

Chapter 2.27

COMMUNITY COUNCILS

2.27.005: PURPOSE:

The purpose of establishing community councils is to inform communities about city policies and services, engage the public in city decisions, promote a sense of community, and encourage and cultivate community participation and communication. Community councils are a forum where a variety of city-related community interests such as community and economic development, public safety, emergency preparedness, public services, city infrastructure, civil enforcement, and budget can be discussed. Topics outside of the scope of city government but important to the community may also be discussed in community councils.

2.27.010: ESTABLISHMENT:

- A. Community councils are advisory councils established by the city. Community councils shall not have authority to bind the city or impose any conditions on the city or its citizens.
- B. There shall be a minimum of one and a maximum of two community councils per city council district, coinciding with the boundaries of the city council districts on three sides, with an approximate middle boundary for a second community council in each of the city council districts as follows: District One shall be divided along Redwood Road. District Two shall be divided along county voting precinct boundaries, south along Redwood Road to Murray Taylorsville Road, south on Woodhaven Road, to Marinwood Drive and then along 1130 West. District Three shall be divided along Interstate 215 and then along Redwood Road. District Four shall be divided along county voting precinct boundaries along Whitewood Drive, and then across the north end of the UDOT parcel to 3200 West. District Five shall be divided along 3200 West.
- C. Membership of community councils shall include the following groups within a city council district: residents; property owners; business owners; and leaders of local religious congregations, schools, nonprofit organizations, and other community organizations located within the boundaries.
- D. Each community council is required to make reasonable efforts to reach out to and include all members and to ensure that meetings reflect the diverse demographics of their districts.
- E. Community councils should meet on a regular monthly schedule with at least nine meetings per year. Meetings should be on a weekday evening not overlapping with city council meetings.
- F. Each community council shall elect a chair, a vice-chair, and a secretary who are members of the community council. These individuals form an executive committee

responsible for setting and distributing the agenda, conducting meetings, keeping minutes, conducting outreach to the broad membership, liaising with the city, and performing other appropriate duties. An individual may not be elected to the same position more than two consecutive times. However, if the only candidate has been elected twice consecutively, then such person may be elected to serve in the same position for another term.

- G. Elections for members of the executive committee shall be held annually in the last meeting of the calendar year. Elections and the positions up for election must be listed on the agenda and the agenda must be posted not less than 24 hours in advance of the meeting. Elections should be conducted by an individual not currently serving on the executive committee. A call for nominations should be made in the previous meeting, then again on the night of the elections. Individuals may self-nominate. All nominations shall be seconded to be accepted. Nominees should be given an opportunity to accept the nomination and introduce themselves and their interest in the community council. If there are more than two nominees for a position, a primary election shall be held then a general election in the same meeting. If there is a vacancy in any position during the year, an election should be held to fill the position until the end of the year.
- H. The executive committee may establish subcommittees to focus on special topics. The chair of a subcommittee shall be appointed by consensus of the executive committee.
- I. Meetings are conducted by the chair or vice-chair. The community councils shall be a place where differing and opposing opinions are welcome but where civility is always expected. The individual conducting shall be a facilitator for respectful dialogue. Executive committee members are expected to act as objective leaders of community councils, refraining from the use of their position as a platform for any personal agenda or opinion, and putting first their role as facilitator.
- J. Votes, other than elections (as described in subsection G), shall be cast by the general membership (as defined in subsection C) in attendance at the public meeting of the Community Council. Formal votes shall be handled using a simplified form of Robert's Rules of Order including a motion, a second, adequate opportunity for discussion, opportunity to amend the motion, and the vote. The results of votes should always be conveyed with a count of the number of individuals in favor of and those opposed to a motion.
- K. The mayor will appoint a staff member or members who will be primary point/s of contact between the administration and the executive committee. However, community councils are responsible for scheduling and other staffing needs such as the taking of minutes.
- L. To initially establish community councils, the Mayor shall appoint individuals to serve in the executive committee positions until the end of 2013 when elections will be held for the 2014 year.

2.27.020: VOLUNTEER STATUS:

Community council members shall be considered volunteers to the city and not employees, officials or officers of the city. Community council members shall be defended and indemnified by the city pursuant to the provisions of the Utah Governmental Immunities act in any civil action which may arise within the course and scope of performance of their duties.

2.27.025: ADVISORS:

Members of the city council may serve as advisors to the community council located within their district.

2.27.030: BUDGET:

The city council may budget funds for community councils which will be spent for various administrative costs such as postage, duplication costs, etc. Community councils receiving funds from the city shall file a detailed expense statement with the recorder by July 15th of each year.