

Taylorsville Bennion Heritage Center Building Use and Rental Policy

Overview

The Taylorsville Bennion Heritage Center (TBHC) located at 1488 West 4800 South in Taylorsville, Utah was purchased by Taylorsville City to stand as a historical landmark, to house community histories and artifacts, and to host meetings and other events that enhance the mission of promoting community and family heritage. The TBHC is not a reception center, but rather a community non-profit gathering place. Use of the facility is for non-profit events only and is subject to the approval of the Taylorsville Historic Preservation Committee (THPC). This policy is in conformance with the Taylorsville City Building Use and Rental Policy (Policy 006).

Description of Approved Use

1. The museum and grounds may be used for cultural, educational, and social activities related to community and family meetings. All liability and the obtaining of any required licenses is assumed by the sponsor of the event.
2. Alcohol is not permitted at any event at the TBHC per State of Utah statutes. Smoking is not allowed in the buildings or on museum grounds.
3. To request the use of buildings and/or grounds, the attached TBHC Building Use and Reservation Application must be submitted along with a \$40.00 damage/cleaning deposit prior to the scheduled event. The deposit will be returned if the facilities are left as they were found. Any special requirements (such as equipment for entertainment, speakers, etc.) must be provided by the event sponsor and noted on the application and approved by the THPC. The TBHC provides only tables and chairs.
4. The individual whose name appears on the application (sponsor) is responsible for the buildings, grounds and all other items onsite including furnishings, artifacts, histories, and other equipment. No items except tables and chairs are to be moved without express permission from the THPC. No storage is available between events. Occupancy is available for the agreed-upon time only. Rental fees include set up and clean up times. Neither the TBHC nor the THPC is liable or responsible for items brought to the facility. The sponsor assumes the risk for any items left unattended. However, tables and chairs belonging to the TBHC cannot be left unattended.

5. The applicant is also responsible to clean up and remove all trash after any event. The applicant accepts responsibility for any expenses incurred, including repairs or damages, during event use.
6. Activities not supervised by the applicant are not allowed in the building or on the grounds. The applicant or designee must be present at all times.
7. The TBHC has no cooking facilities. Food must be prepared elsewhere and can only be served and eaten in the kitchen of the museum, on the grounds, or in the Dairy Store.
8. The fireplace may not be used.
9. Music is allowed. However please keep in mind that use of this building relies on respect for the neighborhood and strict compliance with the rules and regulations of this district. City noise ordinances will be enforced.
10. Children must be supervised by and adult at all times.
11. Events may be held Monday through Saturday between the hours of 9 a.m. and 10 p.m. The premises must be cleaned and vacated by 11 p.m. The facilities are closed for all holidays including holiday "eves". Since Sundays are "Family Time" for our volunteers, events can only be held on Sundays if a volunteer is available. Hours are the same as Monday thru Saturday. Events scheduled at the Jones Home Museum cannot be held during our regularly scheduled hours of operation.
12. Clean up includes: Sweeping and/or mopping floors, vacuuming rugs, wiping counter tops, putting away tables and chairs, cleaning up any spills, cleaning microwave, taking garbage to outdoor container.
13. Except for certified service animals, no animals are allowed in the buildings or in the corral area.
14. Because of its historic nature, the Jones Dairy Home Museum is not handicapped accessible. The Jones Dairy Store meets all ADA requirements.
15. Parking restrictions: Because the TBHC houses farm animals in the barns and the community gardens, the people who are responsible for these areas need access to them at all times. Please do not block cars parked by these areas so they cannot get out, and please leave room for cars that need to access these areas to park.
16. Piano use restricted to adult use only.

May 31, 2017

TAYLORSVILLE BENNION HERITAGE CENTER
BUILDING USE AND RESERVATION APPLICATION

NAME OF GROUP: _____ DATE: _____

ADDRESS: _____

CONTACT NAME: _____ TELEPHONE: _____

FACILITY RESERVED: _____

DATE OF EVENT: _____ TIME REQUESTED: _____ to _____

TYPE OF EVENT: _____

NUMBER OF PARTICIPANTS: _____

Number of people in your group that will participate in the preparation
and clean up? _____

Equipment to be used other than tables and chairs provided by the TBHC.

I understand there is a \$40.00 damage/cleaning fee due prior to the scheduled
event. I agree to abide by all TBHC and City of Taylorsville policies and rules.
Checks are payable to Taylorsville City.

I have received a copy of the policies/rules. _____ (Initial)

ORGANIZATION: _____

BY: _____ DATE: _____

APPROVED: _____ DATE: _____

TBHC MEMBER TO OPEN BUILDING: _____

TBHC MEMBER TO CLOSE BUILDING: _____

Additional items that may be rented but are not included in the \$25.00 per hour rental fee:

Item	Rental Amount
Pop-up Canopies	\$10.00/per canopy
Microphone & Speaker	\$25.00
Projector & Screen	\$25.00
Gunny Sacks	\$10.00/per gunny sack
Rope(for tug of war)	\$10.00