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**City of Taylorsville**  
**CITY COUNCIL MEETING**

*Minutes*

**Wednesday, April 15, 2020**  
**Council Chambers, Room #140**  
**2600 West Taylorsville Blvd**  
**Taylorsville, UT 84129**

*The Taylorsville City Council held its City Council meeting primarily by electronic means in accordance with Mayor Overson's 2020 Executive Order No. 1 and with Governor Gary Herbert's Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code §52-4-202 and §52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus.*

**BRIEFING SESSION**

**Attendance-**

Mayor Kristie Overson (physically present)

**Councilmembers Physically Present-**

Council Chair Meredith Harker

**Councilmembers Attending Electronically-**

Vice Chair Brad Christopherson  
Councilmember Daniel Armstrong  
Councilmember Ernest Burgess  
Councilmember Curt Cochran

**Staff Members Physically Present-**

John Taylor, City Administrator  
Scott Harrington, Asst. City Administrator/C.F.O.  
Jamie Brooks, City Recorder  
Tracy Cowdell, City Attorney  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director  
Tracy Wyant, Unified Police Precinct Chief

**Staff Members Attending Electronically-**

Ben White, City Engineer

**Others in attendance either physically or electronically- None**

Chair Harker conducted the briefing session which convened at 6:02 pm. She was physically present in the Council Chambers and the remaining Councilmembers were in attendance electronically.

## **1. Review Agenda**

The agenda for the City Council meeting was reviewed.

Chair Harker reminded the Council that the Administration was seeking Council input regarding budget priorities. She had sought input from each member of the Council via email and heard nothing back.

Vice Chair Christopherson indicated he had some thoughts but wondered if they were still applicable considering the current pandemic and the resulting economic challenges that the City would be faced with.

Chair Harker agreed that the current pandemic and economic downturn would influence the future budget for fiscal year 2020-2021. However, she felt it was still worth expressing their current budget priorities with the understanding that they may change as more information became available.

Vice Chair Christopherson felt a property tax increase should be off the table and wondered if either Mr. Taylor or Mr. Harrington had any insight into current projected revenues considering the current situation.

Mr. Harrington warned that he could only provide a guesstimate as to what the City's revenues would be, considering the effect of the Pandemic on businesses in the area. He explained that some individuals were predicting a revenue shortfall of 40%. However, he suspected it was more likely to be in the low double digits—possibly as low as 10% - 20%. He cautioned that he was still in the process of crunching numbers. He intended to present an initial proposed budget by the first City Council meeting in May. It was his hope that Taylorsville would only be \$1,000,000 to \$1.5 million short.

Chair Harker stated that one of her priorities prior to the health crisis was the Taylorsville Park which would be coming from Salt Lake County. She wished to make sure the City did it "right," as the park was in the middle of the City and could be a great gathering place. She also felt pickleball courts would be great if they were financially feasible. Finally, she wished for the City to address the fence issue along 1300 West.

In response to a question from Vice Chair Christopherson, Mr. Harrington stated that most of the federal emergency declaration funding would be for cities of 500,000 people or more. However, it was possible some would be passed down by Salt Lake County or from the CDBG program. However, that was still unclear.

Chair Harker reiterated that the Administration was still interested in knowing what the Council's budget priorities were, in case some were still feasible once there was a clearer view of available revenues.

Councilmember Cochran stated that he agreed the fence on 1300 West was a priority as were the sidewalks on 5400 South or a groomed path of some sort which he had mentioned in previous meetings and the water drainage issues along 1300 West. Like Chair Harker, he agreed that Taylorsville Park improvements were also a priority.

Councilmembers Armstrong and Burgess preferred to discuss priorities after the revenue numbers could be better identified. However, Councilmember Burgess did express concern about having funds available to complete the City Center project as currently planned.

Mr. Taylor agreed that the financial impact of the pandemic could not be completely quantified for several months. The Kem Gardner Institute had done a study based on unemployment rates and they were estimating a 15% decrease in sales tax throughout the Salt Lake County. However, Taylorsville was unique in the types of industries that were present, so it was important to take that into account when estimating the likely effect on City revenues. He felt it would be unwise to make dire cuts immediately.

Mr. Taylor continued by pointing out that half of the City's budget was spent on public safety. Determining those types of needs was paramount before addressing other expenses.

Councilmember Cochran inquired if all current projects were still expected to move forward. Mr. Taylor responded that the new Target store was still on track to open in October. Although Summit Vista had slowed down their next building, they were continuing work. More information would be available in the next three months.

Councilmember Christopherson pointed out that he still felt increasing UPD wages was critical and he wished to do everything possible to make that happen.

Councilmember Armstrong inquired about the Public Works contract. Mr. Harrington responded that the cost was projected to increase. Staff was currently negotiating with the County about reducing that cost.

## **2. Adjourn**

Chair Harker declared the Briefing Session adjourned at 6:24 pm.

## **REGULAR MEETING**

### **Attendance-**

Mayor Kristie Overson (physically present)

### **Councilmembers Physically Present-**

Council Chair Meredith Harker

### **Councilmembers Attending Electronically-**

Vice Chair Brad Christopherson

Councilmember Daniel Armstrong  
Councilmember Ernest Burgess  
Councilmember Curt Cochran

**Staff Members Physically Present-**

John Taylor, City Administrator  
Scott Harrington, Assistant City Administrator/Chief Financial Officer  
Jamie Brooks, City Recorder  
Tracy Cowdell, City Attorney  
Kristy Heineman, Council Coordinator  
Kim Horiuchi, Communications Director  
Tracy Wyant, Unified Police Precinct Chief

**Staff Members Attending Electronically-**

Wayne Harper, Community & Economic Development Director  
Ben White, City Engineer

**Others in attendance either physically or electronically-**

Muriel Xochimitl and Benj Becker

**1. WELCOME, ROLL CALL AND PRELIMINARY MATTERS**

Chair Harker called the meeting to order at 6:30 pm. A roll call was conducted, wherein all councilmembers were present either physically or electronically.

**1.1 Opening Ceremonies – Pledge and Reverence – *Council Chair Harker***

Chair Harker directed the Pledge of Allegiance before offering a reverence.

**1.2 Mayor’s Report**

Mayor Overson stated that the City would continue to support the County and the State in their directive to “Stay Safe, Stay Home.” However, City Hall was open, and the Council should feel free to meet with Staff on site if needed and know that any meetings taking place would involve current “social distancing” recommendations. The City would make accommodations for employees who needed to care for children at home due to school closures.

Mayor Overson had checked on the Taylorsville Food Pantry the previous week and found that it had plenty of food and was open for business. The dedicated staff there had everything running smoothly. A “pop up” food bank had materialized in Councilmember Christopherson’s district, was quite popular and was serving quite a few people.

Regarding capital projects, they were underway. Walls would be up on 3200 West and the gateway signs at 5400 South Redwood Road were moving forward.

A ten-day special legislative session would begin the following morning so that lawmakers could address a range of budgetary and economic challenges created by COVID-19. John Hiskey had been doing an excellent job of keeping the City informed of what was happening on Capitol Hill.

The Mayor stated that she and City Staff were keeping a close eye on the economy but that it was too early to see what revenues would be generated through sales tax. She appreciated Chair Harker seeking information from the rest of the council regarding their budget priorities. Difficult decisions might need to be made, depending on the economy.

UPD Sheriff Rosie Rivera would be presenting her budget the following day and as mentioned in the pre-meeting, with the Council's continued support, the City continued to push for a significant wage increase for UPD officers.

Finally, Mayor Overson explained that she had received a call from a local senior citizen who was looking for help deciding who to donate her federal stimulus check to as she felt that her needs were currently being met. They had a great conversation and the resident ended up deciding on purchasing gift cards from local businesses and giving them to neighbors she felt were in greater need than she. The experience reaffirmed the Mayor's belief that the good of people was often displayed during the most difficult of times.

### **1.3 Citizen Comments**

A public comment which had been submitted electronically prior to the meeting would be read into the record later in the meeting.

## **2. APPOINTMENTS**

### **2.1 Appointment of Jessica Pratt to the Parks and Recreation Committee – Chair Harker**

Chair Harker explained that Ms. Pratt was interested in serving on the Parks and Recreation Committee and that the Council had met her at the last in-person City Council meeting. Chair Harker was happy to recommend her to serve on the committee.

**MOTION: Vice Chair Christopherson moved to approve the appointment of Jessica Pratt to the Parks and Recreation Committee. The motion was seconded by Councilmember Armstrong.**

<b>Chair Harker</b>	<b>Yes</b>
<b>Councilmember Armstrong</b>	<b>Yes</b>
<b>Vice Chair Christopherson</b>	<b>Yes</b>
<b>Councilmember Cochran</b>	<b>Yes</b>
<b>Councilmember Burgess</b>	<b>Yes</b>

## **3. REPORTS**

**3.1 UPD Quarterly Report – *Precinct Chief Tracy Wyant***

Chief Wyant presented statistical data pertaining to October through December of 2019. There was a notable increase in assault cases, disturbances in public order and public peace. There was a modest decrease in overall traffic violations despite increases in certain specific traffic offenses. He also provided data related to specific council districts, call response times and time-on-scene information.

**4. CONSENT AGENDA**

**4.1 Minutes – City Council Meeting April 1, 2020**

**4.2 Ordinance No. 20-12 - An Ordinance of the City of Taylorsville Approving a Zoning Text Amendment for Taylorsville Municipal Code Sections 13.07.010(B), Residential Development Standards; 13.20.060, Planned Unit Development (“PUD”) District; 13.20.070, Residential Multiple-Family (“RM”) District; 13.24.080(B), Parking Space Requirements; 13.30.030(C); Application and Review Process; 13.30.110, Street Dedication, and Chapter 13.36, Definitions. – *Wayne Harper***

**MOTION: Vice Chair Christopherson moved to approve the Consent Agenda as presented. The motion was seconded by Councilmember Cochran.**

<b>Councilmember Burgess</b>	<b>Yes</b>
<b>Chair Harker</b>	<b>Yes</b>
<b>Councilmember Armstrong</b>	<b>Absent</b>
<b>Councilmember Cochran</b>	<b>Yes</b>
<b>Vice Chair Christopherson</b>	<b>Yes</b>

**The motion passed 4-0**

Although Councilmember Armstrong was present for the meeting electronically, contact with him was briefly lost and he was unable to vote on the Consent Agenda.

Mr. Harper explained that although Ordinance 20-12 had been voted on at the previous City Council meeting, a draft of the actual ordinance had not been provided for the Council’s review. Therefore, a copy had been provided as a part of the April 15<sup>th</sup> agenda and the Council had just approved it in their motion to approve the Consent Agenda in its entirety. Mr. Cowdell and Mr. Harper were both available for questions and concerns, but none were expressed. Chair Harker asked the Council if they were comfortable moving forward. Each councilmember attending electronically indicated that he was satisfied and ready to move to the next agenda item.

**5. PLANNING MATTERS**

There were no other planning matters.

**6. FINANCIAL MATTERS**

- 6.1** Resolution No. 20-07 – A Resolution of the City of Taylorsville adopting the One-Year Action Plan for the forty-sixth year of Community Development Block Grant Funding and HOME Investment Partnership Funding (2020-2021); and approving an Interlocal Agreement between the City of Taylorsville and the U.S. Department of Housing and Urban Development – *John Taylor*

Mr. Taylor explained to the Council that Muriel Xochimitl with X-Factor Strategic Communications and Benj Becker of Zions Public Finance were present if Councilmembers had any questions regarding this item. No public comments on either the One Year Action Plan or the Five-Year Consolidated Plan had been submitted prior to the electronic meeting as required in the public notice.

Mr. Cowdell explained that these plans were both mandated by federal law. The Council had no additional comments beyond those expressed at the previous meeting when these grant funds had been discussed.

**MOTION:** Councilmember Armstrong moved to approve Resolution 20-07, adopting the One-Year Action Plan for the forty-sixth year of Community Development Block Grant Funding and Home Investment Partnership Funding (2020-2021) and approving an Interlocal Agreement between the City of Taylorsville and the U.S. Department of Housing and Urban Development. The motion was seconded by Vice Chair Christopherson.

Vice Chair Christopherson	Yes
Councilmember Cochran	Yes
Councilmember Burgess	Yes
Councilmember Armstrong	Yes
Chair Harker	Yes

The motion passed 5-0

- 6.2** Resolution No. 20-09 – A resolution adopting the five-year Consolidated Plan for the Community Development Block Grant (2020-2025) between the City of Taylorsville and the U.S. Department of Housing and Urban Development. – *John Taylor*

**MOTION:** Councilmember Armstrong moved to approve the Resolution 20-09, adopting the Five-Year Consolidated Plan for the Community Development Block Grant (2020-2025) between the City of Taylorsville and the U.S. Department of Housing and Urban Development. The motion was seconded by Councilmember Cochran.

Councilmember Armstrong Yes

<b>Councilmember Burgess</b>	<b>Yes</b>
<b>Chair Harker</b>	<b>Yes</b>
<b>Vice Chair Christopherson</b>	<b>Yes</b>
<b>Councilmember Cochran</b>	<b>Yes</b>

**The motion passed 5-0**

**7. OTHER MATTERS**

**7.1 Resolution No. 20-10- A Resolution of the City of Taylorsville consenting to the Extension of the Local State of Emergency Proclaimed in Response to COVID-19**

Mr. Cowdell explained that pursuant to national and state declarations of emergency, Mayor Overson administratively declared a state of emergency for the City of Taylorsville by proclamation. The Mayor later issued an executive order to address the Open and Public Meetings Act. State law required that the legislative body approve any extension of the initial declaration of emergency, if an extension were deemed necessary. Mr. Cowdell recommended that the Council approve an extension which would allow the Mayor to determine how long the state of emergency should last. She would continue to keep the Council apprised of any pertinent information.

Councilmember Armstrong inquired as to how long the extension would last. Mr. Cowdell responded that as currently written, the resolution allowed the state of emergency to continue indefinitely until the Mayor indicated it was no longer necessary. Additionally, the order could be written to continue to be in effect only for an additional 30 days. Finally, if the Council felt it was appropriate, it also had the authority to withdraw its consent for a state of emergency to be in effect.

Vice Chair Christopherson stated that although he was in support of extending the state of emergency, he was not in support of doing so in perpetuity.

The Council and Staff discussed a variety of options for the extension. Vice Chair Christopherson suggested giving the resolution a termination date of May 21<sup>st</sup> which would allow the Council to revisit the extension at the May 20<sup>th</sup> City Council meeting.

Councilmember Cochran inquired about what would happen to the City's declaration if Governor Herbert terminated the state's similar declaration. Mr. Cowdell responded that Mayor Overson could then terminate her order although it would probably be cleanest to hold a special City Council meeting and have the Council terminate it as a body.

**MOTION: Councilmember Armstrong moved to approve Resolution 20-10 as amended, consenting to the extension of the Local State of Emergency Proclaimed in Response to COVID19 until May 21, 2020. The motion was seconded by Councilmember Burgess.**

<b>Councilmember Cochran</b>	<b>Yes</b>
<b>Vice Chair Christopherson</b>	<b>Yes</b>

<b>Chair Harker</b>	<b>Yes</b>
<b>Councilmember Burgess</b>	<b>Yes</b>
<b>Councilmember Armstrong</b>	<b>Yes</b>

**The motion passed 5-0**

Mr. Cowdell stated he would circulate an amended resolution to the Council via email before it was signed.

**8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)**

**8.1 Vice-Chair Christopherson** – nothing for subsequent consideration.

**8.2 Councilmember Burgess** – nothing for subsequent consideration.

**8.3 Council Member Armstrong** – Asked if the Taylorsville Dayzz Committee had a contingency plan if Taylorsville Dayzz was not able to move forward as planned.

Mayor Overson responded that no one was certain how long the prohibition on large gatherings would last, but that Jim Dunnigan had a deadline approaching by which a decision would need to be made whether to move forward with the event. He had identified a weekend in August as an alternate date if that became necessary, but a decision had not yet been made about the future of the event. The Mayor had met electronically with several other mayors from communities around the valley and most of them indicated they would be cancelling their large summer events.

**8.4 Council Member Cochran** – nothing for subsequent consideration.

**8.5 Council Chair Harker** – Read a public comment into the record that was submitted by Janice Fields: *“I’d like to recognize and thank Animal Services for all the work they’ve done through the COVID-19 situation. We’ve seen them adjust their ways of working so they can continue to adopt animals via virtual adoptions, increase their live feeds on Facebook to introduce animals to the public, including a fashion show this week. I’ve seen the Director active in Facebook groups, replying to concerns posted by the community and dispatching officers when needed, doing live events on Facebook with pet training tips to educate the public. And probably one of my favorites—Operation Pet Supply Drop where they are accepting donations from the community, in support of the community. Knowing that many people are being impacted by the pandemic, they are taking action to assist the West Valley and Taylorsville communities if they are in need of help. If families are able to help, they drop donations at the shelter. If they are in need of help, they can reach out to the shelter and they will drop off supplies that are needed. Thanks to Maranda and her team for being creative and taking action. And happy Animal Control Officer and Dispatcher Appreciation Week. We really do appreciate you and all you do.”*

**9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)**

**9.1** Planning Commission Meeting – Tuesday, April 28, 2020 at 7:00 pm

**9.2** “Let’s Talk Taylorsville” – Wednesday, April 29, 2020 – 6:00 pm to 7:00 pm

**10. CALENDAR OF UPCOMING EVENTS**

There were no other upcoming events to discuss.

**11. CLOSED SESSION (Conference Room #202)** – *For the purposes described in UCA §52-4-205.*

There was no need for a closed session.

**12. ADJOURNMENT**

**MOTION: Councilmember Armstrong moved to adjourn. The motion was seconded by Vice Chair Christopherson and passed unanimously.**

The meeting adjourned at 7:18 pm

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Jamie Brooks, CMC  
City Recorder

Minutes Approved: May 6, 2020