

City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, April 2, 2014
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor Larry Johnson

Council Members:

Council Chairman Kristie Overson
Vice-Chairman Ernest Burgess
Council Member Daniel Armstrong
Council Member Dama Barbour
Council Member Brad Christopherson

City Staff:

John Taylor City Administrator
John Brems, City Attorney
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Mark McGrath, Community Development Director
Wayne Harper, Economic Development Director
Tracy Wyant, UPD Precinct Chief
Todd Caldwell, UFA
Kristy Heineman, Council Coordinator

BRIEFING SESSION

1. Review Administrative Report

6:03:53 PM Chairman Kristie Overson conducted the Briefing Session, which convened at 6:03 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present. Chair Overson called for questions on the Administrative Report.

6:05:19 PM Discussion was held regarding preparation and organization for the upcoming Spring Clean-Up on April 26, 2014.

2. Review Agenda

6:06:46 PM The agenda for the City Council Meeting was reviewed.

3. Adjourn

6:11:15 PM Chair Overson declared the Briefing Session adjourned at 6:11 p.m.

REGULAR MEETING

Attendance:

Mayor Larry Johnson

Council Members:

Council Chairman Kristie Overson
Vice-Chairman Ernest Burgess
Council Member Daniel Armstrong
Council Member Dama Barbour
Council Member Brad Christopherson

City Staff:

John Taylor, City Administrator
John Brems, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Todd Caldwell, UFA
Kristy Heineman, Council Coordinator
Ben Gustafson, Emergency Response Coordinator
Rhetta McIff, Neighborhood Services Coordinator
Tiffany Janzen, Public Information Officer

Citizens: Alan Anderson, Joan White, Keith Sorensen, Renee Sorensen, John Gidney, Daryl Gudmundson, Anthony Dye, Gano Hasanbegovic, Greg Burgoyne, Margene Burgoyne, Marin McIff, Candy Caballero, Tom Haroldsen

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

6:33:20 PM Chairman Kristie Overson called the meeting to order at 6:33 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge of Allegiance - *Youth Council*

Youth Council Member Anthony Dye directed the Pledge of Allegiance.

1.2 Reverence – *Youth Council* (Opening Ceremonies For April 16, 2014 to be arranged by Council Member Armstrong)

Youth Council Member Gano Hasanbegovic offered the Reverence. He called for a moment of silence in memory of Anthony Rodriguez, who was recently struck and killed near Taylorsville High School.

1.3 Mayor's Report

1.3.1 Proclamation Designating April 2014 as Child Abuse Prevention Month in the City Taylorsville

6:35:22 PM Mayor Lawrence Johnson recognized Taylorsville Exchange Club President Renee Sorensen and presented her with a proclamation designating April 2014 as *Child Abuse Prevention Month* in Taylorsville.

6:38:02 PM Ms. Sorensen thanked the City for proclaiming April as *Child Abuse Prevention Month* in Taylorsville. She relayed that a Pinwheel Garden will be planted at City Hall on Saturday, April 5, 2014, at 10:00 a.m. She invited the public to attend this worthwhile event.

1.4 Citizen Comments

6:39:51 PM Chairman Kristie Overson reviewed the Citizen Comment Procedures for the audience. She then called for any citizen comments.

6:40:20 PM There were no citizen comments, and Chairman Overson closed the citizen comment period.

2. APPOINTMENTS

2.1 Appointment of Museum Naming Committee - *John Taylor*

6:40:28 PM City Administrator John Taylor relayed that the Historic Preservation Committee has requested the ability to name the buildings and facilities at the museum on 4800 South. He described the process to name public places and clarified that city ordinance requires the appointment of a naming committee, consisting of one City Council representative, a City staff representative, and at least three at-large individuals. He cited policies and procedures that the

committee must follow to provide recommendations for naming a public place for Council consideration. Mr. Taylor listed Administration's recommendations for the Naming Committee, as follows: Council Chair Kristie Overson, City Administrator John Taylor, and Historic Preservation Committee Members Joan White, Connie Taney, Bruce Wasden, and Joan Wasden.

6:42:03 PM Council Member Brad Christopherson **MOVED** to appoint Kristie Overson, John Taylor, Joan White, Connie Taney, Bruce Wasden, and Joan Wasden as members of the Museum Naming Committee. Council Member Ernest Burgess **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

3. REPORTS

3.1 Youth Council Report - *Youth Council Chair*

The Youth Council Report was not presented at this time and will be given at a future date.

3.2 ChamberWest Report - *Alan Anderson*

6:43:10 PM ChamberWest President Alan Anderson reported on activities of ChamberWest. He noted that ChamberWest covers three cities. He explained that the Chamber is independently funded by businesses.

6:43:31 PM Mr. Anderson said that the Chamber's job is to help businesses "arrive." He relayed that the Chamber advocates for business in the City of Taylorsville. He referenced information relayed on behalf of Taylorsville businesses by the Chamber last fall in regard to the tax increase for economic development. He indicated that the Chamber helps business owners develop relationships with other business owners and provides opportunity for involvement in the community. He stated that value-added benefits are provided for business use, along with opportunities for education and exposure.

18:44:42 Mr. Anderson reported that approximately 60 businesses are members of the Chamber of Commerce in Taylorsville. He acknowledged that there is great opportunity for membership growth. He stated that there are about 400 Chamber members throughout Salt Lake County.

6:45:24 PM Mr. Anderson cited Chamber efforts to work with publishers of the new Taylorsville Journal to help promote business support of the Journal. He referenced input relayed by some Taylorsville businesses indicating that they were in favor of the recent tax increase, as long as the revenue was used for economic development purposes. He said the

consensus of the business community is that economic development should be the City's top priority. Mr. Anderson noted that the Chamber is committed to working with the Taylorsville Economic Development Department to put lights on in store fronts.

6:46:42 PM Mr. Anderson noted that he has met with businesses near the through-turn intersection. He relayed that since completion of that construction, most businesses are down approximately 30%. He reported that some businesses have indicated intent to relocate and some have had to reduce staff. Mr. Anderson said he is currently personally working with UDOT, the Governor's Office, and some legislators to formulate whether there is any assistance available for affected businesses.

6:48:13 PM Mr. Anderson described discussions held with businesses along 5400 South where the island is near Bangerter Highway. He said businesses around access points have had business pick up again, but the island has impacted other businesses, i.e. Arby's who recently closed.

6:48:51 PM Mr. Anderson reported on visits he has made to some of the larger employers in the City, i.e. Royal Bank of Scotland, ICU Medical, Convergys, Sorensen Communication, and Nielsen Labs. He cited ribbon cuttings that are held for businesses and thanked elected officials for their support of such.

6:51:16 PM Council Member Dan Armstrong inquired about the possibility of having business owners come together in a meeting to discuss ways to bring more businesses into Taylorsville. Mr. Anderson agreed that it is helpful to receive feedback from business owners. He noted that the Chamber participated with the City in re-crafting the sign ordinance, which has been advantageous for businesses. He agreed that a group meeting might be held.

6:51:05 PM Council Member Armstrong called for Mr. Anderson's opinion on why businesses are locating in areas other than Taylorsville, i.e. West Valley City and West Jordan City. Mr. Anderson commented on aspects of economic development and the need to find anchor tenants and willing property owners/developers. He commented that Taylorsville has a suitable tax base for attracting business. He discussed economical changes that affect small businesses.

6:53:44 PM Mr. Anderson acknowledged the City's support of businesses and cited the individual Chamber website for Taylorsville at www.taylorsvillechamber.org.

3.3 Food Pantry Report - Greg & Margene Burgoyne

6:55:13 PM Greg and Margene Burgoyne reported on the Taylorsville Food Pantry. Ms. Burgoyne distributed printed information regarding the food pantry.

6:55:54 PM Mr. Burgoyne indicated that they were asked to manage the Taylorsville Food Pantry the first of February, 2014. He cited a meeting held with Mayor Johnson, Council Chair Kristie Overson, Council Vice-Chair Ernest Burgess, City Administrator John Taylor, Keith Barlow, and Morris Pratt.

6:56:18 PM Ms. Burgoyne cited a meeting with the Board of Tri-Park Services on February 15, 2014. She listed members of the Tri-Park Board, as follows: Morris Pratt, Mary Ann Patrick, Lillian Brito, Ernest Burgess, and Ken Cook. She reported that Keith Barlow resigned after seven years of managing the Food Pantry. Ms. Burgoyne noted that she and her husband were selected as part of the Board.

6:56:39 PM Ms. Burgoyne relayed that, after some significant rearrangement and cleanup of the Pantry, it was opened on March 5, 2014. She referenced hours of business as described on the previously distributed flyer. She cited 26 clients in the first hour of business today.

6:57:21 PM Mr. Burgoyne expressed appreciation for the relocation of the Senior Center Van. Ms. Burgoyne referenced wonderful volunteers and said 136 volunteer hours have been logged since the opening on March 5, 2014. She agreed to continue reporting on volunteer hours to the City Council. She explained that deliveries are received from the Utah Food Bank every other Friday morning. She described products that are provided, inventories that are required, and rotation plans that have been implemented. She advised that the Food Pantry is always willing to accept public donations.

6:59:25 PM Mr. Burgoyne reported that supplies have been purchased and there are a refrigerator and freezer that will be replaced. He indicated that the laptop used at the Pantry is very slow and called for some technical support/advice from the City so that a new laptop might be purchased by Tri-Park. He reviewed the Taylorsville Food Pantry Application and called for feedback on information required.

7:02:20 PM Council Members commented on reasons that certain information may be required on the application.

7:02:47 PM City Attorney John Brems suggested meeting directly with City Administrator John Taylor outside of the open meeting to work out issues pertaining to the information required on the application.

7:02:59 PM Ms. Burgoyne cited visits to the Pantry by Mayor Johnson, Council Chair Kristie Overson, and Vice-Chair Ernest Burgess. She thanked them for their interest and support. She extended an invitation to any others who would like to come to the Food Pantry to do so.

7:03:08 PM Ms. Burgoyne reviewed statistics contained in the Monthly Service Report for the Taylorsville Food Pantry. She noted that most visits to the Pantry are from Taylorsville residents. She said some clients do come from other cities and questioned whether it is appropriate to serve them. She indicated that she does not want to turn anyone away hungry.

7:04:12 PM Chair Overson suggested that these are questions for Tri-Park and for City Administrator John Taylor.

7:05:03 PM Ms. Burgoyne referenced the large need to provide food and said that an article will be in the upcoming Taylorsville Journal to advise residents that the Food Pantry is open.

7:05:35 PM Council Members and Mayor Johnson thanked Mr. and Mrs. Burgoyne for their help and commitment to the Food Pantry.

3.4 Emergency Management Report - *Ben Gustafson*

7:07:16 PM Emergency Response Coordinator Ben Gustafson reported on emergency management efforts in Taylorsville. He cited his duties, as follows: assistance and coordination of mitigation efforts, preparation for emergencies and disasters, and coordination of the response to large events, along with recovery from such. He described his background, education, experience and certification related to emergency response services.

Mr. Gustafson cited his current focus on people and practice in regard to emergency management. He referenced "Be Ready" programs as a high priority. He said groups targeted for training and coordination efforts are Taylorsville City staff members/elected officials, volunteers, and neighboring agencies (Unified Fire Authority and Unified Police Department).

7:09:08 PM Mr. Gustafson reviewed City Objectives, as follows:

- 100% compliance to the National Incident Management System (NIMS)
- Assigned and trained Emergency Operations Center (EOC) staff
- Quarterly exercises, training and/or refreshers
- Documentation

7:10:15 PM Mr. Gustafson described progress made by the City, as follows:

- EOC Organizational Chart in place
- Development of training plan for City employees (all Section Chiefs and Command Staff will be sent to the Emergency Management Institute to complete All-Hazards position specific training)
- Building rapport with outside agencies (neighboring cities, county and state level)

7:12:03 PM Mr. Gustafson cited Volunteer Objectives (CERT), as follows:

- Update roster
- Leadership organization assigned and trained
- Communications with leadership/volunteers
- Quarterly exercises and trainings
- “Deployability”
- Recognition of volunteers

7:12:46 PM Mr. Gustafson cited Cert Progress, as follows:

- Consolidation of rosters (nearly 675 trained CERT volunteers in the City; in the process of contacting to verify availability)
- New organizational chart (will include Program Director and six Volunteer Coordinators)
- Regular meetings with current leadership
- Purchased necessary equipment and tools

7:14:17 PM Mr. Gustafson listed Volunteer Objectives / Medical Reserve Corps, as follows:

- Create program, recruit volunteers, hold training and exercise
- 3-5 year objective

7:16:26 PM Mr. Gustafson called for questions from Council Members and there were none.

4. CONSENT AGENDA

4.1 Minutes – RCCM 03-19-14

7:16:52 PM Council Member Ernest Burgess **MOVED** to adopt the Consent Agenda. Council Member Brad Christopherson **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

There were no planning matters.

6. FINANCIAL MATTERS

6.1 Resolution No. 14-10 - Approving an Interlocal Cooperative Agreement with Salt Lake County with Respect to the Planning of a Potential, Large-Scale Development in the City - *Wayne Harper*

7:17:46 PM Economic Development Director Wayne Harper described a partnership that Salt Lake County is proposing for planning of the area around 5400 South and Redwood Road. He relayed that the subject area is about 210 acres, from 1500 West to 1900 West, and I-215 on the South to about 5300 South (north of the old Furniture Warehouse property). He clarified that the Taylorsville High School is excluded but includes all the other retail, office, multi-family, and hotel properties in the area. Mr. Harper indicated that the County has offered to contribute \$25,000, to be matched by Taylorsville City, and will allocate county staff, resources, software, and specialized programs to participate. He explained that funding will be used to retain a consultant to specifically work with City staff in developing a master plan for the area with buy-in from the Planning Commission and all the stakeholders. He noted that this plan will be used as a vision tool in redeveloping that entire area.

7:19:38 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 14-10 - Approving an Interlocal Cooperative Agreement with Salt Lake County with Respect to the Planning of a Potential, Large-Scale Development in the City. Council Member Ernest Burgess **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.2 Resolution No. 14-11 - Approving an Interlocal Cooperative Agreement with Salt Lake County with Respect to the HOME Investment Partnership Program for Federal Fiscal Years 2015 Through 2017 - *John Taylor*

7:20:17 PM City Administrator John Taylor presented the subject resolution to approve the HOME funds received through a partnership with Salt Lake County for home down payment assistance or rehabilitation .

7:20:56 PM Council Member Ernest Burgess **MOVED** to adopt Resolution No. 14-11 - Approving an Interlocal Cooperative Agreement with Salt Lake County with Respect to the HOME Investment Partnership Program for Federal Fiscal Years 2015 Through 2017. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

**6.3 Resolution No. 14-12 - Approving an Interlocal Cooperative Agreement with Salt Lake County with Respect to the 2014 UPDES Media Campaign
- John Taylor**

7:21:45 PM City Administrator John Taylor relayed that Taylorsville is part of the Salt Lake County Storm Water Coalition in conjunction with federal requirements for the Storm Water Pollutant Elimination Discharge Systems (UPDES). He explained that, as a member of the coalition, the City is required to participate in a Media Campaign, i.e. "Slow the Flow," etc., to help educate Taylorsville residents about the importance of eliminating pollutants in storm water. Mr. Taylor noted advantages to the City and requirements that are satisfied by becoming an actual member through an interlocal agreement. He clarified that the agreement does not change current financial obligations, but merely satisfies some other requirements.

7:22:55 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 14-12 - Approving an Interlocal Cooperative Agreement with Salt Lake County with Respect to the 2014 UPDES Media Campaign. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

7:24:08 PM Council Member Brad Christopherson relayed that a constituent recently approached him regarding business transactions with the City. He reported that issues have been worked out and the business is moving forward to come to Taylorsville. He thanked Community Development Director Mark McGrath for his efforts in assisting new businesses. He encouraged others to contact the City when assistance is needed with business applications, etc.

7:25:48 PM Vice-Chair Ernest Burgess also complimented Mr. McGrath and the Planning Commission for their efforts in recently resolving a negative issue regarding housing.

7:26:34 PM Chair Overson recognized members of City staff in attendance and thanked them for their efforts.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

There were no new items for subsequent consideration.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

7:27:06 PM

- 9.1 **Planning Commission Meeting - Tuesday, April 8, 2014 - 7:00 p.m.**
- 9.2 **City Council Briefing Session - Wednesday, April 16, 2014 - 6:00 p.m.**
- 9.3 **City Council Meeting - Wednesday, April 16, 2014 - 6:30 p.m.**
- 9.4 **City Council Work Session - Wednesday, April 23, 2014 - 6:00 p.m.**
- 9.5 **Mayor's Town Meeting/Open House - Wed., April 30, 2014
- 6:00 p.m. to 7:00 p.m.**

10. CALENDAR OF UPCOMING EVENTS

7:28:15 PM

- 10.1 ***Easter Eggstravaganza* - Sponsored by CrossPoint Church - Taylorsville City Hall, Saturday, April 19, 2014 - 10:00 a.m.**
- 10.2 ***Easter Egg Hunt* - Sponsored by Taylorsville City and Salt Lake County Parks & Recreation, Valley Regional Ball Field, Saturday, April 19, 2014 - 9:00 a.m.**
- 10.3 ***Easter Egg Hunt* - Sponsored by the Lions Club, Labrum Park, Saturday, April 19, 2014 - 9:00 a.m.**
- 10.4 ***City-Wide "Day of Service,"* Saturday, April 26, 2014 - 8:00 a.m. to 12:00 p.m.
More information is available at www.taylorsvilleut.gov**

11. CLOSED SESSION (*Conference Room 202*)

11.1 Strategy Session to Discuss the Sale or Purchase of Real Property

7:28:40 PM Council Member Brad Christopherson **MOVED** to convene a Closed Session to discuss the sale or purchase of real property. Council Member Dan Armstrong **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

CLOSED SESSION - Sale or Purchase of Real Property

Those in attendance at this Closed Session were: Mayor Larry Johnson, Council Members Barbour, Burgess, Christopherson, Armstrong, and Overson; City Attorney John Brems; City Administrator John Taylor; Economic Development Director Wayne Harper; Chief Financial Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

12. ADJOURNMENT

Council Member Brad Christopherson **MOVED** to adjourn the Closed Session and the Regular City Council Meeting. Council Member Dama Barbour **SECONDED** the motion. Chairman Kristie Overson called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Armstrong-yes, Overson-yes, Christopherson-yes, Burgess-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:57 p.m.


Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 04-16-14

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder