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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, September 20, 2017
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Lawrence Johnson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Dama Barbour
Council Member Ernest Burgess
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Scott Harrington, Chief Financial Officer

Others: Meredith Harker, Gordon Willardson, Jackie Willardson

6:00 BRIEFING SESSION

[6:03:35 PM](#) Chairman Brad Christopherson conducted the Briefing Session, which convened at 6:03 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Administrative Report

2. Review Agenda

[6:04:07 PM](#) The agenda for the City Council Meeting was reviewed. Council Member Ernest Burgess requested that Wayne Johnson with Salt Lake County Parks and Recreation be invited to a future City Council meeting to report on cleanup along the Jordan River. Chair Christopherson asked Council Coordinator Kris Heineman to schedule this presentation.

[6:07:34 PM](#) Council Member Dan Armstrong asked about any backlog on pending building permits. City Administrator John Taylor gave explanation on the process for approving building permits within 10-14 days. He confirmed that the permits may be handled electronically.

[6:09:10 PM](#) Chair Brad Christopherson commented on deteriorating storm drains and gutters in the area of Margray. He noted that storm drain funds can be used for some repairs, but would not be available for sidewalks. He asked whether the Council would like to appropriate additional funds toward prioritized sidewalk needs. Discussion was held and Council Members Armstrong and Barbour agreed with the need to consider additional funds for aging sidewalks. Mr. Taylor recommended maintaining the 50/50 program for residents who are interested in participating and then also identifying a large area per year to be funded as a neighborhood sidewalk improvement project. He suggested identifying annual projects for the next five years. He gave clarification on funds that are allocated and used. He cited the need to keep funds for emergency repairs. Chair Christopherson cited an area south of Allegheny and the Canal Bridge that is in need of significant repair. Mr. Taylor said this is a State facility and agreed to notify them. Council Member Overson agreed with the need for a comprehensive long-range sidewalk plan and suggested that Council Members identify areas in need within their own districts.

[6:14:41 PM](#) Council Member Dama Barbour inquired about a walk around the city that was performed several years ago to identify problems. Community Development Director Mark McGrath explained that this was done by interns through a City Snapshot Program and about 20% of the City was covered in some limited neighborhoods. He indicated that some good information was obtained on those neighborhoods through the program.

[6:17:21 PM](#) Mr. Taylor acknowledged that Administration has a list of prioritized sidewalk needs. He asked that Council Members advise Administration of any additional areas of concern.

3. Adjourn

[6:17:40 PM](#) Chair Christopherson declared the Briefing Session adjourned at 6:17 p.m.

REGULAR MEETING

Attendance:

Mayor:

Lawrence Johnson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Dama Barbour
Council Member Ernest Burgess
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer

Others: Gordon Willardson, Jackie Willardson, Meredith Harker, Morris Pratt, Carl Fauver, Dan Fazzini, Morris Pratt, Joan White, Ben Horsley, Chase Winder, Connie Burgess, John Fuller, Ronald Allred, Emily Memmott, Tiffany Memmott, Clark Knudsen, Carrie Johnson, Scott Ballinger, Brad Richter, Kip Howell

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

[6:31:39 PM](#) Chairman Brad Christopherson called the meeting to order at 6:31 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge and Reverence – *Council Member Overson (Opening Ceremonies for October 4, 2017 to be arranged by Council Member Burgess)*

[6:32:28 PM](#) Council Member Kristie Overson directed the Pledge of Allegiance.

[6:32:46 PM](#) Council Member Kristie Overson offered the Reverence by sharing the City of Taylorsville's Mission Statement and Objectives.

1.2 Mayor's Report

There was no Mayor's Report.

1.3 Citizen Comments

[6:33:35 PM](#) Chairman Brad Christopherson reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

[6:33:41 PM](#) Gordon Willardson requested an update on parking issues related to room rentals in the City. Chair Christopherson stated that the City is working on resolving this issue and examining options. He noted that this problem cannot be solved overnight and has not been shelved.

Mr. Willardson also addressed Council Chair Brad Christopherson and Council Member Kristie Overson personally and expressed concerns with their political actions. Chair Christopherson suggested that Mr. Willardson's remarks are driven by his support of Mayor Johnson's political campaign and noted that it is not appropriate to discuss political campaigns in this forum. Mr. Willardson briefly discussed an audit review recently performed by the Taylorsville Budget Committee. Chair Christopherson noted that opportunity for public comment on the audit was already provided at the prior Council Meeting.

[6:39:42 PM](#) There were no additional citizen comments, and Chairman Christopherson closed the citizen comment period.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 Tri-Park Services Report – *Morris Pratt*

[6:39:47 PM](#) Morris Pratt reported on services provided through Tri-Park at the Taylorsville Food Pantry. He noted that the facility is only open about 30 hours per week, but volunteers collectively serve between 2000 to 2500 hours per month. He reviewed the CDBG Activity Report that is submitted to the CDBG Program each quarter. Mr. Pratt also referenced a graph illustrating the numbers of new individuals and households served over the last two years. He cited donors who have contributed to the Food Bank. He noted that a promised donation to the Food Bank in conjunction with an open house for the new Regal Theaters has not yet been

received. He relayed that two freezers in the facility are in need of repair or replacement in the near future.

[6:45:36 PM](#) Council Member Kristie Overson asked about new reporting methods and Mr. Pratt confirmed that reporting requirements are governed by the CDBG Program. He acknowledged that food items, diapers, and other critical things provided through the Food Bank are not reimbursable through CDBG funds.

[6:47:33 PM](#) Council Member Overson asked what the City can do to assist the Food Bank program. Mr. Pratt noted that he will be resigning his stewardship the end of this year after 13 years of service. He stated his belief that the program is still good and will always be beneficial to Taylorsville residents.

[6:49:07 PM](#) Mayor Johnson referenced changes implemented by Mr. Pratt to make the program successful. Mr. Pratt cited the many hours required to oversee the program and acknowledged the need for additional city volunteers. He noted the success of the Grocery Give-Away Program.

[6:51:35 PM](#) Council Member Barbour observed how difficult it will be to replace Mr. Pratt and thanked him for his many years of service. Mr. Pratt acknowledged the hard work of many volunteers at the Food Bank.

[6:53:54 PM](#) Council Member Ernest Burgess suggested that the City help generate volunteer interest. City Administrator John Taylor indicated that the City cannot be directly involved on behalf of Tri-Park, but should be able to get the word out through the Valley Journal about its need for volunteers and board members. Mr. Pratt agreed to provide an overview of what is entailed in performing the job of President for Tri-Park Services/Food Pantry.

3.2 Granite School District Bond Update – *Ben Horsley and Don Adams*

[6:55:55 PM](#) Ben Horsley, with Granite School District, provided an update on the proposed Granite School District Bond. He excused Don Adams who is currently making another presentation elsewhere. He recognized Granite School Board Members Connie Burgess and Carrie Johnson in attendance.

[6:59:00 PM](#) Mr. Horsley played a short video regarding the proposed bond. He distributed a printed pamphlet regarding the bond initiative to elected officials, staff, and other interested citizens. He cited the School Board's website at www.GSDfuture.org. He noted that the Board has gone through a two-year strategy process in identifying a need for the bond. He relayed that more than 85% of the District's facilities are in decline and capital revenue has not increased since 2007.

[6:56:28 PM](#) Council Member Ernest Burgess noted that Mr. Horsley has been assisting him with banners for three schools in regard to the City's Fall Festival.

[7:04:59 PM](#) Mayor Johnson asked whether construction projects can be completed over summer months. Mr. Horsley relayed that the process for building a new high school is about a three-year project. He said it is not anticipated that any students will need to be relocated.

[7:06:57 PM](#) Chair Brad Christopherson asked about the amount of tax increase that will be seen as a result of increased teacher compensation and in relation to the bond. Mr. Horsley gave explanation on the increase implemented and the potential increase if the bond passes. He cited an average increase of \$185 per year on property tax. Chair Christopherson expressed concern over residents seeing several tax increases at one time.

[7:13:49 PM](#) Mr. Horsley indicated that nobody is excited about a tax increase, but noted that the School District has an obligation to provide a safe and secure environment for children and must place a teacher in every classroom.

[7:14:42 PM](#) Mr. Horsley gave clarification on how priority needs in the District have been identified. He said that the model for prioritizing facilities is the "worst first."

[7:16:55 PM](#) Council Member Burgess commended the District for getting the word out about the need to take steps now before the problem worsens and becomes more expensive.

[7:18:32 PM](#) Chair Christopherson asked about safety concerns that have been identified. Mr. Horsley clarified the way that the \$17 million budget is allocated and the reason for some delays on smaller school upgrade projects.

[7:21:39 PM](#) Mr. Horsley acknowledged that there are some residents who are strongly against the proposed bond, but said the majority seem to be amenable to the great need for improvements. He confirmed that no rebuilds or new schools will be completed if the bond does not pass. He explained why it is an all or nothing situation due to the need to meet emergency issues. He said the bond will be a long-term plan, rather than a short-term fix.

[7:25:02 PM](#) Chair Christopherson relayed that he received three notices to his residence on the same day. Mr. Horsley said this was a contractual issue with a vendor; the oversight has since been addressed, and the District will be receiving a refund for the unnecessary costs.

[7:26:53 PM](#) Council Member Ernest Burgess commented on the importance of everyone participating in education needs for the future.

3.3 Qualtrics Presentation – *Chase Winder*

[7:27:31 PM](#) Qualtrics Area Manager Chase Winder rendered a Power Point presentation covering the Qualtrics Software Program, which is the world’s largest citizen insights cloud. He described the data collection and analysis technology available through Qualtrics for municipal and public sectors.

[7:34:31 PM](#) Mr. Winder described several capabilities offered by the software, i.e. to conduct research and surveys, create forms, measure employee evaluation/performance, make observations, data dashboards, digital experience, website feedback, employee satisfaction and engagement, customer experience feedback, etc.

[7:38:18 PM](#) Council Member Dama Barbour suggested that this program should be a requirement on which to base a strategic plan and employee feedback.

[7:39:14 PM](#) Council Member Kristie Overson confirmed that the service is provided through an annual contract and asked how a citizen accesses the program. Mr. Winder said the technology allows several different distribution strategies to citizens, i.e. texting, social media posts, websites, email, and phone/mail surveys. He indicated that staff training is provided and a help desk is available.

[7:44:18 PM](#) Council Member Ernest Burgess asked about costs and it was noted that costs are provided in the Council packet.

4. CONSENT AGENDA

4.1 Minutes – **City Council Meeting: August 23, 2017** **City Council Meeting: September 6, 2017** **Board of Canvassers Meeting: August 29, 2017**

[7:45:03 PM](#) Council Member Dan Armstrong **MOVED** to adopt the Consent Agenda. Council Member Ernest Burgess **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Overson-yes, Christopherson-yes, Armstrong-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

5.1 **Ordinance No. 17-18 – An Ordinance of the City of Taylorsville Approving an Amendment to Taylorsville Municipal Code Section 13.23.22(D) Limited Commercial District to Remove the Hours of Operation Stipulation** – *Mark McGrath*

[7:45:57 PM](#) Community Development Director Mark McGrath explained that the subject ordinance came about in relation to the development review of a proposed convenience store site in Taylorsville to be located in the Limited Commercial (LC) zone. He cited current code specific to the LC zone which restricts hours for new convenience stores locating on existing 24-hour convenience store sites. He described the proposal to eliminate the hours of operation stipulation in existing code 13.23.22(D). Mr. McGrath confirmed that existing 24-hour stores are legal non-conforming uses. He referenced a different area in existing code that governs conditional use approval for 24-hour businesses to be evaluated on a case-by-case basis.

[7:48:34 PM](#) Mr. McGrath relayed that the Taylorsville Planning Commission unanimously recommended approval of the proposed ordinance and staff also recommends approval.

[7:49:07 PM](#) Council Member Dama Barbour **MOVED** to adopt Ordinance No. 17-18, as presented. Council Member Dan Armstrong **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Overson-yes, Christopherson-yes, Armstrong-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

6. FINANCIAL MATTERS

6.1 **Resolution No. 17-19 – A Resolution of the City of Taylorsville Accepting a Zoo, Arts and Parks (ZAP) Grant from Salt Lake County in the Amount of \$4,000 to Fund the Taylorsville Bennion Heritage Center** – *Joan White*

[7:49:40 PM](#) Joan White, of the Historic Preservation Committee, presented the subject resolution to approve acceptance of a Zoo, Arts and Parks (ZAP) Grant from Salt Lake County in the amount of \$4,000. It was confirmed that the grant funds will be used for student field trips to the Taylorsville Bennion Heritage Center.

[7:50:19 PM](#) Council Member Dan Armstrong **MOVED** to adopt Resolution No. 17-19, as presented. Council Member Dama Barbour **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Overson-yes, Christopherson-yes, Armstrong-yes, Burgess-yes,

and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

There were no other matters.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

Chair Christopherson noted that discussion will be held during the next City Council Meeting on plans to address aging sidewalks and curb/gutter.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

[7:51:30 PM](#)

- 9.1 Planning Commission Meeting – Tuesday, September 26, 2017 – 7:00 p.m.**
- 9.2 City Council Briefing Session – Wednesday, October 4, 2017 – 6:00 p.m.**
- 9.3 City Council Meeting – Wednesday, October 4, 2017, – 6:30 p.m.**
- 9.4 Planning Commission Meeting – Tuesday, October 10, 2017 – 7:00 p.m.**
- 9.5 City Council Briefing Session – Wednesday, October 18, 2017 – 6:00 p.m.**
- 9.6 City Council Meeting – Wednesday, October 18, 2017 – 6:30 p.m.**
- 9.7 Planning Commission Meeting – Tuesday, October 24, 2017 – 7:00 p.m.**

10. CALENDAR OF UPCOMING EVENTS

[7:51:49 PM](#)

- 10.1 *Senior Center's Annual Walk, Supporting National Fall Prevention Month:* Thursday, September 21, 2017 – 9:00-10:00 a.m., Taylorsville Senior Center, Followed by a Health Fair at 10:00 a.m.**
- 10.2 *Family Movie Night Featuring "MOANA"* – Saturday, September 23, 2017 @ 8:00 p.m. – City Hall Lawn Area**
- 10.3 *Meet the Candidates Night* – Sponsored by the Taylorsville Exchange Club: Thursday, October 12, 2017 at 6:00 p.m. – Taylorsville City Hall, City Council Chambers (See City's Website for More Detailed Information)**
- 10.4 *Family Fall Festival:* Presented by the LARP Committee – Saturday, October 14, 2017 – 10:00 a.m. to 5:00 p.m. – Taylorsville Park (4700 South Redwood Road)**

11. CLOSED SESSION (*Conference Room 202*)
- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

[7:52:34 PM](#) Council Member Dan Armstrong **MOVED** to adjourn the City Council Meeting. Council Member Kristie Overson **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Overson-yes, Christopherson-yes, Armstrong-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:52 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 10-18-17

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder