

City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, May 18, 2016
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor Lawrence Johnson

Council Members:

Council Chairman Ernest Burgess
Vice-Chairman Brad Christopherson
Council Member Daniel Armstrong
Council Member Dama Barbour
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Mark McGrath, Community Development Director
Wayne Harper, Economic Development Director
Tracy Wyant, UPD Precinct Chief
Jay Ziolkowski, UFA Battalion Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer

6:00 BRIEFING SESSION

1. Roll Call of Council Members

[6:08:55 PM](#) Chairman Ernest Burgess conducted the Briefing Session, which convened at 6:08 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

2. Review Agenda

[6:09:18 PM](#) The agenda for the City Council Meeting was reviewed.

[6:09:23 PM](#) City Attorney Tracy Cowdell discussed procedures for handling the budget public hearings and the related resolutions during the regular meeting. He suggested that any amendments to the budget, as agreed upon by the Council tonight, be restated and confirmed by Chief Financial Officer Scott Harrington so that the budget is amended accordingly. He described the specific process for facilitating the budget public hearings. Mr. Cowdell noted that the same procedures should be followed during the RDA Board Meeting for the RDA Budgets.

[6:15:08 PM](#) Mr. Harrington added that any budget amendments should be approved by a majority of the Council before they are officially included in the budget.

3. Adjourn

[6:15:28 PM](#) Chairman Burgess declared the Briefing Session adjourned at 6:15 p.m.

REGULAR MEETING

Attendance:

Mayor Lawrence Johnson

Council Members:

Council Chairman Ernest Burgess
Vice-Chairman Brad Christopherson
Council Member Daniel Armstrong
Council Member Dama Barbour
Council Member Kristie Overson

City Staff:

John Taylor, City Administrator
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Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Battalion Chief
Kristy Heineman, Council Coordinator
Tiffany Janzen, Public Information Officer
Marsha Thomas, Judge
Kary Webb, Clerk of the Court
Jean Ashby, Economic Development Assistant
Steve Porten, Building Official

Others: Gordon Wolf, John Gidney, Brandon Hall, Jolene Dearden, Diane Wright, John Hadlock, Gordon Willardson, Jackie Willardson, Royce Larsen, Andrew Allman, Larry Hiller, Mary Bingham, Les Seely, Spencer Ferguson, Don Youngberg, Kim Gilbert, Maggie Mills

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

[6:30:44 PM](#) Chairman Ernest Burgess called the meeting to order at 6:30 p.m. and welcomed those in attendance.

1.1 Roll Call of Council Members

[6:30:57 PM](#) City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.2 Opening Ceremonies – Pledge/Reverence – *Council Member Christopherson (Opening Ceremonies for June 1, 2016 to be arranged by Youth Council)*

[6:31:16 PM](#) UPD Precinct Chief Tracy Wyant directed the Pledge of Allegiance.

[6:31:59 PM](#) UFA Battalion Chief Jay Ziolkowski offered the Reverence.

1.3 Mayor's Report

1.3.1 Resolution No. 16-18 – A Resolution of the City of Taylorsville Declaring May 21, 2016 as “Kids to Parks Day” - *Mayor Johnson*

[6:33:47 PM](#) Mayor Lawrence Johnson presented the subject resolution to declare May 21, 2016 as “Kids to Parks Day” in Taylorsville.

[6:35:07 PM](#) Council Member Kristie Overson **MOVED** to adopt Resolution No. 16-18 – Declaring May 21, 2016 as “Kids to Parks Day.” Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

1.4 Citizen Comments

[6:35:41 PM](#) Chairman Ernest Burgess reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

[6:35:48 PM](#) Diane Wright, Chair of Community Council 2A, thanked the City for adopting a resolution regarding the “Kids to Parks Day.” She also stated appreciation for what has been done in City parks. She cited amenities seen in Millrace Park, i.e. benches, tables, etc. Ms. Wright spoke regarding needs at Vista Park. She cited high usage creating issues with traffic and limited parking. She noted that there is no playground equipment designed for older children in Vista Park. She asked City officials to visit the park and evaluate the situation.

There were no additional citizen comments, and Chairman Burgess closed the citizen comment period.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 ChamberWest Report – *Barbara Riddle*

[6:39:53 PM](#) ChamberWest CEO Barbara Riddle cited the supportive ChamberWest Board. She indicated that she was hired on March 14, 2016 and has hit the ground running. She recognized Board Chair Spencer Ferguson, Past Chair Don Youngberg, and Secretary/Treasurer Kim Gilbert. She also recognized Andrew Allman, of Chick Fil A in Taylorsville, and Maggie Mills, from the Taylorsville Library, in attendance.

[6:40:51 PM](#) Ms. Riddle highlighted accomplishments within ChamberWest from March through May, 2016, as contained in the packet document. She described a 2016 Action Plan that has been created. She also relayed that a Board of Governors has been created. She cited changes in the membership structure of ChamberWest and the creation of a Legislative Affairs Committee.

[6:42:19 PM](#) Ms. Riddle referenced recent economic development meetings and new business ribbon cuttings that have been held. She indicated that joint meetings will be held with large businesses in Taylorsville in conjunction with the Economic Development Department.

[6:42:44 PM](#) Ms. Riddle stated that the Chamber has created and implemented a new website and is also conducting increased communication outreach. She listed upcoming monthly Chamber luncheons with planned speakers. She invited city officials to attend these meetings.

[6:44:22 PM](#) Ms. Riddle cited efforts made toward branding of the Chamber, including extra energy directed at the “Women in Business Program.” She observed that there is a sense of excitement around Taylorsville’s Chamber.

[6:45:19 PM](#) Council Member Brad Christopherson stated that he is very impressed with Ms. Riddle's efforts and the program that has been set up. He said he is excited for more growth.

[6:45:41 PM](#) Council Member Dama Barbour relayed that she is also very excited. She thanked Ms. Riddle for her report and for sharing her vision.

[6:45:55 PM](#) Council Member Kristie Overson said she appreciates that ChamberWest is well represented at this meeting and thanked those from the Chamber for attending. She relayed that it was a great opportunity for her to meet with Ms. Riddle. She stated appreciation for the legislative sessions that are held by ChamberWest.

[6:46:50 PM](#) Ms. Riddle acknowledged that incredible energy will be put towards legislative affairs. She indicated that monthly meetings will be held during the off-season and there are plans for bi-weekly meetings during legislative sessions.

3.2 Department Reports – *John Taylor*

[6:47:38 PM](#) City Administrator John Taylor expressed belief that Administration's work and vision for the City is in line with that of elected officials. He asked that any specific concerns be brought to Administration's attention. He called on Department Directors to discuss goals and accomplishments within individual departments.

[6:49:44 PM](#) Council Member Dama Barbour stated appreciation for the responsiveness of Administration.

[6:50:22 PM](#) Steve Porten reported on accomplishments within the Building Department. He commended the two individuals in his department who assist him greatly. He indicated that strides have been made to improve communication with updates to the website and departmental forms. He stated a desire to see additional growth in communication. Mr. Porten cited a goal to go paperless and relayed that old plans have been digitized. He said it is also a departmental goal to sort through all of the old information.

[6:52:32 PM](#) Council Member Kristie Overson commended the department for going paperless and said she really likes the visuals displayed in the east end of City Hall. She thanked Mr. Porten for taking time to address concerns she has had with certain areas in her district and to help solve issues.

[6:53:42 PM](#) Mayor Lawrence Johnson complimented Mr. Porten for being a hard worker and a great problem solver.

[6:54:21 PM](#) Clerk of the Court Kary Webb reported on goals, projects and accomplishments of the Municipal Justice Court. She reflected on progress that has been made over the last two years. She expressed her dedication to make the Taylorsville Court the best it can be. Ms. Webb discussed project goals that have been achieved during Fiscal Year 2016, as follows:

- Improved customer service
- Streamlined processes for current cases
- Focus on old case cleanup
- Increased employee knowledge
- Ergonomic update
- Warrant validation

[7:03:20 PM](#) Council Members Dama Barbour and Kristie Overson thanked Ms. Webb for her report and stated appreciation to court clerks for all they do.

[7:04:28 PM](#) Community Development Director Mark McGrath cited the ability to handle day-to-day operations in light of staffing woes that have been experienced. He observed how incredibly busy the department has been over the last year. He observed that this has been the busiest year in the history of Taylorsville from a development perspective. He listed several very large and complex development projects that are underway, i.e. Crossroads Redevelopment, Legacy Plaza Redevelopment, Summit Vista Development, and the Crescent Corner Corporate Offices. Mr. McGrath recognized new City Planners Jim Spung and Matt Taylor and stated that they have really stepped up to handle the large workload.

[7:06:13 PM](#) Mr. McGrath noted that four of eight planning commissioners have been replaced in the last year and cited new energy that has been brought into planning functions. He indicated that all new appointees to the Planning Commission are already functioning well.

[7:06:48 PM](#) Mr. McGrath relayed that a lot of attention has been directed to training. He said that joint Planning Commission/City Council Meetings will be reinstated at the Planning Commission level.

[7:07:44 PM](#) Mr. McGrath cited the Gateway Sign Master Plan with four new gateway signs being completed and more to be built this year. He relayed that the final steps of the Taylorsville General Plan Update are underway. He said the approval process for this will start next week with the Planning Commission and then will continue through June. He cited plans to have the City Council review the General Plan Update through July and August, with adoption hopefully occurring by late summer.

[7:08:31 PM](#) Mr. McGrath described the Taylorsville Expressway Master Plan that has been completed this year (4700 South). He said this plan will work in conjunction with the Bus Rapid Transit improvements.

[7:08:59 PM](#) Mr. McGrath cited a large-scale regional plan that is being embarked on with several partner cities and organizations (Redwood Road Transportation Plan). He indicated that this plan covers transportation plans on Redwood Road from Davis County to South Jordan, with an extension to the Sandy Town Center. He said funding is committed by all the organizations and the RFP for the project will go out soon.

[7:09:56 PM](#) Mr. McGrath relayed that a comprehensive update was completed of the Taylorsville Sign Code, along with a number of other code initiatives. He said that the department's primary customer service initiative has been to update all applications, information forms, and internal forms. He also cited the importance of creating a processes and procedures manual for the Community Development Department to illustrate step-by-step planning processes, i.e. public notices, computer systems, etc. He said this project is about 2/3 complete. He noted that the City's new branding, with updated logos, fonts, etc., is being implemented.

[7:11:15 PM](#) Mr. McGrath described goals for next year, as follows:

- Issue a Request for Qualifications for the BRT construction drawings (including transit plans and also streetscape improvements)
- Work on the next phase of the Redwood Road streetscape improvements (to 5400 South)
- Conduct the Redwood Road Transportation Study
- Issue a Request for Proposal for a comprehensive fee study of impact fees, bonding fees (both public and private) and to update fees for various development projects (conditional use permits, subdivisions, etc.)
- Establish a neighborhood committee for design of the Cabana Club Park
- Work on a Bus Shelter Plan with the Utah Transit Authority
- Work on a comprehensive city-wide Lighting Plan
- Pursue additional gateway signs
- Additional Planning Commission training
- Work on several code amendments to streamline the development code

[7:15:12 PM](#) Council Member Dama Barbour expressed enthusiasm for the wonderful happenings in the City and the work of the Community Development Department.

[7:15:58 PM](#) Council Member Kristie Overson stated appreciation for the new planners and having a full staff in the Community Development Department. She said she really appreciates

having a City Attorney at Planning Commission Meetings. She also asked about the electronic plan submittal process.

[7:16:31 PM](#) Mr. McGrath relayed that the Community Development Department is utilizing the same software as the Building Department. He said the ultimate goal is to partner with them for plan review. He added that departmental forms are being updated in order to be computer friendly and allow routine business to be conducted online.

[7:17:43 PM](#) Chair Burgess commented on the quality of planning staff. He cited the valuable training being provided to planning commissioners.

[7:18:09 PM](#) UPD Precinct Chief Tracy Wyant referenced a document he emailed to the Council several days ago. He called for any questions or concerns relevant to the information provided. He summarized that general offenses have been reduced by about 13% since July 1, 2012 when Taylorsville joined the Unified Police Department (UPD). He relayed that calls for services have seen a modest increase, which can be attributed to a correlating increase in population throughout Salt Lake County.

[7:19:13 PM](#) Chief Wyant outlined the precinct's three-to-five year plan to add four patrol officers and one property crimes detective. He said he is comfortable with current staffing for narcotics efforts. He noted that efforts related to narcotics have been doubled since July 12, 2012 and have proactively decreased general offenses. The Chief indicated that he is also comfortable with staffing for the traffic unit, with two traffic enforcement officers and one officer handling traffic accidents during peak hours.

[7:20:29 PM](#) Council Member Brad Christopherson noted that the proposed budget has no officers added for this year. He asked where an officer would be put if one were to be potentially added at mid-year. Chief Wyant confirmed that an additional officer would be assigned to patrol and the next three officers allocated would go to patrol.

[7:21:03 PM](#) Council Member Brad Christopherson inquired what the highest amount of calls per month per officer is in the Taylorsville UPD. Chief Wyant shared data regarding call volume in Taylorsville beginning with the 2013 calendar year (2013 – 128 calls per month; 2014 – 125 calls per month; and 129 calls per month for 2015). He relayed that the UPD average is 64 – 74 calls per officer per month. He indicated that within UPD, Taylorsville has the second highest amount of calls per officer, falling just behind Midvale.

[7:22:06 PM](#) Council Member Christopherson asked about morale among Taylorsville Precinct officers. Chief Wyant acknowledged that morale is very good. He described an annual anonymous survey given to officers and said response and return rate is very high. He stated his confidence that overall morale is high. He noted that he recently approached Administration

regarding the need to transition an officer position to a sergeant position. He stated that Administration honored that request the first part of January, 2016 and this has helped negate burnout relative to investigations. The Chief observed that there are now seven sergeants in Taylorsville and this is well within the averages of staffing modeled by other larger UPD precincts. He cited transitions made from three Taylorsville lieutenants to one. He referenced his biggest long-term concern as the burnout factor, but said this is not an imminent situation that must be dealt with today. Chief Wyant described efforts to attract officers to the Taylorsville Precinct who are willing to work hard.

[7:25:51 PM](#) Council Member Dama Barbour asked about any advantage in bringing on an officer at mid-year rather than the beginning of the fiscal year. City Administrator John Taylor cited pros and cons. He recommended that if it is determined an additional officer is desired, it be brought up during mid-year budget adjustment discussions.

[7:26:33 PM](#) Mayor Lawrence Johnson observed that things appear to be running smoothly now, but he would be glad to consider an additional officer at mid-year.

[7:27:04 PM](#) Council Member Brad Christopherson asked about trends for anticipated sales tax revenues. Chief Financial Officer Scott Harrington relayed that the current trend being budgeted for in the upcoming year is 2.2%, or roughly \$175,000. He confirmed that the cost for hiring and equipping a first year officer would be \$126,000 to \$128,000, with the cost the second year being about \$108,000. He summarized that there would likely be enough to cover an additional officer with the anticipated increase in sales tax.

[7:27:58 PM](#) Council Member Dan Armstrong cited the current movement to require police body cameras and asked about any forecast on when this might be implemented. Chief Wyant relayed that UPD is currently testing several different brands and models of body cameras. He indicated that there are five Taser brand body cameras in the Taylorsville Precinct. He agreed that costs and storage needs would be huge. The Chief observed that no long-term decisions have been made and current legislation is an unfunded mandate. He said that a sizeable grant has been received from the federal grant for a quantity of body cameras, but the amount would not outfit the entire department. Chief Wyant said he supports body cameras, but applauds decisions to examine unintended consequences.

[7:31:07 PM](#) Economic Development Director Wayne Harper reviewed activities over the last year, as follows:

- Summit Vista Project - Entitlement approvals completed
- Crescent Corporate Center – Revised site plans and current active recruitment
- 4700 South/2700 West Intersection – Working with UDOT on issues
- ZAP Grant - Application has been submitted

- Hagman Home – City purchased for additional Taylorsville Park property
- Crossroads of Taylorsville and Plaza 5400 – Lots of activity seen with demolition and new development
- Activity with potential tenants for the former Furniture Warehouse property
- Numerous meetings held with the Kingston Family regarding four city properties
- Pedestrian Bridge on 4500 South completed
- Markosian Auto expansion
- Worked with Salt Lake County and other parties to update landfill monitoring on Vista and UDOT property parks
- Finished the Labrum Park
- New businesses brought into Taylorsville, i.e. St. Mark's Emergency Center, Jimmy John's, Cubby's, La Puente, Five Guys, Penny Ann's, Café Rio, Mattress Firm, Del Taco, Beans and Brews, 5400 Waffle House, GNC, Harmon's Remodel, etc.

[7:34:04 PM](#) Mr. Harper reported on upcoming economic developments, as follows:

- Regal Cinema – Will open in November, 2016
- Pho Noodle House – Going in the old Sconecutter location
- Pizza Studio
- Delis
- Another burger place going in at Crossroads of Taylorsville
- Wingstop going into the old Radio Shack building
- Additional announcements of major new tenants expected at the Crossroads within two to three weeks

[7:34:40 PM](#) Mr. Harper cited a goal to move Summit Vista into the construction phase this year. He referenced opportunities with an offer for the vacant Bank of the West building and renewed interest in the R.C. Willey building. He indicated that the West Point Shopping Center is a challenging location, but efforts are continuing and a meeting will be held with the owner next week. He also cited potential expansion on the City Center property.

Mr. Harper indicated that it is hoped that the Crescent Corporate Center will start its first building this summer. He described coordination with the Chamber of Commerce. He referenced the BRT expansion and improvements being pursued at the Westwood Shopping Center. He said there is discussion with interested parties regarding the Texaco property. He also indicated that work with Crossroads will be pursued for additional retail on the south side. He mentioned that Texas Roadhouse will be moving across the street, which means the existing building will need a new tenant. He relayed that continued outreach is planned for the ICSC Conference next week.

[7:36:35 PM](#) Mr. Harper reported that the Redevelopment Agency will examine all project areas to ensure that maximum investment is being made and the best return is being received. He stated that all financial records and tracking will be updated and the tax increment housing component will be reviewed per State code. He added that it will be determined what interlocal agreements need to be done to trigger tax increment.

[7:37:20 PM](#) Council Member Christopherson expressed appreciation to Mr. Harper for taking individual time to answer his questions.

[7:37:28 PM](#) Council Member Kristie Overson added her thanks for Mr. Harper's efforts and stated that she looks forward to hearing a report following the ICSC Conference.

[7:38:04 PM](#) Council Members Barbour and Armstrong commended Mr. Harper for doing a great job. Chair Burgess cited the hard work invested by Mr. Harper and Mayor Johnson at ICSC and the results that are seen. Mr. Harper thanked elected officials for their support.

4. CONSENT AGENDA

4.1 Minutes – City Council Meeting of April 20, 2016

[7:38:45 PM](#) Council Member Brad Christopherson **MOVED** to adopt the Consent Agenda. Council Member Dan Armstrong **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 Report from the Taylorsville Budget Committee Regarding the Proposed 2016-2017 Fiscal Year Budget – *Gordon Wolf*

[7:39:53 PM](#) Gordon Wolf spoke on behalf of the Taylorsville Budget Committee regarding the committee's recommendations for the proposed 2016-2017 FY Budget. He noted that Chair Lynn Handy is excused and has asked him to represent the committee.

[7:40:19 PM](#) Mr. Wolf relayed that the Budget Committee has had opportunity to review the proposed FY 2016-2017 Budget and believes that the budget is an accurate, yet conservative,

forecast of the City's financial position. He said the committee noted that the proposed budget includes a 1% increase to employee wages for cost of living purposes; however, they are recommending an additional 1.5% discretionary wage increase for a total budget wage increase of 2.5% per department. He suggested that the additional 1.5% increase be managed by each department head. Mr. Wolf relayed that the committee's reasoning behind recommending the additional increase is because in previous years when the economy has been tight, City employees received no wage increase and were asked to pay an increase portion of their benefits. He observed that the economy is now better, with continued growth projected. It was noted that every 1% increase in budgeted wages represents \$29,000. He reiterated that the committee's proposed increase is an additional 1.5%, which would increase expenses by a total of \$45,000. He confirmed that this includes wages and benefits.

[7:42:32 PM](#) Mr. Wolf called for any questions or comments and asked if there is anything the Budget Committee can do for the City Council.

[7:42:36 PM](#) Council Member Dan Armstrong cited a 17% overall increase on healthcare, which translates to approximately 3% per employee. He suggested that the Budget Committee may be asked to review tentative alternatives to the present system.

[7:43:27 PM](#) Mr. Wolf acknowledged that the Budget Committee would be happy to do that. He said he has some contacts that may be able to come in with presentations to the Budget Committee.

[7:43:34 PM](#) Council Member Armstrong described his personal situation related to health insurance and his ability to recently cut his own costs by leaving the City's insurance. He suggested looking at the exchange insurance as a possible option for saving employees money.

[7:45:02 PM](#) Mr. Wolf said that the Budget Committee will pursue this project if the Council so directs. Council Member Armstrong indicated that this would be a consideration for a future budget and not in this year's budget.

[7:45:23 PM](#) Mr. Harrington relayed that insurance costs decreased last year, but confirmed that there were increases in prior years.

[7:45:39 PM](#) Council Member Armstrong observed that health insurance is becoming a very large expense and said a less expensive alternative should probably be considered.

[7:46:18 PM](#) Mayor Lawrence Johnson noted that health insurance is a benefit to employees that taxpayers help fund. He stated that he believes the recommended 1% increase is fair.

[7:47:20 PM](#) Chair Burgess thanked Mr. Wolf for his report on behalf of the Budget Committee.

6.2 Public Hearing – To Receive Public Comment on Final Amendments to the Fiscal Year 2015-2016 Budget

[7:47:36 PM](#) Chief of Finance Scott Harrington noted that year-end amendments are technical adjustments to revenue and expenses in order to reflect the City's current position. He described final amendments needed in the current year's budget, as follows:

2015-2016 Year-End Budget Adjustments

General Fund 10:

- Increase sales tax revenue by \$150,000
- Increase building permits by \$100,000
- Increase plan check fees by \$70,000
- Increase interest income by \$20,000
- Other revenues and use of fund balance increased by \$185,000

CDBG Fund 21:

- Adding \$200,000 revenue in prior year grant money for land purchase (covering costs for the Senior Center)

Cemetery Fund 26:

- Adding \$3,000 in revenue due to increased plot sales

Capital Funds:

- Recognizing revenues transferred from General Fund

2015-2016 Expenses

- General Fund - Only five of 16 departments have changes – most are technical (total in changes is \$4,500)
- \$520,500 is being transferred from General Fund to Capital and Economic (RDA) Funds
- Transfer Breakdown - \$75,000 to Parks Fund for Vista Park upgrades; \$308,000 to Infrastructure Fund for land purchase and future bond payments; \$137,500 to Economic Development Fund for bond payments and development projects

[7:50:59 PM](#) Mr. Harrington listed the total 2015-2016 budgets for each fund, as follows:

- General Fund - \$21,475,215
- CDBG - \$652,578
- Cemetery - \$65,000
- Economic Development - \$643,500

- Parks - \$729, 971
- Infrastructure - \$7,397,883
- Storm Water - \$2,548,700
- Total budget, including all funds - \$33,512,487

[7:51:46 PM](#) Chair Burgess opened the public hearing on the 2015-2016 Budget and called for citizen comments.

[7:51:54 PM](#) Brandon Hall expressed his excitement for all that is happening in Taylorsville. He commented on needs in Vista Park. He recommended putting more money toward improving the park so that it is a safe place for children to play. He noted that the current playground does not accommodate enough children. He commended the nice new playground in Labrum Park. He observed that funding park improvements will engender a sense of community and family. He also called for better lighting in Vista Park in order to decrease crime.

[7:55:38 PM](#) Jolene Dearden thanked Mayor Johnson for his love of parks. She spoke regarding Vista Park and suggested that City officials visit the area to observe the large quantity of people utilizing the park. She said that over 24,000 children use the ball park during the summer, not counting siblings. She relayed that Community Council 2A is grateful for those things already being implemented in Vista Park. She specifically thanked City Administrator John Taylor and Council Member Kristie Overson. She asked that additional consideration be given to funding benches and picnic tables in the park. Ms. Dearden said it is hoped that trees will be added by the playground area and the walking trail. She cited the need for heavy-duty playground equipment that will facilitate a large number of children of all ages. She relayed that other area parks have been visited and the Community Council is recommending playground equipment similar to that in the Holladay City Park. She explained that area families were invited to play in that park and then interviewed about their preferences. She cited a list containing current pricing. She said the Community Council recognizes that not everything can be done in one year, but recommends that a plan be implemented to install equipment that will last for many years. Ms. Dearden expressed her personal gratitude to those who care about Taylorsville and said she is proud to live in the community.

[8:00:50 PM](#) There were no additional citizen comments and Chair Burgess declared the public hearing closed.

6.2.1 Resolution No. 16-15 – A Resolution of the City of Taylorsville Providing for Year-End Final Amendments to the 2015-2016 Fiscal Year Budget – *Scott Harrington*

[8:01:12 PM](#) Council Member Brad Christopherson **MOVED** to adopt Resolution No. 16-15 – Providing for Year-End Final Amendments to the 2015-2016 Fiscal Year Budget. Council

Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.3 Public Hearing – To Receive Public Comment on the Tentative Budget for the 2016-2017 Fiscal Year

[8:01:30 PM](#) Chief of Finance Scott Harrington reviewed key aspects of the tentative 2016-2017 budget, as follows:

- Total General Fund budget is \$21,105,427 (up \$155,000 from last year)
- Process started with a zero-based budget
- Sales tax estimated to be 2.2% above prior year
- Building permits and fees held at FY 2016 base amounts

[8:02:43 PM](#) Mr. Harrington commended department heads for doing an excellent job at keeping budget expenses low.

Mr. Harrington also reviewed some expenditures proposed in the 2016-2017 budget, as follows:

- Health insurance cost increased 17.4% over last year
- Fuel cost estimated at \$2.50 per gallon
- 1% COLA increase for employees
- \$100,000 additional amount for sidewalk repair/replacement (for a total of \$200,000)
- \$40,000 for crosswalk upgrades
- Transfer of \$877,015 to Capital, Economic and Cemetery Funds

[8:04:25 PM](#) Council Member Dama Barbour questioned whether the citizens who spoke in the previous public hearing actually intended to comment on the proposed 2016-2017 budget. It was determined that those citizen comments made are on record relative to both the current year-end amended budget and the tentative budget for next fiscal year.

[8:04:57 PM](#) Chair Burgess opened the public hearing on the 2016-2017 Budget and called for citizen comments.

[8:05:06 PM](#) There were no citizen comments and Chair Burgess declared the public hearing closed.

6.3.1 Resolution No. 16-16 – A Resolution of the City of Taylorsville Adopting the Final Budget for the Fiscal Year Beginning July 1, 2016 and Ending June 30, 2017 – *Scott Harrington*

[8:05:22 PM](#) Council Member Brad Christopherson referenced budget discussions he has held with Administration and the Court. He said there are very few changes that he would like to see in the proposed budget. He relayed concern over more funds potentially needed for jury and witness fees in the Court. Mr. Harrington confirmed that if these fees are trending high a budget increase may be made with mid-year adjustments.

[8:06:36 PM](#) Council Member Christopherson referenced the aging x-ray machine in the Court. He noted that City Hall is moving toward a secured campus and questioned whether there should be budget for that project. Mr. Harrington clarified that the project to secure the campus will be handled with funds in the current budget for this fiscal year. He noted that if the lead time on the machine takes more than a couple of months, it will have to be extended into the next budget year.

[8:07:17 PM](#) Mayor Johnson clarified that the north entrance to City Hall will only be accessible to City employees and the secure entrance for the public will be on the front/south side of City Hall.

[8:07:50 PM](#) Council Member Christopherson cited the Public Safety Committee's budget request of \$1,000 for radon kits. Mr. Harrington said that efforts are underway to take care of that need within the current year's budget. He indicated that Emergency Response Coordinator Ben Gustafson is working with the Public Safety Chairman on this and there are funds available in the current Emergency Management Fund.

[8:08:21 PM](#) Council Member Brad Christopherson referenced the gateway sign project wherein four signs have been completed to date. He noted that there are no funds for additional gateway signs in the proposed budget and he would like to see funding added.

[8:09:15 PM](#) Community Development Director Mark McGrath relayed information on potential types and sizes of gateway signs that could be added. He stated that smaller signs, like those on 4100 South/2700 West and Bangerter/6200 South cost about \$20,000 a piece; the larger ones, i.e. those on Redwood Road/4700 South were about \$35,000 each. He confirmed that locations have been selected, but decisions still need to be finalized on what type of sign goes where.

[8:09:25 PM](#) Council Member Brad Christopherson proposed allocating \$55,000 to cover two more of the gateway signs.

[8:10:44 PM](#) Council Member Dama Barbour agreed that she would like to see the gateway sign project move forward and asked about the plan to replace some of the older signs. Mr. McGrath noted that the gateway sign plan has a lot of flexibility and 10 different types of signs could be configured, depending on the location. He gave examples of signs that might be modeled.

[8:12:04 PM](#) Council Member Dan Armstrong said he is in favor of signs, but does not want to jeopardize improving the parks, installing fences along the canal near the elementary school, or adding sound walls that are needed. He reiterated that if these other projects are to be jeopardized, he is in favor of cutting back on signs.

[8:13:37 PM](#) Council Member Christopherson clarified that he was not proposing pulling any funds from other budgeted projects. Mr. Harrington acknowledged that there is an option to pull the proposed amount for signs from the Capital Fund balance (Fund 45) or a transfer could be made from another project. He confirmed that a healthy balance would still be left in the Capital Fund.

[8:14:29 PM](#) Council Member Christopherson agreed with Council Member Armstrong that he would not like to pull from any of the other projects, especially those that are safety-related; but would like the proposed amount for signs to come from the Capital Fund balance.

[8:14:51 PM](#) Council Member Overson agreed that parks are very important and said she would like to see the Vista Park Improvement Project carried through and finished in FY 2016-2017. She proposed moving \$250,000 from the Capital Fund to the Vista Park Project in order to finish it.

[8:15:34 PM](#) Mr. Harrington gave clarification on the fund balance in the Parks Fund, most of which came from the City Center land sale. He cited some impact fees that can be spent from the Parks Fund on a park project.

[8:16:08 PM](#) Council Member Christopherson **MOVED** to approve **Budget Amendment #1**, to move \$55,000 from the General Fund to the Gateway Sign Capital Fund for the addition of two gateway signs. Council Member Dama Barbour **SECONDED** the motion. Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-no, and Burgess-yes. **The motion passed with a 4-to-1 vote.**

[8:17:39 PM](#) Council Member Kristie Overson **MOVED** to approve **Budget Amendment #2**, to change the amount allocated to Vista Park in the Parks Fund to \$250,000. Council Member Brad Christopherson **SECONDED** the motion. He then clarified that this means an additional \$175,000 is needed over the \$75,000 budget transfer that was previously approved in the year-end amendments, for a total of \$250,000 for Vista Park.

[8:19:11 PM](#) Mayor Johnson referenced some project expenses that may be coming up in the future and cautioned against using up too much now and creating the need to bond.

[8:20:39 PM](#) Council Member Barbour clarified that the \$175,000 amount is already designated for Parks and is sitting in that fund, so it would just be a matter of moving it specifically to Vista Park.

[8:20:56 PM](#) Mr. Taylor suggested that specific projects and the levels desired be identified and then Administration can make a recommendation as whether it comes from the fund balance or is transferred from underspend.

[8:21:43 PM](#) Mayor Johnson cited his commitment to finish the Cabana Club Park this year, which may mean another \$120,000 if a grant is not received. He observed that a good start has been made on improving Vista Park and it does not all have to be finished in one year. He indicated that he is willing to complete the playground in Vista Park the following year, but is committed to the Cabana Club Park this year.

[8:22:35 PM](#) Council Member Armstrong agreed that the Cabana Club should be finished this year and Vista Park should be started this year, with evaluation made along the way on needed park improvements. He observed that if there is more that must be done to a particular park, it can be considered in the next year.

[8:23:24 PM](#) Mr. Harrington asked for clarification on what specific improvements are desired in Vista Park with the proposed \$250,000 amount.

[8:23:41 PM](#) Council Member Barbour asked whether there are already funds budgeted for the Cabana Club Park, along with additional funds just sitting in the Parks Fund. Mr. Harrington clarified that there is \$100,000 budgeted for the Cabana Club Park.

[8:24:32 PM](#) Council Member Overson called the question on her motion, but discussion on the motion continued. Council Member Armstrong cited the need to determine actual expenses and specific improvements for Vista Park before allocating more funds.

[8:27:11 PM](#) Council Member Overson referenced the breakdown on expenses that has already been previously provided to the Council and discussed over the course of several Council meetings. She cited the following proposed improvements: three additional lights (two in the parking lot and one at the southwest corner of the park); three additional trees by the bowery; four to six benches around the trail system; two or three picnic tables around the trail system; vent pipe evaluated and repaired; a drinking fountain; barbecues; playground equipment; and two additional signs that identify the park and cite City ordinance.

[8:27:46 PM](#) Council Member Brad Christopherson called for the question on the motion, but more discussion ensued. Council Member Armstrong asked about the impact of completing all the suggested improvements in Vista Park during summer months. He suggested that the park may be out of action for a while.

[8:28:27 PM](#) Mr. Taylor explained that for this size of project, a request for proposal process must be followed, which would likely take five weeks. He anticipated that it would be at least eight weeks before a contractor could begin. He noted that Labrum Park was shut down for two and a half months. He acknowledged that sections of the park would need to be closed.

[8:29:26 PM](#) Council Member Armstrong asked whether less of an impact would be seen if the project were stretched over two summer seasons. Mr. Taylor noted that construction costs are cheaper if it is done all at once. He observed that residents may be hit hard with the impact at one time or it can be drawn out. Mr. Taylor shared further insights on the impact of completing construction in the park. He said that concrete and electrical work will require the most time and create the biggest impact. He indicated that if the whole project is funded now, Administration would do everything at once. He stated that he does not recommend drawing anything out. He suggested identifying the time of least impact in the park and then proceeding.

[8:31:28 PM](#) Mayor Johnson cited tournaments held in June and July and said doing piecework may have less impact.

[8:32:05 PM](#) Council Member Kristie Overson **called the question on the motion to approve Budget Amendment #2.** Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

[8:32:25 PM](#) Council Member Brad Christopherson **MOVED** to approve **Budget Amendment #3** to bring the ChamberWest funding back to the previous \$10,000 amount. Council Member Dama Barbour **SECONDED** the motion. It was confirmed that the motion is for the amount allocated to ChamberWest to be \$10,000 total. Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

[8:33:36 PM](#) Council Member Dama Barbour expressed concern over employee compensation. She cited the departmental reports given previously in the meeting and the hard work that is performed by City employees. She said she certainly supports the 1% COLA increase, but also recommends another 1.5% for increases at Administration's discretion. She said Administration does not have to use it, but she would like the Council to add the extra amount and let Administration decide.

[8:34:31 PM](#) Council Member Dama Barbour **MOVED** to approve **Budget Amendment #4** to add an additional 1.5% for employee compensation increases at Administration's discretion. Council Brad Christopherson **SECONDED** the motion. Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-no, and Burgess-yes. **City Council members voted and the motion passed with a four-to-one vote.**

[8:34:55 PM](#) Mr. Harrington confirmed that the wage increases include 1% as COLA and 1.5% as pay-for-performance. Mr. Taylor asked whether the 1.5% increase should be allocated within each department or as a total sum generally distributed among the City. Council Member Barbour said she was thinking of departmental allocations, as department heads know employees best. She restated her appreciation for City employees and said she believes they are also appreciated by taxpayers. She asked for the opinion of other Council Members.

[8:35:51 PM](#) Mr. Harrington observed that if the allocation is done as one lump sum to one department, Administration is given a little more flexibility. Mr. Taylor cited some departments with only a few employees, which leaves little flexibility.

[8:36:36 PM](#) Council Member Brad Christopherson said his understanding of the intent of the motion was to follow the recommendation of the Budget Committee for an additional 1.5% at the department head discretion. Mr. Harrington said that is what would still happen and Council Member Barbour confirmed that was her motion.

[8:36:48 PM](#) Council Member Dan Armstrong suggested leaving the decision regarding allocation up to the Mayor and City Manager, so that they have more flexibility.

[8:37:01 PM](#) Chair Burgess agreed that the Mayor and City Administrator should have flexibility.

[8:37:16 PM](#) Council Member Barbour reiterated that her motion was to take the Budget Committee's advice, which gives department heads discretion.

[8:37:34 PM](#) Chair Burgess asked for clarification on how the allocation will work. Mr. Harrington explained that the total amount of 1.5% for pay-for-performance raises will be put into one department to be distributed as performance and merits indicate. He described flexibility that this would give to department directors to reward top performers.

[8:38:20 PM](#) Mr. Taylor confirmed with the Council that the proposed 1.5% merit increase does not include elected officials.

[8:38:29 PM](#) City Attorney Tracy Cowdell cited potential confusion over Budget Amendment #4. Mr. Harrington acknowledged that he has sufficient understanding.

[8:39:00 PM](#) Chair Burgess summarized that the entire allocation will go to one department, but will be distributed through the Administration to top performers. Mr. Harrington acknowledged that it is the same dollar amount based on salaries throughout the City, but is just lumped in one department to give department directors more flexibility. It was confirmed that this explanation is the intent of the Council. Mr. Harrington gave additional clarification on the fix that will be made to the budget document.

[8:41:09 PM](#) Mr. Cowdell gave explanation on a final summary that can be given on the budget amendments made tonight and incorporated into the final budget before it is adopted by resolution.

[8:41:20 PM](#) Council Member Kristie Overson cited a previous request from the LARP Committee for additional funds to cover a fence around the "Remember Me Garden." Explanation was given on money that can be taken out of the Parks Fund for this. Mr. Taylor cited a quote of \$6,600 to complete the fence. He said the amount available in this year's budget can be spent toward a down payment to get the fence started and then another \$5,000 can be allocated in the proposed FY 2016-2017 to complete the project.

[8:43:24 PM](#) Council Member Kristie Overson **MOVED** to approve **Budget Amendment #5** allocating \$5,000 from the Parks Fund to the Remember Me Garden Project. Council Member Dan Armstrong **SECONDED** the motion. Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

[8:44:00 PM](#) Council Member Brad Christopherson referenced the legal requirements for the General Fund balance. Mr. Harrington relayed that the General Fund balance in the current fiscal year budget is at about 23%. He noted that whatever is left as underspend this year will be transferred out, but the balance will still fall under 25%. Council Member Christopherson acknowledged that this puts the City in good financial shape.

[8:44:51 PM](#) Council Member Christopherson asked for clarification on funding that is still pending for the Cabana Club Park. Mr. Taylor said that the City has heard by rumor that the grant applied for was denied, although official notification has not yet come from the county. It was confirmed that \$100,000 is in the FY 2016-2017 budget for the Cabana Club Park. It was estimated that about \$800,000 to \$900,000 was spent totally on Labrum Park improvements, including the road. Mr. Taylor said that the total for the playground was just over \$200,000 and the restroom facility was just under \$200,000 (including plumbing and roadwork connections).

[8:46:58 PM](#) Mr. Taylor stated that the Cabana Club lot is ½ acre and the \$100,000 allocation is for the sprinkler system, sod, playground, and a basketball standard pad. He acknowledged there

may be room for a small pavilion. He confirmed that some additional fencing is also needed, which could be about \$50,000, with another \$50,000 needed for a pavilion and concrete work.

[8:47:58 PM](#) Council Member Brad Christopherson **MOVED** to approve **Budget Amendment #6** to allocate an additional \$100,000 from the Parks Fund to the Cabana Club Park for a pavilion and fencing. It was confirmed that the total allocation for the Cabana Club Park would be \$200,000 to finish the park. Council Member Dama Barbour **SECONDED** the motion. Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

[8:49:42 PM](#) Chairman Ernest Burgess **MOVED** to approve **Budget Amendment #7** to allocate \$2,000 to the Cemetery for grave markers and a temporary sign. Council Member Brad Christopherson **SECONDED** the motion. Mr. Harrington explained that there are funds available in the Cemetery Fund of the current 2015-2016 budget. He acknowledged that he will just pull that expense from the fund balance of the Cemetery Fund. Chair Burgess called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

[8:51:54 PM](#) Chair Burgess called for consideration of Resolution No. 16-16 to adopt the final FY 2016-2017 Budget. Mr. Harrington relayed that the budget amendments made tonight will add \$469,293, split over Fund 45, Fund 40, Fund 26, and the General Fund. He confirmed that the amendment in Fund 45 is the \$55,000 amount for gateway signs.

[8:53:27 PM](#) Council Member Dama Barbour called for confirmation that funds now being pulled for parks are monies that are sitting in an account and are not being taken away from other projects. Mr. Harrington confirmed that statement is correct.

[8:54:13 PM](#) Council Member Brad Christopherson noted that the \$470,000 in added amounts represents 2.2% of the General Fund. He observed that the Council, therefore, agreed on 97.8% of the budget.

[8:54:30 PM](#) Mr. Taylor clarified that \$1.2 million of the \$1.8 million in the Parks Fund is comprised from the sale of the City Center property; the remaining \$600,000 came from previous years' transfers to take care of parks and also from impact fees received off the development that must be spent within parks. Mr. Harrington confirmed that \$355,000 has been pulled from the Parks Fund. Mr. Taylor gave additional clarification on monies budgeted for specific parks.

[8:56:29 PM](#) Mr. Harrington further illustrated a complete list of budget allocations for specific projects within the Parks Fund.

[8:57:36 PM](#) Council Member Christopherson clarified that the total budget allocation for Vista Park should be \$250,000 and other Council Members concurred.

[8:58:12 PM](#) Mr. Harrington confirmed that the changes in the General Fund include the allocation to ChamberWest and the 1.5% pay-for-performance wage increase.

[8:58:56 PM](#) Council Member Dan Armstrong questioned whether more time is needed to accurately reflect the budget changes approved this evening. Mr. Cowdell noted that the budget may be adopted tonight to include the amendments. Mr. Harrington confirmed that he is comfortable that all of the budget amendments have been captured. He illustrated and reviewed exact changes made to the applicable line items on the budget document.

[9:03:54 PM](#) Mr. Taylor stated that Administration is comfortable with the budget changes made. Chair Burgess asked that the Council proceed with a motion if it is comfortable with the budget as amended.

[9:04:47 PM](#) Council Member Brad Christopherson **MOVED** to adopt Resolution No. 16-16 – Adopting the Final Budget for the Fiscal Year Beginning July 1, 2016 and Ending June 30, 2017, incorporating all seven of the approved budget amendments as discussed and confirmed tonight. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

[9:05:14 PM](#) Mr. Harrington agreed to send out updated copies of the final budgets to the Council, including all of the changes made tonight.

[9:05:24 PM](#) Council Members expressed thanks to Mr. Harrington for all of his work on the Budget.

7. OTHER MATTERS

There were no other matters.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

There were no new items for subsequent consideration.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

9:05:51 PM

- 9.1 Mayor's Town Hall Meeting – Wed., May 25, 2016 – 6:00 p.m. to 7:00 p.m.
- 9.2 City Council Briefing Session – Wednesday, June 1, 2016 – 6:00 p.m.
- 9.3 City Council Meeting – Wednesday, Jun3 1, 2016 – 6:30 p.m.
- 9.4 Planning Commission Meeting – Tuesday, June 14, 2016 – 7:00 p.m.
- 9.5 City Council Briefing Session – Wednesday, June 15, 2016 – 6:00 p.m.
- 9.6 City Council Meeting – Wednesday, June 1, 2016 – 6:30 p.m.

10. CALENDAR OF UPCOMING EVENTS

- 10.1 *A Cleaner, Greener, Healthier Taylorsville Service Project* – May 20, 2016 through June 20, 2016. See City Website for More Information at www.taylorsvilleut.gov
- 10.2 *“Remember Me Rose Garden” Dedication Ceremony* – Monday, May 30, 2016 – Taylorsville Senior Center Located at 4743 South Plymouth View Drive – See City Website for More Information
- 10.3 *Taylorsville Dayzz* – June 23, 24, 25, 2016 – See City Website for More Detailed Information

RECESS FOR RDA BOARD MEETING

The Council Meeting was recessed at 9:07 p.m. in order to convene a Redevelopment Agency Board Meeting.

RECONVENE REGULAR CITY COUNCIL MEETING (following RDA Board Meeting)

The City Council Meeting was reconvened at 9:19 p.m. following the Redevelopment Agency Board Meeting.

11. CLOSED SESSION (*Conference Room 202*)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

Council Member Brad Christopherson **MOVED** to convene a Closed Session to discuss the sale or purchase of real property at 9:20 p.m. Council Member Kristie Overson **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The meeting was closed at 9:20 p.m. for the purposes listed below, wherein no other matters were discussed.

- **Discussion Concerning the Sale or Purchase of Real Property**

Those in attendance at the Closed Session were: Mayor Larry Johnson, Council Members Barbour, Burgess, Christopherson, Armstrong, and Overson; City Attorney Tracy Cowdell; City Administrator John Taylor; Economic Development Director Wayne Harper; Chief Financial Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

12. ADJOURNMENT

Council Member Dan Armstrong **MOVED** to adjourn the Closed Session and the City Council Meeting. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Overson-yes, Barbour-yes, Armstrong-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 10:08 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 06-15-16

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder