

**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, April 25, 2012**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

**Council Members:**

Council Chairman Jerry Rechtenbach  
Vice-Chairman Dama Barbour  
Council Member Ernest Burgess  
Council Member Larry Johnson  
Council Member Kristie Overson

**City Staff:**

John Inch Morgan, City Administrator  
John Brems, City Attorney  
Cheryl Peacock Cottle, City Recorder  
Donald Adams, Economic Development Director  
Mark McGrath, Community Development Director  
John Taylor, City Engineer  
Scott Harrington, Chief of Finance  
Jessica Springer, Council Coordinator  
Del Craig, Chief of Police

**Excused:** Mayor Russ Wall

**Citizens:** Royce Larsen, Charles Christopher, Jay Ziolkowski

**BRIEFING SESSION**

**1. Review Administrative Report**

18:00:23 Chairman Rechtenbach conducted the Briefing Session, which convened at 6:00 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present. Chairman Rechtenbach called for questions on the Administrative Report for the Community Development Department. Chairman Rechtenbach asked for clarification on a Home Occupation Business License for a business (SK Construction Machinery Exporters), who

appears to be operating out of an apartment unit. Community Development Director Mark McGrath agreed to follow up and provide more information. He noted that the business referenced is probably operating in an office capacity only. Council Member Johnson inquired about potential parking issues for the business, and there were none.

18:03:34 Council Member Overson noted that there is only one participant in the Good Landlord Program cited in the Administrative Report for her district. Mr. McGrath said that Code Enforcement personnel are currently focusing on particular districts and, therefore, information for District Two is not completely reflected.

**2. Review Agenda**

The agenda for the City Council Meeting was reviewed.

**3. Adjourn**

18:10:43 The Briefing Session was adjourned at 6:10 p.m.

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**REGULAR MEETING**

**Attendance:**

**Council Members:**

Council Chairman Jerry Rechtenbach  
Vice-Chairman Dama Barbour  
Council Member Ernest Burgess  
Council Member Larry Johnson  
Council Member Kristie Overson

**City Staff:**

John Inch Morgan, City Administrator  
John Brems, City Attorney  
Mark McGrath, Community Development Director  
Del Craig, Chief of Police  
Cheryl Peacock Cottle, City Recorder  
Jessica Springer, Council Coordinator  
John Taylor, City Engineer  
Scott Harrington, Chief of Finance  
Donald Adams, Economic Development Director  
Aimee Newton, Communications Director  
Patrick Tomasino, Building Official

**Excused:** Mayor Russ Wall

**Citizens:** Lee Yates, Charles Christopher, Royce Larsen, Jay Ziolkowski, Rhetta McIff, Georgina Martinez, Sidnee Huff, Scott Zeidler, Pam Manson, Erin Penrose, Doug Shupe, Sue Shupe, Spencer Braithwaite

**1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

18:30:01 Chairman Jerry Rechtenbach called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

**1.1 Opening Ceremonies – Pledge of Allegiance  
– Youth Council**

18:30:22 Georgina Martinez directed the Pledge of Allegiance.

**1.2 Reverence – Youth Council (Opening Ceremonies  
For May 2, 2012 to be arranged by Youth Council)**

Sidnee Huff offered the Reverence.

**1.3 Citizen Comments**

18:31:47 Chairman Jerry Rechtenbach reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

18:33:13 Charles Christopher addressed home occupation licenses and noted that many businesses are conducted solely over the internet, which would not require any office traffic.

18:34:29 There were no additional citizen comments, and Chairman Rechtenbach closed the citizen comment period.

**1.4 Mayor's Report**

**1.4.1 Resolution No. 12-18 – Supporting Arbor Day 2012 in the City of  
Taylorsville**

18:34:37 City Administrator John Inch Morgan presented the subject resolution in recognition of Arbor Day on April 28, 2012. He cited the City of Taylorsville's support of the planned Arbor Day Celebration and related activities.

18:36:50 Council Member Kristie Overson **MOVED** to adopt Resolution No. 12-18 – Supporting Arbor Day 2012 in the City of Taylorsville. Council Member Dama Barbour **SECONDED** the motion. Chairman Rechtenbach called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Overson-yes, Johnson-yes, Rechtenbach-yes, Barbour-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 2. APPOINTMENTS

### 2.1 Monnica Manuel, Ordinance Review Committee – *Chairman Rechtenbach*

18:38:21 Chairman Jerry Rechtenbach recognized Monnica Manuel and nominated her to serve as a member of the Ordinance Review Committee.

18:38:23 Council Member Larry Johnson **MOVED** to appoint Monnica Manuel to the Ordinance Review Committee. Council Member Dama Barbour **SECONDED** the motion. Chairman Rechtenbach called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Overson-yes, Johnson-yes, Rechtenbach-yes, Barbour-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 3. REPORTS

### 3.1 Presentation of the Tree City Award – *Scott Zeidler, State Foresters Office*

18:39:15 Scott Zeidler, of the State Foresters Office, presented the *Tree City USA Award* to City of Taylorsville officials. He reviewed the history of tree planting in the Taylorsville area and cited the value of trees as a natural resource. Mr. Zeidler expressed appreciation to the Taylorsville LARP Committee for their tree-planting and tree-management efforts.

18:45:01 Mr. Zeidler formally recognized the City of Taylorsville as a Tree City and congratulated officials on this designation.

18:46:21 LARP Chair Rhetta McIff presented the Tree City USA Flag that will be displayed at Taylorsville City Hall.

18:47:36 Mr. Zeidler confirmed that no significant trees existed in the Salt Lake Valley when pioneers first entered the area.

### **3.2 Youth Council – Reagan Gabbitas, Youth Council Chair**

18:48:32 Youth Council Chair Reagan Gabbitas reported on recent activities and upcoming events for the Taylorsville Youth Council. Ms. Gabbitas illustrated displays that were presented at the recent Youth Council Conference at Utah State. She described awards received by the Taylorsville Youth Council during the conference.

18:49:56 Ms. Gabbitas reported that Youth Council Members recently assisted with the City Easter Egg Hung.

18:50:18 Ms. Gabbitas introduced new Youth Council Chair Erin Penrose

18:50:48 Chairman Rechtenbach commended the Taylorsville Youth Council for their leadership abilities and congratulated them on their accomplishments at the State Youth Council Conference.

### **3.3 Economic Development Committee – Lee Yates, Chair**

18:51:43 Economic Development Committee Chair Lee Yates reported on activities of the Taylorsville Economic Development Committee.

18:52:44 Mr. Yates offered a Power Point Presentation describing duties, assignments, and goals for the Economic Development Committee.

18:56:46 Mr. Yates called for questions from the Council. He confirmed that the Economic Development Committee website is currently live.

18:57:53 Council Member Barbour thanked Mr. Yates for his volunteer efforts and expressed her appreciation that the Economic Development Committee is a “working” committee.

18:58:54 Council Member Kristie Overson commended the Plan of Action in place and recognized the hard work of committee members.

### **3.4 Taylorsville Shakeout – Lisa Schwartz, Emergency Coordinator**

18:59:47 Taylorsville Emergency Coordinator Lisa Schwartz reported on the recent *Great Utah Shakeout Event* in which the City participated on April 18, 2012. Ms. Schwartz distributed handouts to the Council and described specifics of the exercise. She reviewed the timeline for the event. She cited the team work of those involved in setting up the Council Chambers as an Emergency Operations Center (EOC).

19:02:54 Ms. Schwartz noted that more information on the exercise may be viewed on the "Taylorsville Tidbits" Blog.

19:04:17 Ms. Schwartz recognized individual staff members, State evaluators, contract partners, ham operators, etc. who participated in the Shakeout event.

19:05:40 Communications Director Aimee Newton described activities conducted in the Joint Information Center (JIC) during the exercise. She recognized individuals who participated and described mock press conferences that were held.

19:07:34 Ms. Schwartz cited 61 participants in the event, 10 of whom were volunteers. She reviewed other statistics in regard to reporting, mapping, and communications, etc.

19:08:36 Ms. Schwartz described activities performed in the field during the drill.

19:09:52 Ms. Schwartz cited the importance of volunteer leaders in the City. She reviewed exercise objectives that were met.

19:12:30 Ms. Schwartz commended the staff for completing all of the City's injects.

19:13:00 Ms. Schwartz reviewed plans for test recovery exercises in the future.

19:13:24 Ms. Schwartz referenced information provided on Emergency Management Institute training that is conducted in Emmitsburg, Maryland. She described emergency management training that is offered at the Institute for staff and elected officials of localities. She asked that City Council Members advise her as to their availability in attending future training.

19:15:28 City Administrator John Inch Morgan recognized Lisa Schwartz for her excellent capabilities and noted that Taylorsville functioned better than other cities during the recent exercise.

19:16:20 Council Member Overson complimented Ms. Schwartz on her efforts. Council Member Overson stated that it was a positive experience for her to personally participate in the emergency training event. She noted that she visited the staging site in her district and found it very interesting.

19:17:45 Council Member Johnson inquired about emergency criteria and asked how determination is made to set up an Emergency Operations Center. Ms. Schwartz described triggers for an EOC evacuation and cited staging sites throughout the City.

19:19:38 Ms. Schwartz commended City Attorney John Brems for his diligence during the exercise and for developing a model Emergency Declaration Statement, which will be used by Salt Lake County.

#### 4. CONSENT AGENDA

##### 4.1 Minutes – CCWS 03-14-12, RCCM 03-21-12 & RCCM 04-04-12

19:20:51 Council Member Dama Barbour **MOVED** to adopt the Consent Agenda. Council Member Larry Johnson **SECONDED** the motion. Chairman Rechtenbach called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Overson-yes, Johnson-yes, Rechtenbach-yes, Barbour-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

#### 5. PLANNING MATTERS

There were no planning matters.

#### 6. FINANCIAL MATTERS

##### 6.1 Ordinance No. 12-07 – Amending Title 5 of the Taylorsville Code of Ordinances by Amending the General Business License Fee Schedule in Chart 5.06.040 and by Adding Section 5.76.045 – *John Brems*

19:21:21 City Attorney John Brems presented the subject ordinance to amend Title 5 of the Taylorsville Code in regard to the General Business License Fee Schedule and the Good Landlord Program. He noted that specifically Chart 5.06.040 and Section 5.76.045 will be amended. He relayed that the ordinance amendment provides that no fee will be required to rent to family members.

19:22:07 Council Member Dama Barbour **MOVED** to adopt Ordinance 12-07 – Amending Title 5 of the Taylorsville Code of Ordinances by Amending the General Business License Fee Schedule in Chart 5.060.40 and by Adding Section 5.76.045. Council Member Kristie Overson **SECONDED** the motion. Chairman Rechtenbach called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Johnson-yes, Rechtenbach-yes, Barbour-yes, Burgess-yes, and Overson-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 7. OTHER MATTERS

### 7.1 Discussion Regarding Animal Services – *Scott Harrington*

19:22:43 Finance Director Scott Harrington presented information in regard to the City of Taylorsville's contract with West Valley City for animal services.

19:22:56 Mr. Harrington summarized the reconciliation of animal licensing and the integration of such into the City's animal services contract.

19:25:20 Mr. Harrington gave clarification on fees for animals who have been sterilized.

19:26:50 Mr. Harrington answered questions from Council Members. He confirmed that Taylorsville has an 18.4% interest in the West Valley Animal Shelter and relayed that the debt service for the shelter retires in 2024. Mr. Harrington noted that the Animal Services contract for next year will increase to \$305,000. Explanation was given on the basis for increased costs for animal services, i.e. rising fuel costs, enhanced services, etc.

19:29:25 City Administrator John Inch Morgan clarified that West Valley City is proposing that Taylorsville adopt the same fee schedule as West Valley for animal licensing, etc. City Attorney John Brems noted that having the same fee schedule will help avoid confusion and will allow for consistent charges across the board.

19:30:18 Council Member Johnson asked whether the City can get out of its contract with West Valley City for animal services. Mr. Morgan indicated that he would need to review the terms of the contract and come back with clarification. Chairman Rechtenbach stressed that the City is not currently contemplating ending its contract with West Valley City.

19:31:40 Mr. Brems stated that Taylorsville did not participate in the bond for the shelter, although it has a contractual obligation to pay 18% of West Valley City's bond. He said there may be a way out of the contract, if needed.

19:32:43 Council Member Johnson cited percentages reported on collections for animal licensing. Mr. Morgan confirmed that the City is not collecting enough through licensing to cover the animal services contract.

19:33:27 Council Member Johnson cited the need to find ways to increase licensing revenue.

19:33:54 Council Member Dama Barbour said she doubts very much that animal services will ever break even. She inquired about any type of management contract with West Valley City. Mr. Morgan acknowledged that the City participates in management decisions.

19:34:49 Mr. Harrington confirmed that approximately \$400,000 per year total is budgeted for animal services, with \$137,000 going to debt service and \$262,150 for the animal services contract. He relayed that the City only collects about \$30,000 in licensing revenue. He referenced options to either raise licensing fees or do educational programs to increase revenue for animal licensing.

#### 8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

There were no new items for subsequent consideration.

#### 9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

19:36:24

- 9.1 City Council Briefing Session – Wednesday, May 2, 2012 – 6:00 p.m.
- 9.2 City Council Meeting – Wednesday, May 2, 2012 – 6:30 p.m.
- 9.3 City Council Work Session – Wednesday, May 9, 2012 – 6:00 p.m.
- 9.4 City Council Briefing Session – Wednesday, May 16, 2012 – 6:00 p.m.
- 9.5 City Council Meeting – Wednesday, May 16, 2012 – 6:30 p.m.

#### 10. CALENDAR OF UPCOMING EVENTS

19:37:09

- 10.1 **Go Green Arbor Day Event – Saturday, April 28, 2012 – 8:30 a.m. to 1:00 p.m. JetBlue employees and Taylorsville residents will be planting trees and getting the Community Gardens ready at the City Center, please bring gardening tools if you have them.**
- 10.2 **Healthy Kids Day – Saturday, April 28, 2012 – 10:00 a.m. to 2:00 p.m. – the YMCA will host Healthy Kids Day at the YMCA Community Family Center (4223 S. Atherton Drive). It will feature activities such as Dr. Seuss Family Fun Run, Bounce Houses, Baseball and Tennis Clinics, Cooking Demonstrations and more. This event is free and open to all.**
- 10.3 **“Got Drugs?” – Saturday, April 28, 2012 – 10:00 a.m. to 2:00 p.m. – Taylorsville Police Department will be collecting your unused or expired medication for safe disposal. For more information visit [www.dea.gov](http://www.dea.gov)**

#### 11. ADJOURNMENT

19:37:46 Council Member Dama Barbour **MOVED** to adjourn the City Council Meeting. Council Member Ernest Burgess **SECONDED** the motion. Chairman Rechtenbach called for discussion. There being none, he called for a vote. The vote was as follows: Overson-yes,

Johnson-yes, Rechtenbach-yes, Barbour-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:37 p.m.



Cheryl Peacock Cottle, City Recorder

Minutes approved: 05-16-12

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*