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City of Taylorsville
CITY COUNCIL MEETING
Minutes

Wednesday, January 22, 2020
Council Chambers
2600 West Taylorsville Blvd.
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chair Meredith Harker
Vice-Chair Brad Christopherson
Council Member Dan Armstrong
Council Member Ernest Burgess
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Cottle, City Recorder
Scott Harrington, Asst. City Admin/CFO
Wayne Harper, Economic/Community Dev Dir.
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Tracy Wyant, UPD Precinct Chief

Others: Jamie Brooks, Brandon Sorensen and Wendy Cochran

Chair Harker conducted the Briefing Session, which convened at 6:01 p.m. City Recorder Cheryl Cottle conducted a Roll Call, wherein all Council Members were present.

1. Review Agenda

Chair Harker reviewed the meeting agenda for the City Council Meeting.

Councilmember Cochran mentioned that he had received a request to increase the two-minute time allotted for any citizen who wished to speak during the Citizen Comment period. It was determined that the topic would be discussed during the regular meeting.

2. Adjourn

Chair Harker declared the Briefing Session adjourned at 6:06 p.m.

REGULAR MEETING

Attendance:

Mayor:

Kristie Overson

Council Members:

Council Chair Meredith Harker
Vice-Chair Brad Christopherson
Council Member Dan Armstrong
Council Member Ernest Burgess
Council Member Curt Cochran

City Staff:

John Taylor, City Administrator
Tracy Cowdell, City Attorney
Cheryl Cottle, City Recorder
Tracy Wyant, Unified Police Dept Precinct Chief
Wayne Harper, Economic/Community Dev Dir.
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Scott Harrington, Chief Financial Officer
Mark McGrath, Community Planner
Jean Ashby, Econ/Comm Development Assistant

Others: Darwin Cottle, Jamie Brooks, Wendy Cochran, Barbara Riddle, Pam Roberts, Det. Kyle Andrew, Lisa Kocherhans, J.D. Wood, Annette Spendlove, John E. Gidney, Janice Fields, Lynette Wendel, Lynn Handy, Elyse Greiner Sullivan, Carl Fauver, Lt. Brady Cottam, Maya Alfaro, Kody Nguyen, Brandon Sorensen, and the Bell family.

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Chair Harker called the meeting to order at 6:30 p.m. and welcomed those in attendance. City Recorder Cheryl Cottle conducted a Roll Call, wherein all Council Members were present.

One of the many Boy Scouts in attendance explained that he and the rest of his troop were in attendance on behalf of Austin Bell who had just completed his Eagle Scout project.

Tracy Cowdell introduced Brandon Sorenson of the Taylorsville Youth Council and Taylorsville High School who was shadowing Mr. Cowdell to learn about the work he did as the City Attorney.

**1.1 Opening Ceremonies – Pledge and Reverence – *Mayor Overson*
(Opening Ceremonies for February 5, 2020 to be arranged by *Council Member Burgess*)**

Mayor Overson directed the Pledge of Allegiance and also offered the Reverence.

1.2 Mayor's Report

Mayor Overson expressed appreciation to those who attended and participated in the recent City Priorities meeting. She felt it was time well spent.

She looked forward to discussing the necessary budget amendments.

The Mayor pointed out that she and other members of the administration had met with local legislators as they prepared to participate in the coming legislative session. In addition, she had met with recently elected Council Chair Harker and was excited to see great things happen on the City Council under her leadership

Dates had been set for various future staff meetings, training opportunities, annual awards banquet, etc.  6:38 PM

1.2.1 Recognition by the Utah Municipal Clerks Association of Cheryl Cottle for earning the MMC Certificate – *UMCA Board and Mayor Overson*

 Mayor Overson then invited Cheryl Cottle to join her at the podium. She spoke about both the professional and personal relationship she had enjoyed with Cheryl who had served the City of Taylorsville for eighteen years. 6:40 PM She described Cheryl as a loving, genuine, giving and very kind friend who would be greatly missed.

Annette Spendlove and Elyse Grenier Sullivan of the Utah Municipal Clerk's Association presented Ms. Cottle with her Master Municipal Clerk designation which she had earned by obtaining an additional 60 points of professional education credit as well as 40 additional points for professional contribution since becoming a Certified Municipal Clerk several years before.

Of the 249 town clerks and city recorders in the state, Cheryl was now one of only 39 who had earned her MMC designation.

1.3 Citizen Comments

Chair Harker reviewed the citizen comment procedures and called for any citizen comments.

There were no citizen comments, and Chair Harker closed the citizen comment period.

2. APPOINTMENTS

2.1 Approval of Resolution 20-02, appointing Jamie Brooks as the City Recorder for the City of Taylorsville –*Mayor Overson*

Vice Chair Christopherson **MOVED** to appoint Jamie Brooks as the City Recorder. Council Member Armstrong **SECONDED** the motion. Chair Harker called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Burgess-yes, Armstrong-yes, Harker-yes, Christopherson-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

3. REPORTS

3.1 Unified Police Department Report – *Precinct Chief Tracy Wyant*

Precinct Chief Tracy Wyant introduced Lieutenant Brady Cottam as the new Executive Officer for UPD's Taylorsville precinct. Lt. Cottam explained that Taylorsville felt like home and he was very excited about his new assignment.

6:47 PM **3.1.1 Unified Police Award to JD Wood – *Precinct Chief Tracy Wyant***

Chief Wyant presented a UPD Chief's Award to Victim Advocate J.D. Wood. Officer Horst had recommended Mr. Wood for the award because of his hard work and the great deal of personal time he devoted to the department and more specifically, to the residents he served and aides.

 6:54 PM

3.1.2 Eagle Scout Presentation – *Precinct Chief Tracy Wyant*

Chief Wyant also made a presentation of the Chief's Award to Austin Bell who had recently earned his Eagle Scout designation. Austin had planned, prepared, assembled and distributed 100 child comfort kits to Taylorsville precinct officers who could then provide them to children who were experiencing traumatic events.

Detective Andrew presented awards to both Maya Alfaro of Plymouth Elementary and Kody Nguyen of Fox Hills Elementary who created the artwork for the Taylorsville precinct Christmas card.

Chief Wyant then presented a 1st Quarter report (July through September 2019) regarding statistical data pertaining to property crimes, street crimes and SWAT callouts.  7:05 PM

Councilmember Cochran pointed out the minimal number of accidents that had taken place at the intersection of 5400 South Redwood, despite being the busiest intersection in the entire state.

Councilmember Burgess expressed appreciation to Chief Wyant and his entire department for the fine work they did.

In response to an inquiry from Councilmember Christopherson, Chief Wyant explained that increased patrols had resulted in fewer transient encampments in Taylorsville.

 7:25 PM **3.2 ChamberWest Report - *Barbara Riddle***

Ms. Riddle, President and /CEO of ChamberWest reported on the organization's activities.

- A review of current programs
- New programs for 2020
- Legislative affairs
- Government relations
- Annual Awards Gala scheduled for February 20, 2020
- Other major ChamberWest events in 2020

Councilmember Burgess and Vice-Chair Christopherson both expressed appreciation to Ms. Riddle for her support of Taylorsville and her ability to get results.

 7:40 PM **3.3 Wasatch Front Waste and Recycling District - *Pam Roberts***

Ms. Roberts, Executive Director of Wasatch Front Waste and Recycling District provided the 2019 year-end report and presented the following information:

- Customer satisfaction highlights
- A planned evaluation of the Annual Area Cleanup program
- Environmental and financial stewardship highlights
- District news highlights

Councilmember Burgess inquired about new restrictions on recycling. Ms. Roberts responded that Wasatch Front Waste and Recycling had not changed what items could be accepted for recycling.

Chair Harker felt that the public information campaign that WFW had begun had already proven itself to be highly effective.

4. CONSENT AGENDA

8:00 PM 4.1 Minutes –01-08-20 and 01-18-20 City Council Meetings

Council Member Armstrong **MOVED** to approve the Consent Agenda. Council Member Cochran **SECONDED** the motion. Chair Harker called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Burgess-yes, Armstrong-yes, Harker-yes, Christopherson-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

5. 8:01 PM PLANNING MATTERS

5.1 Discussion regarding the 1300 West Beautification Project – *Mark McGrath*

 8:03 PM Community Planner Mark McGrath made a presentation regarding the proposed beautification project along 1300 West. He recommended that the Council keep several considerations in mind such as:

- Installation cost
- Maintenance Cost
- 1300 West bicycle trails
- Irrigation
- Safety and visibility
- Susceptibility to vandalism
- Impact on the canal
- Public support

Additionally, he presented several beautification options such as:

- Plantings where right-of-way allowed (on the east side of the road)
- A ‘Flip the Strip’ option (on the west side of the road)
- Fence art
- Masonry wall
- Bulb-outs
- Street trees

- Replace jersey barriers

John Taylor wished to confirm with the Council that it was still directing Staff to continue working with Landmark Design to develop a conceptual plan for the project. He also pointed out that eventually, 1300 West would need to change, and the change would be very expensive.

 8:28 PM Councilmember Cochran favored Concept #2 as presented by Mr. McGrath.

Mr. Cowdell reminded the Council that this item was only intended as a discussion but that a decision could not be made that evening.

Chair Harker felt it would be unwise to put a great deal of money into a project if that project would be destroyed a couple of years down the road as part of a future project.

Mr. McGrath felt he had received sufficient direction to have Landmark draft a final report.

6. FINANCIAL MATTERS

6.1 **Resolution No. 20-03 - Public Hearing and Consideration for a resolution of the City of Taylorsville amending the Adopted Budget for the 2019-2020 fiscal year to incorporate mid-year budget amendments**

 8:31 PM Scott Harrington, Assistant City Administrator/CFO explained that he had made two changes to the budget amendments he had submitted to the Council at the beginning of the month. He had added \$6,000 to Code Enforcement revenue and \$13,000 to cemetery vault sales. Additionally, he listed the following recommended budget amendments.

- Overall, \$325,000 additional revenue was being added to the General Fund, \$228,000 of which came from the fund balance
- In the Economic Development fund, \$2.1 million was being added in order to recognize the bond issue from October 2019
- In the Parks Capital Fund, \$1.1 from the fund balance was being transferred in preparation for completing the City Center project.
- Regarding the Infrastructure Capital Fund, \$77,000 in state funds was received for a pedestrian bridge at 4015 West
- \$160,000 was being requested for four gateway signs at 5400 South Redwood Road.

Chair Harker opened the public hearing. Seeing that no one wished to speak, she then closed the public hearing.  8:35 PM

Several councilmembers expressed concern that four signs were being recommended at 5400 S Redwood as opposed to just two. Several were also hesitant to spend \$160,000 on the signs. Vice Chair Christopherson reminded the rest of the Council that they had previously directed Staff to replace the wagon wheel signage as funds became available. Mayor Overson and Mr. Harrington both stated that they would take whatever action the Council wished.

Mr. Cowdell asked that the Council give clear direction to Staff since a request for proposals had already been issued. Councilmember Armstrong wished to re-think the project whereas Council Chair Harker and Vice Chair Christopherson were in favor of moving forward but with only two signs instead of four.  8:46 PM

Councilmember Armstrong pointed out that because 5400 South Redwood was a State intersection, there was no guarantee that UDOT would not remove the signs at some point as they had removed others in the past. He felt there were better uses for these funds. Although he would most likely vote in favor of budgeting for two signs, he was not enthusiastic about it.

Mr. Cowdell pointed out that UDOT would be required to provide the City with reasonable compensation if they were to remove or damage the City's signage, as would any other person or entity who did so.

Staff confirmed with the Council that the preferred locations for two signs were the southeast and northwest corners of the intersection.  8:49 PM

Vice Chair Christopherson stated he was comfortable budgeting for \$160,000, knowing that only two would be built and that any remaining funds could be used for signage elsewhere in the City.

Councilmember Burgess wished to fund two signs at the lowest figure possible.

Councilmember Cochran would prefer that the lettering on the signs be larger.

Mayor Overson stated that the staff needed clear direction on where and when the Council wished to fund any future signs. She reminded them that all the funds need not be spent.

Chair Harker responded that at least a majority of the council wished to provide funding for two signs at the intersection and that the budget amount would remain at \$160,000. What the remaining funds would be used for was a conversation for another time.

Vice Chair Christopherson **MOVED** to approve Resolution No. 20-03 (with the understanding that only two signs would be built) in Support of approving the mid-year budget amendments to the FY2019-2020 budget. Council Member Cochran **SECONDED** the motion. Chair Harker called for a roll-call vote. The vote was as follows: Burgess-yes, Armstrong-yes, Harker-yes,

Christopherson-yes, and Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

 8:59 PM **6.2** **Resolution No. 20-04** – **A resolution of the City of Taylorsville to declare the City’s intent to purchase Granite School District Surplus Property**

Mr. Cowdell explained that legislation had been passed giving municipalities first right of refusal when a school district opted to surplus real property. Because Granite School District had announced that most likely, Westbrook Elementary would be closing, he recommended that the City formally notify the District that it may wish to acquire the property. Such an action would preserve the City’s potential interest in the property. He suggested approving Resolution 20-04, although admittedly, the purchase had not yet been included in the budget and would still need to go through the budget allocation process.

Mayor Overson was of the opinion that the wise thing was to preserve the City’s right to the property.

Councilmember Burgess wondered where the funds would come from. Mr. Cowdell responded that would be up to the Council to decide but that the administration would be prepared to make recommendations.

Council Member Christopherson **MOVED** to adopt Resolution No. 20-04 – In Support of declaring the City’s intent to purchase Granite School District surplus property. Council Member Cochran **SECONDED** the motion. The vote was as follows: Burgess- yes, Armstrong-yes, Harker-yes, Christopherson-yes, Cochran-yes. **All City Council members voted in favor and the motion passed unanimously.**

7. OTHER MATTERS

There were no other matters on the agenda for discussion

8. NEW ITEMS FOR CONSIDERATION (NO ACTION)

8.1 Council Chair Harker – Expressed appreciation to the other councilmembers for giving her the opportunity to be their chairperson. She also reminded them that it was important that the Council act as a body rather than approaching the administration as an individual councilmember.

8.2 Council Vice Chair Christopherson – Reiterated Chair Harker’s point regarding acting as a body rather than as individual councilmembers. He also pointed out that the City Council had no authority to direct staff.

8.3 Councilmember Burgess- He felt that sharing ideas among fellow councilmembers at times was entirely appropriate.

8.4 Councilmember Cochran- Explained that he had been asked by a constituent to increase the amount of time allotted to any citizen who wished to speak during the Citizen Comment period.

Vice Chair Christopherson did not feel there was a problem with the current time allotted each citizen which was two minutes (five minutes if one was representing a group in attendance.)

Ms. Cottle pointed out that if the Council chose to change its practice, it would be best to update the Council Rules and Procedures which set the time limit.

Councilmembers Burgess and Armstrong both found the current policy to be effective.

Mr. Cowdell pointed out that the City’s policy allowing any resident to comment for two minutes at any meeting was more liberal than the law required. The City was not required to allow such frequent comment periods, but the Council had taken the position that any citizen could be heard for two minutes if he/she so chose.

8.5 Councilmember Armstrong- Explained that it took him 45 minutes to travel each way to ChamberWest meetings. He asked if any other councilmember could attend these meetings in his place over the next four months. Councilmembers Armstrong and Cochran both indicated they could assist him.

8. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

- 9.1 Planning Commission Work Session – Tuesday, January 28, 2020 – 7:00 p.m.**
- 9.2 “Let’s Talk Taylorsville” – Wednesday, January 29, 2020 – 6:00 p.m.**
- 9.3 City Council Briefing Session – Wednesday, February 5, 2020 – 6:00 p.m.**
- 9.4 City Council Meeting – Wednesday, February 5, 2020 – 6:30 p.m.**
- 9.5 Planning Commission Work Session – Tues., February 11, 2020 – 6:00 p.m.**
- 9.6 Planning Commission Meeting – Tuesday, February 11, 2020 – 7:00 p.m.**

9. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City’s Website)

9.1 Local Officials Day at the Legislature: Wednesday, January 29, 2020

11. CLOSED SESSION (Conference Room 202)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

It was determined that a Closed Session was not needed, and no Closed Session was held.

12. ADJOURNMENT

Council Member Christopherson **MOVED** to adjourn the City Council Meeting. Council Member Cochran **SECONDED** the motion. **All City Council members voted in favor and the motion passed unanimously.** The meeting was adjourned at 9:19 p.m.

Jamie Brooks, City Recorder

Minutes approved: February 5, 2020

Minutes Prepared by Jamie Brooks