

City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, February 3, 2010
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84118

BRIEFING SESSION

Attendance:

Council Members:

John Inch Morgan, City Administrator
Vice-Chairman Morris Pratt
Council Member Dama Barbour
Council Member Larry Johnson
Council Member Jerry Rechtenbach

City Staff:

John Brems, City Attorney
Cheryl Peacock Cottle, City Recorder
Jessica Springer, Council Coordinator
Mark McGrath, Community Development Director
John Taylor, City Engineer
Scott Harrington, Chief of Finance

Excused: Mayor Russ Wall, Council Chairman Bud Catlin

BRIEFING SESSION

1. Review Administrative Report

18:00:48 Vice-Chairman Morris Pratt conducted the Briefing Session, which convened at 6:00 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present except Chairman Bud Catlin who was excused. Vice-Chairman Pratt also noted that Mayor Russ was excused from this meeting. Vice-Chairman Pratt referenced the Administrative Report and inquired about the meaning of fuel conversion. City Administrator John Inch Morgan gave clarification. There were no additional questions on the Administrative Report.

2. Review Agenda

18:02:53 The agenda for the City Council Meeting was reviewed.

3. Adjourn

18:06:38 The Briefing Session was adjourned at 6:06 p.m.

REGULAR MEETING

Attendance:

Council Members:

Vice-Chairman Morris Pratt
Council Member Dama Barbour
Council Member Larry Johnson
Council Member Jerry Rechtenbach

City Staff:

John Inch Morgan, City Administrator
John Brems, City Attorney
Mark McGrath, Community Development Director
Del Craig, Chief of Police
Cheryl Peacock Cottle, City Recorder
Jessica Springer, Council Coordinator
John Taylor, City Engineer
Scott Harrington, Chief of Finance
Keith Snarr, Economic Development Director
Don Adams, Grants Manager
Lisa Schwartz, Emergency Response Coordinator
Shawn Fausett, Police Detective
Jamie Brooks, Court Administrator

Excused: Mayor Russ Wall, Council Chairman Bud Catlin

Citizens: David Church, John Gidney, Jay Ziolkowski, Reagan Gabbitas, Jessica Beauchamp, Aubrey Thompson, Amy Braithwaite, Raili Jacquet, Rhett McIff, Kristen Brunson, Kourtney Miles, Matthew Cummingham, Kelsey Rowley, Scott Barton, Sam Long, Matthew Pham, Kim Forsyth, Maria Magallanes, Monica Sanchez, Abby Black, Madison Duke

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

18:30:36 Vice-Chairman Morris Pratt called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present except Council Chairman Catlin, who was excused. Vice-Chairman Pratt noted that Mayor Wall was also excused from the meeting.

18:31:06 Council Member Dama Barbour introduced her Taylorsville Youth Council counter-part, Jessica Beauchamp.

18:31:39 Chief Del Craig introduced his counter-part, Taylorsville Youth Council Police Chief Reagan Gabbitas.

1.1 Pledge of Allegiance – Opening Ceremonies – Youth Council Member Heidee Pehrson

Youth Council Member Kourtney Miles directed the Pledge of Allegiance.

1.2 Reverence – Youth Council Member Noel Gilbert (Opening Ceremonies For February 3, 2010 to be arranged by Council Member Rechtenbach)

Youth Council Member Aubrey Thompson offered the Reverence.

1.3 Citizen Comments

18:33:45 Vice-Chairman Morris Pratt reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

18:35:29 There were no citizen comments, and Vice-Chairman Pratt closed the citizen comment period.

18:35:04 Vice Chairman Pratt recognized members of Boy Scout troops in attendance.

1.4 Mayor's Report

City Administrator John Inch Morgan reported in the Mayor's absence. He relayed that the City's Economic Development Director has recently received information regarding a large, global company that has expressed interest in locating in Taylorsville. He referenced possible City incentives that may be offered and recognized the potential for some economic development opportunities.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 Youth Council – *Youth Council Chair Amy Braithwaite*

18:37:16 Youth Council Chair Amy Braithwaite wished City Council Members Johnson and Catlin “happy birthday” on behalf of the Taylorsville Youth Council. Ms. Braithwaite reported on the recent “Day with the Legislature” attended by members of the Youth Council. She cited preparations that are under way for the upcoming Youth Council Conference at Utah State University.

3.2 ICS Orientation – *Lisa Schwartz*

18:38:33 Emergency Services Coordinator Lisa Schwartz distributed a report on the City’s emergency management accomplishments for 2009. She cited the Incident Command System (ICS) training that has been completed by some City employees and described training that is required in order for the City to qualify for federal funding.

18:39:49 Ms. Schwartz described the two-hour ICS 402 Training Course that is being offered to City Council Members. Discussion was held on when to present the training to the Council. It was determined to break the training up into two different Council Work Sessions on March 10, 2010 and April 14, 2010. Ms. Schwartz agreed to make arrangements for training to be conducted on those dates.

4. CONSENT AGENDA

18:43:38

4.1 Minutes – CCWS 01-13-10 & RCCM 01-20-10

4.2 *Resolution No. 10-04* – Appointing Two Representatives to Serve on the Taxing Entity Committee for all Urban Renewal and Economic Development Project Areas in the City of Taylorsville

18:43:45 Council Member Jerry Rechtenbach **MOVED** to adopt the Consent Agenda. Council Member Larry Johnson **SECONDED** the motion. Vice-Chairman Pratt called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Rechtenbach-yes, Pratt-yes, Catlin-excused, Barbour-yes, and Johnson-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

5.1 Strategic Planning Discussion – *John Inch Morgan*

18:44:22 City Administrator John Inch Morgan cited the compilation of ideas resulting from the Strategic Planning Session that was held on January 27, 2010. Mr. Morgan asked the Council to review the summary provided of that meeting and to make suggestions or comments in order to prioritize the list and develop a ten-year plan. Mr. Morgan said that any input should be submitted directly to him.

18:47:21 Council Member Johnson suggested including ideas for youth involvement in the community.

18:48:12 Mr. Morgan cited the need to implement elements contained in the strategic plan into a ten-year budget.

18:49:23 Council Member Rechtenbach **MOVED** to address Agenda Item 7.1 at this time. Council Member Barbour **SECONDED** the motion. Vice-Chairman Pratt called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Rechtenbach-yes, Pratt-yes, Catlin-excused, Barbour-yes, and Johnson-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

7.1 Legal Discussion – *John Brems and David Church*

18:50:29 Attorney David Church, representing the Utah Local Governments Trust, addressed powers, roles, duties, and responsibilities for elected officials in Taylorsville. He described the State law that deals with Taylorsville's form of government. Mr. Church noted that Taylorsville's form of government (Mayor-Council Form) is uncommon among cities the size of Taylorsville, but is more common in larger cities.

18:53:40 Mr. Church reviewed the City's history on choosing this form of government. He described powers of the separate branches of government.

18:58:36 Mr. Church reviewed powers of the Mayor, as defined by the State legislature. He clarified that the City Council sets policy and the Mayor executes and carries out policy.

19:01:28 Mr. Church reviewed City Council duties, i.e. pass ordinances, appropriate funds, review municipal administration, etc. He described certain limitations for the legislative branch.

19:05:10 Mr. Church described duties, as outlined in City ordinance, for the City Administrator, who is appointed by the Mayor.

19:07:17 Pros and cons of the different forms of government were discussed and Mr. Church addressed questions from Council Members. He noted that the City's form of government can only be changed by the vote of its citizens.

19:12:31 City Attorney John Brems presented annual training, as required by statute, regarding the Open and Public Meetings Act.

19:13:30 Mr. Brems reviewed the definition of open meetings that must be noticed and clarified that all public meetings must be noticed at least 24 hours in advance.

19:14:16 Mr. Brems stated that written minutes are required for public meetings and such meetings must also be recorded. He reviewed certain elements that are required to be in the meeting minutes.

19:16:08 Mr. Brems discussed what types of meetings may be closed to the public.

6. FINANCIAL MATTERS

6.1 Discussion Regarding the 2009/2010 Mid-Year Budget – John Inch Morgan

19:19:54 City Administrator John Inch Morgan referenced budget requests made of Administration in previous meetings. He stated that, as Chairman Catlin and Mayor Wall are not in attendance, budget discussions regarding the Court and Community Development have been postponed until the next City Council Meeting.

19:21:15 Mr. Morgan relayed good news that he just received on the national economy and cited positive growth.

19:22:09 City sales tax revenue was discussed. Mr. Morgan referenced the latest Budget Version 5.0 (Blue).

19:22:48 Mr. Morgan called for any questions or comment on the latest budget update.

19:23:26 Council Member Pratt inquired about any significant changes contained in this version of the budget and Mr. Morgan gave explanation on transfers. He explained that the City will finish up projects that are covered by bonds this year, as part of the bond requirements, but no other capital projects are planned.

19:25:06 Mr. Morgan stated that notes will be made on any changes made to the budget. He explained that there is no ability to set property tax at this time. Mr. Morgan referenced charts on sales tax revenue that he has compiled.

19:26:27 Council Member Rechtenbach expressed a desire to have a meaningful report from the Judges on court issues during the next Council Meeting scheduled for February 10, 2010. Mr. Morgan agreed to prepare documentation regarding alternatives for the justice court

19:28:15 Mr. Morgan discussed the history of court state surcharges and outstanding fines.

19:29:51 Mr. Morgan referenced the possibility of merging the Taylorsville Court with another Municipal or County Court.

19:30:11 Larry Johnson asked about City employee job descriptions. Mr. Morgan confirmed that every employee has a job description and said that copies of those descriptions are available in his office.

19:30:53 Council Member Barbour referenced the sensitive timeline for decisions on the court and expressed a need to have as much reporting as possible at the February Work Session. Mr. Morgan agreed to provide informative reports.

19:31:03 Vice-Chairman Pratt invited any citizens who may wish to make comment on the budget to come forward.

19:31:23 Budget Committee Member John Gidney expressed concerns about the Arts Council Budget, specifically the line item for the Taylorsville Symphony. Mr. Morgan gave explanation on the Arts Council budget.

19:32:47 Vice-Chairman Pratt asked that discussion regarding the Arts Council budget be scheduled for the next Council Meeting.

19:33:13 Mr. Gidney gave further clarification on the Arts Council Budget. He agreed to ask Gordon Wolf, Treasurer of the Arts Council, to provide a summary of symphony costs to the Administrator.

19:34:01 There were no further citizen comments and the budget discussion was concluded.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

19:34:26 There were no new items for subsequent consideration.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

19:34:44

- 9.1 RDA Board Meeting – Wednesday, February 3, 2010 – 7:00 p.m.
- 9.2 City Council Work Session – Wednesday, February 10, 2010 – 6:00 p.m.
- 9.3 City Council Briefing Session – Wednesday, February 17, 2010 – 6:00 p.m.
- 9.4 City Council Meeting – Wednesday, February 17, 2010 – 6:30 p.m.
- 9.5 City Council Briefing Session – Wednesday, March 3, 2010 – 6:00 p.m.
- 9.6 City Council Meeting – Wednesday, March 3, 2010 – 6:30 p.m.

10. CALENDAR OF UPCOMING EVENTS

19:35:18

- 10.1 Town Hall Meetings – Hosted by State Representative Johnny Anderson - Saturday, February 6, 2010, Wednesday, February 17, 2010, and Saturday, February 27, 2010 – 7:00-8:30 p.m. – Salt Lake Community College Taylorsville Redwood Campus, Calvin Rampton Technical Building, Room TB203, 4600 S. Redwood Road
- 10.2 Art Show – Friday, February 26, 2010 (2:00-8:00 p.m.) & Saturday, February 27, 2010 (12:00 noon – 4:00 p.m.) – Taylorsville City Council Chambers – *Sponsored by Taylorsville Arts Council*. Entries accepted Wednesday, February 24, 2010 (4:00-8:00 p.m.), and Thursday, February 25, 2010 (10:00 a.m.-4:00 p.m.) at main floor reception desk. Awards Show on Saturday, February 27, 2010 at 4:00 p.m. Contact Joan White at 801-265-8478 for information.

11. ADJOURNMENT

19:36:04 Council Member Jerry Rechtenbach **MOVED** to adjourn the City Council Meeting. Council Member Dama Barbour **SECONDED** the motion. Vice-Chairman Pratt called for discussion. There being none, he called for a vote. The vote was as follows: Rechtenbach-yes, Pratt-yes, Catlin-excused, Barbour-yes, and Johnson-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:36 p.m.


Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 02-17-10

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder