

City of Taylorsville
Work Session
Minutes

Wednesday, September 24, 2008
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84118

Attendance:

Mayor Russ Wall

Council Members:

Chairman Les Matsumura
Vice-Chairman Lynn Handy
Council Member Bud Catlin
Council Member Morris Pratt
Council Member Jerry Rechtenbach

City Staff:

John Inch Morgan, City Administrator
John Brems, City Attorney
Cheryl Peacock Cottle, City Recorder
Jessica Springer, Council Coordinator
Wayne Dial, Assistant Chief of Police
Mark McGrath, Community Development Director
Keith Snarr, Economic Development
Jamie Brooks, Acting Court Administrator
Scott Harrington, Chief Financial Officer
John Taylor, City Engineer
Michael Kwan, Judge
Marsha Thomas, Judge

Excused: Police Chief Del Craig

18:00:23 Chairman Les Matsumura called the Work Session to order at 6:00 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Discuss Proposed Budget Process and Administrative Goals for Fiscal Year 2009/2010 – John Inch Morgan

18:01:42 City Administrator John Inch Morgan asked City Department Heads to make presentations on budget goals and Taylorsville services for the next 12 months, five years, and ten years. He invited City Council Members to participate in budget discussion as presentations are given.

18:04:23 Community Development Director Mark McGrath distributed an outline of key issues relevant to the Community Development Department.

18:05:44 Mr. McGrath reviewed his vision for the future of Taylorsville through a Power Point presentation. He described key issues that will have a budgetary impact on the City of Taylorsville, as follows:

1. Population Growth
 - Greater Wasatch Area – 5 million residents by 2050
 - Urbanized land will nearly quadruple from 350 square miles to 1,350 square miles
2. Demographic Shifts
 - Is Taylorsville prepared for the aging baby boomer population?
 - Walkable and wheelchair friendly?
 - Transportation system
 - Safety and security
 - Health Services
 - Recreation and culture
 - Housing Mixture
3. Environmental and Resource Issues
 - Oil
 - Water availability
 - Water quality
 - Sources of energy production
 - Sensitive lands/open space

4. Transportation
 - Continued Growth in Southwest
 - Jurisdictional Issues
 - Mass Transit
 - Mitigating the Impacts of the Transportation System
5. Taylorsville Housing Stock
 - By 2020 – 60% of the housing stock in Taylorsville will be 50 years old or older; 85% will be 40years or older
 - Housing for the aging population
 - Housing costs
 - Densities
6. Aging Infrastructure
7. Identity and Reputation
8. Recreation/Quality of Life
9. Kearns
 - Housing Stock
 - Infrastructure
 - Police Service
 - Code Enforcement
 - Commercial Base

18:12:36 Mr. McGrath addressed comments and questions from City Council members regarding projected population growth for Taylorsville, water availability, possible annexation of the Kearns area, available open space, declining housing stock, and spending habits of the aging population.

18:41:16 Mr. Morgan clarified that the purpose of this meeting is to lay a budget foundation and identify budget issues. He stated that solutions to the issues presented can be discussed in future meetings.

18:45:10 City Engineer John Taylor distributed handouts for his presentation. He cited statistics from the East West Study and referenced projected development on the west side of Taylorsville.

He described potential impacts on the City. He reviewed comparisons in population density and employment density. Mr. Taylor discussed projected improvements to valley roadway systems over the next 20 years and described proposed freeway interchanges. He outlined the Regional Transportation Plan and projects that are proposed for 2007 - 2030. He reviewed transportation alternatives that are included in plan phases.

18:55:15 Mr. Taylor addressed comments and questions from the City Council.

18:59:20 Mr. Taylor referenced the Wasatch Front Regional Council's proposed Urban Area Bicycle Routes Plan. He suggested that in coming years there will be more demand for available bike routes for citizens to travel to and from work, etc.

19:01:04 Mr. Taylor described Taylorsville's infrastructure (roadways and storm drain). He reviewed recommended storm drain projects, with priorities and costs.

19:04:47 Additional questions were answered by Mr. Taylor and Mr. Morgan regarding the current storm drain fee. Discussion was held regarding whether the fee is adequate to repair and maintain the storm drain system. Concerns with maintaining the aging storm drain system within the City were addressed.

19:08:29 Economic Development Director Keith Snarr distributed a handout for his presentation. He reviewed the following future development scenarios for Taylorsville:

Status Quo –

- Diversified Economy with Retail & Office Park
- City built-out with limited available land

Short –Term - 5 years

- Develop Taylorsville City Center Property
- 4100 S. Redwood Road RDA
- Upgrade DDR Family Center at Taylorsville
- I-215 & 5400 South Off Ramp
- 6200 South Continuous Flow Intersection

Mid-Term – 5-10 Years

- 5400 South Bangerter RDA
- Improved Mass Transit
- Mixed Use/Business Park – UDOT Property
- 4700 S. Redwood RDA & Realign Taylorsville Park

Long-Term – 10-20 Years

- 4700 South Urban Expressway
- 6200 South Expressway/Freeway
- Mixed Use Redevelopment and Vertical Growth

Development Opportunities

- Redevelop Fore Lakes Golf Course (Short-Term Property Acquisition)
- Relocate Taylorsville High School
- Relocate/Redevelop Mobile Home Parks
- Senior Housing (“Sun City,” Utah)
- Annex Kearns
- Is Taylorsville “over-stored”?
- What about Mixed Use?

Business Niche

- High-Tech/Medical
- Customer Service
- Education
- Government Services
- Deaf Services
- Business Research Park & Technology Transfer
- What else should we be looking at (e.g., Sandy AutoMall, Quarry Bend)?

Restaurants – Business Attraction

- Seafood, Italian, Indian, Irish, Popeye’s Chicken, TGI Friday’s

19:15:06 Discussion was held regarding Taylorsville’s economic strengths and opportunities. Mr. Snarr addressed questions regarding economic goals and possible redevelopment projects. The need for a home improvement retail center in Taylorsville was mentioned.

19:34:56 Jamie Brooks, Acting Court Administrator, distributed handouts for a presentation on the City’s vision relating to Court issues. She reviewed the City’s Vision Statement and general City goals. Ms. Brooks cited municipal court goals as (1) maintain and improve basic core municipal services, (2) strengthen communications with citizens, businesses, and other institutions, and (3) maintain a highly qualified and motivated employee workforce.

19:38:18 Ms. Brooks described the Court’s Twelve Month Vision, as follows:

- Conduct an Evaluation of Court Processes

- Formalized orientation and training program for new staff members has been implemented
- Following all accounting procedures recommended for Justice Courts by the State of Utah
- All judicial orders are being effectively tracked for compliance
- Collection of outstanding fines and fees has increased significantly
- Developing an effective system for destroying case files and other documents as they meet the retention schedule, thereby freeing up valuable storage space
- After working with the Administrative Office of the Courts, have the City's on-line payment system tied into Coris
- Begin moving towards a paperless system
- Have a more satisfied workforce with reduced turnover
- Create and implement a Career ladder

19:43:23 Ms. Brooks described the Court's Five Year Vision:

- Any deficiencies identified in the examination of all court processes (CourTools or other) have been fully addressed at this point)
- All technological changes necessary to allow staff members to work from any computer in the department and to access any necessary database have been implemented
- Improved on-line access for the public
- Working with a reduced amount of paper
- After careful study, establish a very specific description of needs regarding a new court facility

19:46:09 Ms. Brooks outlined the Court's Ten Year vision:

- Functioning in a new Public Safety/Justice Center with sufficient space for staff and files
- Working on a primarily paperless system with expanded teleconference capabilities

19:48:41 Assistant Police Chief Wayne Dial reviewed the Police Department's budgetary vision for 2008 and beyond via a Power Point presentation.

Chief Dial presented the following information pertaining to the Taylorsville Police Department:

Strengths:

- Service
- Personnel
- Work Ethic

- Commitment
- Response to Community Needs

Weaknesses:

- Staffing Levels/Leave Time
- Recruitment
- Facilities
- Tax Base
- Uncertainty

Opportunities:

- Grant Writing
- Lateral Transfers
- Annexation – Kearns
- Volunteers
- Funding
 - Public Safety Fee
 - Apartment Use Fee
 - Commercial Tax
 - Disproportionate User Fees

Threats:

- Budget
- Retention of Personnel
- Lack of Staffing/Officer Safety
- Declining Commercial Tax Base
- Economy

Crime Threats/Trends:

- Traffic
- Deteriorating Neighborhoods (broken window affect)
- Drugs/Narcotics
- Change of Crime dynamics (number of cases remaining steady, types of cases changing)

Current “Strategic Plan” Highlights:

- Customer Service/Response Time
- Recruitment & Retention Plan
- Process/Structure Based
- Statistical Measures
- Policy Lexipol
- PEERS – internal monitoring
- Pay for Performance Implementation
- District/Beat Concept

1-5 Year Plan:

- Continue to improve upon Customer Service
- Maintain/Improve Commitment and Work Level Process
- Competitive Recruitment & Retention
- Increase Staffing Levels (3/year over 5 years)
- Organize and Coordinate City Volunteers
- Seek Additional Grants
- Creation of Narcotics Unit
- Consolidate Code Enforcement into P.D.
- Evaluate and Decide upon Unified Police/District concept
- Establish and Publish Ten Year Plan

5-10 Year Plan:

- Maintain/Improve Commitment and Work Level
- Competitive Recruitment
- Plan Build Public Safety Building
- Fully Integrated IT/Electronic Systems City/County/State
- Complete Stand Alone Department based on short term decision on UPD/District

19:57:52 Chief Dial stated that the Police Department is currently down nine positions. He described changes in shift schedules that have recently been made. He addressed questions from the Council regarding peak times for police calls. He identified the peak time in Taylorsville as 3:00 p.m. to 10:00 p.m.

20:08:46 Chief Dial, Mayor Wall, and Mr. Morgan answered questions regarding the possibility of creating a Unified Police District.

20:14:35 Chief Dial stated that the biggest issue facing the Taylorville Police Department is narcotics.

20:15:54 Chief Dial reviewed proposed solutions to police problems.

20:17:28 Additional questions were addressed regarding public safety fees and implementing disproportionate fees.

20:20:07 Mr. Morgan thanked department heads for their presentations. He invited Council Members to submit their comments regarding budget issues, priorities, and solutions to Administration for future discussion.

20:21:32 Mayor Wall cited recent strides made in code enforcement and the related increase in expenses in the Court and Police departments. He encouraged the City Council to think progressively and make decisions based on a five/ten year vision for Taylorsville. The Mayor stated that the time is approaching when revenue must be increased or services will have to be cut.

20:25:36 Chairman Matsumura thanked Administration for the budget plan presentation.

2. Other Matters

20:26:04 There were no other matters for discussion.

3. Adjournment

20:26:21 Council Member Bud Catlin **MOVED** to adjourn the City Council Work Session. Council Member Morris Pratt **SECONDED** the motion. Chairman Matsumura called for discussion. There being none, he called for a vote. The vote was as follows: Pratt-yes, Handy-yes, Matsumura-yes, Rechtenbach-yes, and Catlin-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:26 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 10-01-08

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder