee.

 6:59 PM Mr. Wood relayed the auditor's opinion that there were no material financial misstatements found. He said this is the best opinion the auditor can give the city. He reviewed the management discussion and analysis contained in the audit report. He stated that Taylorsville operated very similarly to last year in most funds. He summarized governmental activities and the net position at year-end of 2017 and 2018.

 7:02 PM Mr. Wood commented on the city's fund balances and observed that they are within state requirements. He reported that not one of the city's major funds were over the appropriated amounts. He cited footnotes regarding capital assets and pension funds.

 7:05 PM Mr. Wood reviewed the findings on internal compliance. He said there were no insufficiencies and the city is in compliance with state law and regulations. He observed that overall this is the best audit report that can be given.

 7:06 PM Chair Christopherson thanked staff and Budget Committee Members.

 7:07 PM Council Member Dan Armstrong **MOVED** to adopt Resolution No. 18-29. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

**6.2     Resolution No. 18-30 – A Resolution of the City of Taylorsville Adopting a Cable Television Franchise Agreement Between the City of Taylorsville and Comcast of Utah II, Inc. – Tracy Cowdell**

 7:07 PM City Attorney Tracy Cowdell presented the subject resolution to adopt a cable television franchise agreement with Comcast. He described the elements of a cable franchise agreement and outlined main points of the agreement between Taylorsville and Comcast. He noted that this is 10-year agreement and the city collects 5% of the gross revenue. He said Comcast has an obligation to inspect and maintain equipment and has increased their bond amount. He also relayed that there is an agreement that all above-ground infrastructure will be removed if not being used and Comcast has broadened their indemnity condition. It was confirmed that Comcast has agreed to provide services in a few of the remaining areas in Taylorsville that have not previously had Comcast infrastructure. Mr. Cowdell explained a key component of franchise agreements, wherein all providers must be granted the same provisions.

 7:13 PM Chair Christopherson confirmed that this is a renewal of an existing agreement with Comcast. Council Member Cochran asked for clarification that this does not prohibit other providers from coming into the city and Mr. Cowdell acknowledged that is the case.

 7:14 PM Council Member Dan Armstrong **MOVED** to adopt Resolution No. 18-30. Council Member Curt Cochran **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

**6.3     Resolution No. 18-31 – A Resolution of the City of Taylorsville Approving the Sale of Real Property to UDOT for its Pedestrian Ramp Project on 5400 South Between 1500 West and Bangerter Highway – Tracy Cowdell**

 7:16 PM City Attorney Tracy Cowdell called for consideration of the subject resolution to approve the sale of real property to UDOT for a pedestrian ramp project at 5400 South between 1500 West and Bangerter Highway. He noted that this is for two nine square-foot pieces of property. He clarified that this sale will facilitate needed curb-cuts that must be done onto property owned by the city. He observed that this action will provide better accessibility.

 7:17 PM Council Member Dan Armstrong **MOVED** to adopt Resolution No. 18-31. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 7. OTHER MATTERS

There were no other matters.

## 8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

**8.1 Council Chair Christopherson** – nothing for subsequent consideration.

**8.2 Council Vice Chair Armstrong** - nothing for subsequent consideration.

**8.3 Council Member Burgess** - nothing for subsequent consideration.

**8.4 Council Member Cochran** - nothing for subsequent consideration.

**8.5 Council Member Harker** – Called for input from the Council and the committees they advise on ideas to help implement “Little Libraries” in city parks. She agreed to send pictures to the Council of existing “Little Libraries.” Council Member Curt Cochran suggested involving shop classes at Taylorsville High School.

## 9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

 7:20 PM

**9.1 Planning Commission Meeting – Tuesday, November 13, 2018 – 7:00 p.m.**

**9.2 City Council Meeting – Wednesday, November 14, 2018 – 7:00 p.m.**

**9.3 Planning Commission Meeting – Tuesday, November 27, 2018 – 6:00 p.m.**

**9.4 City Council Briefing Session – Wednesday, December 5, 2018 – 6:00 p.m.**

**9.5 City Council Meeting – Wednesday, December 5, 2018 – 6:30 p.m.**

**9.6 City Council Briefing Session – Wednesday, December 12, 2018 – 6:00 p.m.**

**9.7 City Council Meeting – Wednesday, December 12, 2018 – 6:30 p.m.**

## 10. CALENDAR OF UPCOMING EVENTS

*(For more Details on Events, Visit the City's Website)*

 7:22 PM

**10.1 Winter Wonderettes (Sponsored by the Taylorsville Arts Council) – November 29 through December 1, 2018 – 7:30 p.m. – Taylorsville Senior Center.  
Tickets - \$7.00 each**

**10.2 Taylorsville-SLCC Symphony Orchestra Holiday Concert – December 7, 2018 – Bennion Jr. High School, 7:30 p.m.**

**10.3 Saturday with Santa and Christmas Around the World (Sponsored by the Taylorsville Historic Preservation Committee) – December 8, 2018 – 2:00 to 4:00 p.m. – Taylorsville Bennion Heritage Center**

**11. CLOSED SESSION (*Conference Room 202*)**  
*- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

It was determined that a Closed Session was not needed and no Closed Session was held.

**12. ADJOURNMENT**

 7:22 PM Council Member Dan Armstrong **MOVED** to adjourn the City Council Meeting. Council Member Meredith Harker **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Cochran-yes, Christopherson-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:23 p.m.

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Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 11-14-18

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*