

**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, December 10, 2008**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84118**

---

**BRIEFING SESSION**

**Attendance:**

Mayor Russ Wall

**Council Members:**

Chairman Les Matsumura  
Vice-Chairman Lynn Handy  
Council Member Bud Catlin  
Council Member Morris Pratt  
Council Member Jerry Rechtenbach

**City Staff:**

John Inch Morgan, City Administrator  
John Brems, City Attorney  
Cheryl Peacock Cottle, City Recorder  
Jessica Springer, Council Coordinator  
Mark McGrath, Community Development Director  
Scott Harrington, Director of Finance  
John Taylor, City Engineer  
Wayne Dial, Assistant Police Chief

**BRIEFING SESSION**

**1. Review Administrative Report**

18:04:06 Chairman Les Matsumura conducted the Briefing Session, which convened at 6:04 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

18:04:41 The Administrative Report for Community Development was then reviewed. Community Development Director Mark McGrath addressed questions about code enforcement procedures.

18:06:54 Mayor Wall inquired about a chronic code violation problem along 1300 West. He agreed to follow up on the issue with Mr. McGrath.

## **2. Review Agenda**

18:08:04 The agenda for the City Council Meeting was reviewed and discussed. Additional matters for discussion were noted. City Administrator John Inch Morgan asked that the Senior Center van be removed from the surplus list under Agenda Item 6.2.

## **3. Adjourn**

18:12:21 The Briefing Session was adjourned at 6:12 p.m.

---

## **REGULAR MEETING**

### **Attendance:**

Mayor Russ Wall

### **Council Members:**

Chairman Les Matsumura  
Vice-Chairman Lynn Handy  
Council Member Bud Catlin  
Council Member Morris Pratt  
Council Member Jerry Rechtenbach

### **City Staff:**

John Inch Morgan, City Administrator  
John Brems, City Attorney  
John Taylor, City Engineer  
Wayne Dial, Assistant Chief of Police  
Cheryl Peacock Cottle, City Recorder  
Jessica Springer, Council Coordinator  
Scott Harrington, Director of Finance

**Citizens:** Raili Jacquet, Gordon Wolf, Jay Ziolkowski, Ed Erickson, Rob Wood, Members of Scout Troops 574 and 1099, Tapa Matavao, Cory Rushton

## **1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS**

18:30:14 Chairman Les Matsumura called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

18:30:55 Chairman Matsumura recognized members of Scout Troop 574, who were in attendance.

**1.1 Pledge of Allegiance – Opening Ceremonies – *Councilman Handy***

Council Member Lynn Handy directed the Pledge of Allegiance.

**1.2 Reverence – *Councilman Handy (Opening Ceremonies For January 7, 2009 to be arranged by Youth Council)***

Council Member Lynn Handy offered the Reverence.

18:32:34 Chairman Matsumura recognized members of Boy Scout Troop 1099, who were in attendance.

**1.3 Citizen Comments**

18:33:03 Chairman Les Matsumura reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

18:34:13 There were no citizen comments, and Chairman Matsumura closed the citizen comment period.

**1.4 Mayor's Report**

18:34:21 There was no Mayor's Report.

**2. APPOINTMENTS**

18:34:26 There were no appointments.

**3. REPORTS**

**3.1 Presentation of 2007-2008 Audit  
– *Ed Erickson from Hansen, Bradshaw, Malmrose & Erickson***

18:34:32 Ed Erickson from Hansen, Bradshaw, Malmrose & Erickson presented results of the City's 2007-2008 Audit. Rob Wood, who headed the audit work for the City, was also in attendance from Hansen, Bradshaw, Malmrose, & Erickson. Mr. Erickson cited the professionalism of City Staff in handling Taylorsville finances.

18:35:25 Mr. Erickson noted that a brief report on the audit was also presented last week to the Taylorsville Budget Committee. He referenced the printed and bound version of the audit report previously provided to elected officials.

18:36:53 Mr. Erickson relayed his firm's clean opinion that the City's financial statements are presented in conformity with generally accepted accounting principles.

18:38:12 Mr. Erickson addressed a question from Council Member Rechtenbach regarding adjustments that were made in relation to the storm drain fund.

18:39:32 City Administrator John Inch Morgan gave clarification on the term "mis-statements" and explained that this term is actually being used to identify reclassifications.

18:42:13 Mr. Erickson reviewed specifics of the audit and made clarifications for Council Members. He stated that the City's financial condition has strengthened over the past year

18:44:02 Mr. Erickson reviewed the City's fund statements and noted that the General Fund Balance equals approximately 7% of annual city revenue. He cited state requirements for the General Fund balance at 5% to 18%. He noted that most cities fund balance is in the 12% to 20% range.

18:45:15 Mr. Erickson referenced statistical information provided in the report. He reviewed information on internal control over financial reporting and noted the city's compliance with state laws and regulations. We said that the audit found no significant non-compliance and only immaterial instances of non-compliance.

18:46:00 Mr. Erickson gave explanation on required adjustments and recent changes in criteria standards.

18:47:14 Mr. Erickson cited two departments in the general fund that exceeded budget and referenced an Unclaimed Property Report that needs to be submitted.

18:47:49 Mr. Erickson addressed questions from the Council regarding internal controls and cited extenuating circumstances this past year due to the storm drain utility.

18:50:19 Mr. Morgan pointed out that most findings were related to the storm drain utility. He stressed that everything was appropriately accounted for, but in some instances the auditor has helped reclassify appropriations to meet current audit standards.

18:51:44 Mr. Erickson clarified that GASB statements and FASB statements are nearly identical.

18:52:12 Mr. Ericson made further explanation regarding general ledger adjustments.

18:53:26 Mayor Wall noted that the City basically started a new business in implementing the storm drain utility and said that existing City staff was inundated with accounts receivable. He cited improvements that have now been made.

18:54:34 Mr. Erickson clarified that the City's day-to-day cash receipts and disbursements were recorded in a timely manner. He noted complicated journal entries relating to bonds, etc.

18:54:59 Mr. Wood gave additional clarification on the splitting of bonds.

18:56:30 Mr. Wood noted that new procedures and schedules are now being utilized.

18:56:43 Clarification on the new method for collecting storm drain fees was given.

18:56:35 Mr. Morgan noted that operating procedures have been recommended by the auditors and the City is complying.

18:57:42 Mr. Morgan expressed his appreciation for the audit team and stated that this is the most thorough audit the City has experienced since its incorporation.

18:58:51 Council Member Morris Pratt recognized Gordon Wolf, Chairman of the Taylorsville Budget Committee.

18:59:06 Mr. Wolf commented on questions regarding internal controls relating to the storm drain fund. He stated concerns with unapproved purchase orders and basic bookkeeping procedures. He suggested involving the Budget Committee in reviewing City accounting procedures and providing assistance where needed.

19:01:19 Council Member Rechtenbach inquired about the Economic Development Committee Budget and Chief of Finance Scott Harrington explained that figures represent multiple citizen committees

19:03:41 Mayor Wall referenced issues with the Taylorsville Dayzz Committee budget and cited instances when purchase order procedures were not followed.

19:05:33 Mr. Wolf gave examples of invoices that were paid against unapproved purchase orders.

19:06:04 Mr. Harrington gave explanation regarding an invoice for the prior year that was not received in a timely fashion from Salt Lake County.

19:07:26 Mr. Morgan cited situations with contract providers and noted year-end budget adjustments that must be made.

19:08:52 The budget for fire services was discussed.

19:11:33 Mr. Morgan agreed to provide detailed information to the Council concerning the fire services contract.

19:14:30 Mr. Erickson invited Council Members to contact his firm with any additional questions.

#### **4. CONSENT AGENDA**

There were no items for consideration on the consent agenda.

#### **5. PLANNING MATTERS**

There were no planning matters.

#### **6. FINANCIAL MATTERS**

##### **6.1 Resolution No. 08-46 – Approving an Amendment to the Inter-Local Cooperative Service Agreement with Salt Lake County for Dispatch Services, Record Management, Crime Lab Services, Evidence Management and Transportation Services – *John Inch Morgan***

19:15:14 City Administrator John Inch Morgan presented the subject resolution to amend the existing agreement with the Salt Lake County Sheriff's Office in order to add transportation and warrant services. He described specific services that will be provided under the proposed agreement.

19:17:06 Mr. Morgan gave clarification on increased costs and explained that the City will be billed according to the number of trips made to transport prisoners. He confirmed that no mid-year budget adjustment is required, as transportation services were already included in the existing budget.

19:17:36 Mr. Morgan confirmed that the estimated amount of the contract is \$27,000 and stated that there is no additional cost for warrant services.

19:18:37 Mr. Morgan agreed to obtain further detailed information regarding warrant services to be provided to the Council at a later date.

19:19:10 Council Member Morris Pratt **MOVED** to adopt Resolution No. 08-46 – Approving an Amendment to the Inter-Local Cooperative Service Agreement with Salt Lake County for Dispatch Services, Record Management, Crime Lab Services, Evidence Management and Transportation Services. Council Member Lynn Handy **SECONDED** the motion. Chairman Matsumura called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Handy-yes, Matsumura-yes, Rechtenbach-excused, Catlin-yes, and Pratt-yes. **All City Council members voted in favor and the motion passed unanimously.**

19:19:54 Council Member Catlin stated that he would like to see quarterly tracking on transportation and warrant services in the future.

**6.2     Resolution No. 08-52 – Declaring Office Chairs, Senior Van, Equipment and Computer Equipment as Surplus Property – John Inch Morgan**

19:20:28 City Administrator John Inch Morgan described items that the City wishes to surplus, including old office chairs and office equipment. He asked that the senior van be removed from the surplus list.

19:22:09 Council Member Morris Pratt **MOVED** to adopt Resolution No. 08-52 – Declaring Office Chairs, Equipment and Computer Equipment as Surplus Property, with removal of the senior van. Council Member Jerry Rechtenbach **SECONDED** the motion. Chairman Matsumura called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Handy-yes, Matsumura-yes, Rechtenbach-excused, Catlin-yes, and Pratt-yes. **All City Council members voted in favor and the motion passed unanimously.**

**7.     OTHER MATTERS**

**7.1     Discussion of Upcoming Council Chair Elections – Chairman Matsumura**

Chairman Matsumura reminded Council Members of upcoming elections for the 2009 City Council Chair and Vice Chair. He noted that nominations must be submitted in writing to the City Recorder by January 2, 2009, prior to the January 7, 2009 City Council Meeting.

19:24:05 Council Member Jerry Rechtenbach called for discussion regarding the state road within the City at 6200 South Redwood Road. He cited his concerns with the number and severity of recent traffic accidents at that location. He referenced a pending safety and congestion mitigation project for the intersection, but noted that the project is still several years out. Council Member Rechtenbach inquired about any interim measures the City might take to protect citizenry at the intersection, possibly in conjunction with the Utah Department of Transportation (UDOT).

19:27:04 Assistant Police Chief Wayne Dial stated that it is part of the Police Department's Strategic Plan to decrease accidents at major intersections. He cited a need for a minimum of two, and up to four, officers at each intersection, particularly during rush hour. He referenced limits to the City's police staffing levels. Chief Dial said that increased enforcement is an option, but not a resolution.

19:26:37 Chief Dial provided statistics of accidents occurring at 6200 South Redwood Road. He noted that this intersection is not the worst in the City for traffic accidents. He cited similar problems at 4700 South Redwood, 5400 South Redwood and along the Bangerter corridor. He stated that accidents are also occurring in surrounding areas because of congestion and driver distraction.

19:29:43 Council Member Rechtenbach asked that the discussion be focused on enforcement solutions.

19:31:04 Chief Dial described enforcement procedures. He suggested that mechanical/camera enforcement equipment may be recommended to UDOT, but any options concerning a state road will have to be approved by them.

19:32:48 Council Member Rechtenbach inquired about the City possible partnering with the Utah Highway Patrol (UHP).

19:33:00 Chief Dial cited limited options regarding a UHP partnership. He stated that they usually cover freeways/highways and the Taylorsville Police Department covers roads within the City.

19:33:55 Chief Dial and Council Member Catlin both stated that they are willing to talk to Scott Duncan, head of UHP, to seek assistance with patrol along Redwood Road.

19:34:57 Council Member Catlin described enforcement that may be effective to control traffic. He stated that he does not believe the state legislature will endorse a photo cop option on a state road.

19:36:52 Problems were noted in providing adequate coverage at 6200 South Redwood without pulling coverage from other major intersections in the City.

19:37:13 Mayor Wall cited the potential cost of adding enforcement. He said that it is unrealistic to expect the State to provide coverage and anything done will be at a cost to the City.

19:38:47 Council Member Rechtenbach asked for input from City Engineer John Taylor on potential solutions. Mr. Taylor addressed several options, i.e. striping, signs, rumble strips, etc.

He noted that all improvements will have to be approved by UDOT. Mr. Taylor stated that increased public awareness is the key to improving intersection safety.

19:41:20 Council Member Catlin stated that driver distraction, not speed, is the greatest factor in traffic accidents.

19:42:13 Chief Dial stated that the majority of complaints received within neighborhoods are regarding speed.

19:43:02 Chief Dial states that it takes a minimum of 4 patrol cars to handle traffic at accident scenes within major intersections. He cited the dilemma of only having six officers per shift, when all are needed at one intersection.

19:44:06 Chief Dial described specific procedures for controlling traffic at accidents.

19:45:55 City Administrator John Inch Morgan described changes made to the Vista Baseball Field project. He stated that garbage is not compacted on the east side of the park in the area that is slated for retaining wall foundations. He said that the design team has been asked to present different options. Mr. Morgan reviewed those proposed options with the Council. He illustrated plans for the retaining walls and said that the expense of removing garbage from the area would add \$340,000 to the total cost of the project. Mr. Morgan presented options to help offset that cost.

19:49:30 Mr. Morgan illustrated re-design plans for the project and suggested that the terraced area be replaced with sloping grass. He explained that this would move the lower ball fields out about 20 feet and would eliminate use of the two existing fields for the coming season.

19:51:44 Mr. Morgan noted that approximately 1.2 million is needed to complete the two lower fields while the construction company is on site (includes a \$500,000 contingency). He stated that funding from Salt Lake County or other sources is being pursued to complete the lower part of the project.

19:52:39 It was noted that Little League teams that normally play at the lower field will be displaced. It was suggested that younger teams could possibly be moved to Millrace Park.

19:53:12 Mr. Morgan confirmed plans to move ahead with the suggested re-design options. He noted that he and Council Chairman Matsumura will meet with representatives from Salt Lake County Parks on December 11, 2009, at 4:00 p.m., to further discuss options for the project.

**8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

19:53:45 There were no new items for subsequent consideration.

**9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

19:53:48

- 9.1 City Council Briefing Session – January 7, 2009 – 6:00 p.m.
- 9.2 City Council Meeting – January 7, 2009 – 6:30 p.m.
- 9.3 RDA Meeting – Wednesday, January 7, 2009 – 7:00 p.m.
- 9.4 City Council Work Session – January 14, 2009 – 6:00 p.m.
- 9.5 City Council Briefing Session – January 21, 2009 – 6:00 p.m.
- 9.6 City Council Meeting – January 21, 2009 – 6:30 p.m.

**10. CALENDAR OF UPCOMING EVENTS**

**11. ADJOURNMENT**

19:54:20 Council Member Morris Pratt **MOVED** to adjourn the City Council Meeting. Council Member Lynn Handy **SECONDED** the motion. Chairman Matsumura called for discussion. There being none, he called for a vote. The vote was as follows: Handy-yes, Matsumura-yes, Rechtenbach-excused, Catlin-yes, and Pratt-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 7:54 p.m.

---

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 01-07-09

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*