

City of Taylorsville
Special City Council & Work Session
Minutes

Wednesday, March 10, 2010
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84118

SPECIAL CITY COUNCIL MEETING

Attendance:

Council Members:

Chairman Morris Pratt
Vice-Chairman Jerry Rechtenbach
Council Member Bud Catlin
Council Member Larry Johnson

City Staff:

John Inch Morgan, City Administrator
John Brems, City Attorney
Cheryl Peacock Cottle, City Recorder
Jessica Springer, Council Coordinator
Del Craig, Chief of Police
Mark McGrath, Community Development Director
Jamie Brooks, Court Administrator
Michael Meldrum, Principal Planner
Keith Snarr, Economic Development Director

Excused: Mayor Russ Wall, Council Member Dama Barbour

Others: John Gidney, Sarah Whitmore, D. Lee Nielsen, Kyle Nielsen, Ed Deffner, Jerry Milne, Randy Kaufman, Richard Mackay, Phil Meyer

18:00:39 Chairman Morris Pratt called the Special City Council Meeting to order at 6:00 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present, except Council Member Barbour, who was excused. Chairman Pratt noted that Mayor Russ Wall was also excused from the Meeting.

1. Council Election for 2010 Council Vice Chairman – *Chairman Pratt*

18:02:44 Council Chair Morris Pratt referenced the need to conduct an election for the 2010 City Council Vice Chair, as Council Member Bud Catlin recently stepped down as the Council Chair. Deputy Recorder/Council Coordinator Jessica Springer distributed ballots to Council Members. Council Member Bud Catlin advised that he wished to withdraw his name from the ballot. Ms. Springer tallied the votes and City Recorder Cheryl Peacock Cottle announced that Council Member Jerry Rechtenbach had been elected as the new Vice-Chair. Chairman Pratt thanked Mr. Rechtenbach for his willingness to serve.

**2. Discuss April Meeting Schedule and Tentative Budget Calendar
– *John Inch Morgan***

18:03:57 Chairman Morris Pratt noted a need to modify the April City Council meeting schedule due to a conflict with the Utah League of Cities and Towns Conference.

City Administrator John Inch Morgan relayed that he will not be able to attend the Council Meeting that was previously rescheduled for Tuesday, April 6, 2010 because of a conflict with a City Manager's Conference. He proposed that the April 6th Meeting be cancelled and two regular Council Meetings be held on April 14th and April 21st. Mr. Morgan suggested that a regular Work Session not be held, but noted that a Special City Council Budget Work Session may be scheduled for Saturday, April 24th, if needed.

18:06:26 Mr. Morgan referenced the budget calendar provided in Council packets and reviewed the budget process as outlined.

Council Member Bud Catlin **MOVED** to amend the April City Council Meeting schedule, as follows: No meeting to be held during the first week of April, but regular Council Meetings to be held on April 14 and April 21, 2010. Council Member Larry Johnson **SECONDED** the motion. Chairman Pratt called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-excused. **All Council Members present voted in favor and the motion passed unanimously.**

18:07:49 Mr. Morgan noted a possible need to modify certain notification/publication dates on the budget calendar. He suggested leaving discretion to the City Recorder to adjust dates as needed to ensure that noticing requirements are met.

3. Other Matters

18:08:40 Council Member Johnson inquired about the City's float and City Administrator John Inch Morgan gave clarification on involvement of the float in City parades. He confirmed that the shed on City property can be cleaned up for use during the City float building process.

4. Adjournment

18:09:04 Council Member Bud Catlin **MOVED** to adjourn the Special City Council Meeting and convene the City Council Work Session. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Pratt called for discussion. There being none, he called for a vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-excused. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 6:09 p.m.

CITY COUNCIL WORK SESSION

Attendance:

Council Members:

Chairman Morris Pratt
Vice-Chairman Jerry Rechtenbach
Council Member Bud Catlin
Council Member Larry Johnson

City Staff:

John Inch Morgan, City Administrator
John Brems, City Attorney
Cheryl Peacock Cottle, City Recorder
Jessica Springer, Council Coordinator
Del Craig, Chief of Police
Mark McGrath, Community Development Director
Lisa Schwartz, Emergency Operations Coordinator
Jamie Brooks, Court Administrator
Michael Meldrum, Principal Planner
Keith Snarr, Economic Development Director
John Taylor, City Engineer

Excused: Mayor Russ Wall, Council Member Dama Barbour

Others: John Gidney, Tony Wilde, Sarah Whitmore, D. Lee Nielsen, Kyle Nielsen, Ed Deffner, Jerry Milne, Randy Kaufman, Richard Mackay, Phil Meyer, Adriaan Boogaard, Julie Peck Davling, Scott Ziedler

18:15:09 Chairman Morris Pratt called the City Council Work Session to order at 6:15 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present except Council Member Barbour, who was excused. Chairman Pratt noted that Mayor Russ Wall was also excused from the Meeting

**1. Discuss Management of State Owned Land at 5000 South and the Jordan River –
*Barbara Gardner and Scott Ziedler, Utah Division of Wildlife Resources***

18:16:07 Scott Ziedler, of Utah Division of Forestry, Fire and State Lands (DFFSL), introduced Randy Kaufman, Sovereign Lands Analyst for the FFSL, and presented a Power Point presentation regarding the Taylor's Cove – Jordan River Parcel. He explained that the DFFSL has charge for administration of 10.4 acres of undeveloped property adjacent to a Taylorville subdivision at approximately 4800 South along the Jordan River. Mr. Ziedler reviewed history of the subject parcels and cited a small portion of sovereign lands that were transferred at the time of the Ivory Homes development.

18:18:06 Mr. Ziedler described options for administering the lands, which may include development and/or sale, exchange, or lease.

18:18:20 Mr. Ziedler reviewed the history of the undeveloped parcels and cited activity that has taken place in the area, including past wildfires, frequent human visitation, illegal dumping, and other undesirable activities.

18:19:36 Mr. Ziedler described vegetation on the parcels and described volunteer management efforts on the property.

18:23:28 Mr. Ziedler thanked Adriaan Boogaard for his preservation and maintenance efforts along the Jordan River and within the Taylor's Cove parcel.

18:27:19 Mr. Ziedler presented some recommendations for future management of the property, i.e. issuance of a General Permit to a government agency; consideration of proposals for a Special Use Lease Agreement with a private entity; conservation easements (term or perpetual); land exchange; or land sale.

18:27:32 Mr. Ziedler addressed questions regarding the property and described wildlife that inhabits the area, i.e. rats, red foxes, pheasants, quail, migratory birds, skunks, gophers, and water fowl.

18:29:04 Adriaan Boogaard commented on wildlife that he has seen in the Taylor's Cove area, including deer. He expressed concerns about materials that have previously been dumped in the area. He noted a need to embrace the ecosystem and wildlife along the property.

18:33:08 Chairman Pratt thanked residents from the area in attendance and cited the City's desire to receive input from neighbors regarding their vision for the Taylor's Cove area.

18:33:51 Julie Peck Davling, Salt Lake County Open Space Program Manager, cited funds that have been budgeted to do a master plan for the subject site as a baseline documentation. She stated a need to designate a Taylorsville representative for the County's Stakeholders Committee sometime later this summer. She confirmed that the County is very interested in partnering in management of the property.

18:35:25 Ms. Davling described the individual parcels belonging to the County, the State, DFFS, and a private owner, that make up the subject property. Scott Ziedler illustrated boundaries of the property parcels and cited property owners for each.

18:37:27 Ms. Davling displayed an additional map illustrating parcels.

18:37:57 Mr. Ziedler reviewed potential expenses for managing the site.

18:38:54 City Administrator John Inch Morgan stated that Taylorsville Administration is willing to be a player in management of the Taylor's Cove parcel, but would like to partner with the County and State. He stated that a partnership with all three entities is very important. Mr. Morgan said that Administration welcomes continued volunteer efforts, as headed up by Adriaan Boogaard. He noted that the City's budget is tight, but referenced the City's goal to keep the area in its natural state.

18:41:17 Chairman Pratt reiterated the Council's desire to receive input from area residents and indicated that public comment will be scheduled this summer after the City's budget season concludes.

18:42:01 Linda Sperry, a botanist with SWCA Environmental Consultants, displayed a map indicating invasive species in the Taylor's Cove Area. She cited problems with weed management. Ms. Sperry indicated that she is facilitating the Jordan River Working Group within the Bonneville Cooperative Weed Management Area, as well as the Southshore Cooperative Weed Management Area, who are organizations of municipalities along the Jordan River who have entered into agreements through Memorandums of Understanding to address invasive species. She relayed that the organizations are able to apply for grants and then use grant monies and in-kind donations from volunteer efforts and municipalities to double funds.

18:44:38 Ms. Speery stated that her organization has identified the subject parcels as a priority area and is actively seeking grants for its management.

18:44:56 Mr. Morgan said that City Administration will continue to work with the State and the surrounding neighborhood to develop a management plan for the subject area. He stated that once a plan is solidified, it will be brought back to the Council for further discussion.

18:46:01 Adriaan Boogaard indicated that he is willing to give tours of the Taylor's Cove Area along the Jordan River.

2. Discussion Regarding Wasatch Choices 2040 – *Mark McGrath*

18:45:30 Community Development Director Mark McGrath stated that a formal presentation from the Wasatch Front Regional Council (WFRC) regarding *Wasatch Choices 2040* has been scheduled for the March 17, 2010 City Council Meeting. He indicated that the full Wasatch Choices document will be included in the Council packet for that meeting.

18:48:28 Mr. McGrath introduced goals and challenges addressed by Wasatch Choices 2040. He cited the potential population growth within the four-county region of the Wasatch Front. Mr. McGrath explained that Wasatch Choices 2040 is a series of growth principles and implementation strategies. He encouraged elected officials to review the document on the WFRC website. He confirmed that WFRC is asking communities in the region to adopt a resolution of support for the 2040 document. He said that such a resolution will be brought back in April for Council consideration.

3. ICS Orientation for Executives, Administrators, and Policy Makers – *Lisa Schwartz*

Taylorsville Emergency Operations Coordinator Lisa Schwartz distributed manuals for the ICS (Incident Command System) 402 Training Session for Executives/Senior Officials.

18:54:07 Ms. Schwartz introduced Tony Wilde, of the Division of Homeland Security. Mr. Wilde described his background as a trainer. He presented an Incident Command System overview for executives and senior officials at Taylorsville.

18:56:11 Mr. Wilde reviewed objectives of the ICS program as outlined in the manual provided.

18:58:00 Mr. Wilde defined an "incident."

18:59:47 Mr. Wilde reviewed incident timeframes and described the role of ICS (Incident Command System).

19:06:50 Ms. Schwartz noted that, in the event of an incident, the first recovery checks from FEMA may not arrive for six months and the City must cover expenses up front. She clarified that the jurisdiction where the incident occurs is responsible for the first 25% of costs, and then FEMA should reimburse the jurisdiction for 75% of those costs, although reimbursement may be slow.

19:09:25 Mr. Wilde reviewed purposes of ICS and the legal basis for the plan.

19:14:41 Mr. Wilde described partnerships that are emphasized by NRF (National Response Framework).

19:20:29 Mr. Wilde reviewed the role of NIMS (National Incident Management System).

19:30:43 Mr. Wilde cited benefits to the ICS Plan.

19:31:42 Mr. Wilde described the ICS organizational structures.

19:35:22 Mr. Wilde reviewed incident terminology and the chain of command.

19:37:53 Mr. Wilde described roles and responsibilities of the Incident Commander, Command Staff, and City Council Members during an incident.

19:47:04 Mr. Wilde reviewed resource needs.

19:51:54 It was clarified that the second half of the ICS training will be presented during the April 14, 2010 City Council Meeting.

19:52:22 Incident communication issues throughout the state were discussed.

19:54:49 City Administrator John Inch Morgan relayed that Homeland Security Region 2, which includes Salt Lake County and Wasatch County, has operable communication ability through UCAN and radio bands. Mr. Morgan referenced the City Council's role during a City incident and said that City organizational charts and responsibilities will be discussed further during the April 14th presentation.

19:55:27 Mr. Morgan cited staff training for emergency operations that has already taken place through the efforts of Ms. Schwartz, who was recently awarded the *Red Cross Vital Volunteer Award*.

19:56:30 Mr. Wilde referenced the importance of efficient grant writing and cited the grant writing abilities of Jason Lewellyn, Emergency Manager for Carbon County, and Jim Buchanan, in Brigham City.

4. Other Matters

19:57:01 There were no other matters for discussion.

5. Adjournment

19:57:08 Council Member Bud Catlin **MOVED** to adjourn the City Council Work Session. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Pratt called for discussion. There being none, he called for a vote. The vote was as follows: Rechtenbach-yes, Johnson-yes, Pratt-yes, Barbour-excused, and Catlin-yes. All City Council members present voted in favor and the motion passed unanimously. **The meeting was adjourned at 7:57 p.m.**


Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 03-17-10

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder