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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, May 1, 2019
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Daniel Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Stanton VanWagoner, UPD Precinct Sergeant
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Scott Harrington, Chief Financial Officer

Others: Salt Lake County Council Member Shireen Ghorbani

6:00 BRIEFING SESSION

 6:00 PM Chairman Dan Armstrong conducted the Briefing Session, which convened at 6:00 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Agenda

The agenda for the City Council Meeting was reviewed.

2. Adjourn

 6:03 PM Chairman Armstrong declared the Briefing Session adjourned at 6:03 p.m.

REGULAR MEETING

Attendance:

Mayor Kristie Overson

Council Members:

Council Chairman Dan Armstrong
Vice-Chairman Daniel Armstrong
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Stanton VanWagoner, UPD Precinct Sergeant
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director

Others: Senator Karen Mayne, Matt Thomas, Donna Pittman, Salt Lake County Council Member Shireen Ghorbani, Carl Fauver, John Gidney, Larry Johnson, Lynette Wendel, Janice Fields, Lynn Handy, M. Mauchley, Darla Young, Michelle Blue, Geana Randall, Karen Bassett, Linda Purvis, Dede Minardi, John Hadlock, David Young, Lisa Gehrke

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

 6:30 PM Chairman Daniel Armstrong called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge/Reverence – *Council Member Harker* (Opening Ceremonies for May 15, 2019 to be arranged by *Youth Council*)

Council Member Meredith Harker directed the Pledge of Allegiance.

 6:31 PM Council Member Meredith Harker offered the Reverence.

1.2 Mayor's Report

 6:33 PM Mayor Kristie Overson reported on the valuable ULCT Conference she attended in St. George last week, along with Council Members Armstrong and Burgess.

 6:35 PM The Mayor relayed that the City's Economic Development Team spent a day interviewing six excellent firms regarding the Community Center Master Plan and Revitalization Project. She indicated that a selection will now be made. She also stated that she and Government Affairs Specialist John Hiskey met with Salt Lake County Mayor Jenny Wilson to offer congratulations on her new appointment and discuss the great partnership Taylorsville has enjoyed with the county.

 6:35 PM Mayor Overson described a new recording system recently installed in the Court. She committed that live streaming of City Council Meetings will begin the end of June.

 6:35 PM The Mayor indicated that she still does not have hard budget numbers for the Unified Police Department (UPD) contract, but a best guess is included in the tentative budget. She thanked Lt. Saul Bailey for doing active shooter training for the Youth Council earlier today.

 6:37 PM Mayor Overson described new park signs that have been placed in the city and the lettering will be added shortly. She relayed that Community Development Director Mark McGrath is working on a plan for 5400 South and Redwood Road that will be refined and shared in the future.

 6:38 PM The Mayor announced that a new fence is being installed at the Millrace Dog Park sometime in the next month. She noted that the park may be closed for a couple of days during that construction. She also described a UDOT project that begins next week to remove/replace asphalt paving and upgrade curb, gutter, and pedestrian ramps on 5400 South. She noted that this construction will continue through July.

 6:39 PM Mayor Overson cited a note received from the city's Public Works Inspector Lyle Hansen thanking elected officials for funding the city's successful 50/50 Sidewalk Program and keeping him busy.

The Mayor commended Mr. McGrath, City Planners Angela Price and Amanda Roman, and the Taylorsville Planning Commission for their diligence in city planning. She relayed that Taylorsville Planning Commissioners met with Holladay Planning Commissioners last evening to review planning books. She also noted that there is currently a vacancy on the Taylorsville Planning Commission for District 5.

 6:41 PM Mayor Overson commended the Cultural Diversity Committee and Council Advisor Curt Cochran in arranging for Taylorsville to host the first Latino Town Hall Meeting recently in City Council Chambers. She noted that there was an amazing turnout for this meeting. She also thanked the Public Safety Committee and Council Advisor Dan Armstrong for help in researching and evaluating police body cams. She relayed that they provided valuable information for her as a UPD Board Member.

 6:43 PM The Mayor thanked the Green Committee and Council Advisor Ernest Burgess for the successful Earth Day Collection event held recently. She also cited the Certificate of Appreciation the Council has produced to recognize city residents for helping make Taylorsville a better place.

1.3 Citizen Comments

 6:44 PM Chairman Dan Armstrong reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments.

 6:44 PM Janice Fields described cost savings associated with using injections for euthanasia in animal services, rather than gas chambers. She referenced recent news articles and cited unfavorable quotes from the West Valley City Community Preservation Director Layne Morris.

 6:46 PM Lynette Wendel asked that the city allow animal experts, rescue groups, and advocates to help with decisions in the provision of animal services. She cited the need to expand animal service dispatch and response hours to include evenings, holidays, and weekends. She recommended that the gas chamber at the West Valley Animal Shelter be removed and dismantled. She suggested that a lack of respect and disregard for Taylorsville residents was illustrated through recent public comments made by West Valley City Official Layne Morris. Ms. Wendel asked that city leadership represent residents well in making the best decision regarding animal services.

 6:49 PM There were no additional citizen comments, and Chairman Armstrong closed the citizen comment period.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 Legislative Update – *Senator Karen Mayne*

 6:49 PM Senator Karen Mayne reported on activities during the recent legislative session. She reviewed committees, boards, and commissions on which she serves. She described various legislative bills she sponsored and appropriated funds that were obtained through her efforts. She cited appropriations and projects for which Taylorsville partnered. She reviewed her areas of focus on behalf of the communities she represents.

Council Members thanked Senator Mayne for being a voice for Taylorsville.

3.2 Green Committee – *Matt Thomas*

 7:10 PM Committee Chair Matt Thomas reported on recent activities and upcoming events for the Taylorsville Green Committee. He relayed that the committee currently has seven members and meets once monthly. He described the success of the recent Earth Day event and the large turnout that was seen. He recognized volunteers and code enforcement personnel who helped with the event. He illustrated little bags that will be distributed by the Green Committee during Taylorsville Dayzz.

 7:12 PM Council Member Harker asked for suggestions of an item to be handed out to children during Taylorsville Dayzz which may be better for the environment than helium balloons. It was agreed to seek input from the committee.

 7:13 PM Mr. Thomas described Fix-It Clinics that will be conducted at the Taylorsville Library.

 7:14 PM Chair Armstrong commented on the value of the Earth Day Collection event to residents. Council Member Burgess also recognized the great service that was provided to citizens. He added his appreciation for volunteers. He thanked the Council for funds that allowed the provision of a shredding service at the event.

3.3 Public Safety Committee – *Donna Pittman*

 7:17 PM Committee Member Donna Pittman reported on recent activities and upcoming events for the Public Safety Committee. She relayed that the committee researched and provided recommendations to Mayor Overson regarding police body cams. She announced that the Night Out Against Crime event is being planned for August 13, 2019, from 6:00 p.m. to 8:00 p.m. The event location will be determined at a future date, because of construction, but may be moved to the Valley Regional Park.

 7:18 PM Ms. Pittman stated that two new committee members have been added: Detective Archibeque and Scott Anderson. She said the committee has been working on Neighborhood Watch and CERT support. She reported that the committee, along with Emergency Response Manager Donny Gasu, has been examining existing caches to note needed upgrades.

 7:20 PM Ms. Pittman stated that the committee has been making efforts to educate citizens about speeding and has discussed sidewalk enforcement. She described a flag system for disaster communication that is being considered for implementation. She indicated that the committee will be participating at Taylorsville Dayzz. They will also continue working on the Neighborhood Watch Program and citizen involvement. She said the committee stands ready and willing to help with the CERT Program.

 7:22 PM Council Member Burgess expressed appreciation for the efforts of the Public Safety Committee. He noted the importance of upgrading CERT caches.

4. CONSENT AGENDA

- 4.1 Minutes – City Council Meeting: April 3, 2019
- Minutes – City Council Work Session: April 17, 2019
- Minutes – City Council Meeting: April 17, 2019

 7:23 PM Council Member Meredith Harker **MOVED** to adopt the Consent Agenda. Council Member Brad Christopherson **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Armstrong-yes, Christopherson-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

5.1 ***Ordinance No. 19-04 – Public Comment and Consideration of an Ordinance of the City of Taylorsville for Updating Chapter 3.16 Community Development Fees – Mark McGrath***

 7:24 PM Community Development Director Mark McGrath presented the subject ordinance and reviewed recommended amendments to Chapter 3.16 of the Taylorsville City Code regarding Community Development fees (land use and planning fees only). He cited the study performed and identified rationale behind the recommended fee changes. He noted a need to be consistent with State law and said the city cannot charge more than its actual cost to process applications, etc. He indicated that, typically, the fees being recommended represent approximately 50% of actual cost that is assessed to the development community and then 50% of the cost is being borne by the city. He cited a few categories where that ratio is different.

 7:29 PM Mr. McGrath said that following additional discussion earlier in the week, three additional tweaks to the existing recommendations in the ordinance are now also being proposed, as follows: (1) Appeals – The Administrative Law Judge should have the ability to refund part or all of a fee at his discretion; (2) Split up commercial and residential variances and reduce residential variances to \$250; and (3) Add one fee back into the proposed schedule as the Review and Inspection Fee.

 7:32 PM Mr. McGrath made a clarification for Council Member Christopherson regarding a text amendment for city initiated applications.

 7:34 PM Mr. McGrath confirmed that some fees have not been updated since 1997 and Taylorsville currently has lower fees than other cities. The recommended changes place fees in the middle of what other municipalities are changing. Council Member Ernest Burgess suggested reviewing fees more often. Council Member Curt Cochran asked whether a requirement to review fees every three to five years should be included in the ordinance. City Attorney Tracy Cowdell commented on the expense of conducting a fee study and recommended that staff just be asked to monitor fees a little more regularly.

 7:40 PM Chairman Armstrong opened the public comment period on this matter and called for citizen comments. There were no citizen comments and Chairman Armstrong declared the public comment time closed.

 7:40 PM Council Member Ernest Burgess **MOVED** to adopt Ordinance No. 19-04, as presented. Council Member Brad Christopherson suggested a substitute motion that includes the

three additional amendments to the ordinance, as described tonight by Mr. McGrath. Council Member Burgess amended his motion accordingly. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Armstrong-yes, Christopherson-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

6. FINANCIAL MATTERS

6.1 Resolution No. 19-15 – A Resolution of the City of Taylorsville Acknowledging Receipt of a Tentative Budget and Tentatively Adopting the Tentative Budget for the 2019-2020 Fiscal Year – *Scott Harrington*

 7:41 PM Chief of Finance Scott Harrington presented the tentative budget for FY 2019-2020 and gave a brief summary of highlights contained in the proposed budget. He asked that Council Members contact him with any questions and to discuss the budget prior to the public hearing scheduled for May 15, 2019.

 7:43 PM Mr. Harrington reported that total revenues in the proposed budget are at \$23,516,000, which is down about \$1 million from last year's budget. He said this is mostly because of use of the fund balance. He relayed that the budget incorporates the Mayor's 20/20 vision for Taylorsville. He said sales tax is projected to go up this year by 2.4%.

 7:43 PM Mr. Harrington stated that the budget includes continued funding of the sidewalk replacement program at \$300,000. He noted that interest income is also projected to be up with interest rates rising. He said that two big expenditures are police services and the public works contracts, as those two are anticipated at a combined increase of \$700,000. Mr. Harrington said managers have done an excellent job at examining and maintaining their existing budgets. He confirmed that there is no tax increase included in this budget.

 7:46 PM Council Chair Dan Armstrong encouraged City Council Members to each meet with Mr. Harrington, the Mayor, and City Administrator John Taylor to review the proposed budget.

 7:46 PM Committee Chair Lynn Handy indicated that the Budget Committee met last week and reviewed the proposed budget in general terms, but will now examine it more specifically. It was relayed that the next Budget Committee Meeting will be on May 23, 2019 at 5:30 p.m. Chair Armstrong asked that if any Council Members are planning to attend that committee meeting, they please confirm by next week so public notice may be given.

 7:48 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-15, as presented. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Armstrong-yes, Christopherson-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

There were no other matters.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

 7:48 PM

8.1 Council Chair Armstrong – nothing for subsequent consideration.

8.2 Council Vice Chair Harker – Reported that her son built a free Little Library as part of his Eagle Project and it will now be determined where to place it in Taylorsville. Chairman Armstrong noted that her son may want to present his project before the Boy Scout Council on May 9, 2019.

8.3 Council Member Burgess – Reviewed vital information that was provided regarding disaster preparation at the recent Emergency Preparedness Conference.

8.4 Council Member Christopherson – nothing for subsequent consideration.

8.5 Council Member Cochran – Relayed that the deadline for Journal articles has been moved up and the Council Corner article now needs to be to PIO Kim Horiuchi by the 10th of each month. He noted that he will submit the article for the month of June. Council Member Harker asked about the possibility of moving the city newsletter portion of the Journal to the front of the paper, rather than the middle. Mayor Overson observed that there is likely an associated higher cost for placement in the front, but agreed to find out those costs and report to the Council.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

 7:57 PM

9.1 Planning Commission Work Session – Tuesday, May 14, 2019 – 6:00 p.m.

9.2 Planning Commission Meeting – Tuesday, May 14, 2019 – 7:00 p.m.

9.3 City Council Briefing Session – Wednesday, May 15, 2019 – 6:00 p.m.

9.4 City Council Meeting – Wednesday, May 15, 2019 – 6:30 p.m.

9.5 Planning Commission Work Session – Tues., May 28, 2019 – 6:00 p.m.

10. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City's Website)

 **7:57 PM**

10.1 *Taylorsville and Salt Lake Community College Symphony Performance:* Friday, May 3, 2019 – 7:30 p.m. – Bennion Junior High

10.2 *Spring into Spring Tree Planting and Cinco de Mayo Event:* Saturday, May 4, 2019, 10:00 a.m. – 12:00 Noon – Mill Race Park

10.3 *Taylorsville Dayzz:* June 27-29, 2019

- RECESS FOR RDA BOARD MEETING

 7:58 PM Council Member Brad Christopherson **MOVED** to recess the City Council Meeting and convene an RDA Board Meeting. Council Member Curt Cochran **SECONDED** the motion. **All Council Members voted in favor and the meeting was recessed.**

- RECONVENE REGULAR CITY COUNCIL MEETING (Following RDA Board Meeting)

The Council Meeting was reconvened at 8:04 p.m.

11. CLOSED SESSION (Conference Room 202)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

Council Member Brad Christopherson **MOVED** to convene a Closed Session to discuss the sale or purchase of real property at 8:05 p.m. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Armstrong-yes, Christopherson-yes, Cochran-yes, and Burgess-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The meeting was closed at 8:05 p.m. for the purpose listed below, wherein no other matters were discussed.

- **Strategy Session Concerning the Sale or Purchase of Real Property**

Those in attendance at the Closed Session were: Mayor Kristie Overson, Council Members Burgess, Christopherson, Cochran, Armstrong, and Harker; City Attorney Tracy Cowdell; City Administrator John Taylor; Economic Development Director Wayne Harper; Chief Financial Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

12. ADJOURNMENT

Council Member Meredith Harker **MOVED** to adjourn the Closed Session and the City Council Meeting. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Harker-yes, Armstrong-yes, Christopherson-yes, Cochran-yes, and Burgess-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 9:23 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 05-15-19

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder