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**City of Taylorsville**  
**CITY COUNCIL MEETING**  
*Minutes*

**Wednesday, November 20, 2019**  
**Council Chambers**  
**2600 West Taylorsville Blvd., Room No. 140**  
**Taylorsville, Utah 84129**

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**BRIEFING SESSION**

**Attendance:**

Mayor Kristie Overson

**Council Members:**

Council Chairman Daniel Armstrong  
Vice-Chairman Daniel Meredith Harker  
Council Member Ernest Burgess  
Council Member Brad Christopherson  
Council Member Curt Cochran

**City Staff:**

John Taylor, City Administrator  
Scott Harrington, Chief Financial Officer  
Cheryl Peacock Cottle, City Recorder  
Mark McGrath, Planner  
Kim Horiuchi, Communications Director  
Scott Harrington, Chief Financial Officer

**Others:** Molly McKay, Aaron Farmer, Kevin Glover, Robert Northfield

**6:00 BRIEFING SESSION**

Chairman Dan Armstrong conducted the Briefing Session, which convened at 6:00 p.m. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

**1. Review Agenda**

The agenda for the City Council Meeting was reviewed. It was noted that a discussion regarding HB 411 will be held under Other Matters. Council Member Christopherson relayed that the budget for the Wasatch Front Waste and Recycling District (WFWRD) was recently approved and a rate increase of approximately \$1.75 to \$2.00 per month is being proposed.

 6:04 PM Council Member Curt Cochran relayed that Christine Gonzalez, who was a member of the Cultural Diversity Committee, recently passed away.

## 2. Adjourn

 6:05 PM Chairman Armstrong declared the Briefing Session adjourned at 6:05 p.m.

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## REGULAR MEETING

### Attendance:

Mayor Kristie Overson

### Council Members:

Council Chairman Dan Armstrong  
Vice-Chairman Daniel Armstrong  
Council Member Ernest Burgess  
Council Member Brad Christopherson  
Council Member Curt Cochran

### City Staff:

John Taylor, City Administrator  
Tracy Cowdell, City Attorney  
Wayne Harper, Economic/Community Dev. Dir.  
Tracy Wyant, UPD Precinct Chief  
Cheryl Peacock Cottle, City Recorder  
Scott Harrington, Chief Financial Officer  
Jay Ziolkowski, UFA Assistant Chief  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director  
Mark McGrath, Planner

**Others:** Rob Wood, Gordon Wolf, Molly McKay, Aaron Farmer, Kevin Glover, Robert Northfield, Carl Fauver, Lynn Handy, Courey Morris, David Wright

## 1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Chairman Daniel Armstrong called the meeting to order at 6:00 p.m. and welcomed those in attendance. City Recorder Cheryl Peacock Cottle conducted a Roll Call, wherein all Council Members were present.

### **1.1 Opening Ceremonies – Pledge/Reverence – *Council Member Armstrong (Opening Ceremonies for December 4, 2019 to be arranged by Council Member Cochran)***

Council Chair Dan Armstrong directed the Pledge of Allegiance.

Chair Armstrong offered the Reverence and paid tribute to war veterans.

### **1.2 Mayor’s Report**

 6:35 PM Mayor Kristie Overson reported on several recent ribbon cuttings for new Taylorsville businesses. She relayed that a Taylorsville Building Official is visiting the Summit Vista development every day. She cited the City’s upcoming *Holiday Open House* on December 3, 2019. She stated that November 23, 2019 has been designated as “Small Business Saturday.”

The Mayor said she attended the recent Granite School District Board Meeting where discussion was held regarding the potential closure of Westbrook Elementary. The final decision on closure will be made by the School Board during their December Board Meeting.

 6:38 PM The Mayor cited construction projects recently finished by the Taylorsville Bennion Improvement District and said roads have now been paved and patched. She also referenced approximately 700 responses received through the city survey that was conducted. She relayed that the deadline for citizens to respond is this Saturday. She indicated that survey statistics should be available to present to the Council in December.

 6:40 PM Mayor Overson cited Unified Fire Authority (UFA) training and commended UFA for their efforts. She explained that the UFA Board has accomplished a milestone with completion of an interlocal agreement that will come to the City Council for approval at the next meeting. She described specifics within that agreement. She expressed hope that a similar interlocal agreement can be created for the Unified Police Department (UPD) and confirmed that UPD salaries will be revisited in January.

 6:45 PM Mayor Overson referenced the upcoming legislative session and called for input from the Council on issues important to Taylorsville.

 6:46 PM The Mayor described recent service opportunities with the Taylorsville Exchange Club and the Taylorsville Youth Council. She stated appreciation for employees and referenced quarterly staff meetings and other training opportunities that have been provided to employees. She cited statistics on employee training, relaying that 219 courses were passed by 32 employees, for a total of 720 education hours.

### 1.3 Citizen Comments

 6:50 PM Chairman Dan Armstrong reviewed the Citizen Comment Procedures for the audience. He then called for any citizen comments. There were no citizen comments, and Chairman Armstrong closed the citizen comment period.

## 2. APPOINTMENTS

There were no appointments.

## 3. REPORTS

### 3.1 **Resolution No. 19-35** – A Resolution of the City of Taylorsville Approving the Audit Report for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019 – *Scott Harrington/Rob Wood*

 6:50 PM Finance Director Scott Harrington referenced the Fiscal Year 2018-2019 Audit Report, as provided to the Council.

 6:54 PM Auditor Rob Wood, with accounting firm HBME, LLC, reviewed results of the Audit Report for Fiscal Year 2018/2019. He thanked city staff and the Taylorsville Budget Committee for their help with the audit.

 6:57 PM Mr. Wood reviewed highlights in the audit report. He noted that no discrepancies or control weaknesses were found and the city is in compliance. He indicated that the city is running very smoothly in his opinion.

 7:04 PM Chairman Armstrong recognized members of the Budget Committee in attendance.

 7:06 PM Council Member Brad Christopherson **MOVED** to adopt Resolution No. 19-35, as presented. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

### 3.2 **KGRW Architects Report on the Taylorsville Expressway Study** – *Mark McGrath*

 Planner Mark McGrath explained that this presentation is the mid-point report for the Taylorsville Expressway Study in conjunction with the Bus Rapid Transit System. He introduced members of the study team, as follows: Kevin Glover, Principal with KGRW; Robert Wheeler with KGRW; Aaron Farmer, President of The Retail Coach; Robert Northfield, Principal with BCT Architects; Molly McKay with Willdan; and Courey Morris, with Great Basin Engineering.

 Mr. Glover stated excitement over this project and described steps covered in Phase 2 of the Revitalization Study.

 7:09 PM Mr. Northfield rendered a power point presentation on the Taylorsville Expressway Study for the BRT. He discussed planning principles that were implemented and reviewed the various sites in the city that were studied, as follows: (1) Taylors Landing/Westwood; (2) Fore Lakes Golf Course; (3) Mobile Home Community; (4) Sorenson; (5) Meadowbrook Vicinity; and (6) Salt Lake Community College. He reviewed the timeline for the project.

 7:20 PM Mr. Morris discussed information gathered to frame limiting factors for each of the sites explored.

 7:23 PM Aaron Farmer reviewed retail demographics in the study area.

 7:29 PM Ms. McKay discussed stakeholder interviews that took place regarding streetscape improvements, etc. She commended Mr. Harper, Mr. McGrath, and Jean Ashby for their help in coordinating these interviews. She outlined seven recommended economic development strategies and initiatives.

 7:40 PM Council Member Christopherson asked for clarification on prioritization of the seven proposed strategies. Ms. McKay explained that they are not listed in order of importance.

## 4. **CONSENT AGENDA**

### 4.1 **Minutes – City Council Meeting: November 6, 2019**

 7:43 PM Council Member Meredith Harker **MOVED** to adopt the Consent Agenda. Council Member Curt Cochran **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as

follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.**

**5. PLANNING MATTERS**

There were no planning matters.

**6. FINANCIAL MATTERS**

There were no financial matters.

**7. OTHER MATTERS**

City Attorney Tracy Cowdell referenced a legal memorandum distributed to the Council regarding consideration of HB 411. He invited City Council Members to contact him with any input or questions.

**8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

**8.1 Council Chair Armstrong** – nothing for subsequent consideration.

**8.2 Council Vice Chair Harker** – nothing for subsequent consideration.

**8.3 Council Member Burgess** – nothing for subsequent consideration.

**8.4 Council Member Christopherson** – He referenced the potential of a rate increase needed by WFWRD in order to maintain the current level of service. He explained that the need is largely a result of increased costs for recycling. Taylorsville is higher than the national average in its clean nature of materials being recycled. He described the process for cities to consider and approve any rate increase.

**8.5 Council Member Cochran** – He relayed that a founding member of the Cultural Diversity Committee, Christine Gonzales, passed away last week.

**9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

**9.1 City Council Briefing Session – Wednesday, December 4, 2019 – 6:00 p.m.**

**9.2 City Council Meeting – Wednesday, December 4, 2019 – 6:30 p.m.**

**9.3 Planning Commission Work Session – Tues., December 10, 2019 – 6:00 p.m.**

**9.4 Planning Commission Meeting – Tuesday, December 10, 2019 – 7:00 p.m.**

**9.5 Elected Officials Swearing-In Ceremony – Wed., January 8, 2020 – 6:00 p.m.**

- 9.6 City Council Briefing Session – Wednesday, January 8, 2020 – 6:15 p.m.
- 9.7 City Council Meeting – Wednesday, January 8, 2020 – 6:30 p.m.
- 9.8 Redevelopment Agency Board Meeting – Wed., January 8, 2020 – 7:00 p.m.
- 9.9 Planning Commission Work Session – Tuesday, January 14, 2020 – 6:00 p.m.
- 9.10 Planning Commission Meeting – Tuesday, January 14, 2020 – 7:00 p.m.

## 10. CALENDAR OF UPCOMING EVENTS

*(For more Details on Events, Visit the City's Website)*

- 10.1 “Sondheim Revue” – (Sponsored by the Taylorsville Arts Council) --  
November 21-23, 2019 at 7:30 p.m. at the Taylorsville Senior Center (4743  
Plymouth View Drive)
- 10.2 *Taylorsville Symphony Orchestra Performance* – Friday, December 6, 2019 at  
7:30 p.m. – Bennion Junior High School
- 10.3 “Saturday with Santa” – Saturday, December 7, 2019 – 2:00 p.m. – 4:00 p.m. –  
*Taylorsville Bennion Heritage Center (1488 W. 4800 S.)*

## 11. CLOSED SESSION (*Conference Room 202*)

*- For the Purpose(s) Described in Statute U.C.A. 52-4-205*

 8:01 PM Council Member Brad Christopherson **MOVED** to convene a Closed Session to discuss reasonably imminent litigation and the professional competency or character of an individual at 8:01 p.m. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All members of the City Council present voted and the motion carried by a unanimous vote.**

The meeting was closed at 8:01 p.m. for the purposes listed below, wherein no other matters were discussed.

- **Strategy Session Regarding Pending or Reasonably Imminent Litigation**
- **Strategy Session Regarding the Professional Competency or Character of an Individual**

Those in attendance at the Closed Session were: Mayor Kristie Overson, Council Members Burgess, Christopherson, Cochran, Armstrong, and Harker; City Attorney Tracy Cowdell; City Administrator John Taylor; Chief Financial Officer Scott Harrington; and City Recorder Cheryl Peacock Cottle.

Minutes for the Closed Session were taken and are now on file as a Protected Record.

## 12. ADJOURNMENT

Council Member Brad Christopherson **MOVED** to adjourn the Closed Session and the City Council Meeting. Council Member Ernest Burgess **SECONDED** the motion. Chairman Dan Armstrong called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Armstrong-yes, Christopherson-yes, Cochran-yes, Burgess-yes, and Harker-yes. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 8:42 p.m.

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Cheryl Peacock Cottle, City Recorder

Minutes approved: CC 12-04-19

*Minutes Prepared by: Cheryl Peacock Cottle, City Recorder*