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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, December 6, 2017
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION / FAREWELL/OPEN HOUSE FOR MAYOR LAWRENCE JOHNSON AND COUNCIL MEMBER DAMA BARBOUR

Mayor:

Lawrence Johnson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Dama Barbour
Council Member Ernest Burgess
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Scott Harrington, Chief Financial Officer

An open house was held, beginning at 6:00 p.m., for outgoing Taylorsville elected officials Mayor Larry Johnson and City Council Member Dama Barbour.

REGULAR MEETING

Attendance:

Mayor:

Lawrence Johnson

Council Members:

Council Chairman Brad Christopherson
Vice-Chairman Daniel Armstrong
Council Member Dama Barbour
Council Member Ernest Burgess
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Jean Ashby, Economic Development Assistant
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Jennifer Andrus, Executive Assistant

Others: Jobany Quiterio, John Hadlock, Larry Beer, Kelly Kiesel, Joan Thalmann, Kent Burggraaff, Justin Peterson, Richard Morley, Carl Fauver, Ed Erickson, Rob Wood, Barbara Riddle, Brandon Robinson, Ruth Jacobson, John Gidney, Gordon Wolf, Lynn Handy, Meredith Harker, Nathan Beckstead, Curt Cochran, Dan Fazzini, Brent and Holly Smith, and Michael Jarzombek

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

[6:33:45 PM](#) Chairman Brad Christopherson called the meeting to order at 6:33 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge and Reverence – *Council Member Barbour* (Opening Ceremonies for January 3, 2018 to be arranged by *Council Member Burgess*)

[6:33:48 PM](#) Council Member Dama Barbour directed the Pledge of Allegiance.

[6:34:32 PM](#) Council Member Dama Barbour stated that it has been a pleasure to serve on the City Council for the last eight years. She thanked her constituents in District 4, other city elected officials, and members of city staff for their support and their hard work as part of “Team Taylorsville.” She specifically thanked Council Coordinator Kris Heineman for her assistance and constant support of Council Members. Council Member Barbour also expressed gratitude for city volunteers and contract providers. She cited respect and friendship among Council Members. She concluded by recognizing members of her own family and stated appreciation for their support. She noted that the future of Taylorsville is in good hands.

1.2 Mayor’s Report

[6:45:11 PM](#) Mayor Johnson stated that he is proud of the four years he has served as Mayor of Taylorsville and all that has been accomplished. He thanked city staff and those who have supported him.

1.3 Taylorsville High School Student Jobany Quiterio – Sallie Mae Scholarship Award Recipient – *Council Chair Christopherson*

[6:43:07 PM](#) Chair Brad Christopherson recognized Taylorsville High School Student Jobany Quiterio as the the *Sallie Mae Scholarship Award* Recipient. It was noted that Mr. Quiterio is one of five recipients in the nation and is currently the Student Body President at Taylorsville High School.

1.4 Elected Officials Awards – *Council Member Armstrong/Council Member Overson*

[6:46:49 PM](#) Council Member Kristie Overson recognized and honored Council Member Dama Barbour for her eight years of service as a City Council Member for Council District 4 and several years previous to that as a Taylorsville Planning Commissioner. She expressed appreciation for Council Member Barbour’s long dedication to the city.

Council Member Barbour stated her gratitude and her intent to come back and serve the city in a volunteer capacity.

[6:50:07 PM](#) Council Member Dan Armstrong recognized and honored Mayor Larry Johnson for his service as Taylorsville Mayor and as a previous City Council Member. Mayor Johnson expressed his love for Taylorsville and thanked city employees.

[6:53:12 PM](#) Chair Brad Christopherson invited Wasatch Front Waste and Recycling Director (WFWRD) Pam Roberts to come forward. Ms. Roberts cited Council Member Barbour’s six years of service on the WFWRD Board and presented her with a resolution and a token of

appreciation from the Board. Ms. Roberts acknowledged Council Member Barbour's personal support and dedication.

[6:57:00 PM](#) Ms. Roberts thanked Mayor Johnson for his service to the City and presented him with a token of appreciation from the WRWRD Board.

1.5 Citizen Comments

[6:57:31 PM](#) Chairman Brad Christopherson reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

[6:57:37 PM](#) Ruth Jacobson presented UPD Precinct Chief Tracy Wyant and UFA Assistant Chief Jay Ziolkowski with some donated stuffed animals to share with children in the community during traumatic events.

[6:59:15 PM](#) There were no additional citizen comments, and Chairman Christopherson closed the citizen comment period.

2. APPOINTMENTS

2.1 Appointment of Ken Burggraaff (At-Large); Justin Peterson (Alternate); and Richard Morley (At-Large) to the Taylorsville Planning Commission – *Mark McGrath*

[7:00:14 PM](#) Community Development Director Mark McGrath explained changes that have taken place on the Taylorsville Planning Commission. He cited the long-term service of Garl Fink. He nominated the following individuals to serve as members of the Taylorsville Planning Commission: Ken Burggraaff (at-large), Justin Peterson (alternate), and Richard Morley (at-large).

[7:02:38 PM](#) Council Member Dan Armstrong **MOVED** to appoint Ken Burggraaff (at-large, Justin Peterson (alternate), and Richard Morley (at-large) as members of the Taylorsville Planning Commission. Council Member Dama Barbour **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Overson-yes, Christopherson-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

2.2 Presentation of 2016-2017 Audit and Comprehensive Annual Financial Report (C.A.F.R.) – *Scott Harrington/Rob Wood*

[7:03:12 PM](#) Chief Financial Officer Scott Harrington gave background and explanation regarding the city audit performed for the fiscal year ended June 30, 2017. He thanked city staff members Shelley McLaughlin and Stephanie Snow for their help in preparing for the audit.

[7:08:23 PM](#) Auditor Ed Erickson reviewed some of the audit documents, including the independent auditor's report. He cited a clean opinion on the city's financial position and operation. He noted that the city is in compliance with general accounting principles. He reviewed comparisons with 2016, including revenues, assets, and expenses. He summarized that the city's financial position has been strengthened over the past year and the economy is strong in Taylorsville. He confirmed that there were no findings in the audit.

[7:14:12 PM](#) Auditor Rob Wood said that the best opinion possible is being given on the city's financial statements, internal controls and compliance with regulations. He indicated that, based on what was reviewed, there were no significant deficiencies or material weaknesses to be reported. He reiterated that no deficiencies were identified. Mr. Wood also thanked members of the Taylorsville Budget Committee for the significant amount of time and effort they spent in reviewing the audit report.

[7:18:34 PM](#) Chair Christopherson recognized members of the Budget Committee in attendance and thanked them for their service. Council Members Ernest Burgess and Dan Armstrong added their appreciation.

[7:19:49 PM](#) Council Member Dan Armstrong mentioned the Administration and Council's efforts to take good care of taxpayer dollars. He thanked Mr. Harrington, Administration, city staff, and Budget Committee Members for their time and effort. He referenced a GFOA award that is a distinguished budget presentation award. He relayed that CFO Scott Harrington does not believe the award is necessary. Council Member Armstrong said the city may submit its financial statements and be eligible to receive this award of excellence. He cited a cost of between \$600 and \$900 to apply for the award.

3. REPORTS

3.1 Unified Police Department Quarterly Report – *Precinct Chief Tracy Wyant*

[7:27:06 PM](#) Taylorsville UPD Precinct Chief Tracy Wyant presented a *Team Citation Award* for November of 2017 to Detective Chelsea Winslow and Officer Jared Evans. He described an incident that resulted in the apprehension of a domestic violence offender and the recovery of stolen items.

[7:27:38 PM](#) Chief Wyant reported on law enforcement services for the first quarter (July – September of 2017). He discussed Taylorsville crime trends and reviewed overall area general offenses and general offenses per district. He cited increased arrests that reflect proactive work in the area.

[7:31:42 PM](#) The Chief illustrated graphs for response times and cited quarter comparisons. He showed maps of Taylorsville accidents and citations issued. He discussed citation comparisons and locations for burglaries/burglary alarms. A map of drug case locations was referenced and activities of the Taylorsville Investigations Unit were cited. The activities involving Pooled Services, including the CAR Unit and SWAT Team, were also provided in the report.

[7:34:34 PM](#) Chair Christopherson asked for an update on area-wide police staffing and Chief Wyant stated that a police officer shortage is definitely being seen. He described recruitment efforts that are underway.

[7:37:39 PM](#) Council Member Dama Barbour expressed concern about the shortages. Chief Wyant suggested that the situation may get worse before it eventually improves.

[7:41:45 PM](#) Council Member Kristie Overson asked whether the report on law enforcement activities would be beneficial to the citizenry. The Chief said it would depend on the individual's understanding.

[7:45:16 PM](#) Council Member Dan Armstrong asked about the effectiveness of Neighborhood Watch Groups. The Chief indicated that active Community Watch Groups are helping to decrease burglaries. Council Member Armstrong cited efforts being planned by the Public Safety Committee. He suggested that citizens need to be very proactive in watching for suspicious activity within their own neighborhoods.

3.2 LARP Committee Halloween Decoration Awards – *Joan Thalmann*

[7:50:18 PM](#) LARP Chair Joan Thalmann presented *Halloween Decoration Awards* on behalf of the Taylorsville LARP Committee to the following residents: Brandon Robinson; Brent and Holly Smith; and Michael Jarzombek. She cited upcoming awards that will also be given out for outstanding Christmas decorations.

3.3 ChamberWest Report – *Barbara Riddle*

[7:54:49 PM](#) ChamberWest President/CEO Barbara Riddle reported on recent activities and upcoming events planned in 2018 for ChamberWest.

3.4 UFA Quarterly Report – Fire Chief Jay Ziolkowski

[8:12:18 PM](#) Unified Fire Authority (UFA) Assistant Chief Jay Ziolkowski recognized Animal Services Officer Nate Beckstead for his extraordinary efforts during a recent house fire in November. It was noted that Officer Beckstead went out of his way to return several animals to the homeowners affected by the incident and showed great care and compassion. Chief Ziolkowski presented Officer Beckstead with a citation from UFA. Council Member Dama Barbour added her appreciation for the service rendered.

[8:12:55 PM](#) Chief Ziolkowski reported on fire services provided by the Unified Fire Authority in Taylorsville during the previous quarter (July – September 2017). He listed statistics for quarterly call volume and reviewed types of calls by month for each fire station. He reviewed breakdowns on medical calls and fire calls and also cited community service efforts.

[8:16:00 PM](#) Chief Ziolkowski noted that Fire Station 117 now houses the UFA Fire Prevention Division. He cited UFA's participation with a new campaign facilitated through the County Health Department to fight opioid abuse. He indicated that Taylorsville Administration has agreed to have Taylorsville City Hall become a hub for participating in the campaign and to serve as a central location for distributing opiate overdose anecdote kits. He explained that the plan is to provide such kits to families who may have family members or friends at risk.

[8:20:21 PM](#) Chief Ziolkowski relayed that the UFA Board formally adopted outcome statements in conjunction with UFA's Strategic Plan. He also noted that UFA is working with Senator Jani Iwamoto and Representative Jim Dunnigan on legislative issues related to fireworks. He cited the potential of reducing the number of days that fireworks are allowed.

[8:21:57 PM](#) Chief Ziolkowski confirmed that the Finance Committee met today. He said the UFSA Board will meet on December 12, 2017, at 6:00 p.m., for a public hearing and then will deliberate further on December 19, 2017 before making a final decision on the proposed tax increase.

4. CONSENT AGENDA

4.1 Minutes – November 15, 2017 City Council Meeting and November 21, 2017 Board of Canvassers Meeting

[8:24:35 PM](#) Council Member Ernest Burgess **MOVED** to adopt the Consent Agenda. Council Member Dan Armstrong **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Overson-yes, Christopherson-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 ***Resolution No. 17-24 – A Resolution of the City of Taylorsville Approving a Telecommunications Franchise Agreement with ExteNet Systems, Inc – Tracy Cowdell***

[8:25:13 PM](#) City Attorney Tracy Cowdell relayed that ExteNet Systems, Inc. has requested a franchise agreement from the city that allows them to install and operate a wireless telecommunications system within the city's rights-of-way. He called for consideration of the proposed resolution to approve that telecommunications franchise agreement. He noted that the Community Development Department is working on the design aspect of these types of structures. Mr. Cowdell indicated that ExteNet has been very easy to work with and recommended that the Council approve the agreement as proposed.

[8:30:47 PM](#) Chair Christopherson asked about projections on potential revenue related to this franchise agreement. Mr. Cowdell gave clarification on the potential for increased revenue to the city from T-Mobile, Verizon, and other providers who may do business through ExteNet.

[8:32:12 PM](#) In answer to questions from the Council, Mr. Cowdell gave additional clarification on the franchise fee.

[8:33:46 PM](#) Larry Beer, of ExteNet, gave explanation on the 3.5% franchise fee and confirmed that the fee will go to the city.

[8:35:36 PM](#) Community Development Director Mark McGrath confirmed that proposed design standards will be implemented via an ordinance amendment that goes through the Planning Commission and is ultimately approved by the City Council. He cited concerns about not adding too much clutter that makes streetscapes unattractive.

[8:36:50 PM](#) Council Member Dama Barbour acknowledged that the city will realize some revenue through this. Mr. Cowdell confirmed that this will allow newer technology into the city and revenue will increase as more providers participate. It was anticipated that about \$4,000 to \$5,000 in revenue per year will be seen initially.

[8:38:56 PM](#) City Administrator John Taylor commented that this is intended to allow more end-user providers to expand their services in Taylorsville. Mr. Cowdell noted that this agreement is non-inclusive.

[8:39:54 PM](#) Council Member Dan Armstrong **MOVED** to adopt Resolution No. 17-24, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Overson-yes, Christopherson-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

[8:41:00 PM](#) Council Member Dan Armstrong described the merits of applying for the *GFOA Distinguished Budget Presentation Award* and asked for direction. Chair Christopherson called for input from the Council. The consensus of the Council was to pursue the award. City Administrator John Taylor agreed to facilitate this.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

[8:43:04 PM](#) Council Member Kristie Overson asked for an RSVP from Council Members for the Senior Center Holiday event next Tuesday, December 12, 2017.

[8:43:59 PM](#) Chair Christopherson indicated that he would like to schedule a meeting soon with legislators on upcoming legislative matters that are of importance to the city, prior to the legislative session.

[8:44:22 PM](#) Council Member Burgess asked for an update on the issue regarding rooms for rent. Chair Christopherson indicated that City Attorney Tracy Cowdell recently attended a seminar on this issue regarding strategies. City Administrator John Taylor recommended coming back to discuss the matter with the new City Council sometime in February.

[8:45:42 PM](#) Council Member Dan Armstrong cited issues experienced with snow plows last year and suggested coordinating with Salt Lake County Public Works. Mr. Taylor confirmed that he has already met with Kevyn Smeltzer from Public Works and this matter has been covered.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

[8:47:06 PM](#)

- 9.1 Planning Commission Meeting – Tuesday, December 12, 2017 – 7:00 p.m.**
- 9.2 City Council Briefing Session – Wednesday, January 3, 2018 – 6:00 p.m.**
- 9.3 City Council Meeting – Wednesday, January 3, 2018, – 6:30 p.m.**
- 9.4 Redevelopment Agency Board Meeting – Wednesday, January 3, 2018 – 7:00 p.m.**
- 9.5 Planning Commission Meeting – Tuesday, January 9, 2018 – 7:00 p.m.**
- 9.6 Special City Council Meeting – Wednesday, January 10, 2018 – 6:00 p.m.**

- 9.7 City Council Briefing Session – Wednesday, January 17, 2018 – 6:00 p.m.
- 9.8 City Council Meeting – Wednesday, January 16, 2018 – 6:30 p.m.

10. CALENDAR OF UPCOMING EVENTS

8:47:24 PM

- 10.1 **“Holiday Symphony Concert”** (Presented by the Taylorsville Salt Lake Community College Symphony Orchestra: Friday, December 8, 2017 at 7:30 p.m. – Bennion Junior High Located at 6055 South 2700 West
- 10.2 **Elected Officials Swearing-In Ceremony** – January 3, 2018 – 4:30 p.m., City Hall Council Chambers

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

8:47:56 PM Council Member Dan Armstrong **MOVED** to adjourn the City Council Meeting. Council Member Ernest Burgess **SECONDED** the motion. Chairman Brad Christopherson called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Barbour-yes, Overson-yes, Christopherson-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:47p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 01-03-18

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder