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**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, April 3, 2019**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

Mayor Kristie Overson

**Council Members:**

Council Chairman Daniel Armstrong  
Vice-Chairman Daniel Meredith Harker  
Council Member Ernest Burgess  
Council Member Brad Christopherson  
Council Member Curt Cochran

**City Staff:**

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Mark McGrath, Community Development Director  
Jay Ziolkowski, UFA Assistant Chief  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director

**Excused:** Cheryl Peacock Cottle, City Recorder

**6:00 BRIEFING SESSION**

Chairman Dan Armstrong conducted the Briefing Session, which convened at 6:01 p.m. Deputy Recorder Kris Heineman conducted a Roll Call, wherein all Council Members were present.

**1. Review Agenda**

The agenda for the City Council Meeting was reviewed.

Council Member Cochran stated that Carlos Moreno, who is the former Chair of the Cultural Diversity Committee, will be holding the first Utah Latino Town Hall meeting on Thursday, April 18, 2019 in Council Chambers at Taylorsville City Hall.

## 2. Adjourn

Chairman Armstrong declared the Briefing Session adjourned at 6:05 p.m.

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## REGULAR MEETING

### Attendance:

Mayor Kristie Overson

### Council Members:

Council Chairman Dan Armstrong  
Vice-Chairman Daniel Armstrong  
Council Member Ernest Burgess  
Council Member Brad Christopherson  
Council Member Curt Cochran

### City Staff:

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Mark McGrath, Community Development Director  
Tracy Wyant, UPD Precinct Chief  
Scott Harrington, Chief Financial Officer  
Wayne Harper, Economic Development Director  
Jay Ziolkowski, UFA Assistant Chief  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director  
Michael Kwan, Judge  
Jeff Gallegos, Clerk of the Court  
Angela Price, Senior Planner

**Excused:** Cheryl Peacock Cottle, City Recorder

**Others:** Lisa Butterfield, Pauline McBride, Howard Wilson, Greg Jensen, Keith and Renee Sorensen, John Gidney, Members of Scout Troop #530

## 1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Chairman Daniel Armstrong called the meeting to order at 6:30 p.m. and welcomed those in attendance. Deputy Recorder Kris Heineman conducted a Roll Call, wherein all Council Members were present.

**1.1 Opening Ceremonies – Pledge/Reverence – Council Chair Armstrong  
(Opening Ceremonies for April 17, 2019 to be arranged by Council Member  
Cochran)**

A scout from Scout Troop #530 directed the Pledge of Allegiance.

Council Chair Armstrong spoke about President Abraham Lincoln before offering the reference.

**1.2 Mayor’s Report**

Mayor Kristie Overson reported on the City Priorities meeting that was held recently. She also commented on the City’s Annual Awards Banquet. Mayor Overson relayed that the Unified Fire Authority (UFA) and Unified Police Department (UPD) Boards are beginning discussion about wages, etc. She stated she would share information once received. The Mayor cited a thank you note she received from a citizen who recently had a positive experience obtaining a building permit. She thanked everyone involved in that process.

Mayor Overson described her opportunity to meet with two foreign exchange students, one from Nigeria and the other from Egypt. She said she was able to discuss with them the differences in government processes. She also commented on the Exchange Club Meeting held today and noted that a Taylorsville student was honored there with an award for academic excellence. Mayor Overson referenced the Pinwheel Planting event that took place March 30, 2019.

**1.2.1 Proclamation Highlighting April as Child Abuse Awareness Month  
- Taylorsville Exchange Club**

 6:38 PM Mayor Overson recognized members of the Taylorsville Exchange Club and representatives from Family Support Services. She presented a proclamation from the City proclaiming April as *Child Abuse Prevention Month* in Taylorsville.

Chair Armstrong welcomed Scout Troop #530 and noted their troop is working on the “Citizenship and Community Merit” badges.

**1.3 Citizen Comments**

Chairman Armstrong reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

There were no citizen comments, and Chairman Armstrong closed the citizen comment period.

## 2. APPOINTMENTS

### 2.1 Appointment of Greg Jensen to the Budget Committee – *Council Chair Armstrong*

 6:42 PM Chair Armstrong recognized Greg Jensen and nominated him for appointment to the Taylorsville Budget Committee.

Chair Dan Armstrong **MOVED** to appoint Greg Jensen as a member of the Budget Committee. Council Member Brad Christopherson **SECONDED** the motion. Chair Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 3. REPORTS

### 3.1 Taylorsville Senior Center Report – *Lisa Butterfield*

 6:43 PM Lisa Butterfield noted that she is a resident of Taylorsville and is excited to be presenting her report before the Council. She relayed that she has been in her current position at the Senior Center for two months. She commented on recent activities and upcoming events at the Taylorsville Senior Center. Ms. Butterfield gave statistics on the previous quarter and noted that, due to the large refugee population, the Senior Center held a “Love Where You’re From” Fashion Show. She said this event was a huge success.

Ms. Butterfield noted that the kitchen at the Taylorsville Senior Center will be remodeled and expanded.

### 3.2 Taylorsville Justice Court Report – *Judge Michael Kwan*

 6:52 PM Judge Michael Kwan presented a quarterly report regarding activity in the Taylorsville Municipal Justice Court.

Judge Kwan invited Clerk of the Court Jeff Gallegos to assist with the Court’s report. He noted that the Court has begun staggering start times to help reduce lengthy wait times for clients. He noted most traffic cases are resolved in one hearing and most criminal cases are resolved in three hearings or less. He stated that the goal is to reach a higher satisfaction rate.

 6:56 PM Judge Kwan commented that the State is moving all court systems to electronic filing. He said this will create easier access to files and improve efficiency and processing time.

Judge Kwan commented on the citation process from police officer through the court. He noted the electronic filing is making the court process more efficient. He said citizens can access their files through the State website which reduces calls to the court. Judge Kwan cited electronic weaknesses. He stated that if any of the electronic process steps fail, the court is unable to move forward until the technology is fixed. The Judge observed that the Court process is at the “mercy of the State” if the State makes changes to programming. He said Taylorsville City has been patient and supportive with some of the delays in computer updates, programming, etc.

Judge Kwan noted the Court is updating its policy manual to reflect changes. He cited statistics indicating the Court is currently above 90% on disposal of cases. He noted that consistency in forwarding delinquent fines to the collection agency has improved. Judge Kwan gave comparison statistics between 2018 and 2019. He noted there are many people who prefer community service over paying fines. He stated there is now a timeline for completing community service hours. Judge Kwan mentioned that court clerks are now outfitted with printers at each station to improve efficiency. He cited areas in the Court offices that are in need of upgrading (i.e. carpet, etc.)

 7:11 PM Judge Kwan commented on the transparency of the Court and added that in over 21 years, there has never been anything done “behind closed doors.” He observed that a Judge’s job is 24/7, 365 days a year. He referenced the probable cause process. Council Member Brad Christopherson asked for clarification on class severity for arrests. Judge Kwan gave clarification for the types of crimes that require arrests. Judge Kwan stated that one of the priorities of the Judge is to support a person’s right to be heard.

 7:20 PM Judge Kwan called for questions. Council Member Harker commented that her son wondered if the court still has people in the court typing all that is said. Judge Kwan stated they are available for hire by defendants and are used in other courts, but not in the Taylorsville Court. He noted the Court Recorder position is phasing out. Council Member Burgess stated appreciation for Judge Kwan’s service. The Judge commended his great staff.

Council Chair Armstrong asked if Judge Kwan is considering retiring due to the content of his report. Judge Kwan said he has not made a decision, but loves his job. Jeff Gallegos praised the Court Clerks for their professionalism and the positive atmosphere that exists in the Court.

### **3.3 Arts Council Report – *Howard Wilson***

Arts Council Chair Howard Wilson reported on recent and upcoming events sponsored by the Taylorsville Arts Council. He showed a brief presentation of the “Year in Review” for the Arts Council.

 6:48 PM Mr. Wilson commented that the Arts Council receives scripts, music, and dance choreography about six weeks before opening night, so the cast and crew must work very hard in that brief time period. He noted choreography is the most difficult area to finalize.

Council Member Burgess thanked the Arts Council for their hard work in putting on the Art Show.

#### 4. CONSENT AGENDA

##### 4.1 Minutes – City Council Meeting: March 20, 2019 Minutes – City Priorities Planning Meeting: March 22, 2019

Council Member Brad Christopherson **MOVED** to adopt the Consent Agenda. Vice-Chair Meredith Harker **SECONDED** the motion. Chair Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

#### 5. PLANNING MATTERS

##### 5.1 Ordinance No. 19-03 – Public Comment and Consideration of an Ordinance of the City of Taylorsville for a Zoning Text Amendment to the Taylorsville Municipal Code Section 13.11.230 Wireless Telecommunication Facilities and Chapter 13.37, Design Standards – *Angela Price*

 7:26 PM Senior Planner, Angela Price presented the subject ordinance regarding a proposed text amendment to Chapter 13.11.230 (Wireless Telecommunication Facilities) and Chapter 13.37 (Design Standards) of the Taylorsville Municipal Code. Ms. Price gave background on the ordinance that was presented last summer and cited unknown issues that needed to be addressed. She noted that small cells are a new technology.

Ms. Price referenced changes to the design standards and installation process. She thanked the City Attorney's office for their assistance in drafting the ordinance. She addressed the franchise contracting process. She noted that the agreement cannot be assigned to a third party and that all contracting entities must go through the proper channels for approval.

Council Member Christopherson asked about the types of bonds used. Ms. Price cited the different types of bonds that can be used. City Attorney Tracy Cowdell gave clarification on bonds and noted there is a solvency requirement. He observed that there has been a spike in cash bonds being used.

 7:36 PM Ms. Price described the purpose of bonds for each part of the building process and the City's notification process for collecting bonds if needed.

City Attorney Tracy Cowdell noted the City is requiring all franchise agreements to have an affirmative obligation to remove old technology. He stated this requirement is now mandated for all future franchises.

Vice Chair Harker asked how many applications are currently in process. Ms. Price gave clarification and noted that none of them have gone online due to inconsistency issues. Council Member Burgess asked about a deadline for bringing applicants into code. Ms. Price gave additional clarification.

Chair Armstrong opened the public comment period on this matter and called for citizen comments.

There were no citizen comments and Chair Armstrong declared the public comment period closed.

Council Member Brad Christopherson **MOVED** to adopt Ordinance No. 19-03, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chair Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

## 6. FINANCIAL MATTERS

There were no financial matters.

## 7. OTHER MATTERS

There were no other matters.

## 8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

 7:45 PM

**8.1 Council Chair Armstrong** – Chair Armstrong raised the question of moving the Briefing Session start time to 6:15 p.m., as it appears briefing matters may sometimes be handled within the 15 minute timeframe.

Council Member Cochran noted the possible need to meet with citizens during the extra time between meetings. As such, it was agreed to leave the briefing session start time at 6:00 p.m.

- 8.2 Council Vice Chair Harker – nothing for subsequent consideration.
- 8.3 Council Member Burgess – nothing for subsequent consideration.
- 8.4 Council Member Christopherson – nothing for subsequent consideration.
- 8.5 Council Member Cochran – nothing for subsequent consideration.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

- 9.1 City Council Briefing Session – Wednesday, April 17, 2019 – 6:00 p.m.
- 9.2 City Council Meeting – Wednesday, April 17, 2019 – 6:30 p.m.
- 9.3 Planning Commission Work Session – Tuesday, April 23, 2019 – 6:00 p.m.
- 9.4 City Council Briefing Session – Wednesday, May 1, 2019 – 6:00 p.m.
- 9.5 City Council Meeting – Wednesday, May 1, 2019 – 6:30 p.m.

10. CALENDAR OF UPCOMING EVENTS

*(For more Details on Events, Visit the City's Website)*

- 10.1 *Earth Day Collection Event: Saturday, April 27, 2019, 8:00 a.m. – 12:00 Noon – Taylorsville City Hall*
- 10.2 *Parks and Recreation Committee and Cultural Diversity Committee: Tree Planting and Cinco de Mayo Event – Saturday, May 4, 2019, 10:00 a.m. – 12:00 Noon – Mill Race Park*
- 10.3 *Taylorsville Dayzz: June 27-29, 2019*

 7:47 PM Council Member Cochran mentioned that on Thursday, April 18, 2019, the first Utah Latino Town Hall meeting will be held in Taylorsville City Council Chambers at 6:30 p.m.

11. CLOSED SESSION (*Conference Room 202*)

*- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

 7:48 PM  
Council Member Curt Cochran **MOVED** to convene to a Closed Session to discuss the sale or purchase of real property at 7:48 p.m. Vice-Chair Meredith Harker **SECONDED** the motion. Chair Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The meeting was closed at 7:48 p.m. for the purposes listed below, wherein no other matters were discussed.

- **Strategy Session Concerning the Sale or Purchase of Real Property**

Those in attendance at the Closed Session were: Mayor Kristie Overson, Council Members Burgess, Christopherson, Cochran, Armstrong, and Harker; City Attorney Tracy Cowdell; City Administrator John Taylor; Economic Development Director Wayne Harper; Community Development Director, Mark McGrath

Minutes for the Closed Session were taken and are now on file as a Protected Record.

## **12. ADJOURNMENT**

Council Member Brad Christopherson **MOVED** to adjourn the Closed Session and the City Council Meeting. Council Member Meredith Harker **SECONDED** the motion. Chair Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 9:00 p.m.

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Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 05-01-19

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*