

**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, May 5, 2010**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84118**

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**BRIEFING SESSION**

**Attendance:**

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**Council Members:**

Council Chairman Morris Pratt  
Vice-Chairman Jerry Rechtenbach  
Council Member Dama Barbour  
Council Member Bud Catlin  
Council Member Larry Johnson

**City Staff:**

John Inch Morgan, City Administrator  
Scott Harrington, Finance Director  
Cheryl Peacock Cottle, City Recorder  
Jessica Springer, Council Coordinator  
Mark McGrath, Community Development Director  
John Taylor, City Engineer  
Don Adams, Grants Manager  
Michael Kwan, Judge  
Wayne Dial, Assistant Chief of Police

**Excused:** Mayor Russ Wall

**BRIEFING SESSION**

**1. Review Administrative Report**

18:07:08 Chairman Morris Pratt conducted the Briefing Session, which convened at 6:03 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present. Chairman Pratt noted that the Mayor is excused from this meeting. He called for questions on the Administrative Report, and there were none.

## 2. Review Agenda

18:07:34 The agenda for the City Council Meeting was reviewed.

18:09:00 The Council wished Community Development Director Mark McGrath a happy birthday.

## 3. Adjourn

18:09:00 Chairman Pratt adjourned the Briefing Session at 6:09 p.m.

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## REGULAR MEETING

### Attendance:

#### Council Members:

Council Chairman Morris Pratt  
Vice-Chairman Jerry Rechtenbach  
Council Member Dama Barbour  
Council Member Bud Catlin  
Council Member Larry Johnson

#### City Staff:

John Inch Morgan, City Administrator  
Scott Harrington, Chief of Finance  
Mark McGrath, Community Development Director  
Wayne Dial, Assistant Chief of Police  
Cheryl Peacock Cottle, City Recorder  
Jessica Springer, Council Coordinator  
John Taylor, City Engineer  
Keith Snarr, Economic Development Director  
Don Adams, Grants Manager  
Michael Kwan, Judge  
Gerry Orr, Senior Accountant  
Marsha Thomas, Judge  
Patricia Kimbrough, Executive Assistant  
Troy Hansen, IT Specialist  
Michael Meldrum, Principal Planner  
Robin Kishiyama, Human Resource Specialist  
MarRae Boyer, Receptionist  
Penny Knight, Business License Clerk  
Elaine Waegner, Volunteer Event Coordinator  
Tess Faulkner, Lead Court Clerk  
Jean Ashby, Administrative Assistant

Mary Lund, Building Dept. Clerk  
Dan Udall, Planner  
Lisa Schwartz, Emergency Management Specialist  
Shelley McLaughlin, Accounting Clerk  
Travis Mechling, Bailiff  
Laci Mechling, Court Clerk  
Steve Porten, Building Inspector  
Kathy Lemay, Building Dept. Coordinator  
Jeff Gallegos, Bailiff  
Marlene Kempff, Court Clerk  
Jeanette Garcia, Court Clerk  
Lyle Hansen, Public Works Inspector  
Patrick Tomasino, Building Official  
Alena Pham, Court Clerk  
Charlotte Rogers, Court Clerk  
Vanessa Giron, Court Clerk  
Shell Summers, Court Clerk  
Shannon Bennett, Police Officer

**Excused:** Mayor Russ Wall

**Citizens:** Jay Ziolkowski, Members of Scout Troop # 843, John Gidney, Gordon Wolf, Darwin Cottle, Alan Anderson, Raili Jacquet, Chris Kishiyama, Nic Johnson, Bruce Wasden, Amy Braithwaite, Julene Inskeep, Bob Pierce, Rick Affleck, Doug Inskeep, Maria Magallanes, Dale Simpson, Abby Black, Kammie Jones, Marlin Holder, Dan Armstrong, Virgie Knight, Larry Bodine, Madison Duke, Monica Sanchez, Kourtney Miles, Jordan Gallegos, Donald Frame, Kimberly Forsyth, Diane Turner, Joel Gardner, Paula Gardner, Bob Lycon, Karla Rush, Elise LaJeunesse, Harlan Christmas, Matthew Cunningham, Ken Acker, Michael Gabbitas, Kelly Lund, Matthew Pham, Gus Summers, Della Riquelme, Ken Cook, Lynn Handy

**1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

18:34:43 Chairman Morris Pratt called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present. Chairman Pratt asked that Mayor Wall be excused from the meeting.

**1.1 Pledge of Allegiance – Opening Ceremonies  
– Youth Council Member Kourtney Miles**

18:35:21 Youth Council Member Kourtney Miles directed the Pledge of Allegiance.

**1.2 Reverence – Youth Council Member Amy Braithwaite (Opening Ceremonies  
For May 19, 2010 to be arranged by Chairman Pratt)**

18:35:51 Youth Council Member Amy Braithwaite offered the Reverence.

**1.3 Citizen Comments**

18:36:28 Chairman Morris Pratt reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

18:38:15 Chairman Morris Pratt read a personal statement regarding difficult budget decisions that must be made. He asked that concerns be expressed carefully.

18:39:15 Dale Simpson spoke regarding the budget crunch and addressed benefits that may be received through a tax increase. He noted the importance of informing residents regarding budget issues. Mr. Simpson stated that he does not want to see beneficial services cut. He asked that the impact of cutting services be considered. Mr. Simpson inquired about plans for the City Center property.

18:42:14 Chairman Pratt stated that Administration can address questions about potential development of the City Center property. Economic Development Director Keith Snarr provided his contact information to Mr. Simpson

18:42:26 Battalion Chief Jay Ziolkowski, with the Unified Fire Authority, relayed a suggestion to hold a shareholders meeting with UFA on an annual basis. Council Members indicated that the idea is reasonable. Chief Ziolkowski explained that the purpose of an annual shareholders meeting is to better inform the Council regarding the UFA as a whole. He will submit possible dates for the meeting.

18:44:09 Chairman Pratt noted that anytime three or more City Council Members meet, it must be noticed as a public meeting.

18:45:19 Marlin Holder spoke regarding the potential tax increase. He stated that he is not in favor of a property tax increase during these tough economic times.

18:46:38 Kammie Jones expressed concerns about access to and from her neighborhood on 2200 West directly across from the new baseball fields. She cited safety hazards relating to parking on both sides of 2200 West, even though public parking is available. Ms. Jones said that 77 homes are affected by the parking hazard. She cited discussions with Detective Jacobsen who has indicated that no ordinance is being violated. She requested the following: that an ordinance be created; gutters be painted red in front of homes from 4940 South to 5114 South or post "No Parking" signs; that the City provide resident parking passes for home owners; and that a cross walk be painted at the intersection.

18:49:07 City Administrator John Inch Morgan relayed that the parking issue on 2200 West is presently being addressed through the Engineering Department. He cited enforcement efforts and coordination with Little League organizers. It was agreed that there is adequate public parking to accommodate visitors at the baseball field.

18:50:06 Council Member Johnson noted that he has also observed parking problems in the area.

18:50:45 Further discussion regarding parking at the baseball fields will be held in the next Council Work Session.

18:51:13 Chairman Pratt introduced Dan Armstrong as a member of the Budget Committee. Mr. Armstrong stated that he is a CPA who practices in Taylorsville. He cited economic difficulties with his clients. He recommended examining the City's budget and stated his concerns with salary increases, employee compensation and increases to retirement. Mr. Armstrong also cited concern over lobbying expenses and construction planned for the flex lanes on Redwood Road. He suggested that wages be rolled back to 2007 rates and that the Mayor's position be changed to part-time.

18:53:26 Mr. Armstrong clarified that he is not representing the Budget Committee, but only making a citizen comment.

18:53:19 Council Member Rechtenbach explained that 5400 South and Redwood Road are State highways and the City has very little control over projects on those roads. He also noted that the City's retirement fund is a State fund in which the City participates, but has no decision-making authority over rates.

18:56:10 Jean Ashby, Taylorsville resident and City employee, questioned the statistics quoted by Mr. Armstrong. She said that she did not believe his data regarding salary increases to be accurate.

18:57:01 There were no additional citizen comments, and Chairman Pratt closed the citizen comment period.

#### 1.4 Mayor's Report

18:57:06 There was no Mayor's Report.

### 2. APPOINTMENTS

#### 2.1 Jay C. Bingham, Economic Development Committee – *Chairman Pratt*

18:57:22 Chairman Pratt nominated Jay C. Bingham to serve on the Economic Development Committee.

18:57:25 Council Member Jerry Rechtenbach **MOVED** to appoint Jay Bingham as a member of the Economic Development Committee. Council Member Dama Barbour **SECONDED** the motion. Chairman Pratt called for discussion on the motion. There being none, he called for a vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

18:58:22 Chairman Pratt recognized members of Scout Troop 843, who were in attendance.

### 3. REPORTS

#### 3.1 Youth Council – *Youth Council Chair Amy Braithwaite*

18:59:05 Youth Council Chair Amy Braithwaite reported on recent activities and upcoming events for the Taylorsville Youth Council. She then introduced Maria Magallanes as the new Youth Council Chair.

18:59:48 Council Member Rechtenbach thanked Ms. Braithwaite for her past service on the Youth Council.

#### 3.2 Justice Court – *Judge Kwan*

19:03:17 Judge Michael Kwan reported on the Taylorsville Justice Court and described plans for reorganizing the court. He detailed the job duties of new positions and reviewed assignments in the court.

19:09:46 Council Member Rechtenbach asked for clarification on economic sanctions or fees referenced by the Judge.

19:14:05 Judge Kwan described the Financial Service Plan.

19:16:24 The judge described recommended changes to the court's hours of operations.

19:16:52 Council Member Catlin inquired about collection efforts and Judge Kwan described funds collected through the Finders Program. He reviewed amounts of revenue received over the past few months.

19:19:42 Judge Kwan described efforts being made to manage court functions.

19:21:23 The judge gave additional clarification on staff reductions and the previous proposal regarding court staff hours.

19:28:08 Judge Kwan distributed data regarding court revenue and reviewed statistics for the Council.

19:29:28 The judge acknowledged the hardworking court staff, many of whom were in attendance.

19:31:58 City Administrator John Inch Morgan commented on budget revenue and salary ranges.

19:33:16 Judge Kwan gave clarification on state surcharges.

19:36:30 The Judge gave explanation on how court fines are imposed. He stated that out of a \$90 fine, the City only sees \$37. He confirmed that surcharges are only paid as revenue is received.

19:38:05 Judge Kwan explained that the court has recently disposed of a huge number of old cases that have exceeded the statute of limitations.

19:40:03 Council Members Pratt and Rechtenbach indicated that they received two invitations to the Drug Court Graduation. Judge Kwan agreed to correct mailing labels.

#### 4. CONSENT AGENDA

##### 4.1 Minutes – RCCM 04-14-10 & RCCM 04-21-10

19:40:54 Council Member Bud Catlin **MOVED** to adopt the Consent Agenda. Council Member Larry Johnson **SECONDED** the motion. Chairman Pratt called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously**

## 5. PLANNING MATTERS

### 5.1 ***Public Hearing*** – 6:30 p.m. – To Receive Public Comment Regarding Amending the Taylorsville Zoning Map from R-1-8 (residential) to MD-1 (mixed use development) on property located at 2000 West 5400 South

19:41:37 Community Development Director Mark McGrath illustrated the subject property on a zoning/vicinity map, a general plan map, an aerial photo, and on a photograph. He stated that the existing property at 2000 West 5400 South is currently zoned R-1-8. He noted that the property owner is currently using the residence as a home occupation to operate an insurance business. He stated that the applicant wants to live in part of the home and use the rest of it as an office. Mr. McGrath indicated that Staff and the Planning Commission have approved the request. He explained that under mixed use zoning, the applicant would be able to have employees and customers come to the site.

19:45:25 Mr. McGrath addressed concerns about parking. He illustrated two different driveways on the property and displayed the preliminary site plan, which has not yet been approved. He noted that the site plan will be required to meet the zoning ordinance. Mr. McGrath relayed that the ordinance requires at least four parking stalls for the size of the property. He indicated that the applicant meets code with the six stalls that are planned.

19:48:39 Chairman Pratt opened the public hearing on this matter and called for citizen comments.

19:48:48 There were no citizen comments and Chairman Pratt declared the public hearing closed.

#### 5.1.1 ***Ordinance No. 10-12*** – Amending the Taylorsville Zoning Map from R-1-8 (residential) to MD-1 (mixed use development) on property located at 2000 West 5400 South – *Mark McGrath*

19:48:56 Council Member Johnson expressed his concern with potential traffic and parking issues for the business. Council Member Barbour stated that the proposed use is consistent with surrounding uses.

19:49:48 Council Member Dama Barbour **MOVED** to adopt Ordinance No. 10-12 – Amending the Taylorsville Zoning Map from R-1-8 (residential) to MD-1 (mixed use development) on property located at 2000 West 5400 South. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Pratt called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-no, Rechtenbach-yes, and Barbour-yes. **All City Council members and the motion passed with a 4 to 1 vote.**

## 6. FINANCIAL MATTERS

### 6.1 **Resolution No. 10-16 – Declaring the 1984 Cadillac Float Chassis and Three Snack Machines Surplus Property to the City’s Needs and Setting a Minimum Price for the Sale of Such Property – *John Inch Morgan***

19:51:06 City Administrator John Inch Morgan described reasons to surplus the Cadillac Chassis, which has been used for the City’s parade float. He also cited the City’s two inoperable vending machines and recommended that they be surplussed, as well. He relayed that the price for the Cadillac has been set at \$750.

19:51:21 Mr. Morgan said that bids will be solicited on the snack machines, but a minimum bid may not be appropriate.

19:52:19 Council Member Catlin relayed that the Cadillac was originally a drug seizure car and questioned whether it can legally be sold.

19:53:55 Council Member Bud Catlin **MOVED** to adopt Resolution No. 10-16 – Declaring the 1984 Cadillac Float Chassis and Three Snack Machines Surplus Property to the City’s Needs and Setting a Minimum Price for the Sale of Such Property, with the stipulation that the City Administrator follow up on the question of legal disposition of the Cadillac chassis. Council Member Dama Barbour **SECONDED** the motion. Chairman Pratt called for discussion on the motion. He stated that he would still like to set a minimum bid on the snack machines. Mr. Morgan suggested that, as the vending machines are not functioning, a minimum bid should be set at \$10.00 per machine. There being no further discussion, Chairman Pratt called for a roll call vote. The vote was as follows: Pratt-no, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-yes. **All City Council members voted and the motion passed with a four to one vote.**

### 6.2 **Resolution No. 10-17 – Acknowledge the Receipt of and Tentatively Adopt a Tentative Budget for the Fiscal Year Beginning July 1, 2010, and Ending June 30, 2011 – *John Inch Morgan***

19:55:49 City Administrator John Inch Morgan presented the tentative 2010-2011 Budget for tentative approval. He referenced the most recent version (1.1) of the Budget issued to the Council. Mr. Morgan described language required by statute in adopting a tentative budget. He relayed that budget discussions will be held over the next few weeks. He explained that the City must hold a public hearing regarding the budget and then the final budget must be adopted by June 22, 2010. Mr. Morgan noted that the proposed tentative budget is available to the public in the Office of the City Recorder, the Office of the Mayor, or on the City website. He asked that

the City Council acknowledge receipt of the tentative budget, with plans for further discussion and amendment, so that the budget process may begin.

19:57:10 Mr. Morgan cited some adjustments made in the newest version of the tentative budget. He described some refinements made to medical insurance costs. He indicated that the 15% increase previously anticipated for insurance has been reduced through a firm quote of the current provider to 13 ½%. Mr. Morgan relayed that quotes have been requested from six other major providers, but only one has been received back at this point, showing an 18% increase over what the City is currently paying. He anticipated that other responses will be received soon. He noted that several providers have declined to give quotes, based on the City's claim history. Mr. Morgan said that the described change to insurance and retirement results in a reduction of a little over \$100,000 in costs to the City.

20:00:13 Mr. Morgan clarified that the tentative budget being proposed is Version 1.1.

20:00:00 Mr. Morgan addressed several questions from the Council and gave explanation regarding proposed options for property tax increases.

20:00:53 Mr. Morgan referenced options and yield and cited the projection for new growth based on the assessed valuation of new buildings.

20:04:36 Mr. Morgan described proposed reductions in snow plow service for the City.

20:05:55 Mr. Morgan cited a reduction in public works and fire services in the budget presented.

20:07:46 Mr. Morgan explained that the 13% tax increase option would allow for an enhancement to police services and the implementation of some economic development tools and incentives.

20:09:28 Finance Director Scott Harrington gave clarification on maintenance that is included in capital projects.

20:10:32 Chairman Pratt cited two increases affecting the Council's budget decisions, as follows: (1) an increase of approximately \$150,000 to the retirement plan, as mandated by the State; and (2) an increase of approximately \$150,000 for health insurance contributions.

20:12:42 Community Development Director Mark McGrath stated that his departmental budget for 2010-2011 remains basically the same as the mid-year budget. He called for questions from the Council on his departmental budget.

20:13:57 Chairman Pratt cited budget amounts for building permits and plan checks during 2006-2007 totaling \$581,000, as obtained from budget documents on the City website. Mr. McGrath stated that his numbers for permits and plan checks during the calendar years 2006 and 2007 are significantly lower than that figure.

20:15:39 Mr. McGrath gave clarification on staff allocated in the Building Department. Chairman Pratt said that building permits and plan check revenue has now been reduced to approximately \$367,000, resulting in a \$200,000 decrease in revenue. He cited concerns with maintaining existing staff when building activity has dropped.

20:17:23 Mr. McGrath cited the five year monthly average for permit and plan review fees at over \$30,000, or an annual average of \$405,000. He said that building activity was above average during calendar year 2009 and currently remains pretty close to average. Mr. McGrath noted that permits have still not been issued to Perry Construction for the 180 units at 2200 West 4700 South, which will result in over \$100,000 in permit fees.

20:21:04 Mr. McGrath clarified that the building department was brought in-house during July of 2006.

20:21:23 Chairman Pratt expressed concern that building activity is dropping in the City and in other areas.

20:21:45 Council Member Catlin stated that he is troubled by relying on five-year averages because numbers from years ago may not be valid in making current projections.

20:23:31 Mr. McGrath stated that Taylorsville has been successful in bucking the trend and is still very busy in the Building Department with small scale development. He said that Taylorsville is not modeled like other cities that have been affected by the economic downturn.

20:25:17 Finance Director Scott Harrington gave clarification on building permits reflected on April Financial Statements. He noted that some reconciliations found at month-end may not be included. It was noted that May, June and July are the busiest months for building activity.

20:27:15 Mr. Morgan reminded the Council of the Administration's proposal that some employees be used for economic development projects during slow times. He said that is why the recommendation is being made to maintain current staffing levels. He noted that fairly intense building activity will be occurring with the subsidized housing project on Redwood Road.

20:28:11 Chairman Pratt referenced the option for utilizing contract services, if necessary.

20:28:40 Mr. McGrath reiterated that his departmental budget is pretty basic. He stated that his bottom line is that Taylorsville is modeled differently than other cities and is perfectly positioned to be able to withstand the economic downturn. He stated that staffing needs and workload in his department remain consistent.

20:29:42 Chairman Pratt referenced previous budget issues in the court and cited a desire to monitor departmental activity.

20:30:04 Economic Development Director Keith Snarr called for questions on the Economic Development Departmental budget. He stated that economic successes last year were non-retail, and the City now needs to focus on retail projects in order to generate sales tax. Mr. Snarr cited transportation improvements that are underway and may draw development in the City, but said additional incentives may be required.

20:32:45 Council Member Rechtenbach inquired about specific tools and enhancements that are available to the City. Mr. Snarr reviewed options for economic development tools, i.e. redevelopment agencies, cash incentives, and capital improvements. He stated that the City must set aside funds, however, for such purposes.

20:37:26 Discussion was held regarding the individuality of economic development deals and the need for creativity to accommodate projects. Council Member Rechtenbach requested economic development information to take to the International Council of Shopping Centers (ICSC). Mr. Snarr agreed to forward such information in time for review before the upcoming conference.

20:40:32 Council Member Catlin referenced several businesses that are deteriorating along Redwood Road and cited development projects that are currently underway in neighboring cities. He said that he wants to see a long-term economic development plan and a timeline implemented to draw economic activity into the City.

20:42:34 Discussion was held regarding the small area master plan. Mr. Snarr stated that using Community Development Staff for economic development work will be beneficial to the City.

20:44:18 Council Member Barbour acknowledged that projects have been presented for development on the City Center Property, but the Council has necessarily been picky. She stated that she feels the Council needs to continue being selective about projects for that property.

20:45:43 Mr. Snarr thanked Council Members and Staff for their team effort and their focus on economic development.

20:45:53 Assistant Police Chief Wayne Dial asked that Chief Craig be excused. He relayed that the proposed 2010-2011 Police Department Budget is 22% less than the mid-year budget.

20:47:01 Discussion was held regarding budget adjustments for fuel costs. Chief Dial noted that personal use of police vehicles has been restricted.

20:47:58 Council Member Pratt reviewed reasons that some Council Members are interested in increasing the number of officers on Taylorsville. The idea of reducing overtime in order to add another officer was discussed. Chief Dial indicated that such a reduction would not cover the cost of an additional officer. He discussed reasons that an overtime reduction would result in decreased traffic enforcement within the City.

20:50:06 Chief Dial indicated that the number of officers assigned in Taylorsville is half of that in comparable cities.

20:53:34 Council Member Rechtenbach inquired whether Taylorsville participation in the Unified Police Department (UPD) would solve the police officer shortage problem. Council Member Rechtenbach complimented Administration for compiling a budget that is easy to follow compared to those of other cities. He cited neighboring cities that have much higher budgets than Taylorsville, with more in-house services included. He inquired how Taylorsville might ensure protection for citizens on its low budget.

20:56:31 Chief Dial said that options and services depend on what Taylorsville residents are willing to pay for. He reiterated that the Taylorsville Police Department is currently strapped and limited in its abilities.

20:58:40 Council Member Rechtenbach indicated that he has heard from City employees and constituents regarding tax increases. He noted that Taylorsville is currently a low taxation city, which may be an economic development draw. He cited a desire to find the right mix between providing adequate services and maintaining low taxation.

20:59:31 Chief Dial asked the City Council to seriously consider all options. He said that the decision is a political one and he cannot make a recommendation one way or the other.

21:01:31 Chief Dial stated that he doesn't believe the City would lose personnel through participation in the UPD. He said that during his long years of experience with Salt Lake County, Taylorsville's high demand was met with a high influx of officers. He cited factors in Taylorsville, i.e. location, demographics, etc. that place a high demand for law enforcement.

21:02:43 Council Member Rechtenbach expressed his opinion that Taylorsville is currently better off and has a larger number of patrol officers with its own department than it did when contracting with the County. Chief Dial cited support staff, investigations personnel, and internal affairs personnel that were also provided with the County contract.

21:04:25 Council Member Barbour commended the Taylorsville Police Department for doing a fabulous job. She cited additional annual fees of approximately \$150 for unincorporated residents who are participating in the UPD, compared to a potential tax increase of \$24 annually for Taylorsville residents.

21:06:04 It was clarified that Taylorsville has previously determined not to participate in the UPD. Council Member Barbour cited the need for Taylorsville to have strong law enforcement and fire services. She said that a reduction in such services will effect economic development.

21:05:42 Council Member Catlin stated that the City is better off now with its own department than with it was with the Sheriff's Office. He inquired about economy in pooled services and questioned whether VECC is more cost effective for dispatch services than the current provider.

21:07:56 Chief Dial said that the option of contracting with VECC has been studied many times, but it is definitely more costly than the current service with Versaterm. Mr. Morgan gave clarification on costs for Versaterm software. Chief Dial said that Taylorsville officers much prefer the dispatch service currently being used over VECC. Council Member Catlin suggested checking dispatch costs through State agencies.

21:10:43 Council Member Johnson inquired as to when the police department budget was last increased. Mr. Morgan said that the budget has remained fairly consistent for the past two years, but relayed that four patrol officers and two investigative officers were added during the first three years of the police department.

21:11:37 Chief Dial said that his initial recommendation was to increase three officers per year over the next five years.

21:12:27 Council Member Johnson called for explanation on incidental and call out overtime. Chief Dial gave clarification and examples of mandatory overtime.

21:13:51 Council Member Johnson inquired about vehicle maintenance. Chief Dial reviewed the budget for maintenance and noted that no funds are being allocated in this year's budget for vehicle replacement.

21:16:00 Mr. Morgan clarified that no police department grants have been included in the tentative budget, although the City does anticipate receiving some. He indicated that such grants will be recognized as they come in.

21:16:54 Mr. Morgan confirmed that notification of receipt of the \$38,000 VOCA grant for 2010-2011 has already been received and, therefore, has been included in the tentative budget.

21:17:31 Mr. Morgan noted that Mayor Wall will address the Mayoral budget when he is in attendance at a future meeting.

21:18:27 Chairman Pratt called for clarification on past employee salary increases. Mr. Morgan explained that generally in the past, pay-for-performance raises have been given rather than COLA raises; however, he noted that neither pay-for-performance or COLA increases were funded in the 2009-2010 budget. He noted that similarly no such increases are being allocated in the 2010-2011 budget. Mr. Morgan affirmed that wages were frozen over the last budget year.

21:21:09 Council Member Rechtenbach inquired about the CBIZ study. Mr. Morgan affirmed that the CBIZ study was adopted to change some salary ranges in August of 2006. He gave explanation on adjustments that were made to positions that were outside the salary ranges when the CBIZ study was approved by the Council. It was clarified that a COLA increase was awarded in July of 2007.

21:22:40 Council Member Johnson expressed concerns about the CBIZ study and adjustments that were made to some positions.

21:23:53 Chairman Pratt clarified that the majority of the City Council did authorize the salary adjustments in 2006.

21:24:36 Council Member Barbour noted that she was not on the Council at the time the CBIZ study was adopted and inquired as to why it was implemented. It was confirmed that the City Council requested a formal study in 2006 to examine salary ranges. Council Member Rechtenbach indicated that the Budget Committee was initially asked to provide a salary study.

21:26:36 Chairman Pratt asked Budget Committee Chairman Gordon Wolf to give clarification on the study that was completed. Mr. Wolf explained that the City Council asked the Budget Committee to put together a research document on salaries, but was not satisfied with the information presented and, therefore, ordered a separate study. Mr. Wolf noted that the CBIZ study produced similar results as the study performed by the Budget Committee.

21:27:47 Council Member Barbour stated concerns with revisiting a study that was already approved years ago.

21:28:44 Council Chair Pratt said that he has a personal problem with the method of comparing city salaries with other government organizations. He would like to see private industry standards considered, as well.

21:30:36 Mr. Wolf said that the original purpose for the studies completed in 2006 was to determine whether Taylorsville City employees were being fairly compensated compared to other cities. He relayed that, depending on the position, some Taylorsville salary ranges were found to be high, some were low, and some were right on target. He noted that adjustments were made accordingly after the CBIZ study was completed and adopted.

21:30:18 Council Member Rechtenbach said that reconsideration of the CBIZ study may be irrelevant at this time because it is already in place after recommendation by the Budget Committee and approval by the majority of the Council.

21:30:54 Council Member Johnson questioned budget figures related to the salary study and adjustments made in 2006. He indicated that he needs to do more research to produce reliable figures.

21:30:00 Mr. Wolf referenced several concerns of the Budget Committee. He said that discussion should be taking place to develop a future 5-10 year plan for Taylorsville that will implement growth. He observed that Taylorsville is in a budget crunch because of reduced sales tax and because retail businesses are leaving Taylorsville. Mr. Wolf stated that Taylorsville needs to observe surrounding communities that are seeing economic progress and emulate some of their strategies.

21:33:06 Mr. Wolf addressed the option of increasing property taxes in the City. He said that citizens attending the City's recent Strategic Plan Meeting had many ideas for improvements in the City. He said none of those present spoke in objection to a tax increase.

21:36:19 Chairman Pratt stated that he receives correspondence in his district requesting that taxes not be increased. He said that, although some have indicated that they are okay with an increase, the majority are not.

21:36:42 Mr. Wolf said he finds that if he explains to his neighbors why a tax increase may be necessary and beneficial, they then understand and are usually not opposed to such. He noted that everyone's expenses are increasing, including the City's, and someone must cover that cost. Mr. Wolf gave his opinion that a decision to implement layoffs, reduce wages, or cut benefits will guarantee a continued reduction in sales tax revenues because staff will not be in place to support growth in the City. He asked that the Council consider the City's welfare in the long-term.

21:39:29 Chairman Pratt observed that sometimes local businesses fail as a result of decisions made on a corporate level. He cited elements found in neighboring cities that draw businesses and that Taylorsville may not have.

21:39:09 Mr. Wolf said that Taylorsville has one of the busiest intersections in the City and has a mall location with great potential. He stated that he is in favor of the idea of turning the City's Family Center into a "Park City-type" outlet mall. Council Member Rechtenbach noted that the Family Center is owned by DDR and they must partner on any new development ideas.

21:41:29 Council Member Rechtenbach cited the great ideas discussed in the Strategic Planning Meeting and noted that all such projects would need to be funded and maintained by the City.

21:43:33 Further discussion ensued regarding a potential Cultural Arts Center, the Trax Station, the value of lobbyists, and the large budgets of neighboring cities.

21:45:05 Council Member Rechtenbach gave his opinion that furloughs, layoffs, and wage cuts are counter-productive in the City's long term. He referenced the City's small staff and said that layoffs are impractical.

21:46:39 Chairman Pratt stated his frustration with the Strategic Planning Meeting and referenced several successful projects that have been accomplished in the City during recent years, i.e. the Redwood Road Improvement Project.

21:47:03 Mr. Wolf suggested that a Budget retreat be planned with City players and the Budget Committee to address budget concerns. Chairman Pratt said that, although a Budget retreat has not yet been scheduled for this year, several have been held in the past.

21:47:55 Mr. Morgan recommended that economic development issues be addressed in the Council Work Session on May 12, 2010.

21:48:51 Council Member Barbour addressed comparisons with other cities and said that Taylorsville must make long term decisions and not just plan for this budget year.

21:49:19 Council Member Barbour noted that cities that are implementing layoffs and furloughs have much larger staffs than Taylorsville does, and Council Member Rechtenbach concurred.

21:49:51 Council Member Rechtenbach inquired about the allocation for fire station building repair and improvements. Mr. Morgan clarified that the City owns Fire Station 118 and that Station 117 is owned by Salt Lake County. He said that responsibility for maintenance and repairs is delineated in the UFA contract. Mr. Morgan noted that the County is interested in conveying Fire Station 117 to Taylorsville, and the City is pursuing a grant to address that possibility.

21:53:42 Discussion was held regarding the scheduling of future budget discussions. It was clarified that the Public Hearing is currently scheduled for June 2, 2010, and the City Recorder

must send notice of that meeting by May 20, 2010 (for publication on May 24, 2010). Mr. Morgan noted that the budget does not have to be adopted on June 2<sup>nd</sup>, but must be adopted by June 22, 2010.

21:57:18 Council Member Barbour stated that she would like to send out communication with citizens in her district as soon as possible in order to receive input on budget line items.

21:57:42 Council Member Johnson stated that he believes a 10% tax increase is inappropriate. He suggested that every line item in the budget be reviewed for potential cuts. He said that he sees several things in the budget that must be addressed.

21:58:48 Mr. Morgan gave clarification that without the proposed tax increase in the tentative budget, a reduction would fall to capital projects.

22:00:11 Council Member Jerry Rechtenbach **MOVED** to adopt Resolution No. 10-17 – Acknowledge the Receipt of and Tentatively Adopt a Tentative Budget for the Fiscal Year Beginning July 1, 2010, and Ending June 30, 2011. **The motion died for lack of a second.**

22:01:17 Mr. Morgan cited terms outlined in the budget resolution and clarified that adopting the tentative budget does not mean the Council approves of everything in the budget. He noted that the resolution acknowledges that there is still intent by the Council to amend the budget.

22:02:49 Council Member Larry Johnson **MOVED** to adopt Resolution No. 10-17 – to Acknowledge the Receipt of and Tentatively Adopt a Tentative Budget for the Fiscal Year Beginning July 1, 2010, and Ending June 30, 2011, with the elimination of the proposed 10% property tax increase. Chairman Pratt **SECONDED** the motion. Chairman Pratt called for clarification on the motion and Council Member Johnson confirmed that he is proposing approval of the tentative budget with removal of the tax increase. There being no further discussion, Chairman Pratt called for a roll call vote. The vote was as follows: Pratt-yes, Rechtenbach-no, Johnson-yes, Catlin-yes, and Barbour-no. **All City Council members voted and the motion passed with a 3 to 2 vote.**

22:06:07 Mr. Morgan clarified that he will produce Version 2.0 of the budget, with the approved modification to remove the tax increase, for next week's meeting. Chairman Pratt cited a correction needed to names on the 2011 Payroll and Benefits tab of the Budget, Item 9e and 10e.

### **6.3 Discussion Regarding the Cemetery Fee Schedule – *John Inch Morgan***

22:06:49 Council Member Bud Catlin **MOVED** to table Agenda Item 6.3 to the May 12, 2010 City Council Work Session for discussion. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Pratt called for discussion on the motion. There being none, he called for

a roll call vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.**

22:07:38 Chairman Pratt asked that discussion regarding the Cemetery Fee Schedule be placed first on the agenda for the May 12<sup>th</sup> Meeting. He asked that Lee Bennion be invited to attend that meeting and make presentation to the Council.

## 7. OTHER MATTERS

### 7.1 Discussion Regarding Council Communication to Taylorsville Residents in the Form of a Letter and a Section in the Taylorsville Journal – *Chairman Pratt*

22:08:22 Chairman Pratt cited the City Council's desire to improve communication with residents. He suggested that a section prepared by the City Council be included in future editions of the City newsletter for placement in the Taylorsville Kearns Valley Journal. All Council Members concurred with this idea.

22:08:20 Chairman Pratt cited recent discussion among Council Members that raised the possibility of sending a letter from the City Council to Taylorsville residents in order to solicit input on the budget.

22:10:51 Council Coordinator Jessica reviewed quotes she obtained from businesses that provide printing and mailing services.

22:15:47 Discussion was held regarding the potential content for a letter to residents. Council Members Rechtenbach and Barbour stated that they definitely want the permanent residents in their districts to receive the letter from the Council. They cited a desire to receive feedback from constituents. Council Members Catlin and Johnson indicated that they already know what their residents prefer regarding budget issues and do not need to solicit input.

22:17:50 Finance Director Scott Harrington clarified that the City's storm drain records reflect 16,000 permanent residents in Taylorsville.

22:19:49 Discussion was held regarding whether to send the letter citywide or only to Districts 3 and 4. Chairman Pratt stated that he is in favor of doing a letter citywide, rather than limiting it to two districts.

22:21:01 Clarification was given that the cost for the mailing will be taken from the City Council Budget.

22:25:49 Chairman Pratt authorized a citywide mailing, with costs up to \$5,000.00. It was agreed that Council Member Rechtenbach will prepare the letter for mailing to residents. The final form of the letter will be subject to approval by the majority of the Council.

**7.2 Discussion Regarding Ordinance 06-32 Dated August 9, 2006 Which Amended and Restated the Compensation Range for Statutory Officers and Other City Employees – *Chairman Pratt***

22:26:56 Chairman Pratt said that he has received a request from a couple of Council Members that discussion be held regarding Ordinance 06-32.

22:27:31 Chairman Pratt stated for the record that he voted against the subject ordinance three times in a row during 2006.

22:28:00 Council Member Barbour inquired whether this matter should be part of the budget discussions. Chairman Pratt confirmed that the matter needs to be discussed in relation to budget issues.

22:28:47 Council Member Catlin stated for the record that he also voted against the subject ordinance and thought it was problematic at the time. He indicated that he was uncomfortable with the CBIZ Study in 2006 and still is. He expressed his opinion that salary ranges are too broad in the ordinance. Mr. Catlin referenced the current economy that has decreased wages and increased unemployment. He stated that, although this ordinance may no longer be applicable, something must be in place to address salary ranges.

22:30:20 Council Member Catlin confirmed that his recommendation is to repeal Ordinance 06-32.

22:30:26 Council Member Rechtenbach acknowledged a need for flexibility in salaries relating to the economy; however, he noted that the CBIZ Study was in conformity with the study performed by the Taylorsville Budget Committee at the same time. Mr. Rechtenbach stated that salary ranges do need to be in place and suggested that a new ordinance be considered rather than repealing the existing one.

22:31:30 Council Member Catlin reiterated his concern with having salary ranges that are too broad.

22:33:25 Council Member Rechtenbach suggested tasking the Budget Committee with reviewing/re-evaluating salary ranges and then presenting recommendations to the Council.

22:33:05 Council Member Catlin indicated that he would be comfortable with utilizing the Budget Committee to complete a study. He clarified that he is not advocating cutting salaries, but believes the salary ranges are too broad.

22:34:52 Discussion was held regarding whether salary ranges and a related study should be reviewed immediately or can be addressed after the FY 2010-2011 budget is adopted.

22:36:12 Chairman Pratt stated his belief that the private sector should be factored into a study of the City's salary ranges.

22:36:55 Council Member Barbour noted that most members of the Budget Committee are from the private sector.

22:37:21 Finance Director Scott Harrington clarified that Dan Armstrong, who was introduced earlier as a member of the Taylorsville Budget Committee, is actually not a member of that Committee. Budget Committee Chair Gordon Wolf affirmed that Mr. Armstrong has never been a member of the Budget Committee.

22:41:16 Discussion ensued regarding wages in the private sector and whether those were factored into the earlier studies. Council Member Rechtenbach noted that private sectors may be more vulnerable to economic factors than are public sectors.

22:44:14 Council Member Barbour suggested utilizing the Budget Committee to conduct a salary study. She noted that the study they conducted in 2006 was very similar to the professional one for which the City paid \$30,000.00

22:45:47 Council Member Catlin suggested suspending the existing ordinance until it can be reviewed. Mr. Morgan said that police officers who are in the Step Program will receive increases totaling \$32,000.00, but other employee wages have been frozen and will not be increased.

22:46:09 Council Member Rechtenbach proposed waiting until after completion of the final budget to review the ordinance.

22:49:13 It was determined that wages will be frozen at their current level until a study is conducted. The City Administrator agreed to prepare a resolution to freeze current employee wages, except those of the police department, until such time as a study is completed.

Chairman Pratt agreed to summarize certain changes between last year's budget and the tentative budget for Administration.

**8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

There were no items for subsequent consideration.

**9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

22:51:09

- 9.1 City Council Work Session – Wednesday, May 12, 2010 – 6:00 p.m.
- 9.2 City Council Briefing Session – Wednesday, May 19, 2010 – 6:00 p.m.
- 9.3 City Council Meeting – Wednesday, May 19, 2010 – 6:30 p.m.
- 9.4 City Council Briefing Session – Wednesday, June 2, 2010 – 6:00 p.m.
- 9.5 City Council Meeting – Wednesday, June 2, 2010 – 6:30 p.m.

**10. CALENDAR OF UPCOMING EVENTS**

22:52:48

- 10.1 Ribbon Cutting, Salt City Builders, 3359 S. 500 W. – Friday, May 7, 2010 – 4:00 p.m. – Salt City Builders is a home-based business in Taylorsville which has chosen to have a Ribbon Cutting at Roofers Supply, located at 3359 South 500 West (east side of 500 West).

22:53:23 Council Member Larry Johnson suggested that Council Meeting dates and times be included in the Council's Valley Journal article. It was confirmed that dates and times for meetings are already listed on the City's calendar that is published in the Journal. Chairman Pratt asked Council Coordinator Jessica Springer to determine the deadline for submission of articles for the Journal.

**11. ADJOURNMENT**

22:53:01 Council Member Dama Barbour **MOVED** to adjourn the City Council Meeting. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Pratt called for discussion. There being none, he called for a vote. The vote was as follows: Pratt-yes, Catlin-yes, Johnson-yes, Rechtenbach-yes, and Barbour-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 10:50 p.m.

  
Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 05-19-10