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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, July 17, 2019
Council Chambers
2600 West Taylorsville Blvd., Room No. 140
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

Tracy Cowdell, City Attorney
Cheryl Peacock Cottle, City Recorder
Tracy Wyant, UPD Precinct Chief
Mark McGrath, Community Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Scott Harrington, Chief Financial Officer

Others: Mitchell Harker

Excused: City Administrator John Taylor

 6:02 PM Chairman Daniel Armstrong conducted the Briefing Session, which convened at 6:03 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present, except Council Member Christopherson.

1. Review Agenda

 6:02 PM The agenda for the City Council Meeting was reviewed. Council Member Ernest Burgess raised concerns regarding rooms for rent in his district. He also cited issues with tree roots in park strips that are lifting sidewalks. It was confirmed that the city provides a list of recommended trees. City Attorney Tracy Cowdell agreed to follow up and provide information in the future.

 6:06 PM Council Member Brad Christopherson joined the meeting at 6:06 p.m.

2. Adjourn

 6:09 PM Chair Armstrong declared the Briefing Session adjourned at 6:09 p.m.

REGULAR MEETING

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chairman Daniel Armstrong
Vice-Chairman Meredith Harker
Council Member Ernest Burgess
Council Member Brad Christopherson
Council Member Curt Cochran

City Staff:

Tracy Cowdell, City Attorney
Mark McGrath, Community Development Director
Tracy Wyant, UPD Precinct Chief
Cheryl Peacock Cottle, City Recorder
Scott Harrington, Chief Financial Officer
Wayne Harper, Economic Development Director
Jay Ziolkowski, UFA Assistant Chief
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director

Excused: City Administrator John Taylor

Others: Scouts from Troop 1069, Anna Barbieri, Lynette Wendel, Mitchell Harker, Mike Harker, Lynn Handy, Hing Lan Lux, Carl Fauver, Lynn Handy, Lt. Saul Bailey, Officer Chris Rieck, Sergeant Rich Wilson, Officer Jared Cordon

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Chairman Daniel Armstrong called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

1.1 Opening Ceremonies – Pledge and Reverence – *Council Member Christopherson (Opening Ceremonies for August 7, 2019 to be arranged by Council Member Armstrong)*

Council Member Brad Christopherson directed the Pledge of Allegiance.

City Attorney Tracy Cowdell offered the Reverence.

 6:33 PM Chair Armstrong recognized scouts in attendance from Troop 1069.

1.2 Mayor's Report

 6:34 PM Mayor Kristie Overson reported that Taylorsville Dayzz was a big event again this year and was very enjoyable. She stated appreciation for the Taylorsville Dayzz Committee.

 6:36 PM The Mayor described the outstanding success of the recent *2020 Taylorsville Summit* event and thanked those who attended. She also cited the kick-off meeting with KGRW regarding the Bus Rapid Transit (BRT) Project. She noted that an outstanding team has been hired. She also relayed that MHTN is helping with areas of economic interest in the city to promote development.

 6:37 PM Mayor Overson reported that she, along with Council Member Meredith Harker and some Senior Staff Members, rode FrontRunner to Orem a couple of weeks ago. She said this was a neat experience and a good opportunity to talk with Utah Transit Authority (UTA) officials.

 6:37 PM The Mayor cited a ribbon cutting she recently attended at a great new Mexican restaurant on Redwood Road. She also described the *Movie Night and Food Trucks* event held on the west side of City Hall last Saturday. The next date for this event will be July 27, 2019. She noted that Mamma Mia is running this week at the Alder Amphitheater at Salt Lake

Community College and had a great opening night. She commended the Taylorsville Arts Council and great performers in the city.

 6:39 PM Mayor Overson relayed that the Unified Police Department (UPD) budget was passed with a compromise. She indicated that this is the beginning of a long process to ensure there are sufficient funds allocated for the best law enforcement service possible in Taylorsville. She stated that she believes in the UPD model, but there is still a lot of work to be done. The Mayor also reported that the Unified Fire Authority (UFA) budget was received yesterday and copies of both public safety budgets are available for review in her office.

 6:41 PM Mayor Overson shared that she and the City Administrator were able to meet with Amanda Weatherman, who is the new Director at West Valley Animal Services. Goals for animals and animal service employees were discussed at that meeting. The Mayor thanked Lynette Wendel and Council Member Christopherson for reviewing the current animal services contract in order to ensure best services.

 6:42 PM Mayor Overson relayed that annual employee performance evaluations have been concluded in a timely fashion and commended the great city staff. She relayed appreciation from employees to City Council for the allocations of funds for salaries.

 6:44 PM The Mayor shared that Administration takes all concerns and issues seriously and appreciates those brought forward by Council Members.

 6:46 PM The Mayor invited Communications Director Kim Horiuchi to give an update on the new city website that went live on June 28, 2019. Ms. Horiuchi relayed that this Council Meeting is currently being streamed live on the website. She highlighted and illustrated a few of the main features on the website. She observed that city information is now easier to use, more accessible, and meets the objectives of elected officials and administration. She thanked members of the website team at the city who helped with organizing the new website. She also commended the city for selecting Granicus as the creator of the website. She indicated that the new website has required some work but has been a really fun project, with positive feedback already being received from citizens.

1.2.1 Eagle Scout/Little Library Presentation – *Council Member Harker*

 7:03 PM Council Member Meredith Harker recognized her son Mitchell Harker. Mr. Harker illustrated the “Little Library” he built as his Eagle project for donation to the city. This will be installed in a city park. He thanked those who helped support this project. Council Member Harker commended her son for his hard work and stated appreciation for those who assisted him.

1.3 Citizen Comments

 7:06 PM Chairman Daniel Armstrong reviewed the citizen comment procedures and called for any citizen comments. There were no citizen comments, and Chairman Armstrong closed the citizen comment period.

2. APPOINTMENTS

There were no appointments.

3. REPORTS

3.1 Unified Police Department Precinct Awards – *Precinct Chief Wyant*

 7:07 PM Unified Police Department (UPD) Precinct Chief Tracy Wyant commented on the recent *Guns and Hoses Softball Game* that was won by UPD players. He also thanked Lt. Saul Bailey for effectively managing law enforcement during the Taylorsville Dayzz event.

 7:08 PM The Chief presented the following UPD awards:

- Officer Chris Rieck - *Chief's Award*
- Sergeant Rich Wilson – *Chief's Award*
- Officer Athena Walser – *Officer of the Month – May 2019*
- Officer Jared Cardon – *Officer of the Month – June 2019*

4. CONSENT AGENDA

4.1 Minutes – City Council Meeting: June 19, 2019

 7:17 PM Council Member Brad Christopherson **MOVED** to adopt the Consent Agenda. Council Member Meredith Harker **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. PLANNING MATTERS

5.1 **Ordinance No. 19-06** – **Public Comment Consideration of Ordinance No. 19-06 Amending the City of Taylorsville’s Zoning Map for Approximately .51 Acres of Property Located at 5604 South and 5606 South 1300 West** – *Mark McGrath*

 7:18 PM Community Development Director Mark McGrath described an application from Sterling McReynolds for a rezone to facilitate a boundary adjustment to a residential property on Canal Street (1300 West). He illustrated the subject property on an aerial photo, the zoning map, and the general plan map. He noted that the property is currently R-1-15 and would be rezoned to R-1-10 if the ordinance is approved. He clarified that there is really nothing out of the ordinary with this request.

 7:22 PM Council Member Christopherson asked if another house could be built on the back of the property. Mr. McGrath discussed ways that could potentially be done if setbacks were met.

 7:21 PM It was relayed that the Planning Commission unanimously recommended approval of this application on June 11, 2019 and staff also recommends approval.

 7:23 PM Chairman Armstrong opened the public comment period on this matter and called for citizen comments. There were no comments and Chairman Armstrong declared the public comment period closed.

 7:24 PM Council Member Curt Cochran **MOVED** to adopt Ordinance No. 19-06, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

5.2 **Ordinance No. 19-07** – **Public Comment Consideration of Ordinance No. 19-07 Amending the Taylorsville Planning Commission Policies and Procedures** – *Mark McGrath*

 7:24 PM Community Development Director Mark McGrath described amendments being proposed to the Planning Commission Policies and Procedures. He explained that the Planning Commission has reviewed the policies several times over the last few months and now formally recommends the proposed amendments for approval. He stated that the amendments are

primarily housekeeping changes, regarding training, allowing the chair to be a full-time voting member, and to reflect changes by City Council. He also cited a couple of typographical errors that will be corrected.

 7:27 PM Council Member Christopherson recommended making a clarification in Article 1, Section 6 regarding attendance. Mr. McGrath agreed that this suggestion makes sense to provide more clarity. It was agreed that this additional change will be made.

 7:28 PM Chairman Armstrong opened the public comment period on this matter and called for citizen comments. There were no citizen comments and Chairman Armstrong declared the public comment period closed.

 7:29 PM Council Member Brad Christopherson **MOVED** to adopt Ordinance No. 19-07, subject to correction of typos and with the recommended change to Article 1, Section 6. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

5.3 Ordinance No. 19-08 – Public Comment Consideration of Ordinance No. 19-08 for a Text Amendment to the Taylorsville Municipal Code Chapter 13.26 Signage and Outdoor Advertising and Chapter 13.37 Design Standards – Mark McGrath

 7:30 PM Community Development Director Mark McGrath described proposed text amendments to city code development standards relative to window signs. He illustrated photos of various buildings of well-designed commercial buildings with desired window design standards. He cited extensive windows oriented toward the street and a desire to provide a better face to the street, rather than drive-up windows. He said a concerted effort is being made to get more windows on fronts of buildings, but now tenants are being seen around the county that are using windows for types of signage. The city is trying to avoid this look and desires a more pleasing frontage view. He explained that the intent is not to limit the ability to advertise, but to allow windows to still serve as windows. Mr. McGrath illustrated examples of better window designs that would be permitted under the proposed new code. He cited specific amendments that would prohibit black-out windows and stipulate that window signs cannot be any more than 25% of a window or groups of windows.

 7:36 PM It was noted that the Planning Commission unanimously recommended approval of this proposed text amendment last month.

 7:38 PM Chairman Armstrong opened the public comment period on this matter and called for citizen comments. There were no additional citizen comments and Chairman Armstrong declared the public comment period closed.

 7:39 PM Council Member Brad Christopherson **MOVED** to adopt Ordinance No. 19-08, as presented. Council Member Meredith Harker **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6. FINANCIAL MATTERS

6.1 Cemetery Fee Updates – *Scott Harrington*

 7:39 PM Chief of Finance Scott Harrington presented proposed updates to fees at the Taylorsville Cemetery. He relayed that a comparison was done with other city cemeteries and Taylorsville fees are lower than most. The proposed increase in fees will help build the fund for cemetery maintenance. Mr. Harrington referenced the fee schedule provided in Council packets and suggested the new fees begin on August 1, 2019.

Council Member Brad Christopherson inquired whether a public hearing is needed for this action. City Attorney Tracy Cowdell responded that he has researched this matter and the city could invite public comment, but it is not legally required to do so.

 7:41 PM Chair Armstrong opened this matter for public comment and no comments were rendered.

Council Member Brad Christopherson **MOVED** to approve the new cemetery fees and implement them as of August 1, 2019. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.2 Resolution No. 19-21 – A Resolution of the City of Taylorsville Adopting a Franchise Agreement with Zayo Group L.L.C. – Tracy Cowdell

 7:42 PM City Attorney Tracy Cowdell presented the subject resolution to adopt a franchise agreement with Zayo Group, L.L.C. He commended Planner Angela Price for her diligent work and reviewed specifics of the agreement. Mr. Cowdell also noted that a similar franchise agreement with AT&T will probably come forward in the next month or so.

 7:44 PM Council Member Meredith Harker **MOVED** to adopt Resolution No. 19-21, as presented. Council Member Brad Christopherson **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.3 Resolution No. 19-22 – A Resolution of the City of Taylorsville Declaring Real Property Located at Approximately 1616 West 4800 South, Taylorsville, UT 84129 as Surplus Property – Scott Harrington

 7:45 PM Chief of Finance Director Scott Harrington presented the subject resolution regarding the surplus of city property at 1616 West 4800 South. He explained that this is the house the city purchased a few years ago with CDBG funds in conjunction with the Senior Center. He clarified that CDBG funds come with strings attached, so the City will sell the property, then return the sale proceeds to the federal government with the hope they reallocate them to the city for use in HOME funds projects.

 7:46 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-22, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.4 Resolution No. 19-23 – A Resolution of the City of Taylorsville Approving an Interlocal Cooperation Agreement Between the City and Salt Lake County for Prisoner Transportation Services – Scott Harrington

 7:46 PM Chief of Finance Director Scott Harrington presented the subject resolution to approve an interlocal agreement with Salt Lake County for Prisoner Transportation Services. City Attorney Tracy Cowdell observed that \$50 per transport is a good deal for the city. He noted

that the court tries to do as many video arraignments as possible, but sometimes transport is necessary for a hand full of cases. He relayed that technology in the court has been updated to allow for more video use.

Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-23, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.5 Resolution No. 19-27 – A Resolution of the City of Taylorsville Authorizing an Amendment to Extend Interlocal Agreement #SF12038C Between Salt Lake County and the City for Bailiff and Security Services for an Additional Twelve-Month Period Under a New Fee Schedule – *Scott Harrington*

 7:49 PM Chief of Finance Director Scott Harrington presented the subject resolution to approve an interlocal agreement with Salt Lake County for Bailiff and Security Services. He explained that this is for two bailiffs that provide security for the court and also render building security when court is not in session. He said there is roughly a 5% increase to fees over last year.

 7:49 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-27, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.6 Resolution No. 19-24 – A Resolution of the City of Taylorsville Approving a New Termination Date for the Interlocal Cooperation Agreement Between the City and Salt Lake County for the Transfer of Up to \$900,000 of County Transportation Funds for the Construction of a Frontage Road Along I-215 Between 4100 South and 4700 South – *Scott Harrington*

 7:50 PM Chief of Finance Scott Harrington presented the subject resolution to approve a new termination date for an interlocal agreement with Salt Lake County. This agreement provides for the transfer of up to \$900,000 of county transportation funds for the construction of a frontage road along I-215 between 4100 South and 4700 South. He explained that the agreement originally expired in June 2019, but would now be extended until June 30, 2023. He cited the process involved in coordinating with UDOT.

 7:52 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-24, as presented. Council Member Meredith Harker **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

6.7 Resolution No. 19-26 – A Resolution of the City of Taylorsville Approving a Real Estate Purchase Contract for Certain Real Property Located at 1616 West and 4800 South in Conjunction with the Thornhill Development Agreement – Tracy Cowdell

 7:52 PM City Attorney Tracy Cowdell presented the subject resolution to approve a real estate purchase contract for property at 1616 West and 4800 South. He explained that this is part of a globalized deal with the Thornhill Development, wherein the city will sell this property, then they will deed the back portion to the city. The city is now working on the Joseph's property and development will take place over at Thornhill. The property will be sold within \$2,000 of the amount for which it was purchased.

 7:53 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-26, as presented. Council Member Meredith Harker **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

There were no other matters.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

8.1 Council Chair Armstrong – He cited the 5400 South Construction Project and grass and landscaping that is now dead and ragged. He said neighbors are concerned and UDOT needs to come back and restore the area. Mayor Overson said the city will call this to UDOT's attention.

8.2 Council Vice Chair Harker – She would like a way for citizens to report needed pot hole repairs, damaged sidewalks, graffiti, vandalism, etc. online.

8.3 Council Member Burgess – He cited research needed on room rentals. Chair Armstrong said he has asked Council Coordinator Kris Heineman and Tracy Cowdell to do research on this issue. Council Member Burgess agreed to email Administration with specifics about some pot holes on 4700 South. He also asked about speed bumps on Country Hills. The Mayor said she is not aware of recent concerns. Complaints were heard when the speed bumps were first installed and more feedback will likely be given once school starts. Council Member Burgess cited the effects of fireworks on animals. The Mayor acknowledged that there are a lot of reminders posts about this subject on the city’s website and social media pages.

8.4 Council Member Christopherson – He would like a link on the website for residents to report pot holes. Kim Horiuchi indicated that for right now there are links to numbers where people can call to report. Mr. Cowdell cited the eventual full-service capability to track status of pot hole repairs, sidewalks, graffiti, vandalism, etc. Ms. Horiuchi said it is currently just a matter of manpower for this process, but the hope is to implement such reporting capability eventually. Council Member Christopherson described a broken sprinkler on 5600 South.

8.5 Council Member Cochran – He noted that the landscaping around Wal-Mart is dying. The Mayor agreed to have the city follow up with the property owner.

Mayor Overson relayed that the crosswalk on 4000 West has been improved with lights at pedestrian crossings and feedback should be received when school starts. She said the Engineer has been reviewing plans for the bridge repair on the west side of the city, but coordination with the water company is still needed. The bridge may not be in place before school starts, but it is in the works.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

- 9.1 “Let’s Talk Taylorsville” – Wednesday, July 31, 2019 – 6:00 p.m.**
- 9.2 Citizen Committee Training – Tuesday, July 30, 2019 – 6:00 p.m.**
- 9.3 City Council Briefing Session – Wednesday, August 7, 2019 – 6:00 p.m.**
- 9.4 City Council Meeting – Wednesday, August 7, 2019 – 6:30 p.m.**
- 9.5 Planning Commission Work Session – Tues., August 13, 2019 – 6:00 p.m.**
- 9.6 Planning Commission Meeting – Tuesday, August 13, 2019 – 7:00 p.m.**
- 9.7 City Council Briefing Session – Wednesday, August 21, 2019 – 6:00 p.m.**
- 9.8 City Council Meeting – Wednesday, August 21, 2019 – 6:30 p.m.**
- 9.9 Board of Canvassers Meeting for Primary Election, Tues., August 27, 2019 – 6:00 p.m.**

10. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City's Website)

- 10.1 **"Mama Mia" (Presented by the Taylorsville Arts Council: July 15-20, 2019 – 8:00 p.m. – Salt Lake Community College Alder Amphitheater**
- 10.2 **Movies in the Park and Food Trucks – Saturday, July 27, 2019 – Food Trucks Begin at 5:00 pm. Movie Begins at Dusk – "Mary Poppins Returns"**
- 10.3 **Movies in the Park and Food Trucks – Saturday, August 10, 2019 – Food Trucks Begin at 5:00 pm. Movie Begins at Dusk – "The Lego Movie"**
- 10.4 **"Night Out Against Crime" – Tuesday, August 13, 2019 – 6:00 p.m. – 8:00 p.m. – Taylorsville City Hall**

11. CLOSED SESSION (Conference Room 202)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed and no Closed Session was held.

12. ADJOURNMENT

 8:06 PM Council Member Dan Armstrong **MOVED** to adjourn the City Council Meeting. Council Member Brad Christopherson **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Christopherson-yes, Cochran-yes, Burgess-yes, Harker-yes, and Armstrong-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:06 p.m.

Cheryl Peacock Cottle, City Recorder

Minutes approved: 08-07-19

Minutes Prepared by: Cheryl Peacock Cottle, City Recorder