

**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, August 17, 2016**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

Mayor Lawrence Johnson

**Council Members:**

Council Chairman Ernest Burgess  
Vice-Chairman Brad Christopherson  
Council Member Daniel Armstrong  
Council Member Dama Barbour  
Council Member Kristie Overson

**City Staff:**

John Taylor, City Administrator  
Stephanie Shelman, Deputy City Attorney  
Cheryl Peacock Cottle, City Recorder  
Tracy Wyant, UPD Precinct Chief  
Mark McGrath, Community Development Director  
Jay Ziolkowski, UFA Battalion Chief  
Kristy Heineman, Council Coordinator  
Tiffany Janzen, Public Information Officer  
Scott Harrington, Chief Financial Officer  
Ben Gustafson, Emergency Response Coordinator  
Shay Smith, City Engineer

**Excused:** City Attorney Tracy Cowdell

**6:00 BRIEFING SESSION**

**1. Roll Call of Council Members**

Chairman Ernest Burgess conducted the Briefing Session, which convened at 6:02 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

## 2. Review Agenda

The agenda for the City Council Meeting was reviewed.

## 3. Adjourn

[6:05:45 PM](#) Chairman Burgess declared the Briefing Session adjourned at 6:05 p.m.

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## REGULAR MEETING

### Attendance:

Mayor Lawrence Johnson

### Council Members:

Council Chairman Ernest Burgess  
Vice-Chairman Brad Christopherson  
Council Member Daniel Armstrong  
Council Member Dama Barbour  
Council Member Kristie Overson

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Jay Ziolkowski, UFA Battalion Chief  
Kristy Heineman, Council Coordinator  
Tiffany Janzen, Public Information Officer  
Shay Smith, City Engineer  
Tiffany Janzen, Public Information Officer  
Judge Marsha Thomas  
Wayne Harper, Economic Development Director

**Excused:** City Attorney Tracy Cowdell

**Others:** Dan Fazzini, Chris Bown, Josh Collins, Preston Handy, Cheyanne Bradshaw, Aubree Newton, Connie Taney, Ruth Jacobson, Pastor Jordan Ledbetter, Aimee Winder Newton, Royce Larsen, Doug Shupe, Nick Dunn, John Gidney, Lynn Handy, Macade Jensen, Officer Hank Bessinger, Officer Gary Evans, Officer Matt Brownlee, Dispatcher Cecilia Holani, Dispatcher Anna Adrignola, Dispatcher Tiffany Twohill, Sergeant Dustin Fowler, Officer Jason Albrecht, Officer Cody Miskin, Officer Kyle Andrew, Officer Darin Watrous, Sergeant Thomas Mitchell, Officer Jordan Schmidt, Officer Troy Lopez, Officer Chris Sullivan, Officer Josh Thomas, Sheriff James Winder, Chief Shane Hudson, Randy Cutliff

## **1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

[6:31:46 PM](#) Chairman Ernest Burgess called the meeting to order at 6:31 p.m. and welcomed those in attendance.

### **1.1 Roll Call of Council Members**

[6:32:05 PM](#) City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

### **1.2 Opening Ceremonies – Pledge/Reverence – *Council Chair Burgess (Opening Ceremonies for September 7, 2016 to be arranged by Council Member Christopherson)***

[6:32:09 PM](#) UFA Battalion Chief Jay Ziolkowski directed the Pledge of Allegiance.

Pastor Jordan Ledbetter, of the Crosspoint Church, offered the Reverence.

### **1.3 Mayor's Report**

There was no Mayor's Report.

### **1.4 Citizen Comments**

Chairman Ernest Burgess reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

[6:34:02 PM](#) Doug Shupe expressed appreciation to UPD law enforcement officers for all they do.

[6:35:12 PM](#) Ruth Jacobson described cleanup efforts surrounding a canal where there was recently a fire behind her home in Misty Hills. She said that more work will continue and she will keep following up on the project.

[6:36:21 PM](#) Aimee Winder Newton, of the Salt Lake County Council, introduced her new Policy Advisor Nick Dunn.

[6:37:07 PM](#) There were no additional citizen comments, and Chairman Burgess closed the citizen comment period.

## 2. APPOINTMENTS

### 2.1 Appointment of Robert K. Pieper to the Leisure Activities Recreation & Parks Committee – *Council Member Armstrong*

[6:37:22 PM](#) Council Member Dan Armstrong nominated Robert K. Pieper to serve as a member of the Leisure Activities Recreation & Parks (LARP) Committee. Council Member Armstrong stated that Mr. Pieper will be a great asset to the committee.

Council Member Dan Armstrong **MOVED** to appoint Robert K. Pieper to the LARP Committee. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Barbour-yes, Armstrong-yes, Overson-yes, and Christopherson-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 3. REPORTS

### 3.1 UPD Officer Recognition Awards – *Precinct Chief Tracy Wyant*

[6:38:51 PM](#) Unified Police Department Precinct Chief Tracy Wyant presented the June and July, 2016 *Officer of the Month Awards*, as follows:

***June, 2016 Officer of the Month*** – UPD Sheriff Jim Winder, Chief Hudson and CAB Member Randy Cutliff joined Chief Wyant to present this award to Officer Darin Watrous. Chief Wyant cited the parental kidnapping of an 11-year old girl and relayed that Officer Watrous was successful in negotiating her safe return. It was also relayed that later, while on proactive patrol, Officer Watrous located a stolen vehicle that was used in a robbery in Salt Lake City; and, on the same evening, apprehended a burglary suspect involved in criminal activity at a local Burger King. Chief Wyant also described Officer Watrous' actions that recovered another stolen vehicle and resulted in the suspect's arrest. The Chief said Officer Watrous is a leader on the graveyard shift and commended his proactive efforts to keep Taylorsville residents safe.

***July, 2016 Officer of the Month*** – Chief Wyant presented this award to Detective Nathan Clark, who recently recovered numerous stolen vehicles. It was reported that, in addition, Detective Clark conducted multiple investigations that resulted in the removal of several armed and dangerous criminals from the community. It was also relayed that, while off duty, Detective Clark helped coordinate a case surrounding an armed fugitive wanted in a recent shooting. His actions helped bring about an arrest of the suspect and the seizure of a handgun/ammunition. Chief Wyant stated that Detective Clark discovered a parolee staying in Taylorsville who was in possession of handguns and drugs. He also cited a traffic stop wherein Detective Clark helped

with the arrest of a suspect and the recovery of weapons and drugs. Chief Wyant commended Detective Clark for his tenacity, resolve, and attention to detail.

**Multi-Division Team Citation Award** – Lieutenant Thomas, Sergeant Dustin Fowler and Sergeant Tom Mitchell helped Chief Wyant present an award to UPD personnel representing three patrol precincts and the communications division. The following individuals were recognized: Officers Jason Albrecht, Kyle Andrew, Darin Watrous, Jordan Schmidt, Troy Lopez, Gary Evans, Matt Brownlee, Hank Bessinger, Chris Sullivan, Josh Thomas and Dispatchers Cecilia Holani, Anna Adrignola, Tiffany Twohill. It was relayed that on July 15, 2016, officers responded to a shooting in Taylorsville. He described a pursuit and subsequent activities that resulted in the apprehension of two suspects and the recovery of weapons. Chief Wyant commended the team work and unity displayed and stressed the important role played by dispatchers.

[6:49:41 PM](#) Sheriff Winder added his appreciation and commendation of UPD officers. He stated that he is honored to serve Taylorsville and Salt Lake County.

[6:51:08 PM](#) Council Members expressed appreciation to law enforcement personnel and officers.

### **3.2 Youth Ambassador Service Projects** – *Cheyenne Bradshaw, Preston Handy, Aubree Newton*

[6:52:20 PM](#) Taylorsville Youth Ambassador Preston Handy reported on his completed service project. He illustrated photos of the project that involved painting multiple fire hydrants in Taylorsville.

[6:54:27 PM](#) Council Member Kristie Overson expressed appreciation for Mr. Handy's efforts and commended the improvements made in the area. She thanked him for his leadership in representing the City as a Youth Ambassador.

[6:55:37 PM](#) Council Member Dama Barbour stated gratitude for this wonderful project and expressed her pride. Chair Burgess also commended Mr. Handy for his fine work.

[6:56:27 PM](#) Taylorsville Youth Ambassador Aubree Newton reported on her completed service project. She relayed that she provided weekly music therapy to patients at Primary Children's Medical Center. She cited reasons that this project was personal to her. She stated that she has appreciated her time serving on the Youth Council.

[6:57:58 PM](#) Council Member Kristie Overson stated her reasons for being highly impressed with Ms. Newton as she has served on the Youth Council and as a Youth Ambassador. Council Member Dama Barbour added her commendation to Ms. Newton for making the City proud.

Council Members wished Ms. Newton well in her next endeavors and in continuing her education.

### **3.3 Historic Preservation Committee Report – *Connie Taney***

[6:59:23 PM](#) Historic Preservation Committee Chair Connie Taney reported on recent activities and upcoming events for the Taylorsville Historic Preservation Committee.

[6:59:57 PM](#) Ms. Taney illustrated artifacts given to the museum from early Taylorsville settlers and farmers. She cited a plaque that has been installed at the Blacksmith Shop to honor the late Jim Taney.

[7:02:04 PM](#) Ms. Taney referenced a little overage left from the ZAP grant that was awarded and said that pop-up tents for the Heritage Center were purchased with the remaining funds. She thanked the City, and specifically PIO Tiffany Janzen, for promoting and reporting on the Heritage Center and Historic Preservation Committee activities

[7:03:41 PM](#) Council Member Kristie Overson expressed thanks to Ms. Taney and the rest of the committee for their many hours of service.

[7:04:22 PM](#) Ms. Taney thanked elected officials and the City for its support of the Historic Preservation Committee.

### **3.4 Prosecutors/Indigent Defense Report – *Chris Bown/Josh Collins***

[7:05:10 PM](#) Josh Collins reported on prosecution services provided through the Taylorsville Municipal Justice Court. He noted the importance of building positive relationships with law enforcement, the public defenders, judges, etc. He cited the wide variety of defendants that come through the Court and described recent incidents with an individual who had severe mental health issues. He described the respectful way that officers, public defenders and others helped treat this individual to ensure that the right process occurred.

[7:08:43 PM](#) Public Defender Chris Bown, of Stowell, Crayk and Bown, reported on indigent defense services provided in the Taylorsville Justice Court. He distributed a handout containing information on case statistics for the previous two quarters. He cited a good working relationship with the prosecution.

[7:10:53 PM](#) Council Member Dama Barbour asked for clarification on orders to show cause that were billed. Mr. Bown described processes, including a pretrial conference, a review, an order to show cause, hearings, and failures to appear. He gave additional clarification on billings.

[7:13:12 PM](#) Council Members thanked Mr. Collins and Mr. Bown for their reports.

### **3.5 Emergency Preparedness Report – *Ben Gustafson***

[7:13:31 PM](#) Emergency Response Coordinator Ben Gustafson reported on emergency management in Taylorsville. He described the process to revise emergency plans and related documents for the City. He also reviewed training plans and activities for City personnel. He discussed safety measures that have been implemented at City Hall. He cited Mayor Johnson's concerns for employee safety. He described an Active Shooter Training that was provided to employees and noted that escape ladders were installed on the second floor of City Hall.

[7:16:52 PM](#) Mr. Gustafson cited volunteer efforts of the CERT Team and others during the *Taylorsville Dayzz Parade*. He described an exercise conducted in conjunction with the *Great Shakeout* event earlier in April of this year. He referenced coordination with other cities to help with their activities. He said that the Amateur Radio Community also assisted greatly with the *Taylorsville Dayzz Parade*. He discussed FCC standards and Taylorsville's Certification Program for ham radio operators. He cited more than a dozen participants in the program.

[7:20:27 PM](#) Council Member Dama Barbour commended Mr. Gustafson for his efforts and referenced her training experiences in previous years in Emmetsburg. She stressed the importance of training opportunities for elected officials.

[7:21:35 PM](#) Mr. Gustafson invited Council Members to an Emergency Operations Center (EOC) training exercise tomorrow for an hour. Chair Burgess asked that the Council be informed of upcoming training opportunities.

[7:22:09 PM](#) Council Member Kristie Overson referenced condensed emergency management books and asked for copies. Mr. Gustafson said that Council Members should have received electronic copies previously, but he will ensure that they are provided again.

#### **3.5.1 Resolution No. 16-17 – A Resolution of the City of Taylorsville Establishing Emergency Interim Successors to Officers of the Political Subdivision – *Ben Gustafson***

[7:23:45 PM](#) Ben Gustafson presented the subject resolution to establish emergency interim successors to officers in Taylorsville. He referenced State Code that Taylorsville follows, as the City does not yet have its own specific line of succession in place for use during an emergency situation. He indicated that the State Division of Emergency Management has requested a copy of Taylorsville's established emergency line of succession. He noted that this does not dictate procedures for succession during regular circumstances, as those rules are set separately in Code.

[7:27:48 PM](#) Mr. Gustafson outlined appointed City positions as described in City code. He reviewed the line of succession as proposed in the subject resolution. He called for questions from the Council.

[7:27:59 PM](#) City Administrator John Taylor gave clarification that if the regularly appointed person subsequently becomes available to again assume responsibilities, he/she would step right back into that role.

[7:29:22 PM](#) Council Member Dama Barbour asked for clarification on the default option in State Statute.

[7:30:45 PM](#) Mr. Taylor clarified that a vacancy and an emergency are two separate situations.

[7:31:10 PM](#) Council Member Kristie Overson cited the role of the Policy Committee of the City during an emergency. She reviewed comparisons of the line of succession in State Code and the proposed line of succession in the proposed resolution. Mr. Taylor gave clarification on the basis for the recommended emergency line of successors.

[7:34:36 PM](#) Council Member Barbour observed that the legislative body responsibilities would not change during an emergency and the City Council would still act as the policy-making group. Mr. Taylor confirmed that this is the case.

[7:35:28 PM](#) Council Member Overson asked for additional clarification on the basis for the proposed resolution. Mr. Taylor described reasons for specifying the line of succession in resolution format, so it is very clear to the political subdivision.

[7:37:07 PM](#) Council Member Overson thanked Mr. Taylor and Mr. Gustafson for their explanations and for the discussion held. She cited the distinction between a vacancy and an emergency. She referenced some outdated ordinances that may need to be updated. Mr. Taylor acknowledged that there is some cleanup work to do with ordinances.

[7:38:32 PM](#) Council Member Dan Armstrong **MOVED** to adopt Resolution No. 16-17 – Establishing Emergency Interim Successors to Officers of the Political Subdivision. Council Member Kristie Overson **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

[7:39:27 PM](#) Council Member Barbour thanked Mr. Gustafson and Mr. Taylor for making needed clarifications.

#### **4. CONSENT AGENDA**

##### **4.1 Minutes – City Council Meeting – July 20, 2016 City Council Meeting – August 3, 2016**

[7:40:32 PM](#) Council Member Brad Christopherson **MOVED** to adopt the Consent Agenda. Council Member Dama Barbour **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

#### **5. PLANNING MATTERS**

There were no planning matters.

#### **6. FINANCIAL MATTERS**

There were no financial matters.

#### **7. OTHER MATTERS**

##### **7.1 Park Policy Discussion**

[7:41:08 PM](#) Discussion was held regarding policies for reserving space in Taylorsville parks.

[7:41:18 PM](#) Council Member Kristie Overson cited pavilions in public places in Taylorsville and discrepancies that she has observed in the City process for reserving such. She noted that reservations are not taken for the Vista Park Bowery and people must arrive early in the day in order to guarantee its use. She discussed the \$75 fee that is assessed for use.

[7:43:33 PM](#) City Administrator John Taylor said that he will ensure that Vista Park is added to the list of parks that take reservations. He said that the Park is not shown on the website, but can actually be reserved by making a phone call. He agreed to call tomorrow and confirm this with Salt Lake County Parks and Recreation. He cited efforts done by Parks and Recreation to clean and prepare pavilions in advance of reservations. He referenced the reservation process done through Salt Lake County.

[7:45:58 PM](#) Mr. Taylor said that people can reserve Labrum Park online through the County, but most call the City to handle the reservation process. He said that the City will provide a list of City parks on its website with links to the reservation mechanism. He said he believes the process is consistent and agreed that clarification will be provided.

[7:47:43 PM](#) Council Member Kristie Overson said she just wants to make the process easier for residents.

[7:48:07 PM](#) Council Member Brad Christopherson asked about renewing business licenses online. Chief of Finance Scott Harrington said that the capability to do so is already in place and the option to renew licenses online can be added to renewal forms. He agreed to follow up on this with Penny Knight who handles business licensing.

[7:49:20 PM](#) Council Member Dama Barbour relayed that she reserved Labrum Park through the City and worked with Pat Kimbrough there. She said that the process was smooth and Ms. Kimbrough was wonderful to work with. Council Member Barbour asked about the cleaning of restrooms. Mr. Taylor agreed to follow up.

[7:50:29 PM](#) Chair Ernest Burgess asked about reservations for Taylorsville Park. Mr. Taylor said that the north end pavilion is reservable through the County. He indicated that he will get clarification on north and south pavilions. Chair Burgess observed that Ms. Kimbrough was great to work with his family when reserving Labrum park. He asked that City staff follow up to add online capabilities and provide citizen information.

## **8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

[7:52:22 PM](#) Council Member Brad Christopherson asked for an update on the status of park projects (Vista Park and Cabana Club). City Administrator John Taylor said this will be provided at the next City Council Meeting.

[7:53:31 PM](#) Mayor Johnson reported that the fence along 1300 West has been torn down and should be replaced by the end of next week. He noted that the new fencing will make the area safer.

## **9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

[7:54:04 PM](#)

- 9.1 Planning Commission Meeting – Tuesday, August 23, 2016 – 7:00 p.m.**
- 9.2 Mayor’s Town Hall Meeting – Wednesday, August 31, 2016 – 6:00-7:00 p.m.**
- 9.3 City Council Briefing Session – Wednesday, September 7, 2016 –6:00 p.m.**
- 9.4 City Council Meeting – Wednesday, September 7, 2016 – 6:30 p.m.**
- 9.5 Planning Commission Meeting – Tuesday, September 13, 2016 – 7:00 p.m.**
- 9.6 City Council Briefing Session – Wednesday, September 21, 2016 – 6:00 p.m.**
- 9.7 City Council Meeting – Wednesday, September 21, 2016 – 6:30 p.m.**

## 10. CALENDAR OF UPCOMING EVENTS

[7:54:14 PM](#)

- 10.1 **Movie in the Park: "Zootopia" – Friday, August 19, 2016 at 8:30 p.m. – City Hall**
- 10.2 **Emergency Preparedness Fair – Thursday, September 8, 2016 – 6:00 p.m., Taylorsville Senior Center (4743 Plymouth View Drive)**
- 10.3 **Taylorsville Senior Center Health Fair and One Mile Walk – Thursday, September 22, 2016 – 9:00 a.m. (Walk); 10:00 a.m. – 1:00 p.m. (Health Fair)**

## 11. CLOSED SESSION (*Conference Room 202*)

*- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

[7:54:52 PM](#) It was determined that a Closed Session was not needed and no Closed Session was held,

## 12. ADJOURNMENT

[7:54:56 PM](#) Council Member Brad Christopherson **MOVED** to adjourn the City Council Meeting. Council Member Dan Armstrong **SECONDED** the motion. Chairman Ernest Burgess called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Burgess-yes, Armstrong-yes, Overson-yes, Christopherson-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:55 p.m.

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Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 09-07-16

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*